

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

**Meeting Date:** March 11, 2014

Consent                       Regular  
 Workshop                       Public Hearing

**Department:**

**Submitted By:** Environmental Resources Management  
**Submitted For:** Environmental Resources Management

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to:

**A) Receive and File** Task Assignment IP2 Change Order No. 1 to Contract No. FWC11357 (R2012-0573) with the Florida Fish and Wildlife Conservation Commission (FWC) for an additional ten acres of invasive plant control to the Lake Ida work plan;

**B) Receive and File** Change Order No. 1 to the Pantano Trail Project (R2013-1079), ERM Project No. 2013ERM02 with West Construction Inc. adds a new line item No. 17 for excavation and replacement of unsuitable material; and

**C) Ratify** Amendment No. 1 to Agreement No. 11152 (R2012-0500) with the Florida Fish and Wildlife Conservation Commission adds educational brochures to the Scope of Work for the mooring buoy program and extends the projected project end date to December 31, 2018.

**Summary:**

On April 17, 2012 the Board of County Commissioners approved FWC Contract No. FWC11357 (R2012-0573) for aquatic vegetation control for Lakes Clarke, Ida, Osborn, and Pine. Delegated authority to execute all future time extensions, task assignments, certification, and any other forms associated with this Contract was approved pursuant to PPM No. CW-O-051.

On August 27, 2013 the Board of County Commissioners approved a Contract with West Construction, Inc. (R2013-1079) for the construction of the Pantano Trail Project No. 2013ERM02. Authorization for the Lead Department to approve change orders to individual construction contracts within the overall scope of work up to and including \$50,000 is given pursuant to PPM CW-F-050.

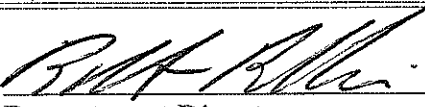

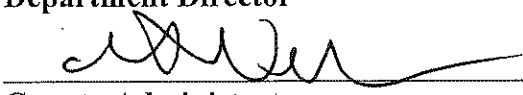
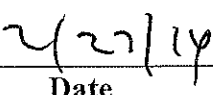
On April 3, 2012 the Board of County Commissioners approved FWC Grant Agreement No. 11152 (R2012-0500). Delegated authority to execute all future time extensions, task assignments, certification, and other forms associated with this Agreement was approved pursuant to PPM No. CW-O-051. However, FWC has determined that it is permissible to use some funds for brochures, a task that was not included in the original task assignment.

Countywide (SF)

**Background and Justification:** N/A

**Attachments:**

1. Task Assignment IP2 Change Order No. 1
2. Delegation of Approval Authority Memo
3. Change Order No. 1 to ERM Project No. 2013ERM02
4. Amendment No. 1 to FFWCC Agreement 11152
5. Delegation of Approval Authority Memo

<b>Recommended by:</b>	 _____ Department Director	 _____ Date	
<b>Approved by:</b>	 _____ County Administrator	 _____ Date	

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	\$6,058	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	(6,058)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b>-0-</b>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_

Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_ Object: \_\_\_\_\_  
 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**


1226-380-3249 Aquatic Plant – no fiscal impact  
 3654-381-E461-6504 Pantano Trail – FDOT – \$6,058  
 1224-380-1034 Mooring Buoy Program – no fiscal impact

C. Department Fiscal Review: *JH*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and /or Contract Dev. and Control Comments:**

<p><i>J. H. Wheeler</i> 2/19/14          OFMB KN SC CC          2/13/14 2/18/14 2/14/14</p>	<p><i>Dr. J. Jacobson</i> 2/25/14          Contract Development and Control          2-25-14 J. Wheeler</p>
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B. Legal Sufficiency:  
  
 \_\_\_\_\_  
 Assistant County Attorney

C. Other Department Review:  
 \_\_\_\_\_  
 Department Director

R2012-0573

**TASK ASSIGNMENT CHANGE ORDER FORM  
CONTRACT NO. FWC11357**

Task Assignment Number: IP2

Change Order Number: 1

Date: November 20, 2013

Task Assignment Term: June 18, 2013 to June 30, 2014  
 Contractor Name: Palm Beach County  
 Contractor's Contract Manager/Telephone: Robert Robbins 561-233-2400  
 Contractor's Site Manager/Telephone: Barry Jennings 561-681-3855  
 FWC Contract Manager/Telephone: Kat Ethridge 850-617-9430  
 FWC Site Manager/Telephone: Jackie Smith 772-597-6462, Susanna Toledo 772-597-6462

**Description of Change:** Add 10 acres of nymphoides cristata with diquat, Aquathol K, flumioxazin, glyphosate and hydrothol 191 to the Lake Ida work plan page. Work shall be conducted pursuant to details stated on the attached work plan page. There is no change to fiscal year funding current task assignment amount will be used for work conducted. The FWC Contract Manager for the Invasive Plant Management Section may issue modifications to this Task Assignment altering the scope of the invasive plant control authorized (increase in acres, adding plants or herbicides, adding water bodies). The Section Leader of the Invasive Plant Management Section may issue modifications to this Task Assignment altering the scope of the invasive plant control authorized and reducing the Cost Reimbursement Task Assignment amount.

CHANGE IN TASK AMOUNT

<u>Item</u>	<u>Cost Reimbursement</u>
Original task amount:	\$75,100.00
Task amount prior to this change order:	\$75,100.00
Net increase/(decrease) in task amount:	NA
Task amount with all change orders:	NA

CHANGE IN TASK TERM


Original task completion date:	6/30/2014
Completion date prior to this change:	6/30/2014
Net increase/(decrease) in task period:	NA
Completion date with all change orders:	NA

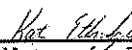
Change in Funding Information:

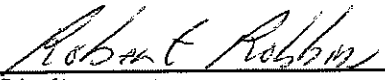
Org Code	EO	Fund	Category	Fiscal Year	Object Code	PID	Amount
NA	NA	NA	NA	NA	NA	NA	NA

**Approvals:  
Palm Beach County**

**Fish and Wildlife Conservation Commission  
Division of Habitat and Species Conservation**

  
 Contract Manager (or Designee) 12/2/13  
 Date

  
 Contract Manager (or Designee) 11/20/13  
 Date

  
 Print Name 12/2/13  
 Date

NA  
 Section Leader (or Designee) \_\_\_\_\_  
 Invasive Plant Management Section Date

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

  
 COUNTY ATTORNEY

CC: Contract office  
Finance and Budget Office  
Regional Biologist



**Florida Fish and Wildlife Conservation Commission, Chapter 68F-54, F.A.C.  
FY 2013-2014 Cooperative Aquatic Plant Control Program - Workplan**



<b>Contractor Area:</b>	Palm Beach County		
<b>Water Body:</b>	Ida, Lake	<b>Water Body Code:</b>	40001
<b>County:</b>	Palm beach	<b>Water Body Acres:</b>	159
<b>Major Water Uses:</b>	Fishing, water skiing, jet skiing, recreational boating, wildlife observation		

**Species of Concern:**

Ibis, woodstorks

**Management Objectives:**

This is a very urbanized lake with large public use. It is part of a canal system which does not allow for use of grass carp. Hydrilla and floating plant levels need to be maintained at the lowest feasible levels. The lake is a fish management area.

Plants to be Controlled	Acres to be Added	Approved Acres	Total Acres	Control Method(s)
Hydrilla verticillata	0	30	30	Aquathol Super K, Aquathol K, Hydrothol 191
Floating Plants (Eichhornia and Pistia)	0	30	30	Diquat

**Other Plants: (requires explanation below)**

1) Alternanthera philoxeroides	0	1	1	Glyphosate
2) Colocasia esculenta	0	2	2	Glyphosate, Imazamox, 2,4-D (liquid), Diquat
3) Nymphaeodes cristata	10	0	10	Diquat, Aquathol K, Flumioxazin, Glyphosate, Hydrothol 191
4) Panicum repens	0	2	2	Glyphosate
5) Phragmites australis	0	1	1	Glyphosate
6) Typha spp.	0	1	1	Glyphosate

**Other Plants Explanation**

- 1) To prevent alligator weed from expanding into native plant restoration littoral areas along Lake Ida Park and SE shoreline
- 2) To prevent taro from expanding at the mouth of the Lake Worth Drainage District lateral canal on the north end of Lake Ida Park
- 3) Invasive plant control
- 4) To prevent torpedograss from expanding into native plant restoration littoral areas along Lake Ida Park and SE shoreline
- 5) To prevent phragmites from expanding into native restoration littoral areas along Lake Ida Park and SE Shoreline
- 6) To prevent cattails from expanding into native plant restoration littoral areas along Lake Ida Park and SE shoreline

**Public Notification Procedures**

Signs posted at access points       Notices in newspapers       Public meetings  
 Notices distributed to residents       Signal or marker system       Other

**Comments:**

Part of the work will be done by ERM and the other will be completed by the parks dept

Locations of boat ramps, Hydrilla and Other Plants proposed for control.




ATTACHMENT 5

APR 27 2012

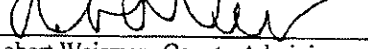


**INTEROFFICE MEMORANDUM**  
**Palm Beach County**  
**Environmental Resources Management**

**DATE:** April 24, 2012  
**TO:** Robert Weisman  
County Administrator  
**FROM:**  Robert Robbins, Director  
Environmental Resources Management  
**SUBJECT:** REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:  
Contract No. FWC 11357 with Florida Fish and Wildlife  
Conservation Commission (FFWCC).

On April 17, 2012 agenda item 3L1 (R2012-0573) the County Commission approved the County Administrator or his designee to sign all future time extensions, task assignments, certification, and other forms associated with the Contract, and necessary minor amendments that do not change the scope of work, terms or conditions of the Contract.

This memorandum is my formal request for designation of me or Deputy Director Daniel Bates to sign any necessary amendments for the above mentioned projects. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED:   
Robert Weisman, County Administrator

DATE: 4/24/12

RR:mc  
Attachment


APR 20 2012



**INTEROFFICE MEMORANDUM  
Palm Beach County  
Environmental Resources Management**

**DATE:** April 9, 2012

**TO:** Robert Weisman  
County Administrator

**FROM:**  Robert Robbins, Director  
Environmental Resources Management

**SUBJECT:** REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:  
**Grant Agreement No 11152 with the Florida Fish & Wildlife  
Conservation Commission (FFWCC) for the installation of twenty-  
eight mooring buoys.**

On April 3, 2012 agenda item 3L2 (R2012-0500) the County Commission approved the County Administrator or his designee to sign all future time extensions, task assignments, certifications, and other forms associated with this agreement and necessary minor amendments that do not change the scope of work or terms and conditions of the agreement.

This memorandum is my formal request for designation of me or Deputy Director Daniel Bates to sign any necessary amendments for the above mentioned projects. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED:  DATE:   
Robert Weisman, County Administrator

RR:mc  
Attachment



**CHANGE ORDER NO.:1**

(Mark applicable category:)

- Owner Initiated
- Differing Site Conditions
- Zoning/Code/Ordinance Changes
- Errors/Omissions/In Design
- Quantity Overruns/Underruns
- Request By Another Agency/Outside Party
- A. Reimbursable
- B. Non-Reimbursable
- Other

**PROJECT: C-18 Canal FM#427654.2-58-01/68-01 (Pantano Trail)**  
**PROJECT NO.: 2013ERM02**

**Contractor's Name:**  
**West Construction Inc.**  
**318 S. Dixie Highway, Suite 4-5**  
**Lake Worth, FL 33460**

**CONTRACT RESOL. NO. R2013 1079**  
**COMMISSIONER DISTRICT NO.: 1**  
**CONTRACT DATE: September 4, 2013**  
**NOTICE TO PROCEED DATE: October 22, 2013**  
**COMMENCEMENT DATE: October 29, 2013**  
**BUDGET LINE ITEM: 3654-381-E461-6504**

**You are directed to make the following Contract change(s):**

Add New Line Item No. 17: Excavation and Replacement of Unsuitable Material, 1048 CY @ \$5.78 /CY = \$6,057.44  
(Final Quantity for New Line Item No. 17 to be based on CY volume completed and accepted as measured in the field)

**Net Authorized Amount of Change Order No. 1 \$ 6,057.44**  
**Net Additional Contract Time to Excavate and Replace Unsuitable Materials 5 Days**  
**Additional Time Due to Inclement Weather (Contractor documented inclement weather related delays for November 21, 2013, December 2, 2013 and January 10, 2014) 3 Days**

**NOT VALID UNTIL SIGNED BY COUNTY. SIGNATURE OF THE CONTRACTOR INDICATES HIS AGREEMENT HEREWITH INCLUDING ANY ADJUSTMENT IN THE CONTRACT SUM OR CONTRACT TIME, AND NO ADDITIONAL COST OR TIME INDICATED HEREIN WILL BE RELATED TO THIS CHANGE**

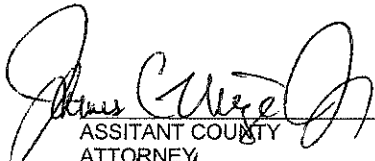
The Original Contract Sum was	\$ 793,197.38
Net Change by previous Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 793,197.38
The Contract Sum will be increased by this Change Order	\$ 6,057.44
The New Contract Sum including this Change Order will be	\$ 799,254.82
The Contract Time will be increased by	8 Days
Date of Final Completion including this Change Order	June 14, 2014

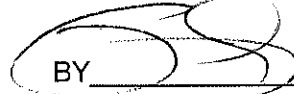
**Execution of this Change Order acknowledges final settlement of, and releases, all claims for costs and time associated, directly or indirectly, with the above stated modification(s), including all claims for cumulative delays or disruptions resulting from, caused by, or incident to such modification(s), and including any claim that the above stated modification(s) constitutes, in whole or part, a cardinal change to the contract.**

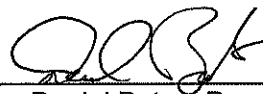
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

West Construction Inc.  
**CONTRACTOR**  
318 S. Dixie Highway, Suite 4-5  
**Address**  
Lake Worth, FL 33460

Palm Beach County/ERM  
**OWNER**  
2300 N. Jog Road, 4<sup>th</sup> Floor  
**Address**  
West Palm Beach, FL 33411

  
ASSISTANT COUNTY ATTORNEY  
2/7/2014  
DATE

BY   
ITS VICE PRESIDENT  
[Title]  
DATE 1/28/14

BY   
Daniel Bates, Deputy Director  
Department of Environmental Resources Management  
DATE 2-10-14

APPROVED BY: R. PETERSON FOR D. DUSAN

DATE

Florida Department of Transportation  
**APPROVED - ZERO DOLLAR PARTICIPATION**  
**8 DAYS TIME PARTICIPATION**  
**AT NO ADDITIONAL COST TO FDOT**

**RECEIVED**  
JAN 29 2014  
ENVIRONMENTAL RESOURCES MANAGEMENT



**Palm Beach County  
Environmental Resources Management**

**INTERDEPARTMENTAL BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 01/30/2014

REQUESTED BY: Mike Evans

PHONE: 233-2453

PROJECT TITLE: C-18 Canal – Pantano Trail

PROJECT NO: 2013-ERM02

SITE: Pantano Trail

ACTIVITY: Construction

CONTRACTOR/CONSULTANT NAME: West Construction Inc.

SCOPE OF SERVICES: Change Order No. 1: Excavation and Replacement of unsuitable material 1,048 CY @ 5.78/CY.

BUDGET ACCOUNT NUMBER(S):

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Obj</u>	<u>SObj</u>	<u>Program</u>	<u>(Proj) Task</u>	<u>(Site) Sub Task</u>	<u>(Activity) Task Ord</u>	<u>Amount</u>
3654	381	E461	6504		E461	E068	ONEN	012	\$6,057.44

DIVISION APPROVAL: *Barry A. Smith* DATE: 01/31/14

FISCAL APPROVAL: *Liz Puvion* DATE: 1/31/14

DEPT DIRECTOR APPROVAL: *[Signature]* DATE: 1-31-14

ENCUMBRANCE NUMBER: \_\_\_\_\_

**CONTRACT HISTORY FOR**  
**West Construction Inc.**  
**C-18 Canal FM#427654.2-58-01/68-01 (Pântano Trail)**  
**Project # 2013ERM02**

Contract Resol. No. R2013-1079

Contract Date: September 4, 2013

Original SBE \$: N/A  
 Original SBE %: N/A  
 Original Contract: \$793,197.38

AMENDMENT/ CHANGE ORDER NUMBER	TOTAL AMOUNT	AMENDMENT & CHANGE ORDER DESCRIPTION	CHANGE ORDER TIME EXTENSION (CALENDAR DAYS)	APPROVED BY/DATE
Work Directive 1	to be determined	Additional work to accommodate Gopher Tortoise burrows	to be determined	ERM 11/6/2013
Change Order 1	\$6,057.44	Excavation and Replacement of Unsuitable Material	5	
Change Order 1	\$0.00	Additional Time Due to Inclement Weather (Contractor documented inclement weather related delays for November 21, 2013, December 2, 2013 and January 10, 2014)	3	

Total \$ Changes:	\$6,057.44	Commencement Date:	10/29/2013
Revised K \$:	\$799,254.82	Original Contract Time:	220 Days
SBE \$ Changes:	N/A	* Original Date of Final Completion:	6/6/2014
Revised SBE K \$:	N/A	** Original Date of Substantial Completion:	4/23/2014
Revised SBE K %:	N/A		

Additional Calendar Days Authorized by Change Orders:	8 Days
Revised Contract Time:	228 Days
Revised Date of Final Completion:	6/14/2014
Revised Date of Substantial Completion:	5/1/2014

Report File Date: February 4, 2014

\* Original Date of Final Completion = Commencement Date + Original Contract Time.  
 \*\* Original Date of Substantial Completion = Original Date of Final Completion - 44 days (14 days for County to deliver Punchlist + 30 days for Contractor to complete Punchlist Line Items).

FWC Contract No. 11152

STATE OF FLORIDA  
FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION

AMENDMENT NO. 1 TO AGREEMENT

This Amendment to Agreement No. 11152, referred to as the Original Agreement, is entered into by and between the FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION, whose address is 620 South Meridian Street, Tallahassee, Florida 32399-1600, hereafter "FWC," and PALM BEACH COUNTY, a political subdivision of the State of Florida, FEID# 59-6000785, whose address is 2300 N. Jog Road, 4<sup>th</sup> Floor, West Palm Beach, Florida 33411-2743, hereinafter "Grantee", collectively, "Parties".

In consideration of the mutual benefits set forth herein and in the Original Agreement, the parties agree to amend the Original Agreement, as follows, which amendments shall govern to the exclusion of any provision of the Original Agreement to the contrary:

Section 16, of the Original Agreement, is hereby amended to read as follows:

**TERM OF AGREEMENT:** This Agreement shall begin upon execution by both parties and end **December 31, 2018**, inclusive. **However, the GRANTEE shall complete all tasks described in Attachment A-2, Revised Scope of Work, on or before December 31, 2013.** The GRANTEE shall not be eligible for reimbursement for services rendered prior to the execution date of this Agreement nor after the termination date of the Agreement.

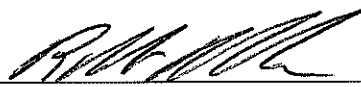
Attachment A, Scope of Work, of the Original Agreement is hereby replaced in its entirety with Attachment A-2, Revised Scope of Work, attached hereto and made a part hereof.

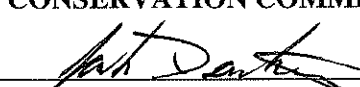
All provisions of the Original Agreement not specifically amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to Agreement to be executed through their duly authorized signatories on the day and year last written below.


PALM BEACH COUNTY

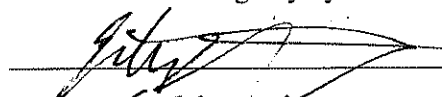
FLORIDA FISH AND WILDLIFE  
CONSERVATION COMMISSION

  
Name: Robert Robbin  
Title: Director  
Date: 12/18/13

  
Name: JACK DAUGHERTY  
Title: DEPUTY DIRECTOR OF LE  
Date: 1/16/14

Approved as to form and legality by FWC Attorney:

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
  
COUNTY ATTORNEY

  
Name: Emily Barton  
Date: 10/23/13

**REVISED SCOPE OF WORK**

**Buoy Replacement Program**

**INTRODUCTION**

The Palm Beach County coast has become a high concern habitat for coral reefs. The Florida Wildlife Legacy Initiative has determined that the fishing and boating affects this habitat greatly and recommends using mooring buoys to keep vessels off the sensitive coral reefs. The County is going to install 28 mooring buoys and 38 anchors. The buoys mark the waterways with regulatory, recreational, and informational markers for boaters. The proposed buoys will prevent anchor damage to natural resources.

This project shall consist of two phases: Phase I – Project Implementation, and Phase II – Project Management. During Phase I, Palm Beach County (ERM), (GRANTEE) shall complete the tasks in this scope of work. During Phase II, the GRANTEE and the Florida Fish and Wildlife Conservation Commission (COMMISSION) shall cooperate in the ongoing and continuous management of the Project for the term of the Agreement.

**TASKS**

The GRANTEE shall be responsible for completion of the following tasks:

**Task 1 – Buoy Replacement**

Purchase and install 28 buoys and 38 anchors as approved in Florida Uniform Waterway Marker Project 07-019, Palm Beach (ERM), attached hereto and made a part of this scope of work as Attachment A-1.

**Task 2 – Brochure**

Revise current mooring buoy educational brochure to include the new buoy locations. Print and distribute 10,000 copies of new brochures.

**Task 3 – Acknowledgement**

The GRANTEE, at its expense, shall purchase, erect and maintain a permanent sign displaying the COMMISSION's official logo for launching projects, or shall attach a permanent plaque for marine projects, or use some other manner of acknowledgement for non-construction projects, approved by the COMMISSION, identifying the COMMISSION as a funding source for the Project.

**DELIVERABLES**

- A. 28 new mooring buoys, installed
- B. 38 new mooring buoy anchors, installed
- C. 10,000 mooring buoy educational brochures

**REPORTS**

- A. Monthly Activity Reports  
The GRANTEE shall submit to the COMMISSION monthly activity reports outlining the progress of the Project, identifying any problems that may have arisen, and actions taken to correct such problems. Such reports shall be submitted on the form provided by the COMMISSION and due to the COMMISSION's Program Administrator by the 15<sup>th</sup> of each month until the *Certification of Completion* is submitted.
- B. Bid Package  
The GRANTEE shall forward one copy of the bid package to the COMMISSION's Program Administrator for review prior to soliciting for quotations or commencing any work. The COMMISSION's Program Administrator shall have 30 working days for review. This review shall ensure that minimum guidelines for the Project's scope of work are adhered to. The GRANTEE shall

forward one copy of the bid tabulation to the COMMISSION's Program Administrator to ensure the requirements of Chapter 287, F.S., have been met.

C. Photographs

During Phase I, the GRANTEE shall provide progress and final photographs of any construction project documenting satisfactory progress and completion prior to requesting payment from the COMMISSION. Final photographs shall be submitted with the *Certification of Completion* form.

D. Certification of Completion

Upon completion of Phase I, the engineer, architect or other appropriate professional for the GRANTEE shall sign a *Certification of Completion* form, provided by the COMMISSION, that certifies Phase I of the Project was completed in accordance with the prepared plans and specifications.

**INVOICES AND PAYMENTS**

For satisfactory completion of the above services, the COMMISSION agrees to pay the GRANTEE on a cost reimbursement basis an amount not to exceed \$45,180. The GRANTEE shall submit a request for reimbursement, accompanied by the required reports, no later than 30 days following completion of Phase I. The request for reimbursement shall include the following: an invoice in a form similar to Attachment D, Sample Invoice Form; a signed *Certification of Completion* form, Attachment C; final photographs; required documents as described in Attachment E, Comptroller Contract Payment Requirements.


APR 20 2012



**INTEROFFICE MEMORANDUM**  
**Palm Beach County**  
**Environmental Resources Management**

**DATE:** April 9, 2012

**TO:** Robert Weisman  
County Administrator

**FROM:**  Robert Robbins, Director  
Environmental Resources Management

**SUBJECT:** REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:  
**Grant Agreement No 11152 with the Florida Fish & Wildlife Conservation Commission (FFWCC) for the installation of twenty-eight mooring buoys.**

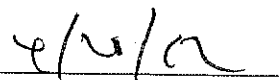
On April 3, 2012 agenda item 3L2 (R2012-0500) the County Commission approved the County Administrator or his designee to sign all future time extensions, task assignments, certifications, and other forms associated with this agreement and necessary minor amendments that do not change the scope of work or terms and conditions of the agreement.

This memorandum is my formal request for designation of me or Deputy Director Daniel Bates to sign any necessary amendments for the above mentioned projects. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: \_\_\_\_\_

  
Robert Weisman, County Administrator

DATE: \_\_\_\_\_



RR:mc  
Attachment