

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: April 1, 2014 [x] Consent [] Regular [] Ordinance [] Public Hearing

Department: Submitted By: Palm Beach County Sheriff's Office Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$247,384 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Florida Statute 932.7055(5) provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. F.S. 932.7055(5) also requires that no less than 15% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2014 estimated donation requirement is \$65,729. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$912,427. The funds are requested here are to aid PBSO and qualified organizations that meet the requirements set forth in F.S. 932.7055. Use of LETf requires approval by the Board, upon request of the Sheriff. The current State LETf balance is \$1,208,339. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$960,955. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (PGE)

Table with 2 columns: ORGANIZATION, AMOUNT. Rows include City of Belle Glade (\$28,000), Florida Sheriffs Youth Ranches, Inc. (\$142,158), Urban League of Palm Beach County, Inc. (\$59,726), National Campaign to Stop Violence, Inc. - Do the Write Thing (\$7,500), Junior Achievement of the Palm Beaches & Treasure Coast, Inc. (\$10,000), Total Amount (\$247,384).

Background and Justification: The Palm Beach County Sheriff's Office is dedicated to providing the most efficient and effective law enforcement services and also has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETf requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute also requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds by the organizations listed above is in accordance with F.S. 932.7055.

Attachments:

- 1. Budget Transfer
2. LETf Donation Applications (5)

RECOMMENDED BY: [Signature] DEPARTMENT DIRECTOR DATE: 3/4/14

APPROVED BY: [Signature] ASSISTANT COUNTY ADMINISTRATOR DATE: 3/19/14

II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	\$247,384				
External Revenues	(\$247,384)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund _____ Agency _____ Org _____ Object _____

Reporting
Category _____

B. **Recommended Sources of Funds / Summary of Fiscal Impact:**

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

III. REVIEW COMMENTS

A. **OFMB Fiscal and/or Contract Administration Comments:**

[Signature] 3/17/2014
ORMB
3/13/14

[Signature] 3/18/14
Contract Administration
3-18-14 B Wheeler

B. **Legal Sufficiency:**

[Signature] 3/19/14
Assistant County Attorney

C. **Other Department Review:**

Department Director

This summary is not to be used as a basis for payment.

14- 0701

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

FUND 1151 LAW ENFORCEMENT TRUST FUND

36EX 160 031314-1112

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u>								
160-1690-9498	Trfr to PBSO Fd 1902	0	962,558	247,384	0		1,209,942	
<u>Reserves - New Projects</u>								
160-9900-9902	Reserves - Operating Reserves	1,499,988	1,208,339	0	247,384		960,955	
TOTAL FUND				\$247,384	\$247,384			

Palm Beach County Sheriff's Office

Signatures

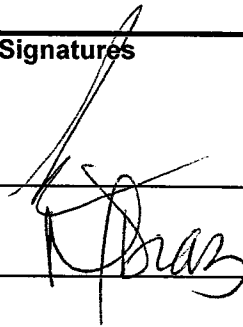
Date

By Board of County Commissioners
At Meeting of April 1, 2014

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

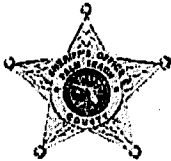
OFMB Department - Posted



3/17/2014
 SN 3/13/14

Deputy Clerk to the
Board of County Commissioners

Attachment # 1



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

\$ 150,000
- 122,000 (BT 2014-0205)
28,000
4/1/14

Organization Name: City of Belle Glade

FEID #: 596000275

Web Address: www.bellegladegov.com

Address: 110 Dr. Martin Luther King Jr. Blvd. W
STREET ADDRESS

Belle Glade, FL 33430
CITY, STATE, ZIP

Executive Director: Lomax Harrelle
NAME

Lomax Harrelle
SIGNATURE

561-992-1601 lharrelle@belleglade-fl.com
TELEPHONE NUMBER E-MAIL ADDRESS

Fiscal Agent: David D. Wood
NAME

David D. Wood
SIGNATURE

561-996-0100 dwood@belleglade-fl.com
TELEPHONE NUMBER E-MAIL ADDRESS

Date: February 20, 2014
DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: City of Belle Glade

LET Fund Request (MUST match total on Financial Application): \$150,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

To improve the quality of life around the area known as the Loading Ramp by providing a safe place for the citizens of Belle Glade to congregate.

Provide a brief summary of program's activities/services to be funded:

The Loading Ramp's conversion to a public park by providing the following:

- Four (4) circular Tiki Huts
- Two (2) rectangular Tiki Huts
- One (1) stage area
- Permanent, concrete bleachers
- A war veteran's monument
- An open space to facilitate the use of tents for small events

What results are you committed to achieving?

Constructing an area that will enhance the quality of life for residents and to reduce the street level crime (see attached crime stats) currently taking place in the area. The City of Belle Glade is officially designating the area as a park, which will bring enhanced criminal penalties for drug sales. This will then make it an undesirable place for the criminal element to commit their drug sales and other criminal activities. Then conversion will be geared towards older adults to facilitate a stage area to congregate for the purpose of playing board games, cards, etc. Also, provide an area to commemorate military veterans and a venue for the city to hold family friendly events.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2014 To: December 31, 2014

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities	\$7,500.00	\$7,500.00	0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies			0.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$142,500.00	\$142,500.00	0.00%
	Total Expenses	\$150,000.00	\$150,000.00	0.00%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Electrical services

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

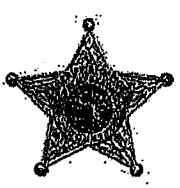
Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):

Four (4) circular Tiki Huts
Two (2) rectangular Tiki Huts
One (1) stage area
Permanent, concrete bleachers
A war veteran's monument

BT 2014-0205



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: City of Belle Glade

FEID #: 596000275

Web Address: www.bellegladegov.com

Address: 110 Dr. Martin Luther King Jr. W.
STREET ADDRESS
Belle Glade, Florida 33430
CITY, STATE, ZIP

Executive Director: Mr. Lomax Harrelle

NAME
Lomax Harrelle

SIGNATURE
561-996-0100 lharrelle@belleglade-fl.com
TELEPHONE NUMBER E-MAIL ADDRESS

Fiscal Agent: Mr. David D. Wood

NAME
David D. Wood

SIGNATURE
561-996-0100 dwood@belleglade-fl.com
TELEPHONE NUMBER E-MAIL ADDRESS

Date: 6/13/13
DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: City of Belle Glade

LETF Funding Request (MUST match total on Financial Application): \$122,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

To improve the quality of life around the area known as the Loading Ramp by providing a safe place for the citizens of Belle Glade to congregate.

Provide a brief summary of program's activities/services to be funded:

The Loading Ramp's conversion to a public park by providing the following:

- Four circular Tiki Huts
- Two rectangular Tiki Huts
- One stage area
- Permanent, concrete bleachers
- A war veteran's monument
- An open space to facilitate the use of tents for small events

What results are you committed to achieving?

Constructing an area that will enhance the quality of life for residents and to reduce the street level crime (see attached crime stats) currently taking place in the area. The City of Belle Glade is officially designating the area as a park, which will bring enhanced criminal penalties for drug sales. This will then make it an undesirable place for the criminal element to commit their drug sales and other criminal activities. Then conversion will be geared towards older adults to facilitate a sage area to congregate for the purpose of playing board games, cards, etc. Also, an are to commemorate military veterans and provide a venue for the city to hold family friendly events.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2014 To: December 31, 2014

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities	\$7,500.00	\$7,500.00	100.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies			0.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$114,500.00	\$114,500.00	100.00%
	Total Expenses	\$122,000.00	\$122,000.00	100.00%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Electrical Services

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):

Four circular Tiki Huts
Two rectangular Tiki Huts
One stage area
Permanent, concrete bleachers
A war veteran's monument



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION

Organization Name: FLORIDA SHERIFFS YOUTH RANCHES, INC.

FEID #: 23-7303117

Web Address: www.youthranches.org

Address: 2486 Cecil Webb Place (P.O. Box 2000)
STREET ADDRESS
Live Oak, FL. 32060-9984
CITY, STATE, ZIP

Executive Director: Roger O. Bouchard, Jr.

NAME
Roger O. Bouchard Jr.
SIGNATURE

(386) 842-5501 rbouchard@youthranches.org
TELEPHONE NUMBER E-MAIL ADDRESS

Fiscal Agent: Wayne Walden
NAME

Wayne Walden
SIGNATURE

(386) 842-5501 wwalden@youthranches.org
TELEPHONE NUMBER E-MAIL ADDRESS

Date: June 17, 2013
DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

FLORIDA SHERIFFS YOUTH RANCHES, INC.

Organization Name: _____

LETF Funding Request (MUST match total on Financial Application): \$142,157.13

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

The Harmony In The Streets (HITS) program delivers fun-filled sessions of day camp to youth in their local communities. Youth are taught how to work together in groups and peacefully resolve conflicts. This is accomplished by teaching various leadership techniques including peer mediation.

Provide a brief summary of program's activities/services to be funded:

Harmony In The Streets for calendar year 2014 will consist of sixteen (16) weeks of one-week sessions at sites selected by the Palm Beach County Sheriffs Office based on community needs. This program will be available for children between the ages of 6-14, where opportunities will be presented for them to participate in many recreational activities and workshops. These workshops will include the following; drug awareness education, conflict resolution, anger management, wellness and nutritional education, and introduction to gang resistance education.

What results are you committed to achieving?

Harmony In The Streets is designed to reduce violence and bring the children together with law enforcement officers within the community to build trust and teach participants that "Law Officers Are Your Friends." The program will help youth to understand cultural diversity and develop sensitivity to others and help them to gain understanding that drugs, alcohol, and tobacco are negative substances that are not needed for individual self-confidence and self-respect.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2014 To: December 31, 2014

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$64,468.00	\$43,392.00	67.31%
2.	Employee Benefits/Payroll Taxes	\$12,183.93	\$5,861.13	48.11%
3.	Professional Fees	\$0.00	\$0.00	0.00%
4.	Occupancy/Utilities	\$35,392.00	\$35,392.00	100.00%
5.	Telephone	\$0.00	\$0.00	0.00%
6.	Postage/Shipping	\$0.00	\$0.00	0.00%
7.	Printing & Publications	\$512.00	\$512.00	100.00%
8.	Supplies	\$30,900.00	\$30,900.00	100.00%
9.	Travel	\$24,300.00	\$24,300.00	100.00%
10.	Meetings	\$0.00	\$0.00	0.00%
11.	Miscellaneous Expenses	\$1,800.00	\$1,800.00	100.00%
	Total Expenses	\$169,555.93	\$142,157.13	83.84%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Temp Emp-Site Directors (2 positions)\$530/wk@10wks=\$10,600 plus \$810.90 prtxs
Temp Emp-Group Leaders (10 positions)\$238/wk@9wks=\$21,420 plus\$1,638.63 prtxs
Program Bkbp (56 days=\$4,816)bill 20 days=\$1,720 plus \$ 516.00 prtxs
Office Asst (56 days=\$5,096)bill 20 days=\$1,820 plus \$ 546.00 prtxs
Mobile Dir (56 days=\$8,064)bill 28 days=\$4,032 plus \$1,209.60 prtxs
Camp Svs Dir (56 days=\$12,992)bill 10days=\$2,320 plus \$ 696.00 prtxs
HR staff- bill 10 days=\$1,480 plus \$ 444.00 prtxs

Professional Fees (list vendor and type of service provided):

None

Occupancy/Utilities (list utilities):

Hampton Inn - for \$79.00 per night for 8 rooms for 56 nights=\$35,392.00

Telephone (provide telephone numbers):

None

Printing & Publications (list type of material):

Printed certificates for all youth and deputies = \$512.00



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Arts & Crafts Supplies =	\$ 3,500.00
Recreational Supplies =	\$ 2,400.00
Paper Products =	\$ 1,100.00
T-Shirts =	\$ 4,100.00
Food (lunch & snacks) =	\$19,500.00
Petty Cash =	\$ 300.00
Total Supplies =	\$30,900.00

Travel (individuals traveling, destination and purpose):

4 Rental Vans (\$260/wk x 8 wks) =	\$8,300.00
Fuel=(500 miles/wkx8x4)@15miles/gal@\$3.75/gal=	\$4,000.00
Per Diem for staff (12 staff/day@\$25/day/40 days)=	\$12,000.00
Total Travel =	\$24,300.00

Meetings (attendees, purpose, items needed for meeting):

None

Miscellaneous Expense (specify items):

Recruitment and Screening Fees (12 applicants @ \$150 each) = \$1,800.00



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations.

Roger O. Bouchard, Jr.
Name (please print)

President.
Title (please print)

Roger O. Bouchard, Jr.
Signature

June 17, 2013
Date

NOTARY SECTION:

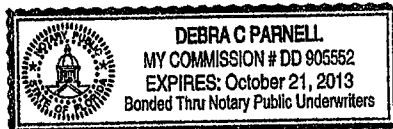
State of Florida

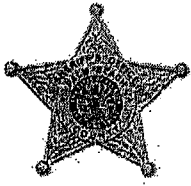
County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 17th day of June, 2013 by Roger O. Bouchard, Jr. (name of individual) as President (title) of Florida Sheriff's Youth Ranches (name of organization/ agency), who is personally known to me or who produced _____ as identification.

Debra C. Parnell
Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION

Organization Name: Urban League of Palm Beach County Inc

FEID #: 59-1533710

Web Address: www.ulpbc.org

Address: 1700 N. Australian Ave

STREET ADDRESS

West Palm Beach, FL 33407

CITY, STATE, ZIP

Executive Director: Patrick J. Franklin

NAME

SIGNATURE

561-833-1461

franklin@ulpbc.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: Emanuel Ridgeway, CFO

NAME

SIGNATURE

561-833-1461

emanuel@ulpbc.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 6/19/2013

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Organization Name: Urban League of Palm Beach County Inc

LETF Funding Request (MUST match total on Financial Application): \$59,726.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

The purpose of the organization is to provide programs and services to the youth in Palm Beach County that would assist them in staying Crime and Drug free. In addition our program partners with a number of Law Enforcement agencies to provide these same youth life long crime prevention practices.

Provide a brief summary of program's activities/services to be funded:

The event to be funded is the trip to the 29th Annual Preventing Crime in The Black Community Conference. The projected dates of the Conference is May, 28-31 2013 in Jacksonville, Florida. 100 youth, from all over Palm Beach County, escorted by 25 chaperons and 2 trip coordinators will have the opportunity to receive training from law enforcement and community experts from all over the country, on the best practices to prevent crime in the black community. They will also have the chance to see other positive teens across the county and review other model programs.

What results are you committed to achieving?

We will create community ambassadors of crime free living. Last year, the program took 100 youth from all over Palm Beach County who are now setting the standard in community service and crime prevention. Based on the positive effects of last year's trip, the Urban League has increased its youth group participation. We partner and mentor other youth groups as well. The youth have been very active in crime prevention activities like stop the violence marches and rallies, crime prevention events and seminars, door to door crime prevention campaigns, and community clean-ups. These youth are located across the county and are all in the areas that PBSO serve. These youth will be better advocates of preventing crime in their communities once enhance by the conference.

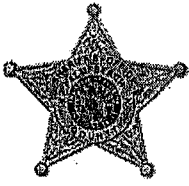


**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2014 To: December 31, 2014

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$2,300.00	\$2,300.00	100.00%
9.	Travel	\$34,721.00	\$34,721.00	100.00%
10.	Meetings	\$22,155.00	\$22,155.00	100.00%
11.	Miscellaneous Expenses	\$550.00	\$550.00	100.00%
	Total Expenses	\$59,726.00	\$59,726.00	100.00%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Polo collared shirts: 127 x \$18.11 = \$ 2,300.00

Travel (individuals traveling, destination and purpose):

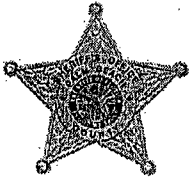
Capri's Charter (Coach USA): 3- 56 passenger buses @ \$3,850 per day x 3 days = \$11,550.00. 3 Rooms for 3 drivers @ 109 x 3 rooms x 3 days = \$981; 25 Rooms for 100 teens @ \$109 x 25 rooms x 3 days = \$8,175; 15 Rooms for 27 chaperons @ \$109 x 15 rooms x 3 days = \$4,905; Per diem for 100 teens @ \$19.667 x 100 teens x 3 days = \$5,900.00; Per-diem for 27 chaperons @ 35 per day x 27 chaperons x 3 days = \$2,835.00; Gratuity for 3 drivers @ 125 each x 3 days = \$375

Meetings (attendees, purpose, items needed for meeting):

Registration for 100 teens @ \$150 x 100 teens = \$15,000; Registration for 27 chaperons @ \$265 x 27 chaperons = \$7,155

Miscellaneous Expense (specify items):

Snacks and drinks for bus ride to and from conference = \$550



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations.

Patrick Franklin
Name (please print)

President / CEO
Title (please print)

[Signature]
Signature

6/19/13
Date

NOTARY SECTION:

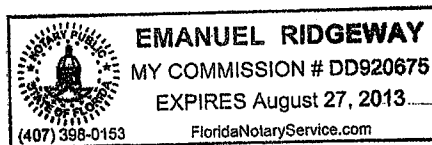
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 19 day of June, 2013 by Patrick Franklin (name of individual) as President / CEO (title) of Urban League of Palm Beach (name of organization/ agency), who is personally known to me or who produced as identification.

[Signature]
Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION

Organization Name: National Campaign to Stop Violence, Inc.-Do the Write Thing

FEID #: 52-2004310

Web Address:

Address:

550 S. Quadrille Blvd. Suite 200

STREET ADDRESS

West Palm Beach, FL 33401

CITY, STATE, ZIP

Executive Director:

Bill Bone, Local Chairman

NAME

SIGNATURE

561-832-9434

bb@billbone.com

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent:

Bill Bone, Local Chairman

NAME

SIGNATURE

561-832-9434

bb@billbone.com

TELEPHONE NUMBER

E-MAIL ADDRESS

Date:

6/1/13

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Organization Name: National Campaign to Stop Violence, Inc.-Do the Write Thing

LETf Funding Request (MUST match total on Financial Application): \$7,500.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

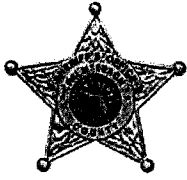
The mission of the National Campaign to Stop Violence is to reduce violence and its impact on the lives of young people by asking them to analyze the problem and propose a solution in writing. Locally the initiative is administered as the "Do the Write Thing Challenge".

Provide a brief summary of program's activities/services to be funded:

"Do the Write Thing Challenge" gives middle school students an opportunity to examine the causes of violence through classroom discussions and in written form by answering 3 questions. The program is a writing "challenge" directed to every middle school student in Palm Beach County. All of the writings are judged. The "Top" writers from every fully participating school are invited to a recognition luncheon. Those writings are also published. In the 2013 campaign 30 of 36 Middle Schools fully participated with 24,111 submissions. It is expected that all 36 traditional Middle Schools and 6 of the 14 alternative schools will fully participate in the 2014 program which will significantly increase the size of the publication and the recognition luncheon.

What results are you committed to achieving?

The program and specifically the publication financed by the LETf gives students an opportunity to express their feelings and thoughts in writing about violence. It gives the students a "voice" and lets them know that teachers, parents and law enforcement are listening to them and want to hear from them. The program identifies kids who need to be connected in their community with services like mentor and after school programs which can help them avoid violence. The "top" writings which get published in the book are read by multiple panels of volunteer judges who are involved in the juvenile justice system and educational system. The end result is the selection of a boy and girl Ambassador who represent Palm Beach County in the National Recognition Ceremony in Washington, D.C.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2014 To: December 31, 2014

No.	Expense	Program Total	LETf Request	LETf
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications	\$15,000.00	\$7,500.00	50.00%
8.	Supplies			0.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$93,554.70	\$0.00	0.00%
	Total Expenses	\$108,554.70	\$7,500.00	6.91%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):

The LEFT funding covers printing, typesetting, book cover design and any miscellaneous expenses needed to produce the book of the "Top Ten" essays.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations.

Bill Bone
Name (please print)

Chairman DTWT Palm Beach
Title (please print)

Bill Bone
Signature

18 June 2013
Date

NOTARY SECTION:

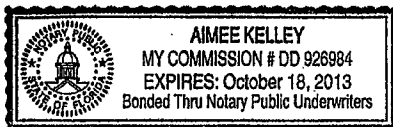
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 18th day of June, 2013 by Bill Bone (name of individual) as

Chairman (title) of DTWT - Palm Beach (name of organization/ agency), who is personally known to me or who produced _____ as identification.

Aimee Kelley
Notary Public



My Commission Expires:



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Junior Achievement of the Palm Beaches & Treasure Coast

FEID #: 59-2333738

Web Address: JuniorAchievement.com

Address: 6903 Vista Parkway North

STREET ADDRESS

West Palm Beach, FL 33411

CITY, STATE, ZIP

Executive Director: Claudia Kirk Barto

NAME

SIGNATURE

561-242-9468

cbarto@juniorachievement.com

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: Anne Coughlin/Helene Papilsky

NAME

SIGNATURE

561-242-9468

coughlina@juniorachievement.com/hp

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 2/7/14

DATE

Attachment # 2e



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Junior Achievement of the Palm Beaches & Treasure Coast

LETF Funding Request (MUST match total on Financial Application): \$10,000.55

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

The mission of Junior Achievement (JA) of the Palm Beaches & Treasure Coast is to inspire and prepare young people to succeed in a global economy. JA is dedicated to giving young people the knowledge and skills they need to plan for their future, and make sound academic and economic choices.

Provide a brief summary of program's activities/services to be funded:

A \$10,000 grant from the Law Enforcement Trust Fund will underwrite 40% of one week of the four week summer JA BizCamp program. This will be added to \$15,000 in funding from another donor to cover the \$25,000 cost for the entire week. The funding includes planning and scheduling for camp that takes place throughout the year. Approximately 80-100 at risk students will participate in the week of JA BizCamp, they will be taught the skills needed to succeed in the business world. Students will learn about citizenship, basics of personal money management, how to go on a job interview, business planning, the role of a business professional and entrepreneurship. Additionally, we will offer an anti-substance abuse curriculum with materials and input from the Caron Foundation.

What results are you committed to achieving?

Based on past performance, over 50% of camp participants will show an increased understanding of basic financial literacy skills, work readiness skills and entrepreneurship. Additionally they will gain an understanding of the necessity of remaining in school to secure a better future. Because of the experiential component of the the JA BizCamp program, participants retain what they are taught over an extended period of time. We also believe that all the participants will have a greater awareness of how substance abuse can negatively impact their future success.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: July 1, 2014 To: June 30, 2015

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$44,171.00	\$6,378.29	14.44%
2.	Employee Benefits/Payroll Taxes	\$8,749.00	\$874.90	10.00%
3.	Professional Fees	\$5,123.00	\$411.04	8.02%
4.	Occupancy/Utilities	\$10,696.00	\$1,069.60	10.00%
5.	Telephone	\$1,070.00	\$107.00	10.00%
6.	Postage/Shipping	\$100.00	\$0.00	0.00%
7.	Printing & Publications	\$100.00	\$0.00	0.00%
8.	Supplies	\$3,900.00	\$390.00	10.00%
9.	Travel	\$1,972.00	\$197.20	10.00%
10.	Meetings	\$0.00	\$0.00	0.00%
11.	Miscellaneous Expenses	\$6,052.00	\$572.52	9.46%
	Total Expenses	\$81,933.00	\$10,000.55	12.21%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

JA FT Staff - Claudia Kirk Barto, President-\$87,526, Anne Coughlin, Sr. Operations Director-\$66,000, Corinne Pike, Sr. Program Manager-\$43,300, Matt Henshaw, Program Manager-\$38,000, Lateer Adderly, Program Manager-\$35,350, Helene Papilsky, Administrative Director-\$39,000. Medical Benefits will also be included. Eleven Camp Counselors whose wages are a direct cost to summer camp. Each counselor will work 35 hours, 2@ \$15.00, 7@ \$12.00, 2@ \$10.00 per hour. Total camp counselor salaries \$4,690.00.

Professional Fees (list vendor and type of service provided):

Professional fees include Hirsch Technologies, on call to assist with program requirements. Also, 3 PT employees will setup and break down program equipment at the JA BizCamp location. Speakers forum to provide Career Insight a visit from Busch Wildlife Sanctuary and JWP Productions to provide a Zumba Party on the the last day of camp.

Occupancy/Utilities (list utilities):

Includes rent, electricity, insurance, and janitorial supplies

Telephone (provide telephone numbers):

Anne Coughlin's Cell Phone: 561-339-9328
Corinne Pike's Cell Phone: 561-281-0474
Matt Henshaw's Cell Phone: 561-315-8052
Office Phone: 561-242-9468

Phones are used for initial contact and arrangements that are necessary to schedule camp with the community based organizations. Since camp is off-site, cell phones are used for ordering food and to provide contact information to the community based organizations attending camp.

Printing & Publications (list type of material):

Includes all the printed materials used to run the JA BizTown simulation. Each business has up to 10 positions and each position has a full set of responsibilities and instructions for carrying out those responsibilities. Additionally, other forms include camper applications, camp activities such as a pre- post-test and daily worksheets.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Snacks and t-shirts will be provided to the campers. Also equipment that will be used for the program along with consumable items for the JA BizTown simulation.

Travel (individuals traveling, destination and purpose):

Two trucks will be used to transport equipment to and from the camp site. Reimbursable mileage for professional staff, Claudia Kirk Barto, Anne Coughlin, Corinne Pike, Matt Henshaw, Lateer Adderly and Helene Paplisky traveling to and from the camp from the office and other work-related destinations.

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):

Miscellaneous expenses include: Franchise Fees including student fees, interest payments, dues, advertisements, and licenses.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations.

Claudia Kirk Barto
Name (please print)

President
Title (please print)

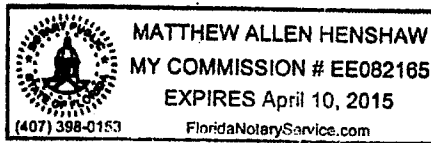
[Signature]
Signature

2/7/14
Date

NOTARY SECTION:

State of Florida

County of Palm Beach



The foregoing Agreement was acknowledged and subscribed before me this 7TH day of FEB., 2014 by CLAUDIA KIRK BARTO (name of individual) as PRESIDENT (title) of JUNIOR ACHIEVEMENT (name of organization/ agency), who is personally known to me or who produced _____ as identification.

[Signature]
Notary Public

My Commission Expires: