

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: April 15, 2014

Submitted By: Water Utilities

Advisory Board Name: Water Utilities Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the appointment of one (1) At-Large member to the Water Utilities Advisory Board to fill the remainder of current term effective April 15, 2014 – September 30, 2016.



<u>Nominee:</u>	<u>Requirements:</u>	<u>Seat No.</u>	<u>Nominated by:</u>
Bernard Castleman	Current WUD Customer Resides in PBC	9	Commissioner Burdick

Summary: On April 1, 2014, Palm Beach County Board of County Commissioners approved Resolution No. R2014-0457, which provides for an 11 member Water Utilities Advisory Board. The membership consists of seven (7) District members, two (2) County-wide At-Large members, one (1) Lake Region member and one (1) Royal Palm Beach At-Large member. The Commissioners were notified of the vacancy by the Water Utilities Department on February 5, 2014. Countywide (MJ)

Background and Justification: The Water Utilities Advisory Board (WUAB) was created by the Board of County Commissioners in March 1984 to provide informed consumer advice regarding the Water Utilities Department policies, plans and programs. The WUAB reviews the Department's annual budget as well as proposed rate changes. It also makes recommendations concerning capital improvement plans, acquisitions, new technologies for improving water, wastewater and reclaimed water service, and assists in handling the Department's Administrative Hearings. The Board consists of 11 members with ten (10) seats currently filled and a diversity count of seven (7) (70%) White, and three (3) (30%) Black. The gender ratio (male:female) is 8:2.

Attachments:

1. Completed Boards-Committees Application
2. One (1) Copy of Resolution (R2014-0457)
3. Advisory Board Members List
4. Advisory Board Attendance Records
5. Memo to BCC dated February 5, 2014

Recommended By:		4/3/14
	Department Director	Date
Legal Sufficiency:		4/4/14
	Assistant County Attorney	Date

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

ORIGINAL

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: Water Utilities Department Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: _____ To: 06-17-2016

Seat Requirement: Resident of Palm Beach County Seat #: 9

☐ *Reappointment or ☐ New Appointment

or ☒ to complete the term of Lawrence Gold Due to: ☐ resignation ☒ other

Completion of term to expire on: 06-17-2016

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Castleman Bernard M
Last First Middle

Occupation/Affiliation: _____
Owner ☐ Employee ☐ Officer ☐

Business Name: _____

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 181 Harbor Lake Circle

City & State Greenacres, FL Zip Code: 33413

Home Phone: (561) 964-1748 Business Phone: () Ext. _____

Cell Phone: (561) 315-2519 Fax: ()

Email Address: rbcastl@bellsouth.net

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No XXX

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Ex: (R/XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. (Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

☐ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS
By attending a live presentation given on 2013/03/03

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics;

*Applicant's Signature: Bernie M. Castleman Printed Name: Bernie M. Castleman Date: 03/03/2014

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Paula R. ... Date: 3-10-2013

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

ORIGINAL

From: Bernard Castleman <bcastl@bellsouth.net>
Subject: Re: Palm Beach County Water Utilities Advisory Board
Date: March 14, 2014 12:59:18 PM EDT
To: Peyton McArthur <PMcArthur@pbcgov.org>



Hi Peyton,

I am faxing you a revised page of of the information form as I have completed watching the training program on ethics via the CD you sent me. If you require anything more let me know.
Do you want me to return the CD?

Bernie Castleman

Castleman@bellsouth.net
Palm Beach County Water Utilities Advisory Board
Peyton McArthur <PMcArthur@pbcgov.org>

I have completed watching the training program on ethics via the CD you sent me. If you require anything more let me know.

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12

(Attach Additional Sheet(s), if necessary)

OR ☐ NONE

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☒ By watching the training program on the Web, DVD or VHS.
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: BERNIE M. CASTLEMAN Date: 03/14/2014

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

OR Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Bernie Castleman Resume

RIVER BRIDGE EXPERIENCE

- Current President Aviary Homeowner Association.
- Past and first President of the Master Association. An 1100 plus community of single family homes, condo association units, villa and town home units. Managed the turnover of the Association from the Developer.
- Current POA Governor
- Current POA Legal Committee Chairman
- Former Chairman of the Community Awareness Committee. This committee interfaces with the City, County and State Governmental agencies on behalf of River Bridge. Significant interface with South Florida Water Management District and Palm Beach County Water-Utilities.

WORK EXPERIENCE

- National Sales Manager for an Industrial business division of the General Electric Co.
- Project Manager for General Electric on large industrial projects, such as Steel and Paper Mills, Auto, Cement and Chemical Plants.

EDUCATION

- Electrical Engineer Wentworth Institute of Technology, General Electric Technical Training Program Union College.
- Advanced Marketing Management General Electric Training Center

RESOLUTION NO. R-2014-0457

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, RESCINDING AND REPLACING IN ITS ENTIRETY RESOLUTION R-2012-0904, RELATING TO THE WATER UTILITIES ADVISORY BOARD.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that

Section 1. Rescission of Previous Resolution.

Resolution R2012-0904 is hereby rescinded.

Section 2. Creation, Composition.

There is hereby created the Palm Beach County Water Utilities Advisory Board, hereinafter referred to as "Advisory Board." Said Advisory Board shall be composed of eleven members: seven (7) District Members, one appointed by each of the Commissioners; two (2) At-Large Members appointed by the Board of County Commissioners; one (1) Lake Region Member appointed by the Board of County Commissioners from residents of the Belle Glade, Pahokee, and South Bay (the "Glades Cities") and adjacent unincorporated areas (the "Glades Cities") who submit applications for the position; and one (1) Royal Palm Beach Member, to be appointed by the Village of Royal Palm Beach Village Council.

District and At-Large Advisory Board Members must be County residents and current customers of the Department, both at the time of their appointment to the Advisory Board and throughout the entirety of their term of membership on the Advisory Board. The Lake Region Member must be a resident of the Glades Cities or the unincorporated area immediately adjacent to one of the Glades Cities and shall be a current customer of the Department, both at the time of their appointment to the Advisory Board and throughout the entirety of their term of membership on the Advisory Board. The Royal Palm Beach Member must be a resident of Royal Palm Beach and a current customer of the Department, both at the time of their appointment to the Advisory Board and throughout the entirety of their term of membership on the Advisory Board.

Preference for membership shall be accorded, but not limited to, those residents who are knowledgeable or possess expertise in the following areas: utilities, operations, engineering, law, planning, management, and accounting and finance.

Upon compliance with the applicable exemption provisions of Florida Statute, Chapter 112.313(12), and the Palm Beach County Code of Ethics, up to two (2) Advisory Board members may be involved in a business relationship, directly or indirectly, with the Palm Beach County Water Utilities Department. Employees of Federal, State or local agencies which have regulatory/enforcement authority over the Department's activities shall not be eligible for membership on the Advisory Board.

Section 3. Power and Duties of the Advisory Board.

The powers and duties of the Advisory Board shall include the following:

- (1) To review existing and proposed policies, plans and programs of the Palm Beach County Water Utilities Department, and to advise the Board of County Commissioners and/or the Department as to any need for modification of same;
- (2) To review and make recommendations concerning proposed capital improvement plans and programs;
- (3) To review existing or proposed rate changes, rate structures, and the annual budget of the Water Utilities Department;
- (4) To assist in communications with other on-line customers served by the Water Utilities Department;

Section 4. Terms, Vacancies, Removal from Board.

For members appointed/reappointed on or after March 1, 2013, terms shall be three (3) years, and members may serve no more than three (3) consecutive three (3) year terms. Terms shall begin on October 1st and end on September 30th. The terms of those members who were appointed prior to March 1, 2013 shall end on September 30 of the year in which their term expires. Vacancies on the Advisory Board shall be filled by appointment by the Board of County Commissioners of Palm Beach County (for At-Large Members and the Lake Region Member) or District

Commissioner (for District Appointments), or by the Village of Royal Palm Beach Village Council (for the Royal Palm Beach Member). Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the members term limits.

Section 5. Meetings and Procedures.

The Advisory Board shall select its own Chair and Vice Chair at an election held at the first meeting and annually thereafter. Advisory Board meetings shall be conducted in accordance with Robert's Rules of Procedure. The Advisory Board shall schedule ten (10) regular meetings in each calendar year. The Chair shall have the power to schedule special meetings or cancel regularly scheduled meetings as the workload of the Advisory Board requires.

The Advisory Board shall keep a permanent record of its proceedings, and shall file approved minutes from its meetings with the Board of County Commissioners of Palm Beach County. All meetings, records and files of the Advisory Board shall be open and available to the public.

Section 6. Uniform Policies and Procedures of Advisory Boards.

The Advisory Board shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution R-2013-0193, as may be further amended by action of the Board of County Commissioners.

Section 7. Effective Date.

The provisions of this Resolution shall become effective upon approval by the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Abrams , who moved its adoption. The motion was seconded by Commissioner Berger , and upon being put to a vote, the vote was as follows:

Commissioner	Priscilla A. Taylor, Mayor	-	Aye
Commissioner	Paulette Burdick, Vice Mayor	-	Aye
Commissioner	Hal R. Valeche	-	Aye
Commissioner	Shelley Vana	-	Aye
Commissioner	Steven L. Abrams	-	Aye
Commissioner	Mary Lou Berger	-	Aye

Commissioner

Jess R. Santamaria

- Aye

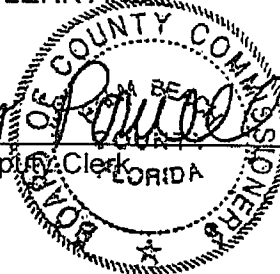
The Mayor thereupon declared the Resolution duly passed and adopted
this 1st day of April, 2014.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK AND
COMPTROLLER

By: Sharon R. Bock

Deputy Clerk
PALM BEACH COUNTY, FLORIDA



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: [Signature]

County Attorney

PBC Water Utilities Department Advisory Board Members

WUD Seat Number	Name	Address	Email	Phone	Cell	Date First Appointed	Date Current Term Began	Term Expires	Commission District
1	Harvey Arnold Vice Chair	15441 Lake Gardenia Place Delray Beach, FL 33484	nohanash@aol.com	561-496-3226	561-665-1468	5/2/2000	6/4/2013	6/3/2016	District 1 Hal R. Valeche
2	Theodore Cott	6768 10th Ave, North #105 Lake Worth, FL 33467	tedspeakes@att.net	561-432-1417	561-313-0058	11/20/2012	11/20/2012	11/20/2015	District 2 Paulette Burdick
3	Lewis Doctor	7015 Brunswick Circle Boynton Beach, FL 33472	lewisdoctor@gmail.com	561-735-7564	561-523-5442	4/7/2009	7/19/2011	7/18/2014	District 3 Shelley Vana
4	Burt Goodman	22507 Caravelle Circle Boca Raton, FL 33433	burtgoodman@comcast.net	561-362-6556	n/a	8/18/2009	5/3/2011	5/2/2014	District 4 Steve Abrams
5	Mae Yates Chair	6842 Watertown Drive Boynton Beach, FL 33437	repunit19@att.net	561-735-0104	561-716-7557	5/15/1984	5/3/2011	5/2/2014	District 5 Mary Lou Berger
6	Derrek Moore	City of Pahokee 207 Begonia Drive Pahokee, FL 33476	dmoore@cityofpahokee.com	561-924-5534	561-261-1282	10/16/2012	10/16/2012	10/16/2015	District 6 Jess R. Santamaria
7	Frank Matthews	171 Ohio Road Lake Worth, FL 33467	mat1943@bellsouth.net	561-964-4530	561-906-6886	5/3/2011	5/3/2011	5/2/2014	District 7 Priscilla A.Taylor
8	Edwin Wechsler	7895 New Holland Way Boynton Beach, FL 33437	ejw1280@aol.com	561-739-6330	n/a	11/18/2008	6/18/2013	6/17/2016	At-Large
9	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	At-Large
10	Beverly J. Scott	City of Belle Glade 110 Dr. Martin Luther King, Belle Glade, FL 33430	bscott@belleglade-fl.com	561-992-1623	561-436-8838	10/16/2012	10/16/2012	10/16/2015	Lake Region
11	Carlton Brooks	115 Saratoga Blvd West Royal Palm Beach, FL 33411	carltonabrooks@gmail.com	954-558-0417	n/a	4/5/2011	7/16/2013	7/15/2016	At-Large (RPB)

2013 PBC WUD ADVIOSRY BOARD MEMBER ATTENDANCE

<u>Seat</u>	<u>Board Member</u>	Jan 25th	Feb 22nd	Mar 29th	Apr 26th	May 31st	Jun 28th	Jul 26th	AUG NO MTG	Sep 27th	Oct 25th	NOV NO MTG	Dec 6th	Total Absences
1	Harvey Arnold	P	P	P	P	P	P	P		P	P		A	1
2	Ted Cott	P	P	P	P	P	P	A		P	P		P	1
3	Lewis Doctor	P	P	P	P	P	P	A		P	P		P	1
4	Burt Goodman	P	P	P	P	A	P	P		P	P		P	1
5	Mae Yates	P	P	P	P	P	P	P		P	P		P	0
6	Derrek Moore	P	P	P	P	P	P	A		P	P		A	2
7	Frank Matthews	P	P	P	P	A	P	A		A	P		P	3
8	Edwin Wechsler	P	A	P	P	P	A	P		P	P		A	3
9	Larry Gold	A	P	P	P	P	P	A		A	A		A	4
10	Beverly Scott	P	P	A	P	P	P	P		A	P		P	2
11	Carlton Brooks	P	P	A	P	P	P	P		P	P		P	1

2014 PBC WUD ADVIOSRY BOARD MEMBER ATTENDANCE

[illegible]



**Water Utilities Department
Administration**
P.O. Box 16097
West Palm Beach, FL 33416-6097
(561) 493-6000
Fax: (561) 493-6008
www.pbcwater.com

**Palm Beach County
Board of County
Commissioners**
Priscilla A. Taylor, Mayor
Paulette Burdick, Vice Mayor
Hal R. Valeche
Shelley Vana
Steven L. Abrams
Mary Lou Berger
Jess R. Santamaria

County Administrator
Robert Weisman

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Affirmative Action Employer"

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MEMORANDUM

DATE: February 5, 2014

TO: The Honorable Priscilla A. Taylor, Mayor
and Members of the Board of County Commissioners

FROM: Bevin Beaudet, P.E. *PS for*
Director, Water Utilities Department

RE: Water Utilities Department Advisory Board

There is an at-large vacancy on the Water Utilities Department Advisory Board (WUDAB), due to the passing of Lawrence Gold. Lawrence served on the WUDAB for 11 years.

The WUDAB is composed of eleven members; seven District appointments, one member by each of the Commissioners, two At-Large Members appointed by the Board of County Commissioners, one Lake Region Member appointed by the Board of County Commissioners and one Royal Palm Beach Member, appointed by the Village Council of Royal Palm Beach. The Board of County Commissioners appoints members for staggered three-year terms. Per Resolution No. R2012-0904, candidates must be county residents and current customers of the Water Utilities Department to be eligible for appointment.

The WUDAB typically meets the first Friday of each month at 9:00 a.m., except for August, November and December. A copy of the 2014 Meeting schedule is attached. The current diversity of the WUDAB is White: 7 (70%) and Black: 3 (30%). The gender ratio (male:female) is 8:2.

In accordance with PPM #CWO-O-023, staff is notifying the Commissioners of the opening and requesting nominations. If you have a candidate you would like considered for appointment, please provide the candidate's contact information to Valerie Cintron at (561) 493-6007 or vcintron@pbcwater.com.

Thank you for your consideration in this matter.

cc: Shannon LaRocque-Baas, P.E., Assistant County Administrator
Mae Yates, WUDAB Chairperson
Becky Salinas, Contract Management Specialist