

AGENDA ITEM 3.A.2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 22, 2014 ( ) Consent ( x ) Regular  
( ) Workshop ( ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$13,799,447.00.

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1) Purchasing – Regular --	\$ 13,789,447.00
2) TDC Contracts --	\$ 10,500.00
3) Risk Management --	\$ 0.00
TOTAL	\$ 13,799,447.00

Recommended by:  Stephen J. Weiss, Director - Finance Services Date 4-17-14

Approved by: N/A Assistant County Administrator Date

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: April 16, 2014

ROUTED TO: Julie Dowe/Jan Schooley

ROUTED FROM: Gretel Sarmiento, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Purchasing Contract List for the April 22, 2014 BCC/Workshop Meeting.  
My deadline to County Administration is April 18, 2014 before 10 AM

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REQUESTED ACTION:

- Review and signature
- Review and information
- Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:  
\_\_\_\_\_
- Other: \_\_\_\_\_

THANKS!  
Gretel Sarmiento

*Reviewed in Payables  
Jan Schooley 4/17/14  
[Signature] 4/17/14  
[Signature] 4/17/14*



**April 22, 2014**

**REGULAR AGENDA**

**3. A.2 – CONTINUED**

**A)**

Renewal of term contract with G.A. Food Service Inc. for \$598,575 for summer food service program from June 9, 2014 through August 15, 2014.

**B)**

Renewal of term contract with Insight Public Sector Inc., Unicom Government Inc. b/d/a GTSI Corp. for \$13,190,872 for the purchase of technology products/equipment and technology services/solutions from May 1, 2014 through April 30, 2016.

**C)**

Tourist Development Council Category "G" grant agreement with Under Armour Team One Baseball National Series for \$10,000 for the Baseball Factory Inc.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/22/2014**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
G. A. Food Service, Inc.	Renewal of term contract for summer food service program for the period 06/09/2014 through 08/15/2014 per Master Agreement #12048B.	\$598,575.00 SBE: \$0	Community Services/Head Start 0001-148-1335-3419	Scarlett	

The County has expended or encumbered \$563,783 (\$225,513/month) during the previous two and one half (2.5) month term contract. Based upon historical usage and an increase (\$91,170) due to Community Services' goal of increasing program participation, \$598,575 is needed to meet the County's requirements through the expiration of this new two and one quarter (2.25) month renewal term contract. This term contract has two (2) summer month renewal periods remaining. Awardee is located outside Palm Beach County in the City of St. Petersburg, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

<b>EXHIBIT B</b>					
Insight Public Sector, Inc.; Unicom Government, Inc., d/b/a GTSI Corp.	Renewal of term contract for the purchase of technology products/equipment and technology services/solutions for the period 05/01/2014 through 04/30/2016 per Master Agreement #250397B.	\$13,190,872.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$4,116,747 (\$382,953/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Based upon historical usage and an increase (\$4,000,000) due to infrastructure refresh projects scheduled during this renewal period, \$13,190,872 is needed to meet the County's requirements through the expiration of this new twenty-four (24) month renewal term contract. This purchase is off the County of Fairfax, Virginia for the U.S. Communities Government Purchasing Alliance Contract #4400001195/97. Additionally, approval is requested to add vendors/manufacturers that ISS may request during the term of this contract as part of the U.S. Communities Government Purchasing Alliance contract. This term contract has no renewal periods remaining. One (1) Awardee is located out of State, and one (1) Awardee is located outside Palm Beach County in the City of Tampa, Florida. There is no SBE currently certified for this commodity or service.

**TOTAL AMOUNT OF ALL AWARDS      \$ 13,789,447.00**



Form L

Purchasing Department  
50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 616-6811  
www.pbcgov.com/purchasing

April 22, 2014

G A Food Service, Inc.  
David Karpan, VP Sales  
12200 32<sup>nd</sup> Court N  
St Petersburg, FL 33716

Dear Vendor:

TERM CONTRACT #12048B

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for SUMMER FOOD SERVICE PROGRAM based on:

- SOLICITATION # \_\_\_\_\_
- RENEWAL OF CONTRACT based on SOLICITATION #12-048/KM in accordance with all original terms, conditions, specifications and prices with no deviation.

The term of this contract is 06/09/14 through 08/15/14, and has an estimated dollar value of \$598,575, inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.


Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305\*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Kristen A. Monnett, Senior Buyer at kmonnett@pbcgov.org or (561) 616-6824.

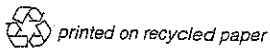
Sincerely,

Kathleen M. Scarlett  
Director

c: Taruna Malhotra & Hong Truong, Community Services  
File

  
 Palm Beach County  
 Board of County  
 Commissioners  
 Priscilla A. Taylor, Mayor  
 Paulette Burdick, Vice Mayor  
 Hal R. Valeche  
 Shelley Vana  
 Steven L. Abrams  
 Mary Lou Berger  
 Jess R. Santamaria  
 County Administrator  
 Robert Weisman

"An Equal Opportunity  
Affirmative Action Employer"





Form L

April 22, 2014

Purchasing Department  
50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 616-6811  
www.pbcgov.com/purchasing

INSIGHT PUBLIC SECTOR, INC.  
DAVE CRISTAL, VP – GM  
2701 ROCKY POINT DR., # 300  
TAMPA, FL 33607

Dear Vendor:

RE: TERM CONTRACT #250397B

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for TECHNOLOGY PRODUCTS/EQUIPMENT AND TECHNOLOGY SERVICES/SOLUTIONS based on:

[X] PIGGYBACK VIA COUNTY OF FAIRFAX, VIRGINIA/ U.S. COMMUNITIES # 4400001195

The term of this contract is 05/01/14 through 04/30/16, and has an estimated dollar value of \$13,190,872., inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY0303050000000001111 or CPO/DO 680 XY030305\*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Laura Cates, Senior Buyer at (561) 616-6817.

Sincerely,

Kathleen M. Scarlett  
Director

c: Countywide  
File

Palm Beach County  
Board of County  
Commissioners

Priscilla A. Taylor, Mayor

Paulette Burdick, Vice Mayor

Hal R. Valeche

Shelley Vana

Steven L. Abrams

Mary Lou Berger

Jess R. Santamaria

County Administrator

Robert Weisman

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Affirmative Action Employer"

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Form L

April 22, 2014

UNICOM GOVERNMENT, INC.  
DBA GTSI CORP  
DENNIS HAMMER, DIRECTOR- CONTRACTS  
2553 DULLES VIEW DR., # 100  
HERNDON, VA 20171

Purchasing Department  
50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 616-6811  
www.pbcgov.com/purchasing

Dear Vendor:

RE: TERM CONTRACT #250397B

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[X] PIGGYBACK VIA COUNTY OF FAIRFAX, VIRGINIA/ U.S. COMMUNITIES # 4400001197

The term of this contract is 05/01/14 through 04/30/16, and has an estimated dollar value of \$13,190,872., inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

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Kathleen M. Scarlett  
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**INTEROFFICE MEMORANDUM**

**DATE:** April 10, 2014  
**TO:** Judith Crosbie  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- **Under Armour Team One Baseball National Series  
for the Baseball Factory, Inc. \$10,000**

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

Tdc/grantagr2014minutes.sports.BaseballFactory

