

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

| | | |
|---------------------------|---|---|
| Meeting Date: May 6, 2014 | <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Regular |
| | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Public Hearing |

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

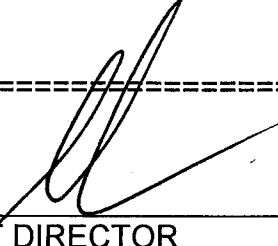

Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office, a High Intensity Drug Trafficking Area (HIDTA) Program grant in the amount of \$110,417, for the Palm Beach Narcotics Task Force, for the period of January 1, 2014 through December 31, 2015; **B) Approve** a budget amendment of \$110,417 in the Sheriff's Grant Fund.

Summary: On March 17, 2014, the Palm Beach County Sheriff's Office (PBSO) received an award from the Office of National Drug Control Policy. The funds will be used for overtime reimbursement and other expenses associated with the Palm Beach Narcotics Task Force. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (PGE)

Background and Justification: The HIDTA mission is to reduce drug availability by creating and supporting intelligence-driven task forces aimed at eliminating or reducing domestic drug trafficking and its harmful consequences through enhancement and coordination of drug trafficking control efforts among federal, state and local law enforcement agencies. The Catalog of Federal Domestic Assistance (CFDA) number is 95.001 and the contract number is G14MI0011A.

- Attachments:**
- 1. Budget Amendment
 - 2. Award Letter

=====

| | | |
|-----------------|---|---------|
| RECOMMENDED BY: |  | 4/15/14 |
| | DEPARTMENT DIRECTOR | DATE |
| APPROVED BY: |  | 4/23/14 |
| | ASSISTANT COUNTY ADMINISTRATOR | DATE |

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|-------------|------|------|------|------|
| Capital Expenditures | 0 | | | | |
| Operating Costs | \$110,417 | | | | |
| External Revenues | (\$110,417) | | | | |
| Program Income (County) | | | | | |
| In-Kind Match (County) | 0 | | | | |
| Net Fiscal Impact | 0 | | | | |
| # Additional FTE Positions (Cumulative) | 0 | | | | |

Is Item Included in Current Budget: YES _____ NO X _____

Budget Account No.: Fund 1152 Agency 160 Org 2261 Object 3129

Reporting Category _____

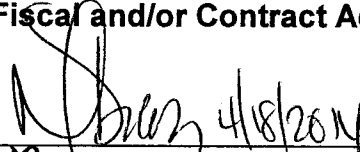
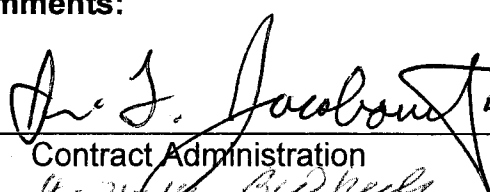
B. Recommended Sources of Funds / Summary of Fiscal Impact:

High Intensity Drug Trafficking Area (HIDTA) Program grant is funded through the Office of National Drug Control Policy. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

| | |
|--|-----------|
| Palm Beach Narcotics Task Force FY2014 | \$110,417 |
| Total Program Budget | \$110,417 |

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

| | |
|---|---|
|  OFMB 4/18/2014 4/17/14 |  Contract Administration 4-21-14 4/21/14 |
|---|---|

B. Legal Sufficiency:


Assistant County Attorney
4/22/14

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

14-

0782

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

FUND 1152 - Sheriff's Grants Fund

BGEX 160 041804-1267
BGRW 160 041804-548

Use this form to provide budget for items not anticipated in the budget.

| ACCT.NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | CURRENT BUDGET | INCREASE | DECREASE | ADJUSTED BUDGET | EXPENDED/ ENCUMBERED | REMAINING BALANCE |
|----------------------------------|-------------------------------------|--------------------|---------------------------|-------------------------|-------------------|---------------------------|-------------------------|----------------------|
| Revenues | | | | | | | | |
| PB Narcotics Task Force FY14 | | | | | | | | |
| 160-2261-3129 | Federal Grant - Other Public Safety | 0 | 0 | 110,417 | 0 | 110,417 | | |
| <u>TOTAL REVENUES</u> | | 2,442,123 | <u>\$4,929,934</u> | <u>\$110,417</u> | <u>\$0</u> | <u>\$5,040,351</u> | | |
| Expenditures | | | | | | | | |
| PB Narcotics Task Force FY14 | | | | | | | | |
| 160-2261-9498 | Transfer to Sheriff's Fund 1902 | 0 | 0 | 110,417 | 0 | 110,417 | | |
| <u>TOTAL EXPENDITURES</u> | | 2,442,123 | <u>\$4,929,934</u> | <u>\$110,417</u> | <u>\$0</u> | <u>\$5,040,351</u> | | |

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION


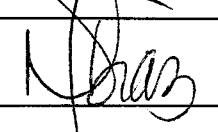
Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of May 6, 2014

4/11/2014

4/18/2014

Deputy Clerk to the
Board of County Commissioners

SP
4/18/14

Attachment # 1

3



March 17, 2014

Chief Operating Officer Director George Forman
Palm Beach County Sheriff's Office
3228 Gun Club RD
West Palm Beach, FL 33406

Dear Mr. Forman:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G14MI0011A) has been awarded in the amount of \$110,417. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the South Florida HIDTA and approved by the Office of National Drug Control Policy (ONDCP).

The original Grant Agreement, including certain Special Conditions, is enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy to:

Finance Unit
National HIDTA Assistance Center
11200 NW 20th Street, Suite 100
Miami, FL 33172
(305) 715-7600
Or via email to your respective NHAC accountant.

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact Dan Grayson at (202) 395-6692.

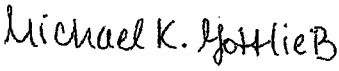
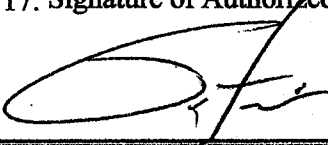
Sincerely,

Michael K. Gottlieb

Michael K. Gottlieb
National HIDTA Director

Enclosures

Attachment # 2

| | | | |
|--|---------------------------|--|-----------|
| Executive Office of the President Office of National Drug Control Policy | | Grant Agreement | |
| 1. Recipient Name and Address Chief Operating Officer Director George Forman Palm Beach County Sheriff's Office 3228 Gun Club RD West Palm Beach, FL 33406 | | 4. Award Number: G14MI0011A | |
| | | 5. Grant Period: From 01/01/2014 to 12/31/2015 | |
| 1A. Recipient IRS/Vendor No.: 1596000786A3 | 6. Date: 3/17/2014 | 7. Action <input checked="" type="checkbox"/> Initial Supplemental | |
| Subrecipient Name and Address | 8. Supplement Number | | |
| 2A. Subrecipient IRS/Vendor No.: | 9. Previous Award Amount: | | |
| 3. Project Title Palm Beach Narcotics Task Force | 10. Amount of This Award: | | \$110,417 |
| | 11. Total Award: | | \$110,417 |
| 12. The above Grant is approved subject to such conditions or limitations as are set forth on the five attached pages. | | | |
| 13. Statutory Authority for Grant: Public Law 113-76 | | | |
| AGENCY APPROVAL | | RECIPIENT ACCEPTANCE | |
| 14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director | | 15. Typed Name and Title of Authorized Official George Forman Palm Beach County Sheriff's Office | |
| 16. Signature of Approving ONDCP Official  | | 17. Signature of Authorized Recipient/Date  | |
| AGENCY USE ONLY | | | |
| 18. Accounting Classification Code DUNS: 182809921 EIN: 1596000786A3 | | 19. HIDTA AWARD OND1070DB1415XX OND6113 OND2000000000 OC 410001 | |

GRANT CONDITIONS

A. General Provisions

1. This grant is subject to Title 2 of the Code of Federal Regulations, as well as the following:
 - by reference, the provisions of the Office of Management and Budget (OMB) circulars and government-wide common rules applicable to grants and cooperative agreements. These circulars and common rules include the following:
 - OMB Circular A-21 "Cost Principles for Educational Institutions." (Codified at 2 CFR Part 220)
 - OMB Circular A-87 "Cost Principles for State, Local, and Indian Tribal Governments." (Codified at 2 CFR Part 225)
 - OMB Circular A-102 "Grants and Cooperative Agreements with State and Local Governments." (Codified at 21 CFR 1403)
 - OMB Circular A-110 "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations." (Codified at 2 CFR Part 215)
 - OMB Circular A-122 "Cost Principles for Nonprofit Organizations." (Codified at 2 CFR Part 230)
 - "Uniform Administrative Requirements for Grants and Cooperative Agreements with State and Local Units of Governments," (Codified at 21 CFR Part 1403)
 - Grants Management Common Rule for State and Local Units of Governments," (Codified at 21 CFR Part 1404)
 - "Government-wide Debarment and Suspension (Nonprocurement)," (Codified at 21 CFR Part 1404)
 - "Government-wide Requirements for Drug-free Workplace (Financial Assistance)" (Codified at 21 CFR Part 1405)
 - "New Restrictions on Lobbying" (Codified at 28 CFR Part 69)
2. Audits conducted pursuant to OMB Circular A-133, "Audits of State and Local Governments", must be submitted no later than 9 months after the close of the grantee's audited fiscal year. A copy of the audit report and management letter must be sent to:

EOP/ONDCP

Attention: Michael Reles

GSD/RDF (202) 395-6608

Anacostia Naval Annex

Bldg 410/Door 123

250 Murray Lane, SW

Washington, DC 20509

or:

mreles@ondcp.eop.gov

3. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Other reporting requirements are specified in the HIDTA Program Policy and Budget Guidance.
4. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the HIDTA, its fiscal agent (s), HIDTA employees, HIDTA contractors, as well as state, local, and federal HDTA participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
6. **Grantees and subgrantees are advised of the new OMB grants "supercircular," Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, some provisions of which may begin to supersede the provisions of pre-existing OMB grants circulars over the term of this grant. ONDCP will also be adopting conforming regulations in 2014. ONDCP will provide you with updates moving forward. For more information about the supercircular, please visit www.cfo.gov/COFAR, which includes links to related online training and FAQs.**

B. Special Conditions HIDTA Grants

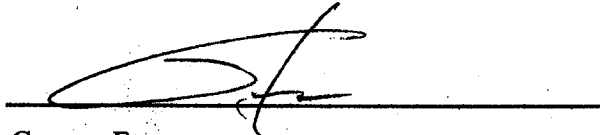
The following special conditions are incorporated into each award document.

1. This grant is awarded for the initiative(s) named above. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e. the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.

4. The grantee or subgrantee may keep interest amounts up to \$100 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Signature:



Date:

3/26/14

Name:

George Forman

Organization:

Palm Beach County Sheriff's Office

Budget Detail

2014 - South Florida

Initiative - Palm Beach Narcotics Task Force

Award Recipient - Palm Beach County Sheriff's Office (G14MI0011A)

Resource Recipient - Palm Beach County Sheriff's Office

| | | |
|--|-----------------|---------------------|
| Awarded Budget (as approved by ONDCP) | | \$110,417.00 |
| Overtime | Quantity | Amount |
| Investigative - Law Enforcement Officer | | \$58,137.00 |
| Total Overtime | | \$58,137.00 |
| Services | Quantity | Amount |
| Communications - mobile phones & pagers | | \$5,280.00 |
| Investigative services | | \$3,600.00 |
| Service contracts | | \$5,000.00 |
| Vehicle lease - passenger | 4 | \$38,400.00 |
| Total Services | | \$52,280.00 |
| Total Budget | | \$110,417.00 |