

**Agenda Item #:**

34-4

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date:** May 6, 2014

**[X] Consent**

[ ] Regular

**[ ] Ordinance**

☐ Public

**Department:** Facilities Development & Operations

## I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: Various executed License Agreements as follows:

1. Standard License Agreement for Use of County-Owned Property with Margaret Rita Boutros (North County Senior Center);
2. Standard License Agreement for Use of County-Owned Property with the Safety Council of Palm Beach County, Inc. (North County Senior Center);
3. Standard License Agreement for Use of County-Owned Property with the Palm Beach Jewelry and Antique Show, Inc. (Judicial Center Parking Garage); and
4. Standard License Agreement for Use of County-Owned Property with Boca Delray Division US Naval Sea Cadet Corp (Eagle Academy).

**Summary:** In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Standard License Agreements, dated from December 30, 2013 to March 11, 2014, have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or his designee in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013 (the "Resolution"). These executed documents are now being submitted to the Board to receive and file. **(FDO Admin) Countywide (MJ)**

**Background & Justification:** The Resolution which provided authority for the County Administrator or his designee to execute commercial license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use. PPM CW-O-051 requires the executed agreements be submitted for filing.

**Attachments:**

1. Standard License Agreement for Commercial Activity with Margaret Rita Boutros (North County Senior Center);
2. Standard License Agreement for Commercial Activity with Safety Council of Palm Beach County, Inc. (North County Senior Center)
3. Standard License Agreement for Use of County-Owned Property with Palm Beach Jewelry and Antique Show, Inc. (Judicial Center Parking Garage);
4. Standard License Agreement for Use of County-Owned Property with Boca Delray Division US Naval Sea Cadet Corp (Eagle Academy)

**Recommended By:**

Army Worf  
Department Director

4/9/14  
Date

**Approved By:**

**County Administrator**

Date 4/17/17

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	\$3,390	\$0	\$0	\$0	\$0
External Revenues	(\$3,390)	\$0	\$0	\$0	\$0
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$0	\$0	\$0	\$0	\$0
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes ☒ No ☐

Budget Account No:

Fund 0001 Dept 410 Unit 5250 Revenue Source \_\_\_\_\_  
Fund 0001 Dept 410 Unit 5290 Revenue Source \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

Expenses are off-set by the revenue – no fiscal impact

### C. Departmental Fiscal Review: \_\_\_\_\_

4/10/14  
Palm Beach Jewelry \$1,890  
Naval Sea Cadet 1,500  
\$3,390

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 4/14/2014  
OFMB 4/11

[Signature] 4/14/14  
Contract Development and Control  
4-14-14 4:14 PM

### B. Legal Sufficiency:

[Signature] 4/15/14  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.