

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

Agenda Item #: 4D

AGENDA ITEM SUMMARY

Meeting Date: May 20, 2014 [ ] Consent [ ] Regular  
[ ] Ordinance [ X ] Public Hearing  
Department: Palm Tran

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to:

**(A) Approve** the filing of the FY 2014 Section 5307 Federal Transit Administration (FTA) Grant Application FL-90-X842 for \$15,441,552 in capital funds allocated to Palm Beach County; and

**(B) Authorize** the Palm Tran Executive Director or his/her designee through the County Administrator to execute, on behalf of the Board, and to transmit electronically the Board's approval of the grant application, award and resulting grant agreement.

**Summary:** The FTA Section 5307 Grant provides funds for capital projects, operating costs and planning associated with the delivery of public transportation. The FY 2014 Grant will fund items necessary for the continued operations of the Palm Tran system including: replacement of vehicles that have reached their useful life, tire lease, MIS equipment, Trapeze Module upgrades, security projects, general purpose equipment, preventive maintenance, employee education and training, and safety and security training programs. The Grant requires a 20% local match and submittal of a Standard Form LLL - Disclosure of Lobbying Activities. The Florida Department of Transportation (FDOT) has approved the use of toll revenue credits as the required local 20% match; therefore, the projects budget lists the capital projects at 100% cost for the federal share, no county funds are required. This grant award is included in Palm Tran's FY 2015 proposed budget. Countywide (DR)

**Background and Policy Issues:** The BCC's approval of this 5307 Grant Award will bind the BCC to the terms and conditions of FTA's Master Agreement - FTA MA(20) dated October 1, 2013 that was approved by the Board of County Commissioners on April 1, 2014 (Resolution 2014-0475). This Master Agreement encompasses all FTA awards issued until a subsequent Master Agreement is enacted or issued. The Standard Form LLL is an FTA requirement when lobbying services are procured with non-federal funds.

**Attachments:**

1. FY2014 Section 5307 FTA Grant Application FL-90-X842
2. Notice of Public Hearing

Recommended By: Sharon G. L. By 4/30/14  
Department Director Date

Approved By: Sharon G. L. By 4/30/14  
Assistant County Administrator Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

| Five Year Summary of Fiscal Impact:             |      |  |                |  |      |  |      |  |      |
|---|------|--|----------------|--|------|--|------|--|------|
| Fiscal Years                                    | 2014 |  | 2015           |  | 2016 |  | 2017 |  | 2018 |
| Capital   |      |  | \$15,441,552   |  |      |  |      |  |      |
| Expenditures                                    |      |  |                |  |      |  |      |  |      |
| Operating Costs                                 |      |  |                |  |      |  |      |  |      |
| External Revenues                               |      |  | (\$15,441,552) |  |      |  |      |  |      |
| Program Income<br>(County)                      |      |  |                |  |      |  |      |  |      |
| In-Kind Match<br>(County)                       |      |  |                |  |      |  |      |  |      |
| NET FISCAL<br>IMPACT                            |      |  | \$0            |  |      |  |      |  |      |
| No. ADDITIONAL<br>FTE POSITIONS<br>(Cumulative) |      |  | 0              |  |      |  |      |  |      |

Is Item Included In Proposed Budget? Yes x No       
Budget Account No.: Fund 1341 Dep't. 542 Unit 5543  
Object Various Reporting Category                     

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

FTA – FY 2014 Section 5307 Grant – Requires 20% local match

Florida Department of Transportation (FDOT) toll revenue credits are used as the local 20% match of the federal dollars for the capital funds. No county funds are required.

C. Departmental Fiscal Review: John Murphy  
John Murphy, Finance Manager

### III. REVIEW COMMENTS


A. **OFMB Fiscal and/or Contract Dev. and Control Comments:**

Included in FY2015 proposed budget.

5/1/52 30 511 OFMB 8/511

Joe J. Jacobson (5/6/54)  
Contract Dev. and Control  
3-0-00 Jacobson

**B. Legal Sufficiency:**

  
Assistant County Attorney 5/6/14

**C. Other Department Review:**

**Department Director**

DOT



FTA

U.S. Department of Transportation

Federal Transit Administration

## Application

|                      |   |
|----------------------|---|
| Recipient ID:        | 1098  |
| Recipient Name:      | PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY |
| Project ID:          | FL-90-X842  |
| Budget Number:       | 1 - Budget Pending Approval   |
| Project Information: | FY2014 SECTION 5307 Capital Assist.                                 |

## Part 1: Recipient Information

|                 |   |
|-----------------|---|
| Project Number: | FL-90-X842  |
| Recipient ID:   | 1098  |
| Recipient Name: | PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY |
| Address:        | 3201 ELECTRONICS WAY , WEST PALM BEACH, FL 33407 4618               |
| Telephone:      | (561) 841-4200  |
| Facsimile:      | (561) 841-4291  |

## Union Information

|               |                                      |
|---------------|--------------------------------------|
| Recipient ID: | 1098                                 |
| Union Name:   | AMALGAMATED TRANSIT UNION LOCAL 1577 |
| Address 1:    | Legal Department                     |
| Address 2:    | 5025 Wisconsin Avenue, NW            |
| City:         | Washington, DC 20016                 |
| Contact Name: | Leo Wetzel                           |
| Telephone:    | (202) 537-1645                       |
| Facsimile:    | (202) 244-7824                       |
| E-mail:       | lw@atu.org                           |
| Website:      |                                      |

## Part 2: Project Information

|                      |                                     |                      |                |
|----------------------|-------------------------------------|----------------------|----------------|
| Project Type:        | Grant                               | Gross Project Cost:  | \$15,441,552   |
| Project Number:      | FL-90-X842                          | Adjustment Amt:      | \$0            |
| Project Description: | FY2014 SECTION 5307 Capital Assist. | Total Eligible Cost: | \$15,441,552   |
| Recipient Type:      | County Agency                       | Total FTA Amt:       | \$15,441,552   |
| FTA Project Mgr:     | -Maggie Sandberg (404) 865-5612     | Total State Amt:     | \$0            |
| Recipient Contact:   | Claudia Salazar (561) 841-4200      | Total Local Amt:     | \$0            |
| New/Amendment:       | New                                 | Other Federal Amt:   | \$0            |
| Amend Reason:        | Initial Application                 | Special Cond Amt:    | \$0            |
|                      |                                     |                      |                |
| Fed Dom Asst. #:     | 20507                               | Special Condition:   | None Specified |
| Sec. of Statute:     | 5307-2A                             | S.C. Tgt. Date:      | None Specified |
|                      |                                     |                      |                |

|   |                               |                       |                |
|---|-------------------------------|-----------------------|----------------|
| State Appl. ID:                         | None Needed                   | S.C. Eff. Date:       | None Specified |
| Start/End Date:                         | Oct. 01, 2014 - Sep. 30, 2020 | Est. Oblig Date:      | None Specified |
| Recvd. By State:                        |                               | Pre-Award Authority?: | Yes            |
| EO 12372 Rev:                           | NO                            | Fed. Debt Authority?: | No             |
| Review Date:                            | None Specified                | Final Budget?:        | No             |
| Planning Grant?:                        | NO                            |                       |                |
| Program Date (STIP/UPWP/FTA Prm Plan) : | Oct. 01, 2013                 |                       |                |
| Program Page:                           | 691                           |                       |                |
| Application Type:                       | Electronic                    |                       |                |
|   |                               |                       |                |
| Supp. Agreement?:                       | Yes                           |                       |                |
| Debt. Delinq. Details:                  |                               |                       |                |

### Urbanized Areas

| UZA ID | UZA Name                                |
|--------|---|
| 120740 | WEST PALM BCH-BOCA RATON-DELRAY BCH, FL |

### Congressional Districts

| State ID | District Code | District Official |
|----------|---------------|-------------------|
| 12       | 18            | Patrick Murphy    |
| 12       | 20            | Alcee L Hastings  |
| 12       | 21            | Theodore E Deutch |
| 12       | 22            | Lois Frankel      |

### Project Details

This application is for \$15,441,552 in Fiscal Year 2014 Section 5307 Capital Funds, of the \$106,366,577 apportioned to the Miami UZA. Uploaded on TEAM is the letter detailing the distribution of funds among the parties that conform the Miami UZA.

The funds awarded under this grant will be spent as follows:

- Bus Replacement. Purchase 8 buses Due To Be Replaced in fiscal year 2015. Purchase 6 buses Due to Be Replaced in fiscal year 2017, total buses due for replacement in 2017 equals 14. In the next 5 years 76 buses will be due for replacement.
- Lease Associated Capitalized Maintenance Items: Tires.
- Purchase Miscellaneous Computer Equipment. Purchase of computer equipment for Administration and Operational Support, and Trapeze Software Module upgrades.
- Security projects, intended to increase the security and safety of the existing transportation system
- Acquire General Purpose Equipment (office equipment, furnishings, etc.) for three garages and three administration facilities.
- Preventive Maintenance for Palm Tran fleet; includes labor, parts and maintenance contracts for FY2015.
- Employee training.
- Security Training for Public Transportation employees.
- 3rd party contracts for air-cards service for AVL system.
- Transit enhancement funds for shelters, solar lighting, and pedestrian walkways.

### Earmarks

No information found.

### Security

Yes -- We will expend 1% or more of the 5307 funds in this grant application for security purposes. Please list security-related projects in the project budget and summarize them in the non-add scope code 991.

## Part 3: Budget

Project Budget

|   | <u>Quantity</u> | <u>FTA Amount</u> | <u>Tot. Elig. Cost</u> |
|---|-----------------|-------------------|------------------------|
| <u>SCOPE</u>                                  |                 |                   |                        |
| 111-00 BUS - ROLLING STOCK                    | 38              | \$8,555,602.00    | \$8,555,602.00         |
| <u>ACTIVITY</u>                               |                 |                   |                        |
| 11.12.01 BUY REPLACEMENT 40-FT BUS            | 16              | \$6,580,000.00    | \$6,580,000.00         |
| 11.12.04 BUY REPLACEMENT <30 FT BUS           | 21              | \$1,550,602.00    | \$1,550,602.00         |
| 11.16.40 LEASE ASSOC CAP MAINT ITEMS          | 1               | \$425,000.00      | \$425,000.00           |
| <u>SCOPE</u>                                  |                 |                   |                        |
| 114-00 BUS: SUPPORT EQUIP AND FACILITIES      | 0               | \$854,416.00      | \$854,416.00           |
| <u>ACTIVITY</u>                               |                 |                   |                        |
| 11.42.07 ACQUIRE - ADP HARDWARE               | 0               | \$300,000.00      | \$300,000.00           |
| 11.42.08 ACQUIRE - ADP SOFTWARE               | 0               | \$300,000.00      | \$300,000.00           |
| 11.42.09 ACQUIRE - MOBILE SURV/SECURITY EQUIP | 0               | \$154,416.00      | \$154,416.00           |
| 11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT     | 0               | \$100,000.00      | \$100,000.00           |
| <u>SCOPE</u>                                  |                 |                   |                        |
| 117-00 OTHER CAPITAL ITEMS (BUS)              | 999             | \$5,877,119.00    | \$5,877,119.00         |
| <u>ACTIVITY</u>                               |                 |                   |                        |
| 11.7A.00 PREVENTIVE MAINTENANCE               | 999             | \$5,307,119.00    | \$5,307,119.00         |
| 11.7D.02 EMPLOYEE EDUCATION/TRAINING          | 0               | \$70,000.00       | \$70,000.00            |
| 11.7K.04 SECURITY TRAINING                    | 0               | \$200,000.00      | \$200,000.00           |
| 11.71.11 OTHER 3RD PARTY CONTRACTUAL SERVICES | 0               | \$300,000.00      | \$300,000.00           |
| <u>SCOPE</u>                                  |                 |                   |                        |
| 119-00 TRANSIT ENHANCEMENTS (BUS)             | 1               | \$154,415.00      | \$154,415.00           |
| <u>ACTIVITY</u>                               |                 |                   |                        |
| 11.93.09 CONSTRUCT ENHANCED ADA ACCESS        | 1               | \$154,415.00      | \$154,415.00           |
| <b>Estimated Total Eligible Cost:</b>         |                 |                   | <b>\$15,441,552.00</b> |
| <b>Federal Share:</b>                         |                 |                   | <b>\$15,441,552.00</b> |
| <b>Local Share:</b>                           |                 |                   | <b>\$0.00</b>          |

OTHER (Scopes and Activities not included in Project Budget Totals)

|   | <u>Quantity</u> | <u>FTA Amount</u> | <u>Tot. Elig. Cost</u> |
|---|-----------------|-------------------|------------------------|
| <u>SCOPE</u>                                  |                 |                   |                        |
| 991-00 SECURITY EXPENDITURES                  | 0               | \$147,624.00      | \$147,624.00           |
| <u>ACTIVITY</u>                               |                 |                   |                        |
| 11.42.09 ACQUIRE - MOBILE SURV/SECURITY EQUIP | 0               | \$147,624.00      | \$147,624.00           |

**No Amendment Funding Source information is available for the selected project**

Alternative Fuel Codes

|          |                            |             |
|----------|----------------------------|-------------|
| 11.12.01 | BUY REPLACEMENT 40-FT BUS  | Diesel Fuel |
| 11.12.04 | BUY REPLACEMENT <30 FT BUS | Diesel Fuel |

Extended Budget Descriptions

|   |                                      |    |                |                |
|---|--------------------------------------|----|----------------|----------------|
| 11.12.01  | BUY REPLACEMENT 40-FT BUS            | 16 | \$6,580,000.00 | \$6,580,000.00 |
| <p>Purchase of 16 Diesel Buses.</p> <p>8 40' Buses due for replacement in FY2015.</p> <p>8 buses due for replacement in FY2017 (14 buses due for replacement).</p> <p>The specified useful life for these Large Heavy-Duty Transit Buses is 12 years of service or an accumulation of at least 500,000 miles.</p> <p>These buses will meet the American with Disabilities Act (ADA) requirements.</p>   |                                      |    |                |                |
| 11.12.04  | BUY REPLACEMENT <30 FT BUS           | 21 | \$1,550,602.00 | \$1,550,602.00 |
| <p>Purchase ADA replacement vehicles, due for replacement in 2019.</p> <p>The specified useful life for these Large Heavy-Duty Transit Buses is 5 years of service or an accumulation of at least 250,000 miles.</p> <p>These buses will meet the American with Disabilities Act (ADA) requirements.</p>  |                                      |    |                |                |
| 11.16.40  | LEASE ASSOC CAP MAINT ITEMS          | 1  | \$425,000.00   | \$425,000.00   |
| <p>Tire Lease Contract, the amount in this budget is for the expenditures of FY2015.</p> <p>This contract lease vs. buy analysis was conducted and it is located in the Procurement file.</p>   |                                      |    |                |                |
| 11.42.07  | ACQUIRE - ADP HARDWARE               | 0  | \$300,000.00   | \$300,000.00   |
| <p>- Purchase Miscellaneous Computer Equipment. Purchase of computer equipment for Administration and Operational Support.</p> <p>Equipment includes desktop computers, laptops that average 4 years useful life. System servers and digital recorder have an estimated useful life of 5 years. Palm Tran will identify the number of units needed in FY2015, all items with a cost of \$1,000 or more, and a useful life of more than one year will be classified as capital assets and will be identified with a property control number.</p> |                                      |    |                |                |
| 11.42.08  | ACQUIRE - ADP SOFTWARE               | 0  | \$300,000.00   | \$300,000.00   |
| <p>Trapeze Software module upgrades: OPS – Web, OPS – SIT</p> <p>Useful life of AVL software is 15 years.</p>   |                                      |    |                |                |
| 11.42.09  | ACQUIRE - MOBILE SURV/SECURITY EQUIP | 0  | \$154,416.00   | \$154,416.00   |
| <p>Public Transportation Security Projects.</p>   |                                      |    |                |                |
| 11.42.20  | ACQUIRE - MISC SUPPORT EQUIPMENT     | 0  | \$100,000.00   | \$100,000.00   |
| <p>Acquire - General Purpose Equipment<br/>(Office Equipment, furnishings, maintenance equipment etc.) For Three Garages And three Administrative Facilities.</p>   |                                      |    |                |                |

Palm Beach County uses this line item to acquire the general purpose equipment that is needed for the continuous operation of the maintenance and administrative facilities.

No items have been identified that will have a cost of over \$5,000. Per County requirements, all items with a cost of \$1,000 or more, and a useful life of more than one year will be classified as capital assets and will be identified with a property control number.

|                 |                               |            |                       |                       |
|-----------------|-------------------------------|------------|-----------------------|-----------------------|
| <b>11.7A.00</b> | <b>PREVENTIVE MAINTENANCE</b> | <b>999</b> | <b>\$5,307,119.00</b> | <b>\$5,307,119.00</b> |
|-----------------|-------------------------------|------------|-----------------------|-----------------------|

Preventive Maintenance  
For All Buses In Palm Tran Fleet.

For the period of performance From October 1, 2014 to September 30th, 2015.  
Parts, labor, Equipment Maintenance.

The preventive maintenance breakdown is as follows: All Preventive Maintenance of vehicles is performed by our workforce. The following is a comprehensive list of the expenses that are allocated to the grant for FY 2015:  
To Cover Maintenance Budget Code:

4603 - Parts for vehicle repairs and maintenance (Capital purchases) \$ 1,988,000  
4607 - Repair and maintenance-outside service-work is contracted \$230,000  
4620 - Repair and Maintenance of Equipment (for assets over \$ 5,000) work is contracted \$ 185,000  
4623 - Maintenance of Cameras/Radios/Electronic signs (Destination) \$440,000.  
4674 -Trapeze maintenance \$359,000.  
4674- Avail Maint. Yr3. \$192,079.  
4605 – Grounds Maintenance work is contracted \$35,000.  
3403 – Janitorial Services work is contracted \$95,000.

Quantity has been listed at 999, more than 1000 parts will be purchased with the funds in this line item. This line item also includes the annual cost for maintenance contracts.

This amount includes \$1,783,040 that will be used for Preventive maintenance labor.

No items have been identified that will have a cost of over \$5,000. Per County requirements, all items with a cost of \$1,000 or more, and a useful life of more than one year will be classified as capital assets and will be identified with a property control number.

|                 |                                    |          |                    |                    |
|-----------------|------------------------------------|----------|--------------------|--------------------|
| <b>11.7D.02</b> | <b>EMPLOYEE EDUCATION/TRAINING</b> | <b>0</b> | <b>\$70,000.00</b> | <b>\$70,000.00</b> |
|-----------------|------------------------------------|----------|--------------------|--------------------|

Employee Education and Training including conferences and training sessions offered by FTA, FDOT, FPTA, APTA, NTI and other transit related agencies. Training sessions pertaining or applicable to grant and project/program administration.

|                 |                          |          |                     |                     |
|-----------------|--------------------------|----------|---------------------|---------------------|
| <b>11.7K.04</b> | <b>SECURITY TRAINING</b> | <b>0</b> | <b>\$200,000.00</b> | <b>\$200,000.00</b> |
|-----------------|--------------------------|----------|---------------------|---------------------|

Security Training for Public Transportation employees. Ongoing program that will include operators, mechanics, administration and management personnel.

|                 |   |          |                     |                     |
|-----------------|---|----------|---------------------|---------------------|
| <b>11.71.11</b> | <b>OTHER 3RD PARTY CONTRACTUAL SERVICES</b> | <b>0</b> | <b>\$300,000.00</b> | <b>\$300,000.00</b> |
|-----------------|---|----------|---------------------|---------------------|

Contract for Connectivity link contract for Air-cards for entire fleet to be used with the AVL system.

Expenses for 10/1/2014-9/30/2015 - \$100,000

Consultant Contract to conduct Organizational Development and analyze Building Capacity. \$200,000.

|                 |                                      |          |                     |                     |
|-----------------|--------------------------------------|----------|---------------------|---------------------|
| <b>11.93.09</b> | <b>CONSTRUCT ENHANCED ADA ACCESS</b> | <b>1</b> | <b>\$154,415.00</b> | <b>\$154,415.00</b> |
|-----------------|--------------------------------------|----------|---------------------|---------------------|

Funds to provide better ADA access to stops and shelters also providing pedestrian access and walkways where needed. Funds are also used to remove and relocate shelters due construction in the areas served by Palm Tran. No land purchases are included under the projects covered with Transit Enhancement funds.

|                 |   |          |                     |                     |
|-----------------|---|----------|---------------------|---------------------|
| <b>11.42.09</b> | <b>ACQUIRE - MOBILE SURV/SECURITY EQUIP</b> | <b>0</b> | <b>\$147,624.00</b> | <b>\$147,624.00</b> |
|-----------------|---|----------|---------------------|---------------------|

Public Transportation Security Projects.

Part 5. Environmental Findings

|   |   |           |           |
|---|---|-----------|-----------|
| 114220 ACQUIRE - MISC SUPPORT EQUIPMENT | 0 | \$100,000 | \$100,000 |
|---|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C07 - Acquisition, maintenance of vehicles / equipment**  
Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Finding Details:

|                               |     |             |             |
|-------------------------------|-----|-------------|-------------|
| 117A00 PREVENTIVE MAINTENANCE | 999 | \$5,307,119 | \$5,307,119 |
|-------------------------------|-----|-------------|-------------|

Finding No. 1 - Class II(c)

**C07 - Acquisition, maintenance of vehicles / equipment**  
Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Finding Details:

|                               |   |           |           |
|-------------------------------|---|-----------|-----------|
| 114207 ACQUIRE - ADP HARDWARE | 0 | \$300,000 | \$300,000 |
|-------------------------------|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C04 - Planning and administrative activity**  
Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

**C07 - Acquisition, maintenance of vehicles / equipment**  
Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Finding Details:

|                                      |   |           |           |
|--------------------------------------|---|-----------|-----------|
| 119309 CONSTRUCT ENHANCED ADA ACCESS | 1 | \$154,415 | \$154,415 |
|--------------------------------------|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C02 - Pedestrian or bicycle action**  
Acquisition, construction, maintenance, rehabilitation, and improvement or limited expansion of stand-alone recreation, pedestrian, or bicycle facilities, such as: a multiuse pathway, lane, trail, or pedestrian bridge; and transit plaza amenities.

Finding Details:



|                                    |   |           |           |
|------------------------------------|---|-----------|-----------|
| 111640 LEASE ASSOC CAP MAINT ITEMS | 1 | \$425,000 | \$425,000 |
|------------------------------------|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C07 - Acquisition, maintenance of vehicles / equipment**

Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

|                               |   |           |           |
|-------------------------------|---|-----------|-----------|
| 114208 ACQUIRE - ADP SOFTWARE | 0 | \$300,000 | \$300,000 |
|-------------------------------|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C04 - Planning and administrative activity**

Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

|  |   |           |           |
|--|---|-----------|-----------|
| 114209 ACQUIRE - MOBILE<br>SURV/SECURITY EQUIP | 0 | \$147,624 | \$147,624 |
|--|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C05 - Action promoting safety, security, accessibility**

Activities, including repairs, replacements, and rehabilitations, designed to promote transportation safety, security, accessibility and effective communication within or adjacent to existing right-of-way, such as: the deployment of Intelligent Transportation Systems and components; installation and improvement of safety and communications equipment, including hazard elimination and mitigation; installation of passenger amenities and traffic signals; and retrofitting existing transportation vehicles, facilities or structures, or upgrading to current standards.

|                                  |    |             |             |
|----------------------------------|----|-------------|-------------|
| 111201 BUY REPLACEMENT 40-FT BUS | 16 | \$6,580,000 | \$6,580,000 |
|----------------------------------|----|-------------|-------------|

Finding No. 1 - Class II(c)

**C07 - Acquisition, maintenance of vehicles / equipment**

Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

|  |   |           |           |
|--|---|-----------|-----------|
| 114209 ACQUIRE - MOBILE<br>SURV/SECURITY EQUIP | 0 | \$154,416 | \$154,416 |
|--|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C05 - Action promoting safety, security, accessibility**

Activities, including repairs, replacements, and rehabilitations, designed to promote transportation safety, security, accessibility and effective communication within or adjacent to existing right-of-way, such as: the deployment of Intelligent Transportation Systems and components; installation and improvement of safety and communications equipment, including hazard elimination and mitigation; installation of passenger amenities and traffic signals; and retrofitting existing transportation vehicles, facilities or structures, or upgrading to current standards.

|                                    |   |          |          |
|------------------------------------|---|----------|----------|
| 117D02 EMPLOYEE EDUCATION/TRAINING | 0 | \$70,000 | \$70,000 |
|------------------------------------|---|----------|----------|

Finding No. 1 - Class II(c)

**C04 - Planning and administrative activity**  
Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

|                          |   |           |           |
|--------------------------|---|-----------|-----------|
| 117K04 SECURITY TRAINING | 0 | \$200,000 | \$200,000 |
|--------------------------|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C04 - Planning and administrative activity**  
Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

|   |   |           |           |
|---|---|-----------|-----------|
| 117111 OTHER 3RD PARTY CONTRACTUAL SERVICES | 0 | \$300,000 | \$300,000 |
|---|---|-----------|-----------|

Finding No. 1 - Class II(c)

**C04 - Planning and administrative activity**  
Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Part 6: Fleet Status

Fixed Route

|      |                      | Before | Change | After  |
|------|----------------------|--------|--------|--------|
| I.   | Active Fleet         |        |        |        |
|      | A. Peak Requirement  | 130    | 0      | 130    |
|      | B. Spares            | 26     | 0      | 26     |
|      | C. Total (A+B)       | 156    | 0      | 156    |
|      | D. Spare Ratio (B/A) | 20.00% | 0.00%  | 20.00% |
| II.  | Inactive Fleet       |        |        |        |
|      | A. Other             | 10     | 0      | 10     |
|      | B. Pending Disposal  | 0      | 3      | 3      |
|      | C. Total (A+B)       | 10     | 3      | 13     |
| III. | Total (I.C and II.C) | 166    | 3      | 169    |

A fleet replacement schedule has been uploaded to TEAM, it lists the vehicles Model year, VIN Number and projected time when they will reach 500,000 miles in service.

The replacement schedule shows for FY2015 8 buses that will need to be replaced. This grant will cover 8 of those buses and 6 buses due for replacement in FY2017. (14 buses will be due for replacement in FY2017).

The grant includes funds to replace paratransit vehicles. The current fleet does not include ADA buses that will be acquired in 2014.

**Disclosure of Lobbying Activities**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

|  |  |  |
|--|--|--|
| <b>1. Type of Federal Action:</b><br><input checked="" type="checkbox"/> <b>b</b><br>a. contract<br>b. grant<br>c. cooperative agreement<br>d. loan<br>e. loan guarantee<br>f. loan insurance  | <b>2. Status of Federal Action:</b><br><input checked="" type="checkbox"/> <b>a</b><br>a. bid/offer/application<br>b. initial award<br>c. post-award   | <b>3. Report Type:</b><br><input checked="" type="checkbox"/> <b>a</b><br>a. initial filing<br>b. material change<br><br><b>For material change only:</b><br>Year _____ quarter _____<br>Date of last report _____ |
| <b>4. Name and Address of Reporting Entity:</b><br><input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee<br>Tier _____, if Known:<br><br>Palm Beach County<br>Board of County Commissioners<br>301 N. Olive Ave<br>West Palm Beach, FL 33401<br><br><b>Congressional District, if known: 18, 20, 21, 22.</b>   |  | <b>5. If Reporting Entity in No. 4 is Subawardee,</b><br>Enter Name and Address of Prime:<br><br>N/A<br><br><b>Congressional District, if known:</b>   |
| <b>6. Federal Department/Agency:</b><br><br>U.S. Department of Transportation<br>Federal Transit Administration  | <b>7. Federal Program Name/Description:</b><br><br>CFDA Number, if applicable: <u>20.507</u>   |  |
| <b>7. Federal Action Number, if known:</b><br><br>FL-90-X842   | <b>8. Award Amount, if known:</b><br><br>\$15,441,552  |  |
| <b>10. a. Name and Address of Lobbying Registrant</b><br>(if individual, last name, first name, MI):<br><br><u>Two Companies, see Attachment 1 for this information.</u>   | <b>b. Individuals Performing Services</b> (including<br>address if different from No. 10a)<br>(last name, first name, MI):<br><br><u>See Attachment 1</u>  |  |
| <b>11. Information requested through this form is authorized</b><br>by title 31 U.S.C. section 1352. This disclosure of<br>lobbying activities is a material representation of fact<br>upon which reliance was placed by the tier above<br>when this transaction was made or entered into. This<br>disclosure is required pursuant to 31 U.S.C. 1352. This<br>information will be available for public inspection.<br>Any person who fails to file the required disclosure<br>shall be subject to a civil penalty or not more than<br>\$10,000 and not more than \$100,000 for each such<br>failure. | <b>Signature:</b> _____<br><br><b>Print Name:</b> _____<br>Authorized Representative<br><br><b>Title:</b> _____<br>of Authorized Representative<br><br><b>Telephone No.:</b> _____ <b>Date:</b> <u>5/20/2014</u> |  |
|  | <b>Federal Use Only</b><br><br>Authorized for Local Reproduction<br>Standard Form - LLL (Rev. 7-97)  |  |



3201 Electronics Way • West Palm Beach, FL 33407-4618  
Phone: (561) 841-4200 • Fax: (561) 841-4291

ATTACHMENT 1  
Page 10 of 10



**Palm Beach County**  
**Board of County Commissioners**  
Priscilla A. Taylor, Mayor  
Paulette Burdick, Vice Mayor  
Hal R. Valeche  
Shelley Vana  
Steven L. Abrams  
Mary Lou Berger  
Jess R. Santamaria

**County Administrator**  
Robert Weisman

**May 20, 2014**

**Standard Form LLL**

## **Attachment 1**

**Palm Beach County Board of County Commissioners**  
**FTA Recipient ID 1098**

**10.a. Name and Address of Lobbying Registrant:**  
**(2 Companies have been selected)**

1. **Becker & Poliakoff, P.A.**  
**- Omar Franco**  
815 Connecticut Avenue, Suite 800  
Washington, D.C. 20006
2. **Alcalde & Fay**  
**- James Davenport**  
2111 Wilson Boulevard, 8<sup>th</sup> Floor  
Arlington, VA 22201

**NOTICE OF PUBLIC HEARING****RE: APPLICATION FOR FEDERAL CAPITAL ASSISTANCE GRANTS**

Notice is hereby given that the Palm Beach County Transportation Agency (Palm Tran) intends to apply for Section 5307 Capital Assistance Grant from the Federal Transit Administration (FTA) as generally described below. A Public Hearing has been scheduled for the purpose of receiving comments regarding these projects. The Public Hearing will be held as follows:

DATE: Tuesday, May 20, 2014  
 TIME: 9:30 a.m.  
 LOCATION: Jane Thompson Memorial Chambers  
 6<sup>th</sup> Floor, Palm Beach County Governmental Center  
 301 North Olive Avenue  
 West Palm Beach, FL 33401

**A. DESCRIPTION OF PROPOSED PROJECTS**

Please Note: The following Proposed Program of Projects for the application of Section 5307 funds will be the final application for this program unless amended by the Board on May 20, 2014.

**CAPITAL ASSISTANCE****FEDERAL SHARE****Fiscal Year 2014 Section 5307, Palm Tran:**

|  |                     |
|--|---------------------|
| 1) Purchase bus replacements   | \$8,130,602         |
| 2) Lease Associated Capitalized Maintenance Items: Tires               | \$425,000           |
| 3) Acquire MIS Equipment   | \$300,000           |
| 4) Trapeze Module Upgrades   | \$300,000           |
| 5) Security Project - Network Video Recording (NVR) for all facilities | \$154,416           |
| 6) General Purpose Equipment   | \$100,000           |
| 7) Preventive Maintenance  | \$5,307,119         |
| 8) Employee Education and Training                                     | \$70,000            |
| 9) Safety and Security Training Program                                | \$200,000           |
| 10) Third Party Contract – Air Cards for AVL system and Consultant     | \$300,000           |
| 11) ADA Transit Enhancements 1% requirement                            | \$154,415           |
| <b>Total FY2013-5307</b>   | <b>\$15,441,552</b> |

**B. RELOCATION**

No persons, families or businesses will be displaced by the projects.

**C. ENVIRONMENT**

The projects will allow Palm Tran to continue providing public transportation services within Palm Beach County that will continue to reduce exhaust emissions from automobiles and reduce air pollution, traffic congestion and conserve energy.

**D. COMPREHENSIVE PLANNING**

The projects are in conformance with comprehensive land use and transportation planning in the area. The projects are included in the Five Year Transportation Improvement Program (TIP) adopted by the Palm Beach County Metropolitan Planning Organization (MPO).

**E. ELDERLY AND HANDICAPPED**

Reduced fares for the elderly and handicapped will continue to be in effect at all times of operation.

At the hearing, the Palm Beach County Board of County Commissioners will afford the

opportunity for interested parties or agencies to be heard with respect to the social, economic and environmental aspects of the projects including requirements under the Clear Air Act, the Federal Water Pollution Control Act, and other applicable Federal Environmental Statues and consistency with the goals of local urban planning. Interested persons may submit orally, or in writing, evidence and recommendations with respect to said projects.

Written comments will be received at Palm Tran, 3201 Electronics Way, West Palm Beach, FL 33407 and at [Palm-Comments@pbcgov.org](mailto:Palm-Comments@pbcgov.org) until 5:00 p.m., Friday May 16, 2014. Voice comments will be accepted at 561-841-4360 until 5:00 p.m. Friday May 16, 2014.

A draft copy of the Project Applications will be available for public inspection at the Palm Tran offices, located at 3201 Electronics Way, West Palm Beach, Florida 33407.

(To be published in the Palm Beach Post on May 4 and May 11, 2014)