### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### **AGENDA ITEM SUMMARY**

Meeting Date: Ju	ne 3, 2014	====== [X] [ ]	======== Consent Ordinance	[ ] Regular						
Department Submitted By: Submitted For:	Community Se Farmworker Jo	rvices	cation Program	[ ] Public Hearing						
			=========							
	1.EXECU	JTIVE BRI	<u>EF</u>							
Motion and Title: \$	Staff recommend	ds motion	to:							
A) receive and file Project Award Notification No. 760-4054A-4CFJ1 from the Florida Department of Education, for the budget period July 1, 2013 through June 30, 2014, in an amount not to exceed \$219,369; and										
400474-4013	B) receive and file Project Award Notification Amendment No. 1 to Project No. 760 4054A-4CFJ1 from the Florida Department of Education, for the budget period July 1, 2013, through June 30, 2014, in an amount not to exceed \$5,484.23; and									
<b>C) approve</b> Bu Program fund	dget Amendmen d to reconcile the	t of \$5,48 budget wi	4 in the Farmwo th the grant amou	orker Jobs & Education unt.						
National Farmworker Amendment No. 1 to received from the Fisher amount of \$5,48 amendment is based and attended. This required. This required.	er Jobs Program (FD) o National Farmw lorida Departmen 34.23, for a total g od on exceeded per nal fees for particite eceive and file ite o. CW-O-051 to a	(WIA), Title (WIA), Title (Orker Jobs t of Educa grant amou erformance ipants enro em is being allow the C	ig grant amount of I Section 167. Constitution (FDOE) issuint not to exceed a goals. The fundabled in the program submitted in accordance for the program of	On March 18, 2014, Title 1 Section 167 was ing a budget increase in \$224,853.23. The is will be utilized to pay am. No County funds cordance with						
opulation of Paim i	beach County. That tle I, Section 16	ne program 37 through	is currently func the State of	vices to the farm worker led under the Workforce Florida, Department of rmance.						
Attachments:  Notice of Project A  Notice of Project A  Budget Amendme	Award Amendme	4CFJ1 nt No. 1								
Recommended By:	Department Dia	l la /a		5)23/19						
		. 55.01		Date /						
approved By:	( )a		·	5/30/1-1						
	Assistant Coun	ty Admini	strator	Date						

#### II. FISCAL IMPACT ANALYSIS

#### A. Five Year Summary of Fiscal Impact:

Fisc	al Years	2014	2015	2016	2017	2018			
Capi	tal Expenditures								
Operating Costs		5,485							
Exte	rnal Revenue	(5,485)							
Prog	ram Income								
In-Ki	nd Match (County)			i a					
NET	FISCAL IMPACT	0							
POS	DITIONAL FTE ITIONS nulative)								
Budget Account No.: Fund 1004 Dept 142 Unit 1427 Object Var. Program Code Var. Program Period GY13  B. Recommended Sources of Funds/Summary of Fiscal Impact:  Florida Department of Education grant - Adult Migrant Program & Services \$224,853.23  C. Departmental Fiscal Review:  Taruna Malhotra, Director, Financial & Support Svcs.									
III. REVIEW COMMENTS									
A.	OFMB Fiscal and/or Contract Development and Control Comments:  OFMB SO SO CONTRACT Development and Control  SO SO SO CONTRACT DEVElopment and Control  CONTRACT DEVElopment and Control Comments:								
В.	Legal Sufficiency Chief Assistant Co	J 5/2	MY						

This summary is not to be used as a basis for payment.

Other Department Review:

Department Director

C.

Florida Department of Education Project Award Notification

	Project Award Nonneation								
1	PROJECT RECIPIENT 2 PROJECT NUMBER								
	Palm Beach County Board of County Commissioners	<u> </u>	760-4054A-4CFJ1						
3	PROJECT/PROGRAM TITLE	4 AUTHORITY							
	National Farmworker Jobs Program, (WIA), Title I Section		17.264 Migrant and Sea	asonal Farmworker					
	167		Program Adult						
		ĺ							
	TAPS 14B036	_	NO DECEMBERIONS						
5	AMENDMENT INFORMATION	6	PROJECT PERIODS	·					
	Amendment Number:		Designate Dominate 07/0	1/2013 - 06/30/2014					
	Type of Amendment:			1/2013 - 06/30/2014					
	Effective Date:	0	REIMBURSEMENT C	The state of the s					
7	AUTHORIZED FUNDING	8	Federal Cash Advance	TION					
	Current Approved Budget: \$219,369.00		regerar cash ravance						
	Amendment Amount: Estimated Roll Forward:								
	Certified Roll Amount:								
	Total Project Amount: \$ 219,369.00								
9	TIMELINES								
y	The state of the s	ord	ers:	06/30/2014					
	<ul> <li>Last date for incurring expenditures and issuing purchase</li> <li>Date that all obligations are to be liquidated and final dis</li> </ul>	burs	ement reports submitted:	08/20/2014					
	Last date for receipt of proposed budget and program am	end	ments:	06/30/2014					
	Refund date of unexpended funds; mail to DOE Comptro	ller	325 W. Gaines Street,						
	944 Turlington Building, Tallahassee, Florida 32399-040	00:	, ,						
	Date(s) for program reports:								
10	DOE CONTACTS			11 DOE FISCAL DATA					
10	Program: Mario Zuniga	Com	ptroller's Office	·					
	Phone: (813) 224 - 1920	(8	50) 245-0401	DBS: 55 90 00					
	Email: mario.zuniga@fldoe.org			EO: 56					
	Grants Management: Unit B (850) 245-0496			Object: 790015					
				<u> </u>					
12	TERMS AND SPECIAL CONDITIONS			A and mont Procedures					
9	This project and any amendments are subject to the procedures of	outli	ned in the Project Application	land Amendment Toccoures					
	for Federal and State Programs (Green Book) and the General A	ssur	ances for Participation in Fed	letat and State 1 regrands.					
İ	For federal cash advance projects, monthly expenditures must be	e sub	mitted to the Comptroller's	Office by the 20 <sup>th</sup> of each month					
•	for the preceding month's disbursements utilizing the On-Line D	)isbu	rsement Reporting System.	•					
	for the preceding month's disoursements distinctly								
	Other:								
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				A SECTION					
13	APPROVED:								
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	An no no D		7/2/1/2						
	Dlona Chradle mon		1/24/13						
	Authorized Official on behalf of Dr. Tony Bennett		Date of Signing						
	Commissioner of Education								
L	COMBINSSIONER OF EGUCATION								

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Florida Department of Education
Project Award Notification

	Project Award Notification							
1	PROJECT RECIPIENT	2	PROJECT NUMBER					
_	Palm Beach County Board of County Commissioners	760-4054A-4CFJ1						
3	PROJECT/PROGRAM TITLE	4 AUTHORITY						
	National Farmworker Jobs Program, (WIA), Title I Section	17.264 Migrant and Seasonal Farmworker						
	167		Program Adult					
	101	1						
	TAPS 14B036			:				
5	AMENDMENT INFORMATION	6	PROJECT PERIODS					
	Amendment Number: 1							
	Type of Amendment: Budget: Increase		2 4 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	01/2013 - 06/30/2014				
	Effective Date: 02/07/2014	<u> </u>	<u> </u>	1/2013 - 06/30/2014				
7	AUTHORIZED FUNDING	8	REIMBURSEMENT C	PTION				
1	Current Approved Budget: \$ 219,369.00		Federal Cash Advance					
].	Amendment Amount: \$ 5,484.23			:				
	Estimated Roll Forward:			•				
	Certified Roll Amount:			:				
	Total Project Amount: \$ 224,853.23							
9	TIMELINES							
	• Last date for incurring expenditures and issuing purchase	e ord	lers:	<u>06/30/2014</u>				
	<ul> <li>Last date for incurring expenditures and issuing purchase orders:</li> <li>Date that all obligations are to be liquidated and final disbursement reports submitted:</li> </ul>							
	• Last date for receipt of proposed budget and program am	end	ments:	06/30/2014				
	Refund date of unexpended funds; mail to DOE Comptro	oller	, 325 W. Gaines Street,					
	944 Turlington Building, Tallahassee, Florida 32399-040	00:						
	Date(s) for program reports:							
10	DOE CONTACTS	•		11 DOE FISCAL DATA				
"			ptroller's Office					
	Phone: (813) 224 - 1920	(8	50) 245-0401	DBS: 55 90 00				
	Email: mario.zuniga@fldoe.org			EO: 56				
	Grants Management: Unit B (850) 245-0496			Object: 790015				
			<u> </u>					
12	TERMS AND SPECIAL CONDITIONS		of the organization of the organization of	and Amonducas Decados				
•	This project and any amendments are subject to the procedures of for Federal and State Programs (Green Book) and the General A	outhr	ed in the <u>Project Application</u>	eral and State Programs				
	tor rederal and State Programs (Green Book) and the General A	SSUIT	mees for Farmerbanon in Fee	iora, and band rograms.				
	For federal cash advance projects, monthly expenditures must be	sub	mitted to the Comptroller's C	Office by the 20 <sup>th</sup> of each month				
•	for the preceding month's disbursements utilizing the On-Line D	isbu	sement Reporting System.	•				
			- , <del>-</del> -					
•	Other:							
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12	APPROVED:							
13	MILIO VED.							
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	trong Okradik 4)ML		6/06/4	_				
	Authorized Official on behalf of Pam Stewart		Date of Signing	i.				
	Commissioner of Education		r	!				
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## INSTRUCTIONS PROJECT AWARD NOTIFICATION

- Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants Public Law or authority and CFDA number. State Grants Appropriation Line Item Number and/or applicable statute and state identifier number.
- Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
  - Federal Cash Advance -On-Line Reporting required monthly to record expenditures.
  - Advance Payment Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
  - Quarterly Advance to Public Entity For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
  - Reimbursement of Expenditures Payment made upon submission of documented allowable expenditures.
  - Reimbursement with Performance Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 DOE Fiscal Data: A unique payment number assigned by the Department of Education.
- 12 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 13 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

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# BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

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BGEX - 142 - 040414\*1204 BGRV - 142 - 040414\*0536

#### FUND (1004) - FARMWORKER JOBS/EDUCATION PROGRAM

Use this form to provide budget for items not anticipated in the budget.

Administration/Budget Department Approval OFMB Department - Posted						eputy Clerk to t oard of County	he Commissioners	
COMMUNITY SERVICES INITIATING DEPARTMENT/D	IVISION Channell Wilkins	my						_
BUD_BLNK.xI		Signatures		Date		y Board of Cou t Meeting of Jui	nty Commissioners ne 3, 2014	•
	cational Training Materials cational/Vocational Fees	18,000 0 <b>295,429</b>	18,000 5,851 <b>301,280</b>	0 23,484 23,484	18,000 0 18,000	0 29,335 306,764	9,334 9,334	20,001 297,430
Total Revenue	Grant Indirect - Human Services	223,486 <b>295,429</b>	226,443 <b>301,280</b>	5,484 <b>5,484</b>	0 <b>0</b>	231,927 <b>306,764</b>		
REVENUE								
ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 05/07/14	REMAINING BALANCE