

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

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Meeting Date: June 3, 2014

Department  
Submitted By: Community Services  
Advisory Board: Community Action Advisory Board  
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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Appointment of the following representatives to the Community Action Advisory Board effective June 3, 2014.

<u>Seat #</u>	<u>Appointment</u>	<u>Member Category</u>	<u>Term Ending</u>	<u>Nominated By</u>
7	Martina Walker	Private Sector	9/30/2015	CAAB
8	William Washington	Private Sector	9/30/2014	CAAB
15	Corey Smith	Low-Income Sector	9/30/2015	Democratically Selected in Riviera Beach

**Summary:** The Community Action Advisory Board (CAAB) is a 15 member board comprised of one-third elected public officials or their representatives, one-third private sector members recommended by the CAAB and one-third low-income representatives selected by a democratic process in the target neighborhoods served. New appointments will be filling seats vacated due to term expiration, resignations, or removal from the Board. The appointments meet all applicable guidelines and requirements outlined in the Resolution adopted by the Board of County Commissioners (BCC) on May 6, 2014. (Community Action) Countywide (TKF)

**Background and Justification:** The Community Services Block Grant contract requires the establishment of a Community Action Advisory Board and that the Board fully participates in the planning, implementation and evaluation of the Community Services Block Grant program to serve low-income communities. Including the current appointments/reappointments, the Board is comprised of eight (8) Black females, three (3) Black males, one (1) Hispanic female and two (2) White females.

**Attachments:**

1. Boards/Committees Application
  2. Current Membership Listing
  3. Resolution No. R2014-0588
- =====

Recommended By:  5/12/14  
Department Director Date

Legal Sufficiency:  5/13/14  
Chief Assistant County Attorney Date

**II. REVIEW COMMENTS**

**A. Other Department Review:**

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**Department Director**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.***

**Section I (Department):** (Please Print)

Board Name: Community Action Advisory Board Advisory  Not Advisory   
 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 1 yr 3mts Years. From: 06/3/2014 To: 9/30/2015  
Seat Requirement: Low-Income Sector Seat #: 11  
 \*Reappointment or  New Appointment  
or  \_\_\_\_\_ Due to:  resignation  other  
Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Smith Corey Michael  
Last First Middle  
Occupation/Affiliation: Attorney  
Owner  Employee  Officer   
Business Name: Law Office of Corey M. Smith  
Business Address: 1005 17<sup>th</sup> Street  
City & State: West Palm Beach, Florida Zip Code: 33407  
Residence Address: \_\_\_\_\_  
City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Business Phone: (561) 249-0913  
Cell Phone: (561) 577-5393 Fax: ( )  
Email Address: cmsmithlaw@gmail.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

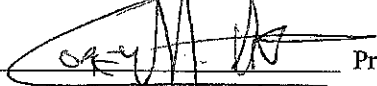
OR  NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

- By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):
- By watching the training program on the Web, DVD or VHS
  - By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

- By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature:  Printed Name: Corey M. Smith Date: 3/18/14

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

## COREY MICHAEL SMITH

[cmsmithlaw@gmail.com](mailto:cmsmithlaw@gmail.com)

1005 17<sup>th</sup> Street  
West Palm Beach, FL 33407

Office: (561)249-0913  
Cell: (561)577-5393

### SUMMARY OF QUALIFICATIONS

Litigator with significant experience in a variety of arenas. Successful in criminal litigation as well as administrative hearings pertaining to employment, charter school, and other education-law-related matters. Ability to craft and revise organizational rules/policies as well as provide elected boards and their component departments with competent legal advice.

**Admissions:** Licensed to practice before all Florida State Courts, the U.S. District Court for the Southern District of Florida and the U.S. Court of Appeals, 11<sup>th</sup> Circuit.

### EXPERIENCE

#### **LAW OFFICE OF COREY M. SMITH**

2011-Present  
2004-2007

##### *President/Owner*

Proprietor of solo legal practice specializing in criminal defense and educational matters, including the representation of several charter schools throughout Florida.

#### **CITY OF RIVIERA BEACH, FL**

##### *Special Magistrate Unsafe Buildings*

2011-Present

Conduct hearings pertaining to the condemnation and demolition of unsafe structures within the city limits.

#### **INLET GROVE HIGH SCHOOL**

##### *Governing Board Member*

2011-Present

#### **THOUSAND OAKS COMMUNITY DEVELOPMENT DISTRICT**

##### *Board Member*

2012-Present

#### **SCHOOL BOARD OF PALM BEACH COUNTY**

2007-2011  
2002-2004

##### *Associate Counsel-Administrative Regulatory Compliance*

Lead attorney in charter school administrative litigation including appeals to the State Board of Education Charter School Appeals Commission. Lead attorney for school board in employee discipline cases before the Department of Administrative Hearings (DOAH). Drafted/revised school board policies. Provided legal support in OCR complaint investigations.

##### *Associate Counsel-Academics*

Lead attorney in student discipline and expulsion cases. Provided real-time daily advice to school-based administrators regarding student and parental rights. Drafted/revised school board policies.

**Contributions:**

- Successful litigation of charter school application denial appeals to the Florida State Board of Education.
- Successful litigation in employee discipline cases.
- Drafted school board policies pertaining to student records correction, charter schools, student early reinstatement, student expulsion and alternative to out-of-school suspension.
- Trained volunteer student expulsion hearing officers.
- Participated in creation of statewide model charter contract currently in use in Florida.

**PUBLIC DEFENDER'S OFFICE, 15<sup>TH</sup> CIRCUIT**

1998-2002

*Assistant Public Defender*

*Certified Legal Intern*

Successful litigation of criminal cases including intake, arraignment, discovery, motion practice, trial and appellate work. Tried over 50 cases to jury verdict including DUIs and first degree felonies punishable by life.

**EDUCATION**

**UNIVERSITY OF FLORIDA COLLEGE OF LAW**

1997

Gainesville, FL

*Juris Doctor*

Legal Internships:

- State Attorney's Office, Gainesville, FL
- Public Defender's Office, West Palm Beach, FL

**MOREHOUSE COLLEGE**

1993

*Bachelor of Arts in Political Science*

Legal intern for Hon. Representative Carl Von Epps, State of Georgia Assembly.

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 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 1yr 3mts Years. From: 6/3/2014 To: 9/30/2015  
Seat Requirement: Private Sector Seat #: 7  
 \*Reappointment or  New Appointment  
or  to complete the term of Jason McMurry Due to:  resignation  other  
Completion of term to expire on: 9/30/2015

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Walker Martina Pastor  
Last First Middle  
Occupation/Affiliation: Ordained Minister  
Owner  Employee  Officer   
Business Name: Omnipotent Outreach Ministry  
Business Address: 2636 Westgate Avenue  
City & State: West Palm Beach, Florida Zip Code: 33409  
Residence Address: Same  
City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone: (561) 471-7166 Business Phone: ( ) Ext. \_\_\_\_\_  
Cell Phone: (561) 379-4782 Fax: (561) 471-7195  
Email Address: Omnipotent1948@yahoo.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No x  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR  NONE

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By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS  
 By attending a live presentation given on 12-15, 2013

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature *Martina Walker* Printed Name Martina Walker Date: 12-18-2013

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





2636 Westgate Avenue  
West Palm Beach, FL 33409

Phone 561-471-7168  
Cell: 561-379-4782  
Fax 561-471-7195  
E-mail  
omnipotent1948@yahoo.com  
www.omnipotentoutreachfl.com

# Pastor Martina Walker

- Objective** Called appointed and anointed by God as an Evangelist to Preach and teach the Gospel of Jesus Christ (Yeshua)  
To help and lead the Community, physically and spiritually, by the help and support of other Community Leaders and Organizations, Proceeding to have Summer Camps, and Learning Development Center for the Children
- Functional summary** Help in assisting the Poor and the Hungry, by donating food, clothes, shelters, Toys for tots, and with the aid of applying for Food Stamps and Cash Assistance from a Community Level. Providing Community Services Hours for a need by need basis Partnership with Youth Recreation Association Dan Calloway, Founder Partner with Family Central, Palm Beach Marine (Toys for Tots), United Way, Prime Time, Feed South Florida (PALM Beach County), Fresh Food Produce, Palm Beach County Community Service  
Palm Beach County School District, Palm Beach County Summer Camp Program
- Employment** Palm Beach County Health Dept. for 25 years in Human Resources  
United Postal Service, Miami, Florida  
3.14.93 Secretary of Christian Education
- 5.14.93 Certificate of Appreciation was awarded
  - Birthday: August 9, 1948
- Education** M I P Graduate
- High School GED, Martin County
  - Broward County Technical School 18 months (Secretarial, Accountant Courses (Certificate)
- Licensure**
- Exhorter Licenses, January 20, 1994
  - Ordained Minister: August 9, 1999
  - On the Right Path, Summer 1995 Ministerial License #42454
- Spiritual Accomplishments /Work Experience**
- Spiritual Birthday: October 30, 1986
  - Accepted Jesus (Yeshua) as My Personal Savior at the age of 6.years old
  - Founder of On the Right Path (1995) later changed to Omnipotent Outreach Ministry
  - Founder/President/ Pastor of Omnipotent Outreach Ministry

Inc.

- Omnipotent Development Center June 30, 2012
- President of family training Hour 1 year,
- Assistant of President Chair 1 year,
- Choir and Usher Board,
- Sunday School Secularly/ treasurer,
- Sunday school Teacher, President Mission,
- Children Church Assistant Leader,
- Children Church teacher, Intercessor prayer President 5th Street Church of God, Intercessor Prayer,
- Distinct Mission Booster, Visit home, Hospitals (sick and Shat in),
- FPL special Consumer 2012, and Assistant family Training Hour Church of God C.T.C Counsel 5/30,
- Pastor, Evangelists and, Intercessor Teacher and Preacher, Monday night Prayer,
- Two years Ladies Ministries Chair-Person,
- Three years Assistant Ladies Ministries, Chair-Person, Vice President Of Ministries, Mustard Seed,
- Prayer Band under Mother Lewis, Ordained License Ministries, Joseph Stars House 5th street,
- Church of God-feed the hungry Saturdays/ Thursdays under Deacon Tommy Williams
- Miami Dolphins Vendor Program/Participate in Summer Football event
- Miami University Community Relation Program
- Married 37 years , eight children twenty three grandchildren one great grand

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**Section I (Department):** (Please Print)

Board Name: Community Action Advisory Board Advisory  Not Advisory   
 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 3 Months. From: 6/3/2014 To: 9/30/2014  
Seat Requirement: Private Sector Seat #: 8  
 \*Reappointment or  New Appointment  
or  to complete the term of Delvin Thomas Due to:  resignation  other  
Completion of term to expire on: 9/30/2014

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**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Washington William  
Last First Middle  
Occupation/Affiliation: Accountant  
Owner  Employee  Officer   
Business Name: William Washington, Certified Public Accountant (CPA)  
Business Address: 819 S. Mangonia Circle  
City & State West Palm Beach, Florida Zip Code: 33401  
Residence Address: Same  
City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_  
Cell Phone: (561) 703-5197 Fax: ( )  
Email Address: billwashjr@comcast.net

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No x

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

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Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR  NONE

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- By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: William Washington Printed Name: William Washington Date: 12/18/13

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## William Washington

### Qualifications –

We have the relevant public sector experience and a proven track record for delivering results to our clients. The firm started in 1980 by William Washington, CPA. In January 1999, the firm's accounting and auditing practice was merged into Millward & Co CPA's located in Fort Lauderdale, Florida an affiliate of American Express Co. The accounting and auditing practice of Millward & Co. was subsequently purchased by RSM McGladrey Inc. William took his firm private in 2009.

William Washington, Certified Public Accountant is an accounting firm primarily providing accounting, auditing and other services to entities in the government, non-profit and educational industries. The firm is properly registered and licensed by the state of Florida and the office is located in West Palm Beach, Florida.

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1980 to Present

William Washington, CPA

West Palm Beach, FL

### Owner

With 30 plus years the firm has serviced the public, not-for-profit clients including:

- The Charter School of Boynton Beach
- Eagle Nest Community Charter School, Inc,
- Miami Community Charter School, Inc
- G-Star School of the Arts for Motion Pictures
- Riverside Park CDD
- Sausalito Bay CDD
- Silver Palms Community CDD
- Trails at Monterey CDD
- Venetian Isles CDD
- West Palm Beach Downtown Development Authority
- Westgate/Belvedere Homes CD and
- The Young Women's Christian Association of PBC

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### Education

William Washington has completed over 120 hours of relevant not-for-profit, government and other CPE credits over the past three years.

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### Professional Affiliations

Bachelor of Business Administration – Accounting, University of Missouri

CPA Licensed to practice in Florida

Chairman, Mental Health Association Inc.

Member, FICPA

Member, AICPA

Member, West Palm Beach Kiwanis

## Sector: Public

Name	Entity Represented	Mailing Address and E-mail Address	Telephone Number(s) Office/Fax/Cell	Date when originally seated on Board	Date when seated for current term	Expiration date of current term
Thyra Starr  Seat # 1	School District of Palm Beach County	124 S. Sequoia Drive West Palm Beach, FL 33404  <a href="mailto:Justus710@bellsouth.net">Justus710@bellsouth.net</a>	(561) 615-6546 H (561) 494-1597 W (561) 313-7058 C  <b>New Appointment</b>	10/1/2013		09/30/2015
Maria Ruiz  Seat # 2	PBC Housing Authority	6722 Duval Avenue West Palm Beach, FL 33407  <a href="mailto:mruiz@pbcafl.org">mruiz@pbcafl.org</a>	(561) 718-7001 (C) (561) 684-2160 (W) Ext-215  <b>Completion of Term</b>	10/01/2012	02/05/2013	09/30/2016
Dr. Florenzia Davis  Seat # 3	PBC Health Department	2772 Ravella Way Palm Beach Gardens, FL 33410  <a href="mailto:Florenzia_davis@dch.st.fl.us">Florenzia_davis@dch.st.fl.us</a>	(561) 282-6689 (H) (561) 671-4048 (W) (561) 837-5200 (F) (410) 624-6670 (C)  <b>Reaffirmation</b>	10/1/2012	02/05/2013	09/30/2014
Christine Thrower  Seat # 4	City of WPB Parks and Recreation	3625 S Lake Drive Boynton Beach, FL 33435  <a href="mailto:cthrower@wpb.org">cthrower@wpb.org</a>	(954) 801-6996 (C) (561) 804-4903 (W)  <b>Reaffirmation</b>	10/1/2012	02/05/2013	09/30/2014
Mary R. Wilkerson  Seat # 5	City of Belle Glade  City Commissioner	110 Dr. MLK, Jr. Blvd. W. Belle Glade, FL 33430  <a href="mailto:Zeta97@att.net">Zeta97@att.net</a>	(561) 248-4026 (Cell) (561) 996-0100 ext. 113  <b>Completion of Term</b>	3/15/2011	3/15/11	09/30/2015

## Sector: Private

Name	Entity Represented	Mailing Address and E-mail Address	Telephone Number(s) Office/Fax/Cell	Date when originally seated on Board	Date when seated for current term	Expiration date of current term
Tamara Price  Seat # 6	Workforce Alliance	7132 Hawks Nest Terrace Riviera Beach, FL 33407  <a href="mailto:tprice@pbcalliance.com">tprice@pbcalliance.com</a>	(561) 758-4885 (C) (561) 615-8867 (H)  <b>New Appointment</b>	10/01/2013		09/30/2016
Jason McMurry  Seat # 7	Wal-Mart	165 Catania Way Royal Palm Beach, FL  <a href="mailto:R7R7mc@gmail.com">R7R7mc@gmail.com</a>	(561) 906-5835  <b>Reseated</b>	12/20/11	02/05/2013	09/30/2015
Delvin Thomas  Seat # 8	Wells Fargo Bank	203 W Canturbery Drive West Palm Beach, FL 33407  <a href="mailto:delvinmthomas@yahoo.com">delvinmthomas@yahoo.com</a>	(561) 644-2868 (C)  <b>Reappointed</b>	10/01/12	02/05/2013	09/30/2014
Paula Yastremski  Seat # 9	Veterans Hospital	7496 154 <sup>th</sup> Court N Palm Beach Gardens, FL 33418  <a href="mailto:Pjby12@gmail.com">Pjby12@gmail.com</a>	(561) 246-6607 (H) (561) 779-8793 (C)  <b>New Appointment</b>	10/01/12	02/05/2013	09/30/2014
Jonel Etienne  Seat # 10	City of Lake Worth Utilities Dept.	4759 N Australian Avenue West Palm Beach, FL 33407  <a href="mailto:jetienne@lakeworth.org">jetienne@lakeworth.org</a>	(561) 225-7038 (C) (561) 533-7300 Ext. 7127  <b>New Appointment</b>	10/01/13	02/05/2013	09/30/2016

## Sector: Low Income

Name	Neighborhood Represented	Mailing Address and E-mail Address	Telephone Number(s) Office/Fax/Cell	Date when originally seated on Board	Date when seated for current term	Expiration date of current term
Elaine Gulley  Seat #: 11	Belle Glade TAC	2360 E. Main Street Pahokee, FL 33476  <a href="mailto:elainegulley@att.net">elainegulley@att.net</a>	(561) 985-4066 (C) (561) 924-2397 (H)  <b>Reappointed</b>	1/12/10	11/16/10	09/30/2016
Valerie Mays  Seat #: 12	West Palm Beach TAC	511 Clear Lake Avenue West Palm Beach, FL 33460  <a href="mailto:Valerie.mays@live.com">Valerie.mays@live.com</a>	(561) 906-9613 (C)  <b>Completion of term</b>	11/16/10	11/16/10	09/30/2016
Theresa Jackson  Seat #: 13	PBC BCC At-Large	805 South B Street Lake Worth, FL 33460  <a href="mailto:Bizztheresa1@aol.com">Bizztheresa1@aol.com</a>	(561) 588-0155 (H) (561) 364-9501 (W)  <b>Original Appointment</b>	01/12/2010	12/20/2011	09/30/2015
Retha Lowe Seat #: 14	Retired Elected Official	1301 12 <sup>th</sup> Avenue S., Lake Worth, FL 33460  <a href="mailto:loweretha@yahoo.com">loweretha@yahoo.com</a>	(561) 586-7276 (561) 364-9501  <b>Reappointed</b>	02/01/11	02/05/2013	09/30/2015
Terrence Davis  Seat #: 15	Riviera Beach TAC	420 W 31 <sup>st</sup> Street Riviera Beach, FL 33404  <a href="mailto:dayron17@hotmail.com">dayron17@hotmail.com</a>	(850) 339-9380 (C)  <b>Original Appointment</b>	10/01/09	02/05/2013	09/30/2015



CURRENT OFFICERS

Name	Position	Date Elected
Retha Lowe	Chair	11/19/13
Christine Thrower	Vice Chair	11/19/13
Maria Ruiz	Secretary/Treasurer	11/19/13

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE BOARD OF COUNTY COMMISSIONERS AS THE COMMUNITY ACTION COUNCIL. ESTABLISHING THE COMMUNITY ACTION ADVISORY BOARD; DESIGNATING THE COMMUNITY ACTION ADVISORY BOARD AS THE COMMUNITY SERVICES BLOCK GRANT ADVISORY COMMITTEE. PROVIDING FOR ROLES AND RESPONSIBILITIES; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the U.S. Department of Health and Human Services (HHS) requires that recipients of Community Services Block Grant (CSBG) funds comply with the Community Opportunities, Accountability, and Training and Educational Services Act of 1998, as amended; and

WHEREAS, Section 876B, (b)(1) of that Act requires that a public entity administer the program through a tripartite board composed of members representing the public, private, and low income sectors of the community; and

WHEREAS, the Community Services Block Grant provides funds for the reduction of poverty, the revitalization of low-income communities, and the empowerment of low-income families and individuals to become fully self-sufficient; and

WHEREAS, Palm Beach County through the Department of Community Services wishes to comply with HHS requirements regarding the Community Action Advisory Board; and

WHEREAS, the Board of County Commissioners was previously designated as the Community Action Council and the grantee for the CSBG program through ordinances 74-20 and 04-042, which have been repealed; and

WHEREAS, pursuant to ordinances 74-20 and 04-042, a Community Action Council Administering Board was established.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

**SECTION 1: DESIGNATION OF THE BOARD OF COUNTY COMMISSIONERS AS THE COMMUNITY ACTION COUNCIL AND CSBG GRANTEE**

The Board of County Commissioners is hereby designated as the Community Action Council and the grantee of CSBG funding received by Palm Beach County.

**SECTION 2: ESTABLISHMENT OF THE COMMUNITY ACTION ADVISORY BOARD AND DESIGNATION AS THE CSBG ADVISORY COMMITTEE**

There is hereby established an advisory board to be known as the Community Action Advisory Board, herein referred to as the "Advisory Board." Said Advisory Board is also designated as the Community Services Block Grant Advisory Committee pursuant to the CSBG guidelines of the State of Florida Department of Economic Opportunity.

**SECTION 3: COMPOSITION**

A. The Advisory Board shall be comprised of fifteen (15) members, as follows:

- 1) One-third (1/3) of the members of the Advisory Board shall be elected public officials holding office on the date of selection, or their representatives. A letter reaffirming agreement to serve as an Advisory Board member or delegation to a representative, signed by the elected official, shall be required each year until the official's elective term ends.
- 2) Not fewer than one-third (1/3) of the members of the Advisory Board shall be persons chosen in accordance with democratic selection procedures adequate to assure that they are representatives of low income individuals and families in the target neighborhood served. Each representative of the low-income sector selected to represent a specific target neighborhood within the community must reside in the neighborhood served. The county will define what constitutes a target neighborhood.
- 3) The remainder of the members of the Advisory Board shall be persons who can bring pertinent and significant resources from the private sector to the Community Action mission of assisting low income persons to acquire greater control over their lives and to increase their degree of self-sufficiency.

**SECTION 4: APPOINTMENTS, TERMS, VACANCIES AND COMPOSITIONS**

- A. All members of the Advisory Board shall be residents of Palm Beach County, Florida at the time of appointment and while serving on the Advisory Board.
- B. Terms of office for the Advisory Board members shall be three (3) year terms. An individual may serve three (3) consecutive full terms. Terms shall begin on October 1 and end on September 30.
- C. Terms shall be staggered such that one-third (1/3) of the advisory board members shall be selected each year.
- D. Nominations shall be requested by County staff upon adoption of this resolution and generally every year thereafter in a manner that will provide for appointment or reappointment prior to the term expiration. The public sector members are appointed by the Board of County Commissioners, a democratic selection process will be held to fill seats from the low-income sector, the Advisory Board will recommend individuals to fill the seats for the private sector. All nominations shall be approved by the Board of County Commissioners.
- E. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above.
- F. All Advisory Board members serve at the pleasure of the Board of County Commissioners.
- G. Members appointed pursuant to Section 3.A1 will no longer be eligible to serve on the advisory Board if they, or the elected official they represent, no longer hold elected public office.

**SECTION 5: AUTHORITY**

- A. The Advisory Board shall have the authority and power to advise the Board of County Commissioners on the development, planning, implementation and evaluation of the CSBG program to serve low-income communities.
- B. Members shall be subject to the rules and procedures of the Advisory Board, if rules and procedures are created, and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.

**SECTION 6: SUNSHINE LAW AND STATE CODE OF ETHICS**

The Advisory Board must comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all board meetings shall be provided. All meetings of the board shall be open to the public at all times and minutes shall be taken at each meeting.

**SECTION 7: PALM BEACH COUNTY CODE OF ETHICS**

Advisory Board members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

**SECTION 8: TRAVEL EXPENSES, REIMBURSEMENT AND APPROVAL AUTHORITY**

Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Approval authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009.

**SECTION 9: ELIGIBILITY TO SERVE**

County employees, other than Commissioners Aides, are not eligible to serve on the Advisory Board unless the County employee is an elected official within Palm Beach County and is nominated for inclusion on the board by an entity other than the Board of County Commissioners. Employees of other units of local government may not represent their respective governments on boards, unless otherwise provided by statute or other rule of law. Former Board of County Commissioners members may not be appointed to the Advisory Board for at least two (2) years following their last day in office as a County Commissioner.

**SECTION 10: QUALIFICATION AS A CANDIDATE**

Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.

#### SECTION 11: RESPONSIBILITIES

The responsibilities of the Community Action Advisory Board shall include the following:

- A. Conduct regular assessments of the circumstances of low income individuals and families and of the resources available and needed in the community to support movement by low income persons toward greater self-sufficiency;
- B. Create a forum for citizen participation that maximizes participation of those served so as to best stimulate and take full advantage of capabilities for self-advancement and assure that programs and projects are meaningful to and widely utilized by their intended beneficiaries;
- C. Participate fully in the development and implementation of programs and projects designed to serve the poor or low income citizens of the county;
- D. Review and recommend programs and projects for the use of the CSBG funds;
- E. Foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in order to achieve the goals and outcomes of community action plans;
- F. Submit an annual report to the board of county commissioners on activities undertaken and accomplishments made during the preceding year;
- G. Receive reasonable advance notice of, and an opportunity to make recommendations, concerning:
  - 1) Appointment of the program coordinator;
  - 2) Determination of overall program plans and priorities;
  - 3) Approval of program proposals and budgets;
  - 4) Enforcement of compliance with all conditions of federal and state grants;
  - 5) Corrective measures to remove roadblocks affecting program implementation;
  - 6) Determination, subject to federal, state, and local regulations and policies, of rules of procedure for the advisory board;
  - 7) Any changes to this Resolution. In the event that the Advisory Board determines a public meeting is necessary to address any changes to this Resolution, said public meeting will be arranged prior to submission of any such change to the board of county commissioners.
- H. To perform such other duties as may be from time to time assigned by the Board of County Commissioners.

#### SECTION 12: MEETINGS

- A. The Advisory Board shall meet a minimum of ten (10) times a year; however, members may be required to attend additional meetings.
- B. A majority of the members appointed shall constitute a quorum for the conduct of the Advisory Board's business.
- C. In the presence of a quorum, Advisory Board business shall be conducted by a vote of a majority present and be governed by Robert's Rules of Order.
- D. The Chair shall have the authority to call emergency meetings, as is needed and appropriate, by informing members at least three days in advance.
- E. Public notice of all Advisory Board meetings shall be provided consistent with the requirements of the Florida Department of Community Affairs and Florida laws, and all such meetings shall be open to the public at all times.

#### SECTION 13: OFFICERS

A chair, vice-chair, and secretary shall be elected by a majority vote of the administering board and shall serve for a term of one (1) year, but not to exceed two (2) consecutive terms in any one (1) office.

- A. Duties of the Chair:
  - 1) Call and set the agenda for Advisory Board meetings;
  - 2) Preside at Advisory Board meetings;
  - 3) Establish committees, appoint committee chairs and charge committees with specific tasks;
  - 4) Serve as primary liaison with program staff; and
  - 5) Perform other functions as the Advisory Board may assign by rule or order.

B. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.

C. The Secretary shall be responsible for Board record-keeping and documentation.

Vacancies in any officer position shall be filled for the remainder of the term by the Advisory Board.

**SECTION 14: REMOVAL FOR LACK OF ATTENDANCE**

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend more than one-half of the meetings scheduled during a program year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

**SECTION 15: EFFECTIVE DATE**

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Burdick, who moved its adoption. The motion was seconded by Commissioner Abrams, and upon being put to a vote, the vote was as follows:


Commissioner Priscilla A. Taylor, Mayor	<u>Aye</u>
Commissioner Paulette Burdick, Vice Mayor	<u>Aye</u>
Commissioner Hal R. Valeche	<u>Aye</u>
Commissioner Shelley Vana	<u>Aye</u>
Commissioner Steven L. Abrams	<u>Aye</u>
Commissioner Mary Lou Berger	<u>Aye</u>
Commissioner Jess R. Santamaria	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 6th day of May, 2014.

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

ATTEST:  
SHARON R. BOCK,  
CLERK & COMPTROLLER

BY:   
Tammy K. Fields  
Sr. Assistant County Attorney

BY:   
Deputy Clerk

