

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: June 3, 2014

Consent    
Public Hearing

Regular

Department: Water Utilities Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Contracts for Engineering/Professional Consulting Services with the following firms:

- |   |   |
|---|---|
| A) Hazen & Sawyer P.C.                  | Wastewater Engineering Services                               |
| B) JLA Geosciences, Inc.                | Utility Hydrogeologic Engineering Services                    |
| C) Mathews Consulting, Inc.             | General Utility, Architectural & Value Engineering Services   |
| D) Keshavarz & Associates, Inc.         | Utility Distribution & Collection System Engineering Services |
| E) Holtz Consulting Engineers, Inc.     | Utility Distribution & Collection System Engineering Services |
| F) Mock, Roos & Associates, Inc.        | Utility Distribution & Collection System Engineering Services |
| G) Hillers Electrical Engineering, Inc. | Electrical Instrumentation & Telemetry Engineering Services   |
| H) Smith Engineering Consultants, Inc.  | Electrical Instrumentation & Telemetry Engineering Services   |
| I) Kimley-Horn & Associates, Inc.       | Water Plant & Water Resources Engineering Services            |

**Summary:** The selected engineering firms were procured under the provisions of Florida Statutes 287.055 (Consultant Competitive Negotiation Act). Assignment of tasks to the engineering firms will be at the sole discretion of the County, and the County may choose to select another firm or use in-house staff to perform any task. Task scope and fee negotiation will be performed on a task by task basis. These Continuing Contracts will be used by the Water Utilities Department to obtain Engineering/Professional Services for utility related projects. Consultant Service Authorizations (CSA) will be negotiated and issued against these contracts on a task basis at the sole discretion of the County. Each contract has a term of three (3) years, subject to annual performance review. All of the firms are Palm Beach County companies and have agreed to meet or exceed a 15% Small Business Enterprise (SBE) participation goal. Each consultant has included a list of certified SBE subconsultants which they intend to use to meet their goal. Countywide (JM)

**Background and Justification:** The ongoing operation, maintenance and administration of the Water Utilities Department require consulting engineering services to supplement staff availability and expertise.

**Attachments:**

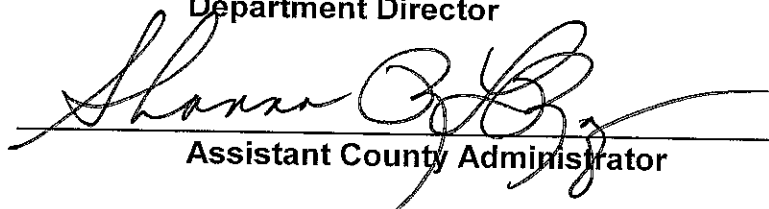
- A. 14-002 - Two (2) Original Contracts – Hazen & Sawyer P.C.
- B. 14-003 - Two (2) Original Contracts – JLA Geosciences, Inc.
- C. 14-004 - Two (2) Original Contracts – Mathews Consulting, Inc.
- D. 14-005 - Two (2) Original Contracts – Keshavarz & Associates, Inc.
- E. 14-005 - Two (2) Original Contracts – Holtz Consulting Engineers, Inc.
- F. 14-005 - Two (2) Original Contracts – Mock, Roos & Associates, Inc.
- G. 14-006 - Two (2) Original Contracts – Hillers Electrical Engineering, Inc.
- H. 14-006 - Two (2) Original Contracts – Smith Engineering Consultants, Inc.
- I. 14-007 - Two (2) Original Contracts – Kimley-Horn & Associates, Inc.

Recommended By:

  
Department Director

5/13/14  
Date

Approved By:

  
Assistant County Administrator

5/28/14  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET FISCAL IMPACT</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**Budget Account No.:** Fund 4011 Agency 721 Org. Various Object Various

Is Item Included in Current Budget? Yes X No     

Reporting Category N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

These Contracts do not encumber any funds. CSA's will be issued under a task by task basis.

**C. Department Fiscal Review:** Delra m west

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*[Handwritten signature]* 5/15/2014  
*[Handwritten signature]* 4/28/2014  
 OFMB  
 4/25

*[Handwritten signature]* 5/22/14  
 Contract Development and Control  
 5-22-14 B. [Handwritten]

**B. Legal Sufficiency:**

*[Handwritten signature]* 5/27/14  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.