

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	<u><u>*0</u></u>	<u><u> </u></u>	<u><u> </u></u>	<u><u> </u></u>	<u><u> </u></u>

ADDITIONAL FTE POSITIONS (Cumulative) 0 0 0 0 0

Is Item Included In Current Budget? Yes No

Budget Account Exp No: Fund Department Unit Object
 Rev No: Fund Department Unit RevSc

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this agenda item, only modifications to the resolution that sets guidelines to the Victims of Crime Emergency Support Fund.

Departmental Fiscal Review: Stephanie Sejroky 6/18/14

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Susan Neary 6/23/14
 3/10 AM 6/23/14
 OFMB

Dr. J. Jacobson 6/25/14
 Contract Administration
 6-24-14 Bickheeler

B. Legal Sufficiency:

Camela Eddy 6/25/14
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

RESOLUTION NO. R-2014-

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA REPEALING AND REPLACING RESOLUTION NO. R- 2003-2066; AMENDING THE FUNDING SOURCES AND EXPANDING THE USES OF VICTIMS OF CRIME EMERGENCY SUPPORT FUND

WHEREAS, the current Palm Beach County Victims of Crime Emergency Support Fund (the "Victim Fund") has historically been financed from numerous sources, including, private donations, ad valorem tax support (if appropriated) by the Board of County Commissioners, and various fines and penalties as established by the judicial system; and

WHEREAS, the Victim Fund is primarily utilized to provide direct emergency financial assistance to victims of crime, their families and surviving family members in Palm Beach County for such things as food, clothing, temporary housing or shelter, utility payments, counseling, etc., that are directly related to the crime, as well as for staff professional development, awareness events and materials and volunteer/professional recognition events; and

WHEREAS, expenditures for the victims of crime, families of the victims, and staff working with the victims and their families, have always been dependent on the stream of revenue into the Victim Fund, requiring at times, the curtailment of previously approved expenditures, particularly staff training, development and awareness/recognition events, from the Victim Fund; and

WHEREAS, a new diversion program operated by the Office of the State Attorney for Driving Under the Influence (DUI) offenders was reinstated in 2013, resulting in additional fees to increase the revenue stream for the Victim Fund, making it feasible to once again fund staff trainings, professional development, purchase of education and training equipment for clients and staff, and awareness/recognition events; and

WHEREAS, amending the funding sources and expanding the uses for the Victim Fund is in the best interest of the County and the needs of victims of crime in Palm Beach County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY FLORIDA, that:

1. The Victims of Crime Emergency Support Fund will continue to be financed through private donations, ad-valorem tax support (if appropriated) by the Board of County Commissioners, and fines and penalties as established by the judicial system, including, but not limited, to the new DUI diversion program operated by the Office of the State Attorney.

2. The Palm Beach County Department of Public Safety, Division of Victim Services ("Division of Victim Services") is responsible for administration of the Victims of Crime Emergency Support Fund.

3. The Division of Victim Services will establish policies and procedures for the disbursement of money from the Victims of Crime Emergency Support Fund by direct payment from the account and/or through a reimbursable checking account and associated petty cash accounts.

4. The primary use of the Victims of Crime Emergency Support Fund will be to provide emergency financial assistance to victims of crime, their families and their surviving family members.

5. A maximum of \$5,000.00 annually of the Victims of Crime Emergency Support Fund may also be utilized to assist Victim Services staff to develop professionally through attendance at seminars, training programs and conferences; purchase of educational and training equipment and materials for clients and staff and sponsorship of workshops/retreats by the Division of Victim Services.

6. A maximum of \$5,000.00 of the Victims of Crime Emergency Support Fund may be used annually during nationally recognized Victim Awareness events (for example: Victims Rights Week, Domestic Violence Awareness Month, Sexual Assault Awareness month). These expenses may include, but are not limited to sponsorship of awards programs, awards, supplies, recognition events for volunteers and professionals who provide assistance to victims of crime and speaker fees.

7. Disbursement from the Victims of Crime Emergency Support Fund shall be by direct payment or use of check written on a reimbursable checking account:

A. Checks will be written at the discretion of the Victim Services Division Director, Public Safety Department Director, Public Safety Director of Finance or Assistant County Administrator.

B. Checks written for \$500.00 or more will require approval of the Public Safety Department Director.

C. Checks written for \$1,000.00 or more will require approval of an Assistant County Administrator.

D. Disbursement of more than \$2,000.00 for any one person or incident will require approval of the Board of County Commissioners of Palm Beach County.

E. Reimbursement to the checking account shall be made by the Clerk and Comptroller's Finance Department upon presentation of copies of the cancelled checks.

F. Petty cash accounts, not to exceed \$300.00 each, may be established for individual operating teams in the Division of Victim Services with the approval of the Department Director.

8. Resolution No. R-2003-2066 previously adopted to amend the primary uses of Palm Beach County Victims Fund is hereby repealed.

The foregoing Resolution was offered by Commissioner _____ who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to vote, the vote was as follows:

PRISCILLA A. TAYLOR, MAYOR _____
PAULETTE BURDICK, VICE MAYOR _____
COMMISSIONER STEVEN L. ABRAMS _____
COMMISSIONER SHELLEY VANA _____
COMMISSIONER HAL R. VALACHE _____
COMMISSIONER JESS R. SANTAMARIA _____
COMMISSIONER MARY LOU BERGER _____

The Mayor thereupon declared the Resolution duly passed and adopted this _____ day of _____, 2014.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: _____
Assistant County Attorney

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: _____
Deputy Clerk

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RESOLUTION NO. R-2003-2066

**RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF PALM BEACH COUNTY,
FLORIDA, AMENDING THE PRIMARY USES OF
PALM BEACH COUNTY VICTIMS FUND AND
RESCINDING RESOLUTION NO. R 99-292.**

WHEREAS, there currently exists a Palm Beach County Victims Fund; and

WHEREAS, the Victims Fund has historically been financed through private donations and lawfully mandated fines and penalties as established by the judicial system; and

WHEREAS, private donations and lawfully mandated fines and penalties as established by the judicial system are insufficient to support and fund the Victims Fund; and

WHEREAS, the Victims Fund is primarily utilized to provide direct emergency financial assistance to victims of crime in Palm Beach County for such things as food, clothing, temporary housing or shelter, utility payments, etc., that are directly related to the crime; and

WHEREAS, the Victims Fund is also used to provide assistance to the surviving family members of crime victims, and to facilitate counseling to victims and their family members; and

WHEREAS, continuing the Victims Fund with ad-valorem tax support in addition to whatever private donations and mandated fines and penalties are generated is in the best interest of the County and the needs of victims of crime in Palm Beach County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. The Victims Fund is reauthorized and re-named as the "Victims of Crime-Emergency Support Fund" with ad-valorem tax funds annually budgeted by the Board of County Commissioners.
2. The Palm Beach County Department of Public Safety, Division of Victim Services is responsible for administration of the Fund.
3. The Division of Victim Services will establish policies and procedures for the disbursement of money from the Fund by direct payment from the account and/or through a reimbursable checking account and associated petty cash accounts.
4. The primary use of the Victims Fund will be to provide emergency financial assistance to victims of crime, their families and their surviving family members.
5. Disbursement from the Fund shall be by direct payment or use of check written on a reimbursable checking account:
 - A. Checks will be written at the discretion of the Victim Service Division Director, Public Safety Department Director, or Assistant County Administrator.
 - B. Checks written for \$500.00 or more will require the approval of the Public Safety Department Director.
 - C. Checks written for \$1,000.00 or more will require approval of an Assistant County Administrator.
 - D. Disbursement of more than \$2,000.00 for any one person or incident or activity requires approval of the Board of County Commissioners of Palm Beach County.
 - E. Reimbursement to the checking account shall be made by the Finance Department upon presentation of copies of the canceled checks.

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F. Petty cash accounts, not to exceed \$300.00 each, may be established for individual operating teams in the Division of Victim Services with the approval of the Department Director.

6. The Fund may be used to annually recognize volunteers who have provided assistance to victims of crime. The cost of the recognition shall be the maximum of the amount of funds deposited in the Fund by private donations, community contributions, or payments of fines and penalties resulting from judicial actions, but may not exceed \$2,000.00 for any single event.

7. This resolution rescinds Resolution No. R-99-292

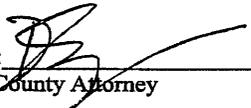
The foregoing resolution was offered by Commissioner Masilotti who moved its adoption. The motion was seconded by Commissioner Aaronson and upon being put to a vote was as follows:

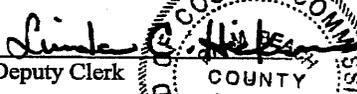
KAREN T. MARCUS, Chair	- Aye
TONY MASILOTTI, Vice Chairman	- Aye
JEFF KOONS	- Aye
WARREN H. NEWELL	- Aye
MARY MCCARTY	- Aye
BURT AARONSON	- Aye
ADDIE L. GREENE	- Aye

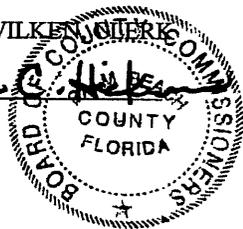
The Chair thereupon declared the Resolution duly passed adopted this 16 day of December, 2003

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, BY
ITS BOARD OF COUNTY COMMISSIONERS

BY: 
County Attorney

DOROTHY H. WILKINSON
BY: 
Deputy Clerk



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RESOLUTION NO. R-99-292

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING CONTINUATION OF THE VICTIMS' FUND; EXPANDING PROCEDURES AND DISBURSEMENTS OF SAID FUND BY THE PALM BEACH COUNTY DIVISION OF VICTIM SERVICES; AND RESCINDING RESOLUTION NO. R-98-493.

WHEREAS, there currently exists a Palm Beach County Victims' Fund; and

WHEREAS, the Victims' Fund is financed through private donations and lawfully mandated fines and penalties as established by the judicial system; and

WHEREAS, the Victims' Fund is primarily utilized to provide direct emergency financial assistance to victims of crime in Palm Beach County; and

WHEREAS, the Victims' Fund is also used to provide assistance to the surviving family members of crime victims, and to facilitate counseling to victims and their family members, and to continue the professional development of the victim services staff by the purchase of educational and informational materials and attendance at seminars and conferences, and to provide the general public an awareness of victims issues and programs, and to enhance program services to victims of crime in Palm Beach County by sponsorship of workshops/retreats; and

WHEREAS, since the establishment of the Victims' Fund, certain changes have occurred and are in the process of occurring that necessitate the reauthorization of the Palm Beach County Victims' Fund in order to conform to the changes; and

WHEREAS, Palm Beach County wishes to recognize the volunteers who provide services to victims of crime through sponsorship of awards luncheons; and

WHEREAS, continuing the Victims' Fund is in the best interest of the County and the needs of victims of crime in Palm Beach County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. The Victims' Fund will continue to be financed by private donations community contributions, and payments resulting from judicial actions.
2. The Palm Beach County Division of Victim Services is responsible for the administration of the Victims' Fund.
3. The Division of Victim Services will establish policies and procedures for the disbursement of money from the Victims' Fund by direct payment from the account and/or through a reimbursable checking account and associated petty cash accounts.
4. The primary use of the Victims' Fund will be to provide emergency financial assistance to victims of crime, their families and their surviving family members.
5. The Victims' Fund may also be utilized to assist Victim Services staff to develop professionally through attendance at seminars, training programs, and conferences; purchase of education and training equipment and materials for clients and staff; to enhance program services to victims through the development and implementation of management information systems and programs; and sponsorship of

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- workshops/retreats by the Division of Victim Services.
6. A maximum of \$3,500.00 of the Victims' Fund may be used annually for expenses incurred during Victim Rights Week. These expenses may include, but not be limited to: sponsorship of awards programs; awards; supplies; speaker fees; and other costs to support activities during Victim Rights Week. A maximum of \$2,000 of the Victim's Fund may be used annually for recognition of volunteers who provide assistance to victims of crime.
 7. Disbursement from the Victims' Fund shall be by direct payment or use of checks written on a reimbursable checking account.
 - A. Checks will be written at the discretion of the Victim Service Division Director, Public Safety Department Director, or the Assistant County Administrator.
 - B. Checks written for more than \$500.00 will require the approval of the Public Safety Department Director.
 - C. Checks written for more than \$1000.00 will require approval of the Assistant County Administrator.
 - D. Reimbursement to the checking account shall be made by the Finance Department upon presentation of copies of the canceled checks.
 - E. Petty cash accounts, not to exceed \$300.00 each, shall be established for individual operating teams in the Division of Victim Services as determined by the Division Director.
 - F. Disbursement of more than \$2000.00 and all staff mileage and travel requests will be by direct payment pursuant to standard budgetary and financial procedures of the Board of County Commissioners of Palm Beach County.
 8. This resolution rescinds Resolution No. R-98-439.

The foregoing resolution was offered by Commissioner Aaronson who moved its adoption. The motion was seconded by Commissioner Newell and upon being put to a vote, the vote was as follows:

MAUDE FORD LEE, Chair	- Aye
WARREN H. NEWELL, Vice Chair	- Aye
KAREN T. MARCUS	- Aye
CAROL A. ROBERTS	- Aye
MARY MCCARTY	- Absent
BURT AARONSON	- Aye
TONY MASILOTTI	- Aye

The Chair thereupon declared the Resolution duly passed and adopted this 23 day of February, 1999.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By: [Signature]
County Attorney

Dorothy H. Wilken, Clerk
By: [Signature]
Deputy Clerk

