

**Agenda Item #: 3-C-6**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>Meeting Date:</b> August 19, 2014	<input checked="" type="checkbox"/>	<b>Consent</b>	<input type="checkbox"/>	<b>Regular</b>
	<input type="checkbox"/>	<b>Workshop</b>	<input type="checkbox"/>	<b>Public Hearing</b>

**Department:**  
**Submitted By:** Engineering & Public Works Department  
**Submitted For:** Roadway Production Division

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: a task order to the annual contract, R2014-0119, in the amount of \$106,093.32, with Alan Gerwig & Associates, Inc. (AGA), for professional services for the Kirk Road over Lake Worth Drainage District L-7 Canal bridge replacement project (Project).

**SUMMARY:** Approval of this task order will provide the professional services necessary for the preparation of design plans and construction bid documents for the Project. AGA is a Palm Beach County company. The Small Business Enterprise (SBE) goal for the Project is 15%. AGA has achieved 93.04% SBE participation for this Project.

District 2 (MRE)

**Background and Justification:** On February 4, 2014, the Board of County Commissioners (Board) approved an annual contract, R2014-0119, with AGA to provide professional services required for Palm Beach Countywide (County) structural engineering projects. The County now desires AGA to prepare design plans and construction bid documents for the Project, as detailed in Exhibit "A" of the attached task order. The fee, as detailed in Exhibit "A" of the attached task order, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum) .....	\$ 63,667.00	(Roadway Plans, Drainage Design, Utility Coordination, Permitting).
Reimbursable Expenses (Not to Exceed)...	\$ 26,211.28	(Survey, Geotechnical, Permit Fees, Reprographics).
Optional Services (Not to Exceed).....	\$ <u>16,215.04</u>	(Utility Relocation Design, Survey).
<b>Total:</b>	<b>\$ <u>106,093.32</u></b>	

After reviewing the attached task order and finding it in proper order, staff recommends the Board's approval.

**Attachments:**

1. Location Map
2. Task Order with Exhibits "A", "B", "C" and "D" and Certificate of Insurance (2)
3. Project Work Schedule

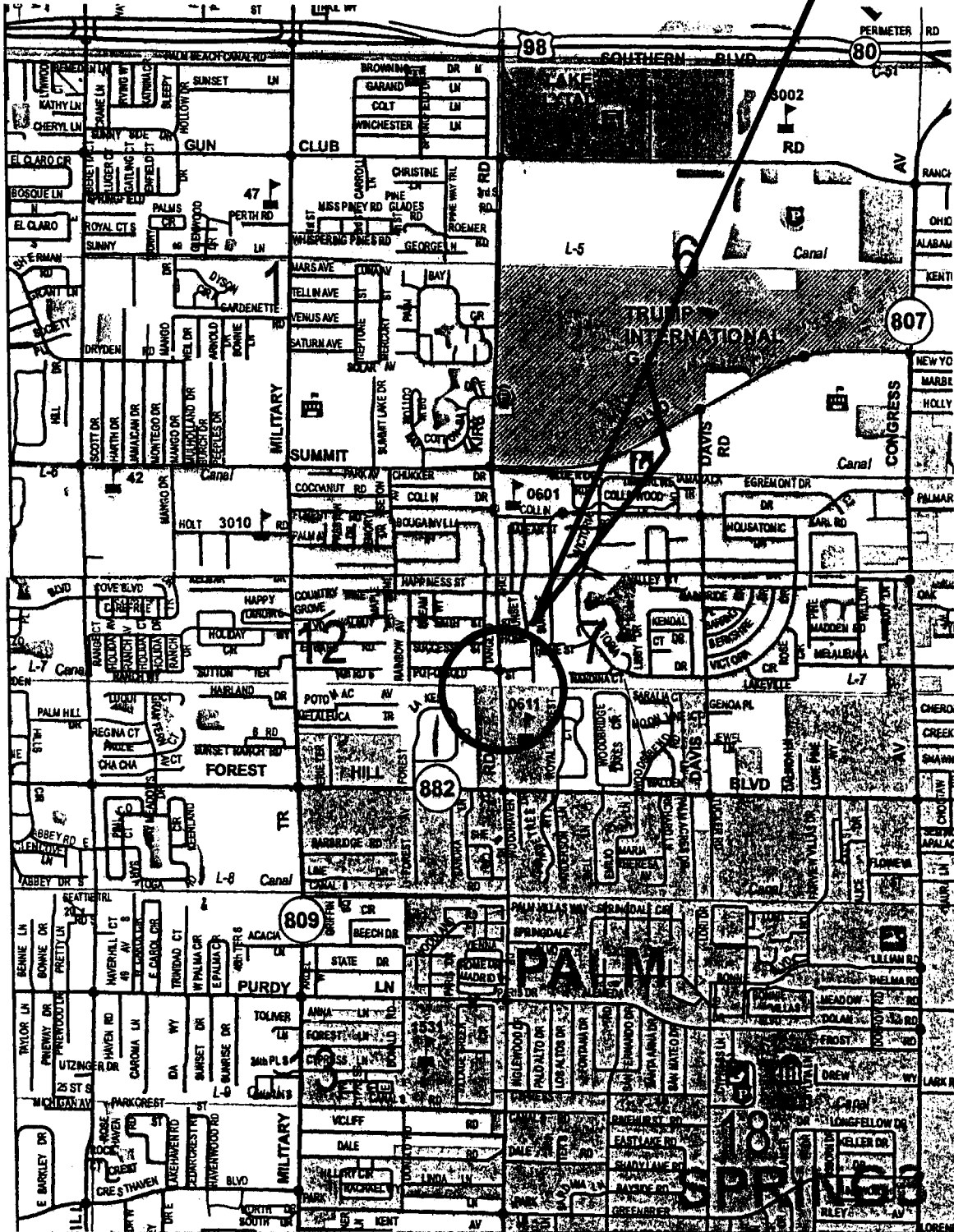
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**Recommended by:** Ornela A. Fernandez 6/27/14 *[Signature]*  
 Division Director Date

**Approved By:** S. J. Webb 7/10/14  
 County Engineer Date



Kirk Road over LWDD L-7 Canal  
Bridge Replacement  
Palm Beach County Project No. 2014515



LOCATION MAP

**ATTACHMENT 2**

**WORK TASK ORDER TO ANNUAL CONTRACT BETWEEN**

**PALM BEACH COUNTY  
AND  
ALAN GERWIG & ASSOCIATES, INC.**

**FOR PROFESSIONAL ENGINEERING SERVICES ON**

**KIRK ROAD OVER LWDD L-7 CANAL  
BRIDGE REPLACEMENT**

**PROJECT NO.: 2014515  
PALM BEACH COUNTY, FLORIDA**

**THIS WORK TASK ORDER TO THE ANNUAL CONTRACT**, made and entered into this day of \_\_\_\_\_ 2014 by and between Palm Beach County, hereinafter called the **COUNTY**, and Alan Gerwig & Associates, Inc., a Florida Corporation with an address of 12798 W. Forest Hill Boulevard, Suite 204, Wellington, Florida 33414, hereinafter called the **CONSULTANT**.

**WITNESSETH**

**WHEREAS**, the **COUNTY** and **CONSULTANT** entered into an Annual Contract for Structural Engineering Services on a task order basis on February 4, 2014 (R2014-0119).

**WHEREAS**, the **COUNTY** desires the **CONSULTANT** to perform structural engineering services for Kirk Road over LWDD L-7 Canal Bridge Replacement, Palm Beach County, Florida (hereinafter called the **PROJECT**); and,

**WHEREAS**, the **CONSULTANT** agrees to perform the structural engineering services required for preparing design plans and construction bid documents, including related documents for the **PROJECT**; and,

**Re: Kirk Road over LWDD L-7 Canal Bridge Replacement  
Project No.: 2014515**

**WHEREAS**, the following fee has been negotiated and found to be reasonable compensation for these professional services to be performed by the **CONSULTANT**:

Basic Services in a lump sum fee of \$63,667.00;

Reimbursable Expenses capped at \$26,211.28;

Optional Services capped at \$16,215.04;

Totaling \$106,093.32

**NOW, THEREFORE, THIS INDENTURE WITNESSETH:** That for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree as follows:

1. The **CONSULTANT** agrees to provide professional services as described in Exhibit "A" of the Work Task Order known as "SCOPE OF WORK & FEE".
2. The **CONSULTANT** agrees to "CERTIFICATION" statements as described in Exhibit "B" of the Work Task Order.
3. The **CONSULTANT** agrees to Small Business Enterprise (SBE) Participation, described in Exhibit "C" of the Work Task Order.
4. The **CONSULTANT** has provided a sub-consultant Letter of Intent to perform as an SBE as described in Exhibit "D" of the Work Task Order.
5. The **COUNTY** agrees to pay the **CONSULTANT** a fee of One Hundred Six Thousand Ninety-Three Dollars and Thirty-Two Cents (\$106,093.32).
6. The **CONSULTANT** agrees to indemnify, defend and hold harmless the **COUNTY** against all claims that may arise as a result of negligence, wrongdoing, misconduct or want of care by the **CONSULTANT**.

Except as hereby amended, changed or modified, all other terms, conditions and obligations of the Contract dated **February 4, 2014 (R2014-0119)**, shall remain in full force and effect.

Re: Kirk Road over LWDD L-7 Canal Bridge Replacement  
Project No.: 2014515

IN WITNESS WHEREOF, the parties hereto have made and executed this Work Task Order as of the day and year first above written.

OWNER:

Palm Beach County, Florida, a  
Political Subdivision of the  
State of Florida

BOARD OF COUNTY COMMISSIONERS

BY: \_\_\_\_\_  
Priscilla A. Taylor, Mayor

ATTEST:  
Sharon R. Bock, Clerk & Comptroller  
Circuit Court

BY: \_\_\_\_\_  
Deputy Clerk

SEAL

APPROVED AS TO TERMS  
AND CONDITIONS:

BY: *[Signature]*

APPROVED AS TO FORM & LEGAL  
SUFFICIENCY:

\_\_\_\_\_  
COUNTY ATTORNEY

CONSULTANT:

Alan Gerwig & Associates, Inc.  
a Florida Corporation

BY: *[Signature]*  
Alan Gerwig, P.E., LEED A.P.  
President

CORPORATE SEAL



WITNESS:

BY: *[Signature]*

Simon A. Coleman  
(Printed Name)

BY: *[Signature]*

Michael Gammacorti  
(Printed Name)

12798 W. Forest Hill Boulevard  
Suite 201  
Wellington, FL 33414  
Phone: (561) 792-9000  
Fax: (561) 792-9901  
CA No. 7969

**Alan Gerwig & Associates, Inc.**  
Consulting Engineers



*1) MAD OK 5/5/2014*

March 27, 2014

Chris Dudek, P.E.  
Palm Beach County  
Roadway Production Division  
2300 N. Jog Road, Suite 3W-33  
West Palm Beach, FL 33411

*OK to proceed  
MAD  
5/6/14*

**RE: Kirk Road over LWDD L-7 Canal  
From Palm Springs Middle School to North of Pot O'Gold Street  
Palm Beach County Proj. No. 2014515**

Dear Mr. Dudek,

Alan Gerwig & Associates (AGA) ("Consultant") is pleased to submit this letter of agreement ("Agreement") for providing professional engineering services to Palm Beach County, ("Client") for the above referenced project. Our project understanding, scope of services and fees are as follows.

**Project Understanding**

Palm Beach County Roadway Production Division is proposing to widen a stretch of Kirk Road on either side of the Lake Worth Drainage District (LWDD) L-7 Canal. The widening will involve expanding the existing 2-lane road to a three lane road with a central left turn lane. The third lane will start at the existing 3-lane section of road adjacent to Palm Springs Middle School and will end just north of Pot O' Gold Street north of the Canal. With the distance required to transition from the 3-lane section north of the Canal, the limits of the project are expected to extend over approximately 700 LF.

The existing crossing of the L-7 Canal consists of a short single-span bridge, which needs to be replaced. The bridge will be replaced with a circular concrete culvert with concrete headwalls.

The widened section of road will include a new drainage system to convey the runoff from the right-of-way to the canal. The drainage system will incorporate exfiltration trench to provide water quality treatment. The existing drainage outfalls to the canal will be incorporated into the proposed culvert in the canal.

**Scope of Work – Basic Services**

AGA will provide the design services required to prepare construction documents and specifications for the road widening, drainage modifications and replacement of the existing bridge over the L-7 Canal with a pipe culvert. Design surveying services and geotechnical engineering services will be provided by AGA with sub consultants. The sub consultants' fees for these professional services are included in this proposal. The scope of services includes the following design tasks:

- Design Survey – see attached details from sub-consultant HSQ Group.
- Geotechnical Investigation – see attached details from sub-consultant Dunkelberger Engineering and Testing.
- Design of the roadway widening within the required limits of construction.
- Design of new drainage system including exfiltration trench for water quality treatment with outfalls into the L-7 Canal.
- Design of culvert and headwalls in canal.
- Identify and address exiting utility conflicts within the right-of-way. Existing utility coordination will be managed by Palm Beach County.
- Plan submittals at 35%, 65%, 96% and 100%. Preliminary calculations will be submitted with the 65% and 96% submittals. Final design calculations will be furnished with the 100% submittal.
- Provide preliminary quantities and cost estimates with the 65% and 96% submittals.
- Provide final quantities and cost estimate with the 100% submittal.

The basic scope of services will include obtaining the following permits:

- Lake Worth Drainage District Culvert Crossing Permit.
- Lake Worth Drainage District Drainage Permit.
- Joint South Florida Water Management District and Army Corp of Engineers, Environmental Resource Permit.
- South Florida Water Management District Dewatering Permit



**Optional Services**

The following optional design and permitting services are offered in relation to relocating the existing water utilities.

- Prepare preliminary design and layout for the relocation of the existing water utilities at the L-7 Canal crossing.
- Coordinate with Palm Beach County Water Utility Department (WUD) on design requirements.
- Prepare final construction documents for the relocation of the existing utilities including standard WUD details and specifications.

The optional scope of services will include obtaining the following permits:

- Palm Beach County Health Department Permits for Water and Force Main relocation.

**Assumptions**

- Palm Beach County will be responsible for utility coordination.
- Sufficient cover and clearance will be available for the water utilities using circular pipe culvert(s).
- As Built drawings will be provided by the contractor.
- Relocation of school zone flashing signal and electrical utility will be the responsibility of Palm Beach County.

**Basic Services Fees**

Prime Consultant Fee                    ✓ \$ 63,667.00

**Optional Services**

Utility Relocation Design            ✓ \$ 12,900.00  
Additional Surveying Services       ✓ \$ 3,315.04  
Total:    ✓ \$ 16,215.04

**Reimbursable Fees**

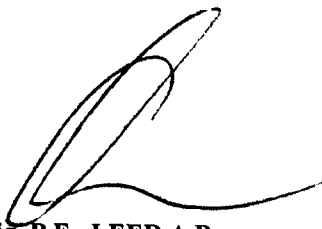
Surveying Services                    ✓ \$ 11,832.24  
Geotechnical Engineering Services ✓ \$ 7,379.04  
Allowance for permit Fess           ✓ \$ 6,000.00  
Reprographics                         ✓ \$ 1,000.00  
Total:    ✓ \$ 26,211.28

**Deliverables**

Construction documents will be prepared on 11" x 17" plan sheets. Three sets of plans and two sets of calculations will be submitted at each plan review stage for review and comment. The geotechnical report will be submitted only at the 35% submittal phase. Three sets of plans plus one signed and sealed set will be submitted after the 100% plans are reviewed and approved.

A breakdown of the fee for the scope of work is attached, which details the man hours and rates for your review. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alan Gerwig', with a long horizontal flourish extending to the right.

**Alan Gerwig, P.E., LEED A.P.**  
**President**

## FINANCIAL MANAGEMENT PLAN

Project Kirk Road & LWDD L-7 Canal  
 Project No. \_\_\_\_\_  
 PM \_\_\_\_\_

REV. Date 27-Mar-14

Task Outline	TOTALS	Total Hours	Estimated Labor									
			Chief Eng	Snr. Eng	Snr. Proj Eng	Proj. Man	Proj Eng	Engineer	Engineer Int	Eng Tech	Designer	
<b>Miscellaneous Tasks and Drawings</b>												
Overall Project Layout	\$1,460.00	12		4	4							4
Field Reviews	\$1,124.00	8		4	4							
Project Coord., Technical Mtgs, QC	\$2,008.00	16		4	8							4
Misc Task Subtotal	\$4,592.00											
<b>35% Plan Submittal</b>												
<b>General Layout Design and Plans</b>												
Develop Typical Road Section	\$1,446.00	12		2	6							4
Source Existing Water Utilities	\$548.00	4			4							
Survey Coordination	\$548.00	4			4							
Geotech Coordination	\$548.00	4			4							
Cover Sheet	\$442.00	4			2							2
Key Sheet	\$442.00	4			2							2
General Notes	\$716.00	6			4							2
Existing & Proposed Roadway Plan & Profile	\$3,488.00	30		2	16							12
Culvert/Headwalls Layout & Preliminary Details	\$1,782.00	16		2	6							8
Incorporate Soil Boring Log	\$305.00	3			1							2
Establish LWDD Canal Design Section	\$1,328.00	12			6							6
Subtotal 35% Plans	\$11,591.00											
<b>65% Plan Submittal</b>												
<b>Address Comments on 35% Submittal</b>												
Address Comments on 35% Submittal	\$1,768.00	16			8							8
Drainage Design & Computations	\$4,200.00	32		4	24							4
Proposed Drainage in Plan & Profile	\$4,372.00	38		2	20							16
Add Existing Utilities to Plans	\$610.00	6			2							4
Identify Utility Conflicts	\$1,158.00	10			6							4
Proposed Driveway Profiles	\$884.00	8			4							4
Proposed Geometrics	\$1,768.00	16			8							8
Proposed Cross Sections	\$3,094.00	28			14							14
Culvert Design & Details	\$3,488.00	30		2	16							12
Canal Sections & Canal Stabilization	\$1,220.00	12			4							8
Establish limits of Construction	\$442.00	4			2							2
Preliminary Quantities	\$1,432.00	12			8							4
Preliminary Cost Estimate	\$548.00	4			4							
Utility Coordination	\$990.00	8			6							2
Subtotal 65% Plans	\$25,974.00											
<b>96% Plan Submittal</b>												
<b>Address Comments on 65% Submittal</b>												
Address Comments on 65% Submittal	\$1,936.00	18			8							10
Final Drainage Design & Computations	\$1,432.00	12			8							4
Final Drainage in Plan & Profile	\$1,936.00	18			8							10
Final Culvert Design & Details	\$1,768.00	16			8							8
Address/Resolve Utility Conflicts	\$1,158.00	10			6							4
Final Utility Coordination	\$548.00	4			4							
Revised Quantities & Cost Estimate	\$884.00	8			4							4
Subtotal 96% Plans	\$9,682.00											
<b>100% Plan Submittal</b>												
<b>Address Comments on 96% Submittal</b>												
Address Comments on 96% Submittal	\$1,768.00	16			8							8
Final Quantities & Cost Estimate	\$884.00	8			4							4
Prepare Final Documents	\$884.00	8			4							4
Subtotal 100% Plans	\$3,536.00											

Exhibit "A" - Page 5 of 16

Task Outline	TOTALS	Total Hours	Estimated Labor									
			Chief Eng	Snr. Eng	Snr. Proj Eng	Proj. Man	Proj Eng	Engineer	Engineer Int	Eng Tech	Designer	
<b>Permits</b>												
Pre-Application Meeting with LWDD	\$576.00	4		4								
Pre-Application Meeting with SFWMD	\$576.00	4		4								
Lake Worth Drainage District Culvert Permit	\$1,432.00	12			8						4	
Lake Worth Drainage District Drainage Permit	\$1,432.00	12			8						4	
SFWMD ERP	\$2,316.00	20			12						8	
SFWMD Dewatering Permit	\$1,980.00	16			12						4	
Subtotal Permitting	\$8,312.00											
Basic Svcs Total Fee	\$63,667.00											
<b>Opt. Services - Utility Reloc.</b>												
Conceptual Plan Layout	\$2,652.00	24			12						12	
Coord. and Review meetings with WUD (2 ea.)	\$1,264.00	10			8						2	
Design, details and specifications	\$5,832.00	50		6	24						20	
PBCHD Permitting	\$3,152.00	26		2	16						8	
Subtotal - Opt. Svcs.	\$12,900.00											
<b>TOTAL HOURS</b>	655		0	42.0	359.0	0	0	0	0	0	254	0
<b>BILLING RATE</b>			\$183.00	\$144.00	\$137.00	\$105.00	\$98.00	\$87.00	\$86.00	\$75.00	\$84.00	\$0.00
<b>TOTAL DOLLARS</b>	\$76,567.00		\$0.00	\$6,048.00	\$49,183.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,336.00	\$0.00
<b>Subcontractors</b>			<b>Cost</b>		<b>Notes</b>							
Surveyor (Reimbursable & Optional)			15,147.28									
Geotechnical Engineer (Reimbursable)			7,379.04									
Landscape Architect												
Total Subcontracts			\$ 22,526.32									
<b>Reimbursable Charges</b>			<b>Summary</b>									
Supplies, Printing, Copies, Etc.			\$900.00		Total Hours 655							
Sub-consultant Reimbursables (see breakdown from HSQ)			\$100.00		Total Labor Dollars \$76,567.00							
<b>Total</b>			<b>\$1,000.00</b>		Material Dollars \$1,000.00							
<b>Permit Fees</b>					Miscellaneous Dollars \$6,000.00							
SFWMD, LWDD (see below)			\$ 6,000.00		Subcontractors \$22,526.32							
					Total Project \$106,093.32							
<b>Distribution</b>												
( ) Accounting ( ) Project Notebook ( ) Other _____												

Reimbursable Charges				
Item:	Quantity	Unit	Unit Cost	Total
Printing/Copies	8.5"x11"	500 page	\$0.10	\$50
	11"x17"	1000 page	\$0.25	\$250
Electronic Media	CD's	6 ea	\$25.00	\$150
				\$0
Cumier Services		8 ea	\$45.00	\$360
Overnight Shipping		6 ea	\$15.00	\$90
<b>Total</b>				<b>\$900.00</b>

Permit Fees		
Agency	Permit	Estimated Fee (\$)
SFWMD	ERP	
SFWMD	Dewatering	
LWDD	Culvert	
LWDD	Drainage	
<b>Total</b>		<b>\$ 6,000</b>

✓ 3.0 multiplier

**Surveying Services for  
Kirk Road over LWDD L-7 Canal  
Palm Beach County**

**Project Limits:**

The project limits for the survey are as follow:

- 1- From 50' south of the entrance to Palm Springs Middle School to 250' north of Pot O Gold Street.
- 2- Pot O Gold Street, 100' east and 100' west of the centerline of Kirk Road
- 3- Driveways, for 50' along each driveway starting at edge of pavement. (School, dirt driveway just south of L-7 Canal on the west side, 2 driveways north and south of the east leg of Pot O Gold and one driveway north of the west leg of Pot O Gold Street and one driveway north of Pot O Gold Street.

**Scope:**

1. Review title search supplied by Palm Beach County prior to commencement of field topo to establish right-of-way width, and compile all plats and deeds into a map.
2. Collect benchmarks and global positioning control data.
3. Set control points tied to State plane at 600-foot intervals. "NAD 83, 1990 adjustment"
4. Run a closed level loop and set Benchmarks at 600-foot intervals outside the limits of constructions. Survey to be prepared based on the NAVD 1988 datum.
5. Locate subdivision corners, section corners and any other existing control monuments that will assist in the establishment of the location of the right-of-way lines for this project.
6. Locate above ground features with elevations.
7. Cross-section the project at 100' intervals extending 25 feet outside the right of way.
8. Acquire cross sections of L-7 canal at 50-foot intervals as follow; at face of headwall, 50' 100' and 150' away from the headwall for both east and west directions.
9. Perform a detailed survey of the existing culvert over the L- 7 canal.
10. Acquire the finished floor elevation for all structures that adjoin the right of way and show on the survey. The elevations will be obtained from either as built or approved site plans but not from actual survey.
11. Detail drainage structures within the right of way including culverts. Locate drainage outfall pipes
12. Acquire topo. on each side street up to 100'
13. Acquire topo and elevations at driveways up to either a low point or a high point
14. Locate all trees with size and type within right of way and 25' beyond right of way.

**Optional Services**

- 1- Prepare sketch and legal descriptions for temporary construction easements. Assume 3 for the purpose of the fee proposal.
- 2- Provide assistance to the Geotechnical Engineer in locating the soil borings in relationship to the alignment:
- 3- Obtain horizontal and vertical locations of existing utilities that possibly will be in conflict with proposed drainage structures.

**Survey Deliverables**

- 1- Two signed and sealed 11" X 17" copies of the Specific Purpose Survey and a copy of the CADD file.
- 2- One copy of the topographic file, drainage file, utility file, right of way file, and point file in a Microstation digital CADD format or ACADD format
- 3- One copy of the ASCII file of all elevations in terms of x,y,z, description.
- 4- Four signed and sealed copies of the cross sections for the LWDD L-7 at 1" = 10' both horizontal and vertical.
- 5- Create DTM drawing.



HSQ GROUP, INC.  
Engineers • Planners • Surveyors

Kirk Road at L-7 Canal  
Summary Surveying fee proposal

\*

Basic Survey Services	✓ 30.00	\$ 48.00	✓ 19.00	\$ 43.00	✓ 69.00	\$ 27.00	0.00	\$ -	✓ 118.00	\$ ✓ 4,120.00
Optional Survey Services	✓ 8.00	\$ 48.00	✓ 2.00	\$ 43.00	✓ 6.00	\$ 27.00	0.00	\$ -	✓ 16.00	\$ ✓ 632.00
		\$ 1,440		\$ 817		\$ 1,863				
		\$ 394		\$ 86		\$ 162				

HSQ FEE CALCULATIONS

\*

Basic services	\$ 4,120.00	156.42%	\$ ✓ 6,444.50	\$ 10,564.50	-(1,267.74)	12.00%	\$ ✓ 11,832.24
Optional Services	\$ 632.00	156.42%	\$ ✓ 988.57	\$ 1,620.57	+(194.47)	12.00%	\$ ✓ 1,815.04
Sketch and legal descriptions							\$ ✓ 1,500.00
Reimbursables (basic services)							\$ ✓ 100.00
TOTAL							\$ ✓ 15,247.28

✓ 2.8719 multiplier

**Kirk Road at L-7 Canal  
Basic Survey Services**



**HSQ GROUP, INC.**

Engineers • Planners • Surveyors

Item No.	Work Task	Estimated Work Hours			Notes
		Two-Man Field Crew	Professional Land Surveyor	Survey/CADD Technician	
1	Review title search / creat map		2	4	establish ROW width, and compile all plats and deeds into 24" x 36" drawings. Use 2 panels per sheet
2	Collect BM and global positioning control data		2		
3	Set control points ties to state plane at 600 intervals	3	2		
4	Run closed level loop /set BM at 600' intervals	2	2		based on NAVD 1988 Datum
5	Locate subdivision corners, existing corners	2	2	2	including control monuments
6	Locate above ground features with elevations	1		2	
7	Cross sections Kirk Rd @100' intervals	5	1	5	10 sections at Kirk+ 4 sections at side str
8	L-7 Canal sections	4	1	8	8 sections, draw section as per LWDD std (2 sheets)
9	Detail survey of existing culvert	2	1	4	
10	Acquire FF Elevation of adjacent buildings		1	3	NOT from survey, either from as built or site plans
11	Detailed existing drainage within ROW	4	1	6	10 structures
12	Obtain side streets topo up to 100'	2	1	2	6 sidestreets
13	Obtain topo of driveways up to a high or low point	4	1	4	5 driveways
14	Locate trees with size and type within the ROW and 25' beyond	1	0	1	
15	Prepare Microstation files for design i.e , Topo file, utility file, point file and ASCII file		1	16	
16	Creat DTM		1	12	
<b>TOTAL HOURS</b>		<b>30</b>	<b>19</b>	<b>69</b>	

Exhibit "A" - Page 10 of 16



**Kirk Road at L-7 Canal**  
**Optional Survey Services**



**HSQ GROUP, INC.**

Engineers • Planners • Surveyors

Item No.	Work Task	Estimated Work Hours			Notes
		Two-Man Field Crew	Professional Land Surveyor	Survey/CADD Technician	
1	Scketch and legal descriptions				assumed 3 @ \$500 each
2	Locate soil borings	4	1	2	once locations of soil borings are flagged in the field by the geotech. Eng HSQ will obtain the locations in terms of (x, y,z)
3	Obtain horizontal and vertical location of utilities	4	1	4	This task is in reference to potential utility conflicts, assumed 3 locations
<b>Total</b>		8	2	6	

Exhibit "A" - Page 11 of 16

**Summary of Reimbursable charges**

Kirk Road at L-6 Canal

**Reproduction and printing**

Item	Description	Quantity	Unit	Unit price	Total	Notes for original estimates
Photo copies / prints (8 1/2" x 11" black / white)	Misc.	300	page	\$ 0.10	\$ 30.00	
(11" x 17" black and white)	Misc reviews	40	page	\$ 0.25	\$ 10.00	
Postage / FEDEX	Each	4	Each	\$ 10	\$ 40.00	
CD's	Each	2	Each	\$ 10	\$ 20.00	
Subtotal					\$ 100.00	

**DUNKELBERGER**  
engineering & testing, inc.

A Terracon COMPANY

March 07, 2014

Alan Gerwig & Associates, Inc.  
12798 West Forest Hill Boulevard, Ste 204  
Wellington, Florida 33414

Proposal No. PHD140081

Attention: Mr. Alan Gerwig, P.E.  
Project Manager

Subject: **Proposal, Geotechnical Engineering Services**  
**Kirk Road over LWDD L-7 Canal**  
**Palm Beach County, FL**

Telephone: 561.790.9000  
E-mail: [agerwig@agaengineering.com](mailto:agerwig@agaengineering.com)

Dunkelberger Engineering & Testing, A Terracon Company (DUNKELBERGER) appreciates the opportunity to submit this proposal for Geotechnical Engineering Services for the above-referenced project. Presented hereafter is a description of the scope of work to be undertaken and a schedule for implementation of the work. Compensation for the services is also discussed. Unit rates used to develop this proposal are consistent with our current continuing services contract with Palm Beach County.

## 1.0 INTRODUCTION

We understand that current plans are to remove the existing bridge over the Lake Worth Drainage District (LWDD) L-7 Canal and to replace the bridge with a concrete box culvert. The culvert will include headwalls on each end in order to provide for grade separation. The project will also provide for widening the existing Kirk Road for a distance of approximately 440 feet to the south of the existing bridge to approximately 300 feet north of the bridge. The widening will involve adding a lane to the center of the existing roadway, and the widening will be to 6 feet on both sides of the existing roadway. Drainage improvements are likely to take the form of exfiltration trench.

Subsurface information in the form of stratigraphy, groundwater level, lateral earth pressure criteria and environmental (corrosivity) classification are needed at this time for the culvert and roadway design process. The project site is accessible for conventional truck mounted drilling equipment. However, the borings will need to be positioned carefully considering both underground and overhead utilities. We have assumed that a Right-of-Way Use permit will not be required from Palm Beach County.

**Proposal for Geotechnical Engineering Services  
Kirk Road over L-7 Canal**

## **2.0 SCOPE OF SERVICES**

### **2.1. Base Geotechnical Services**

The subsurface study will entail the following tasks:

1. Exploration of the subsurface conditions at the culvert crossing site using two 40-foot deep Standard Penetration Test (SPT) borings. Samples of the subsurface materials will be obtained at frequent vertical intervals using procedures prescribed in ASTM D 1586 (the Standard Penetration Test). The borings will be sealed with neat cement grout upon their completion.
2. Auger profile borings will be drilled on the east and west sides of Kirk Road within the limits of the proposed widening. These borings will be advanced to 6 feet deep using a solid stem auger. Based upon the length of the project, 8 auger borings are anticipated.
3. Two (2) field permeability tests will be completed along the project corridor. The permeability tests will be completed in accordance with the South Florida Water Management District Usual Open Hole Test method.
4. Review of the data from the culvert borings and classification of the subsurface components in accordance with the Unified Soil Classification System (ASTM D 2487) and appropriate geologic nomenclature. The samples from the roadway borings will be classified in accordance with the AASHTO classification system. Representative samples will be tested for grain size distribution to aid in the classification process. One canal water sample and one soil sample will be tested for the corrosion parameters of pH, Resistivity, sulfates and chlorides.
5. Preparation of a CADD generated boring location plan and subsurface profiles for the borings.
6. Preparation and submittal of a report which presents the factual information obtained and geotechnical engineering design criteria, namely:
  - environmental classification of the soil/water samples
  - field permeability test results
  - recommendations for excavations and backfilling around the culvert
  - foundation soil support for the box culvert
  - soil moist and saturated unit weights, cohesion, friction angles for computation of lateral earth pressures adjacent to culvert headwalls
  - recommendations for roadway construction, including an estimate of the Modulus of Resilience for subgrade soils
  - geotechnical related construction recommendations

**Proposal for Geotechnical Engineering Services  
Kirk Road over L-7 Canal**

**2.2 Schedule**

We are prepared to initiate our work within five days after receiving your written notification to proceed. The work will begin with field marking the boring locations and notifying the Sunshine Utility Network for clearance of underground utilities. After the mandatory utility locate request and waiting period (48 hours), we expect to complete the field work over a three day period, barring wet weather related delays. Engineering data evaluation and report preparation will require about two weeks. Thus the overall time frame for our work will be approximately 4 weeks. Three copies of the report will be transmitted to you at the completion of the work.

**3.0 COMPENSATION**

Based upon our general knowledge of the subsurface conditions of the site area and an understanding of the project, we are willing to provide the services outlined earlier for a fixed fee of **\$7,379.04**, as itemized below. The rates shown below are consistent with our current continuing services contract with Palm Beach County.

A. Start Up	
• Stake Borings & Utility Clearance: 4 hours @ \$75.22 per hour .....	\$ 300.88
B. Subsurface Exploration	
• Drill Rig Mobilization: Lump Sum .....	\$ 350.00
• Traffic Control: 1 day @ \$800 per day .....	\$ 800.00
• SPT Borings (0 to 50' deep): 80 feet @ \$12/foot .....	\$ 960.00
• Grout Seal Borehole (0 to 50' deep) : 80 feet @ \$4/foot .....	\$ 320.00
• Field Engineer: 8 hours @ \$75.22 per hour .....	\$ 601.76
• Auger Borings (8 to 6' deep): 48 feet @ \$9/foot .....	\$ 432.00
• Percolation Test: 2 @ \$350.00 each .....	\$ 700.00
• Full Grain Size: 4 @ \$65.00 each .....	\$ 260.00
• D O T Corrosivity: 2 @ \$150.00 each .....	\$ 300.00
C. Geotechnical Engineering & Report	
• Senior Geotechnical Engineer: 4 hours @ \$124.77/hour .....	\$ 499.08
• Engineer, P.E.: 16 hours @ \$84.64/hour .....	\$ 1,354.24
• Engineering Technician: 4 hours @ \$45.62/hour .....	\$ 182.48
• Drafter/CADD: 5 hours @ \$63.72/hour .....	\$ 318.60
<b>Total.....</b>	<b>\$ 7,379.04</b>

#### 4.0 AUTHORIZATION

The terms, conditions, and limitations stated in the Agreement for Services (see Attachment) and sections of this proposal incorporated therein, shall constitute the exclusive terms and conditions and services to be performed for this project. This proposal is valid only if authorized within 90 days from the proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If you have any questions or comments regarding this proposal or require additional services, please give me a call.

Sincerely,

**Dunkelberger Engineering & Testing,  
A Terracon Company**

Jaime Velez, P.E.  
Project Engineer

  
Kevin E. Aubry, P.E.  
Geotechnical Services Manager

Attachment: Agreement for Services

**CERTIFICATION STATEMENTS**

Exhibit "B" – Page 1 of 2

**Project:** Kirk Road over LWDD L-7 Canal Bridge Replacement  
**Project No.:** 2014515

**Consultant/Annual Consultant:** Alan Gerwig & Associates, Inc.

**TRUTH-IN-NEGOTIATION STATEMENT**

By entering into this Contract, the **CONSULTANT/ANNUAL CONSULTANT** certifies that the wage rates and costs used to determine the lump sum fees contained in herein are accurate, complete and current as of the date of this Contract.

The said lump sum fees shall be adjusted to exclude any significant sums should the **COUNTY** determine that the lump sum fees were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to outside consultants.

The **COUNTY** shall exercise its right under this "Certificate" within one year following final payment.

**PROHIBITION AGAINST CONTINGENT FEES STATEMENT**

By entering into this Contract the **CONSULTANT/ANNUAL CONSULTANT** warrants that they have not employed or retained any company or person other than a bonafide employee working solely for the **CONSULTANT/ANNUAL CONSULTANT** to solicit or secure this Contract and that they have not paid or agreed to pay any person, company, corporation, individual or firm other than a bonafide employee working solely for the **CONSULTANT/ANNUAL CONSULTANT**, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of making of this Contract.

**PUBLIC ENTITY CRIMES STATEMENT**

As provided in F.S. 287.132-133, by entering this Contract or performing any work in furtherance hereof, the **CONSULTANT/ANNUAL CONSULTANT** certifies that it, its affiliates, suppliers, sub-contractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).

**NON-DISCRIMINATION STATEMENT**

The **CONSULTANT/ANNUAL CONSULTANT** warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status sexual orientation, gender identity and expression, or genetic information.

  
\_\_\_\_\_  
Alan Gerwig, P.E., LEED A.P., President

**CONFLICT OF INTEREST DISCLOSURE FORM**

Exhibit "B" – Page 2 of 2

**Project:** Kirk Road over LWDD L-7 Canal Bridge Replacement  
**Project No.:** 2014515

CONSULTANT/ANNUAL CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

None

(Attach additional sheets as needed.)

CONSULTANT/ANNUAL CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT/ANNUAL CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT/ANNUAL CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/ANNUAL CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT/ANNUAL CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/ANNUAL CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/ANNUAL CONSULTANT shall not enter into said association, interest or circumstance.

**THIS DISCLOSURE** is submitted by Alan Gerwig, P.E., LEED A.P., as  
(Name of Individual)

President

of Alan Gerwig & Associates, Inc.

(Title/Position)

(Firm Name of CONSULTANT/ANNUAL CONSULTANT)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the CONSULTANT/ANNUAL CONSULTANT on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the CONSULTANT/ANNUAL CONSULTANT.

(Signature)

(Date)



Palm Beach County  
Engineering & Public Works Roadway Production

Exhibit "C" – Page 1 of 2

**PARTICIPATION FOR MWBE/SBE CONSULTANTS**  
Contract

<b>Project Name:</b> Kirk Road over LWDD L-7 Canal Bridge Replacement	<b>Project Number:</b> 2014515
<b>Prime Vendor:</b> Alan Gerwig & Associates, Inc.	<b>Resolution Number:</b>
<b>Telephone:</b> (561) 792-9000	<b>Resolution Date:</b>
<b>Contact:</b> Alan Gerwig	<b>Department:</b> Engineering & Public Works

**MINORITY SUBCONTRACTORS**

Minority Sub-Consultant	Type of Work Performed	Contract Dollar Amount for Sub-Consultant				
		Black	Hispanic	Women	Other	White Male
Alan Gerwig & Associates, Inc. 12798 W FOREST HILL BLVD, STE 2 WELLINGTON, FL 33414 (561) 792-9000	MWBE	0.00	0.00	0.00	0.00	
	SBE	0.00	0.00	0.00	0.00	63,667.00
HSQ Group, Inc. 1489 W PALMETTO PARK RD STE 3 BOCA RATON, FL 33486 (561) 392-0221	MWBE	0.00	0.00	0.00	0.00	
	SBE	0.00	0.00	0.00	11,932.24	0.00
HSQ Group, Inc. 1489 W PALMETTO PARK RD STE 3 BOCA RATON, FL 33486 (561) 392-0221	MWBE	0.00	0.00	0.00	0.00	
	SBE	0.00	0.00	0.00	3,315.04	0.00
Alan Gerwig & Associates, Inc. 12798 W FOREST HILL BLVD, STE 2 WELLINGTON, FL 33414 (561) 792-9000	MWBE	0.00	0.00	0.00	0.00	
	SBE	0.00	0.00	0.00	0.00	12,900.00
Alan Gerwig & Associates, Inc. 12798 W FOREST HILL BLVD, STE 2 WELLINGTON, FL 33414 (561) 792-9000	MWBE	0.00	0.00	0.00	0.00	
	SBE	0.00	0.00	0.00	0.00	6,900.00
<b>Total Contract Authorizaton</b> \$106,093.32	<b>Total MWBE</b>	0.00	0.00	0.00	0.00	
	<b>Percentage</b>	0.00%	0.00%	0.00%	0.00%	
	<b>Total SBE</b>	0.00	0.00	0.00	15,247.28	83,467.00
	<b>Percentage</b>	0.00%	0.00%	0.00%	14.37%	78.67%

**SCHEDULE 1**

**LIST OF PROPOSED SBE-M/WBE PRIME AND/OR SUBCONTRACTOR PARTICIPATION**

PROJECT NAME OR BID NAME: Kirk Road over LWDD L-7 Canal Bridge Replacement PROJECT NO. OR BID NO.: 2014515  
 NAME OF PRIME BIDDER: Alan Gerwig & Associates, Inc. ADDRESS: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_ FAX NO.: \_\_\_\_\_  
 BID OPENING DATE: \_\_\_\_\_ USER DEPARTMENT: Engineering & Public Works

**THIS DOCUMENT IS TO BE COMPLETED BY THE PRIME CONTRACTOR AND SUBMITTED WITH BID PACKET. PLEASE LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SBE -M/WBE SUBCONTRACTORS ON THIS PROJECT. IF THE PRIME IS AN SBE-M/WBE, PLEASE ALSO LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME ON THIS PROJECT.**

Name, Address and Phone Number	(Check one or both Categories)		DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	M/WBE Minority Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Alan Gerwig & Associates, Inc. 12798 W. Forest Hill Blvd., Suite 204 Wellington, FL 33414 Ph. 561-792-9000	<input type="checkbox"/>	<input checked="" type="checkbox"/>				78.67%	
2. HSQ Group, Inc. 1489 W. Palmetto Park Rd., Suite 340 Boca Raton, FL 33486, Ph. 561-392-0221	<input type="checkbox"/>	<input checked="" type="checkbox"/>					14.37%
3.	<input type="checkbox"/>	<input type="checkbox"/>					
4.	<input type="checkbox"/>	<input type="checkbox"/>					
5.	<input type="checkbox"/>	<input type="checkbox"/>					
<b>Total</b>						78.67%	14.37%
(Please use additional sheets if necessary)							
Total Bid Price \$ <u>106,093.32</u>			Total SBE-M/WBE Participation Dollar Amount or Percentage of Work <u>93.04%</u>				

Exhibit "C" - Page 2 of 2

- Note:**
- The amount listed on this form for a subcontractor must be supported by price or percentage listed on the signed Schedule 2 or signed proposal in order to be counted toward goal attainment.
  - Firms may be certified by Palm Beach County as an SBE and/or and M/WBE. If firms are certified as both an SBE and N/WBE, please indicate the dollar amount or percentage under the appropriate category.
  - M/WBE information is being collected for tracking purposes only.

**OSBA SCHEDULE 2  
LETTER OF INTENT TO PERFORM AS AN SBE-M/WBE SUBCONTRACTOR**

**Exhibit "D" - Page 1 of 1**

This document must be completed by the SBE-M/WBE Subcontractor and submitted with bid packet. Specify in detail, the particular work items to be performed and the dollar amount and/or percentage for each work item. SBE credit will only be given for items which the SBE-M/WBE Subcontractor is SBE certified to perform. Failure to properly complete Schedule 2 may result in your SBE participation not being counted.

PROJECT NUMBER: 2014515 PROJECT NAME: Kirk Road over LWDD L-7 Canal Bridge Replacement

TO: Alan Gerwig & Associates, Inc.  
(Name of Prime Bidder)

The undersigned is certified by Palm Beach County as a - (check one or more, as applicable):

Small Business Enterprise  Minority Business Enterprise   
Black  Hispanic  Women  Caucasian  Other (Please Specify)

Date of Palm Beach County Certification: March 13, 2012 - March 12, 2015

The undersigned is prepared to perform the following described work in connection with the above project. Additional Sheets May Be Used As Necessary

Line Item/ Lot No. Item Description	Qty/Units	Unit Price	Total Price/ Percentage
<u>1</u> Survey	<u>1</u>	<u>15,247.28</u>	<u>15,247.28</u>

at the following price or percentage  
14.37%  
(Subcontractor's quote)

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to subcontract any portion of this job to a certified SBE or a non-SBE subcontractor, please list the name of the subcontractor and the amount below.

Price and/or Percentage \_\_\_\_\_  
(Name of Subcontractor)

The Prime affirms that it will monitor the SBE's listed to ensure the SBE's perform the work with its own forces. The undersigned subcontractor affirms that it has the resources necessary to perform the work listed without subcontracting to non-certified SBE or any other certified SBE subcontractors except as noted above.

The undersigned subcontractor understands that the provision of this form to Prime Bidder does not prevent Subcontractor from providing quotations to other bidders.

Alan Gerwig & Associates, Inc.  
Print name of Prime Contractor  
By: [Signature]  
Signature  
Alan Gerwig, Pres.  
Print name/title of person executing on behalf  
Prime Contractor

HSQ Group, Inc.  
Print name of SBE-M/WBE Subcontractor  
By: [Signature]  
Signature  
Mour Shehadeh  
Print name/title of person executing on behalf  
of SBE-M/WBE Subcontractor

Date: 5/15/14



ALANGER-01 ZGONZALEZ

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
12/5/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Collinsworth, Altar, Fowler & French, LLC 8000 Governors Square Blvd Suite 301 Miami Lakes, FL 33016	<b>CONTACT NAME:</b> Zoraida Gonzalez	
	<b>PHONE (A/C No. Ext.):</b> (305) 822-7800	<b>FAX (A/C No.):</b> (305) 362-2443
<b>E-MAIL ADDRESS:</b> zgonzalez@cafflic.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Hartford Casualty		
<b>INSURER B:</b> First Mercury Ins. Company		10657
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		21SBARM9558	12/9/2013	12/9/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			21SBARM9558	12/9/2013	12/9/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			21SBARM9558	12/9/2013	12/9/2014	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$ 1,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Professional Liab.			FMFE101967	8/25/2013	8/25/2014	Each Claim 1,000,000
B	Claims-Made Basis			FMFE101967	8/25/2013	8/25/2014	Annual Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Professional Liability Retroactive Date 08/25/1998; Professional Liability Deductible \$20,000 Each Claim

RE: Project Name - "FOR ALL PROJECTS WITH PALM BEACH COUNTY".

Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees, and Agents, shall be named Additional insured as to General Liability.

<b>CERTIFICATE HOLDER</b>  Palm Beach County Board of County Commissioners c/o Engineering & Public Works Operations 2300 N. Jog Road West Palm Beach, FL 33411	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/30/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> COMPUPAY INSURANCE SERVICES INC 250725 P: (877) 287-1316 F: (877) 287-1315 PO BOX 33015 SAN ANTONIO TX 78265	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): (877) 287-1316 FAX (A/C. No.): (877) 287-1315	
	<b>E-MAIL ADDRESS:</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		
INSURER A: Twin City Fire Ins Co		NAIC#
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		


**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR R12	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DEC      RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE/IN OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		76 WBS ZX7495	12/09/2013	12/09/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHERS E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (MAX Line Length is 79; Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

Those usual to the Insured's Operations.      Project Name: FOR ALL PROJECTS WITH PALM BEACH COUNTY

<b>CERTIFICATE HOLDER</b> Palm Beach Cty Bd of Cty Commissioners c/o Engineering & Public Works Dept Palm Beach County 2300 N JOG RD STE 3W-33 WEST PALM BEACH, FL 33411	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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12798 W. Forest Hill Boulevard  
Suite 204  
Wellington, FL 33414  
Phone: (561) 792-9000  
Fax: (561) 792-9901  
www.aga-engineering.com  
CA No. 7969

**Alan Gerwig & Associates, Inc.**  
Consulting Engineers



REC'D JUL 27 2012

July 26, 2012


JaeAnn Dean, Consultant Contract Management Specialist  
Roadway Production Division / CCNA Section  
2300 N. Jog Road, Suite 3W-33  
West Palm Beach, FL 33411-2745

RE: AGA Statement of No Corporately Owned Automobiles

Ms. Dean:

This letter is to declare that Alan Gerwig & Associates, Inc. does not own any automobiles.

Sincerely,

  
Alan Gerwig, P.E., LEED A.P.  
President

