

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

**Meeting Date:** August 19, 2014       **Consent**       **Regular**  
     **Ordinance**       **Public Hearing**

**Department:** Department of Economic Sustainability

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: **A)** a Budget Transfer of \$62,873 in the Housing and Community Development Fund; and **B)** a Budget Amendment of \$62,873 in the General Fund.

**Summary:** On July 16, 2013, the Board of County Commissioners approved the County's Fiscal Year 2013-2014 Action Plan (R2013-0953) which included an allocation of \$662,873 in Federal Community Development Block Grant (CDBG) funds for the Philip D. Lewis Center for operational expenses. The Department of Community Services is the implementing agency for this public service activity and the current budget is set up for \$600,000 and needs to be increased to match the allocated amount. This Budget Transfer and Budget Amendment is necessary to adjust the current transfer amount of \$600,000 to the authorized funding level. **These are Federal CDBG grant funds which require no local match.** (FALS) Countywide (TKF)

**Background and Justification:** The CDBG Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing, a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons. The Senator Philip J. Lewis Center, a 60 bed emergency facility, serves as the main point of access for homeless services in central Palm Beach County as well as the key source of data collection. From this facility, a universal intake and assessment process is made available to Palm Beach County's homeless adults and families on a 24 hour basis, 365 days a year. Homeless individuals will continue to be referred to the Lewis Center from community navigation points where initial screenings for appropriate referrals take place.

**Attachments:**

1. Budget Transfer
2. Budget Amendment

**Recommended By:** *Jerry Howard*      7-22-14  
    Department Director      Date

**Approved By:** *Sharon R. B.*      7-29-14  
    Assistant County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	\$62,873				
External Revenues	(\$62,873)				
Program Income					
In-Kind Match					
<b>NET FISCAL IMPACT</b>	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes  X  No

Budget Account No.:

Fund 1101 Dept 143 Unit 1431 Object Various Program Code/Period Various

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

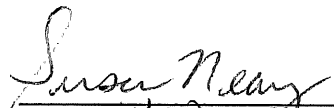
Approval of this agenda item will appropriate an additional \$62,873 in Community Development Block Grant funds for transfer to reimburse the Department of Community Services for Phillip D. Lewis Center for Homeless individuals expenses.

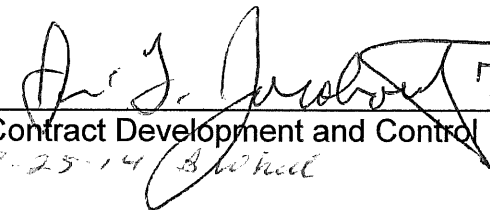
**C. Departmental Fiscal Review:**

  
 \_\_\_\_\_  
 Shairette Major / Fiscal Manager II

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 7/24/14  
 OFMB HO OK  
 7/24 7/24 7/24/14

 7/29/14  
 Contract Development and Control  
 7-25-14 B. Jacobson

**B. Legal Sufficiency:**

 7/30/14  
 Chief Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

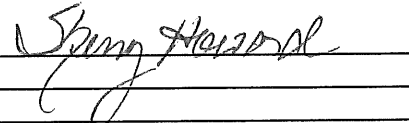
**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER**

FUND 1101 -Housing and Community Development

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>EXPENDITURES</b>								
143-1431-9000	Transfer to General Fund 0001	600,000	600,000	62,873	0	662,873	0	662,873
143-1431-8201	Contributions Other Non-Govt'l Agency	5,309,915	5,953,283	0	62,873	5,890,410	462,042	5,428,368
<b>TOTAL EXPENDITURES</b>		0	0	62,873	62,873	0		

Department of Economic Sustainability  
**INITIATING DEPARTMENT/DIVISION**  
 Administration/Budget Department Approval  
 OFMB Department - Posted

Signatures	Date
	7-22-14
_____	_____
_____	_____

**By Board of County Commissioners  
At Meeting of :**  
 August 19, 2014  
 Deputy Clerk to the  
 Board of County Commissioners

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT**

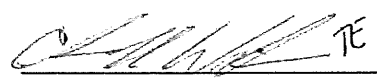
BGEX - 148 - 071714\*1612  
BGRV - 148 - 071714\*0600

FUND (0001) - General Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 07/17/14	REMAINING BALANCE
<b>REVENUE</b>								
148 1221 8015 Tr Fr HCD Fd 1101		600,000	600,000	62,873	0	662,873		
<b>Total Revenue</b>		<b>1,070,918,243</b>	<b>1,082,222,412</b>	<b>62,873</b>	<b>0</b>	<b>1,082,222,412</b>		
<b>EXPENDITURE</b>								
148 1221 3401 Other Contractual Services		3,734,314	3,729,314	62,873	0	3,792,187		
<b>Total Expenditures</b>		<b>1,070,918,243</b>	<b>1,082,222,412</b>	<b>62,873</b>	<b>0</b>	<b>1,082,222,412</b>	<b>861,462,418</b>	<b>220,759,994</b>

COMMUNITY SERVICES  
INITIATING DEPARTMENT/DIVISION Channell Wilkins  
Administration/Budget Department Approval  
OFMB Department - Posted

<b>Signatures</b>	<b>Date</b>
 TE	7/21/14
_____	_____
_____	_____

**By Board of County Commissioners  
At Meeting on August 19, 2014**

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Deputy Clerk to the  
Board of County Commissioners