

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: September 9, 2014    ☒ Consent    ☐ Regular

☐ Ordinance    ☐ Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: A) **Accept** on behalf of the Palm Beach County Sheriff's Office, a High Intensity Drug Trafficking Area (HIDTA) grant in the amount of \$25,000, for the period of July 2, 2014 through July 1, 2015; B) **Approve** a budget amendment of \$25,000 in the Sheriff's Grant Fund.

**Summary:** On July 10, 2014, the Palm Beach County Sheriff's Office (PBSO) received an award from the South Florida HIDTA Office. The funds will be used to offset overtime costs incurred by law enforcement officers participating in "Operation Pot Luck". There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (PGE)

**Background and Justification:** The HIDTA mission is to reduce drug availability by creating and supporting intelligence-driven task forces aimed at eliminating or reducing domestic drug trafficking and its harmful consequences through enhancement and coordination of drug trafficking control efforts among federal, state and local law enforcement agencies. The Catalog of Federal Domestic Assistance (CFDA) number is 95.001.

**Attachments:**

1. Budget Amendment
2. HIDTA Executed Award

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RECOMMENDED BY: [Signature]    8/20/14  
DEPARTMENT DIRECTOR    DATE

APPROVED BY: [Signature]    \_\_\_\_\_  
ASSISTANT COUNTY ADMINISTRATOR    DATE

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

| Fiscal Years                                  | 2014       | 2015 | 2016 | 2017 | 2018 |
|-----------------------------------------------|------------|------|------|------|------|
| Capital Expenditures                          | 0          |      |      |      |      |
| Operating Costs                               | \$25,000   |      |      |      |      |
| External Revenues                             | (\$25,000) |      |      |      |      |
| Program Income<br>(County)                    |            |      |      |      |      |
| In-Kind Match (County)                        | 0          |      |      |      |      |
| Net Fiscal Impact                             | 0          |      |      |      |      |
| # Additional FTE<br>Positions<br>(Cumulative) | 0          |      |      |      |      |

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org \_\_\_\_\_ Object \_\_\_\_\_

Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds / Summary of Fiscal Impact:

This grant award was received through the South Florida HIDTA Office. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

|                           |          |
|---------------------------|----------|
| HIDTA- Operation Pot Luck | \$25,000 |
| Total Program Budget      | \$25,000 |

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 8/21/14  
KJ SC JB OFMB 52  
8/22 8/16 8/26/14

[Signature] 8/27/14  
Contract Administration  
8-27-14 B. W. Redd

### B. Legal Sufficiency:

[Signature] 8/28/14  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

14-1063

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

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FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

BGEX 160 032614-1759  
BGRV 160 032614-628

| ACCT.NUMBER                         | ACCOUNT NAME                        | ORIGINAL<br>BUDGET | CURRENT<br>BUDGET  | INCREASE        | DECREASE   | ADJUSTED<br>BUDGET | EXPENDED/<br>ENCUMBERED | REMAINING<br>BALANCE |
|-------------------------------------|-------------------------------------|--------------------|--------------------|-----------------|------------|--------------------|-------------------------|----------------------|
| <u>Revenues</u>                     |                                     |                    |                    |                 |            |                    |                         |                      |
| Operation Pot Luck<br>160-2265-3129 | Federal Grant - Other Public Safety | 0                  | 0                  | 25,000          | 0          | 25,000             |                         |                      |
| <u>TOTAL REVENUES</u>               |                                     | <u>2,443,123</u>   | <u>\$5,557,975</u> | <u>\$25,000</u> | <u>\$0</u> | <u>\$5,582,975</u> |                         |                      |
| <u>Expenditures</u>                 |                                     |                    |                    |                 |            |                    |                         |                      |
| Operation Pot Luck<br>160-2265-9498 | Transfer to Sheriff's Fund 1902     | 0                  | 0                  | 25,000          | 0          | 25,000             |                         |                      |
| <u>TOTAL EXPENDITURES</u>           |                                     | <u>2,443,123</u>   | <u>\$5,557,975</u> | <u>\$25,000</u> | <u>\$0</u> | <u>\$5,582,975</u> |                         |                      |

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners  
At Meeting of September 9, 2014

Deputy Clerk to the  
Board of County Commissioners

Attachment # 1

Page 1 of 1



**SOUTH FLORIDA HIDTA**  
3101 Commerce Parkway, Miramar, FL 33025  
Phone (954) 430-4700  
[www.sflhida.org](http://www.sflhida.org)

RECEIVED  
EXECUTIVE OF

2014 JUL 18 AM 5

July 10<sup>th</sup>, 2014

Sheriff Ric Bradshaw  
Palm Beach County Sheriff's Office  
3228 Gun Club Road  
West Palm Beach, FL 33406

Dear Sheriff Bradshaw:

I am pleased to inform you that an award for your department has been approved in the amount of \$25,000. This award is from the South Florida High Intensity Drug Trafficking Area Violent Crimes and Drug Trafficking Organization (VCDTO) initiative, to support your investigative efforts pertaining to "Operation Pot Luck."

This award is to be used in support of law enforcement operations designed to dismantle or disrupt the violent Drug Trafficking Organization (DTO) your agency identified in its proposal. In the past, traditional law enforcement methods have failed to combat criminal organizations as thoroughly as the severity of their crimes have warranted, therefore we strongly encourage you to utilize these funds to target this DTO by way of Racketeering Influenced and Corrupt Organizations (RICO) legislation or OCEDTF investigation, given that these are highly effective methods of dismantling criminal organizations.

This award is specifically for reimbursement of overtime incurred by law enforcement officers participating in "Operation Pot Luck" within your jurisdiction, during the twelve-month period commencing July 2, 2014 and ending July 1, 2015. Any funds not expended during this period will be relinquished to HIDTA. This award does not include reimbursement of fringe benefits. Funds must be spent in compliance with established HIDTA program policy, including multi-agency participation, collocation and the HIDTA intelligence sharing plan. Your organization will be reimbursed on a monthly basis after a complete and detailed claim is submitted to Genii Cockshutt, South Florida HIDTA Fiscal Officer, at the above address. This claim must be submitted no later than 60 days after the overtime expense has been incurred.

In addition to the reimbursement claims, a monthly report detailing the progress of the investigation is to be forwarded to Captain Gary F. Grimm, Coordinator of the VCDTO initiative, no later than the fifth day of the following month. Arrests, criminal charges, asset forfeitures, seizures, and violent acts documented during the reporting period are to be listed. Indications that the organization is being impacted by your operation and to what degree will also be included in this report. These reports are to be submitted until the dismantling of the organization, even after the HIDTA funds have been expended.

Attachment # 2

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Sheriff Ric Bradshaw  
Palm Beach County Sheriff's Office

July 10<sup>th</sup>, 2014  
Page 2 of 2

By accepting this award, your organization agrees to allocate the funds as outlined above. In addition, as a condition of your award your agency must agree to participate in the monthly intelligence meetings hosted by the VCDTO, which serve to foster cooperation and coordination among local, state, and federal law enforcement entities.

By accepting this grant you agree to assure that this investigation will use South Florida HIDTA's Intelligence and Information Sharing System (Case Explorer) to deconflict all subjects and enforcement/operational activities.

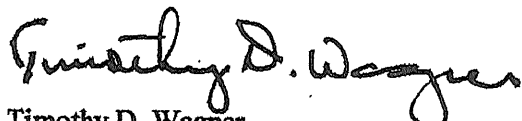
The HIDTA Director is mandated by the Office of National Drug Control Policy to ensure deconfliction occurs to increase officer safety and promote efficiency and cooperation. Deconfliction is defined on page one of the attachment. Instructions and forms to assist in the use of the Case Explorer Deconfliction Process are also provided.

If you accept the aforementioned stipulations, please indicate this with your signature and with the signature of your agency's Finance Director below and return this document to my office.

If you have any questions pertaining to the award, please feel free to contact me at 954-430-4901 or Captain Grimm with all investigative and statistical matters at (954) 430-4801 or Genii Cockshutt with all financial matters at (954) 430-4903.

The Violent Crimes and Drug Trafficking Organization staff and I look forward to continuing our alliance with you in an effort to effectively combat the Drug Trafficking Organizations afflicting your jurisdiction.

Sincerely,



Timothy D. Wagner  
Director, South Florida HIDTA

Agency Head

Accepted: 

Date: 7/30/14

Finance Director

Accepted: 

Date: 7/30/14

Phone Number: 561-688-3131

Email Address: fornang@pbso.org

Attachment # 7

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## ATTACHMENT: HIDTA DECONFLICTION REQUIREMENTS

By accepting this award I am agreeing to use the South Florida HIDTA's Intelligence and Information Sharing System (Case Explorer) to deconflict all investigations and enforcement/operational activities. Event and subject deconfliction are prerequisites for HIDTA funding as outlined in the ONDCP HIDTA Program Policy. Deconfliction is defined as follows:

- Case/subject deconfliction is the process of determining if multiple law enforcement agencies are investigating the same person, crime, or organization. The process includes notifying each agency of the duplication.
- Event deconfliction is the process of determining if multiple law enforcement agencies are conducting an enforcement action (e.g., a raid, undercover operation, surveillance, or action) in close proximity to one another during a specified time period. The process includes notifying each agency of the conflict.

Attachment # 2

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