

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: September 9, 2014

Department
Submitted By: Community Services
Advisory Board: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: reappointment and appointment to the Citizens Advisory Committee on Health and Human Services (CAC/HHS) for a three (3) year term, effective October 1, 2014.

<u>Seat No.</u> 11	<u>Reappointment</u> Pamela Gionfriddo	<u>Seat Requirement</u> Support Services	<u>Term Ending</u> 09/30/2017	<u>Nominated By</u> Comm. Taylor CAC/HHS
<u>Seat No.</u> 8	<u>Appointment</u> Anne Gerwig	<u>Seat Requirement</u> League of Cities	<u>Term Ending</u> 09/30/2017	<u>Nominated By</u> Comm. Taylor CAC/HHS League of Cities

Summary: The Citizens Advisory Committee on Health and Human Services consists of eleven (11) members with at least one (1) member being a resident west of the 20 Mile Bend and at least one (1) member being a representative of the Palm Beach County League of Cities. Founding members were appointed for 1, 2 and 3 year terms with subsequent terms of three (3) years. The Resolution creating the CAC/HHS requires the Executive Committee of the Citizens Advisory Committee to solicit and recommend member nominations for transmittal to the Board of County Commissioners. The Board of County Commissioners was notified by memo dated July 9, 2014, and requested to provide nominations for appointment. The CAC/HHS, on May 8, 2014, recommended that Pamela Gionfriddo be reappointed and Anne Gerwig, League of Cities representative be appointed.

Background and Justification: (On page 3)

- Attachments:**
- 1. Board Committees Applications
 - 2. Resolution No. R-2013-1563
 - 3. Current Membership List
 - 4. CAC/HHS Attendance

Recommended By: [Signature] 8/20/14
Department Director Date

Legal Sufficiency: [Signature] 8/22/14
Chief Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Background and Justification: The Palm Beach County Citizens Advisory Committee on Health and Human Services was established in 1990. The committee is currently charged with assisting the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a system of care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan. The committee has the responsibility to: 1) make recommendations on an annual basis during the Financially Assisted Agency funding process regarding services and funding priorities, outcomes and contract requirements; 2) create a forum for citizen participation; 3) make recommendations to the Planning Commission and Board of County Commissioners regarding amendments to the Health and Human Services Element of the Comprehensive Plan; 4) serve as a link to local and regional health and human service planning organization; and 5) make recommendation on the collection of data necessary to analyze the health and human service needs of people in Palm Beach County. Section 163.3181, Florida Statutes requires that the local planning agencies and local government units adopt procedures designed to provide effective public participation in the comprehensive planning process. The Citizens Advisory Committee on Health and Human Services has been designated to meet this requirement. Including the current request for reappointment and appointment, the CAC/HHS is comprised of two (2) African American females, six (6) White females, two (2) White males, and one (1) Hispanic female.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print) Palm Beach County

Board Name: Citizens Advisory Committee on Health & Human Services Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 3 Years. From: October 1, 2014 To: September 30, 2017

Seat Requirement: Knowledge of System of Care (Support Services) at #: 11

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Gionfriddo Pamela Jean
Last First Middle

Occupation/Affiliation: CEO of Mental Health Association
Owner ☐ Employee ☒ Officer ☐

Business Name: Mental Health Association of Palm Beach County Inc

Business Address: 909 Fern St
City & State: West Palm Beach Zip Code: 33401

Residence Address: 705 South Palmway
City & State: Lake Worth Zip Code: 33460

Home Phone: () Business Phone: 706 832 3755 Ext.

Cell Phone: 706 214 2513 Fax: ()

Email Address: pgionfriddo@mhapbc.org

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on June 9 2014
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Pamela Gionfriddo Printed Name: Pamela Gionfriddo Date: 6-9-14

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Pamela Gionfriddo Date: 7/19/14

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

PAMELA GIONFRIDDO, MPAff

561-214-2513

pamgionfriddo@mhapbc.org

EDUCATION

MASTER OF PUBLIC AFFAIRS

1996

LBJ School, University of Texas, Austin, Texas

Masters thesis: *Interagency Collaboration and Organizational Change: A Process Evaluation of the Texas Children's Mental Health Plan.*

VORDIPLOM

1983

Universitaet Mannheim, Germany

Concentration in Psychology; Certificate in German language. Graduate coursework toward German *Diplom* with concentration in Industrial Organizational Psychology.

BACHELOR OF ARTS

1978

The University of Texas, Austin, Texas

Graduated with special honors in Psychology (Subfield: Anthropology); Honors thesis: *The effects of violence in the media on the perception of violence in the environment.*

PROFESSIONAL EXPERIENCE

MENTAL HEALTH ASSOCIATION OF PALM BEACH COUNTY, CEO

2009-PRESENT

Lead an organization that is improving the lives of people who are touched by mental illness. MHA is working with our community partners to reduce the stigma of mental illness and to improve understanding about issues related to mental health and well-being. Through advocacy, education, research, and outreach, MHA seeks to improve access to mental health services for all who need them.

POLICY ANALYST, NONPROFIT MANAGEMENT, EVALUATION CONSULTANT

1995-2009

Provide customized capacity-building services to nonprofit organizations. Emphasis placed on assessing organizational strengths and needs and providing needed capacity. Areas of expertise include program evaluation, project development and management, public policy research, sustainability, fund development planning, grantwriting, and board development.

- **Policy analyst specializing in issues related to child welfare, transitioning foster youth, mental health, and older adults.** Used both qualitative and quantitative data to communicate the needs of special populations to lawmakers and practitioners. Developed recommended strategies for state agencies and nonprofits in areas of expertise. Clients include the State of Texas and Casey Family Programs (Seattle and Austin), Turtle Nest Village (West Palm Beach), and Community Foundation for Palm Beach and Martin Counties (West Palm Beach), Area Agency on Aging (West Palm Beach).
- **Nonprofit Capacity Building.** Assisted nonprofit and quasi-governmental organizations in fund development, planning, organization merger, governance capacity building. Clients include Turtle Nest Village (West Palm Beach) and Area Agency on Aging (West Palm Beach). Provided customized grantwriting research and proposal development for large scale organizations (The University of Texas and Ascension Health –Austin)
- **Program Evaluation.** Developed innovative tools and recommendations for improving programs and practice for nonprofit organizations and state agencies. Evaluation results are used for fund development and compliance with funder requirements. Clients include Indigent Care Collaboration (Austin), The State of Texas Department of Protective and Regulatory Services, Texas Care for Children, Inc., National Association of Social Workers, Greenlights for NonProfit Success (Austin), Mobile, Loaves, and Fishes (Austin), Habitat for Humanity (Austin), Nonprofits First Consultant Initiative (West Palm Beach).

- **Project Management.** Managed a variety of special projects conducted by nonprofit organizations including the development of concept and content for web sites. Management of community assessments in issue areas of mental health and older adults. Clients include Seton Healthcare Network (Daughters of Charity, Ascension Health), Legal Aid Society of Palm Beach County, Palm Beach County Community Health Alliance (West Palm Beach), and Community Foundation for Palm Beach and Martin Counties (West Palm Beach).

DONORS FORUM OF SOUTH FLORIDA

2005-2006

PROGRAM DIRECTOR

- Promoted effective philanthropy through customized consulting, research and networking for grantmakers, funders, and philanthropists.
- Directed EngAGEment Initiative and Seniors Count Project to raise awareness among funders of the needs of older adults in south Florida and programs that need funding.
- Directed Donors Forum office in Palm Beach County.

GREENLIGHTS FOR NONPROFIT SUCCESS

2004-2005

DIRECTOR OF CONSULTING SERVICES

- Provided customized capacity-building consulting services to nonprofit organizations.
- Increased earned income from consulting from \$48,000 in 2003 to more than \$200,000 in 2005.
- Oversaw evaluation, strategic planning, and fund development projects.
- Developed innovative tools and training for improving programs and practice for a variety of organizations.
- Managed more than 20 consultants providing services to more than 50 organizations in 2004. Managed consulting contracts and coordinate consultant professional development.

MENTAL HEALTH ASSOCIATION IN TEXAS

2003-2004

POLICY ANALYST

- Advocacy and education to State and Federal Legislatures and policymakers on issues affecting services for people with mental illness.
- Analysis and reporting on relevant issues related to mental health. Broad dissemination of educational and informational reports.
- Worked closely with grassroots, advocacy, and policymaking organizations to positively impact the policies and services being created by the legislature and other policymakers.
- Drafted legislation to improve the lives of people with mental disorders. Drafted and won passage of legislation to provide low-cost pharmaceuticals for people with mental illness.
- Directed staff in the evaluation of programs and initiatives related to mental health, mental illness, impact of service cuts, stigma, housing, and the links between mental illness and the justice system.

CASEY FAMILY PROGRAMS, AUSTIN, TEXAS

2001-2002

REGIONAL RESEARCH ANALYST

- Planned and executed multiple process and product evaluation projects of non-profits, agencies, and collaborative initiatives in the southern region (Texas, Oklahoma, Louisiana).
- Directed research staff in the evaluation of programs and initiatives related to child welfare including kinship care, transitioning youth, adoption, foster care.
- Developed innovative tools and recommendations for improving social practice statewide.
- Analyzed state and regional public policy issues affecting children and families and presented findings to state and local level policymakers, community members, and service providers.

CENTER FOR PUBLIC POLICY PRIORITIES, AUSTIN, TEXAS

1995-2001

DIRECTOR OF TEXAS KIDS COUNT™; SENIOR RESEARCH ASSOCIATE

- Directed statewide initiatives, including Texas KIDS COUNT™ and the Texas Foster Care Transitions Project.
- Won an award for pioneering work on behalf of Texas children May 14, 2003

- Analyzed issues related to low-income children and families.
- Managed data collection, analysis, and reporting activities in areas such as health and human services, public education, child protection, health care, child care, welfare reform.
- Presented findings and analyses to state and local level policymakers, community members, and service providers.
- Collected data for and supervised the development of a comprehensive web-based interactive database with indicators of child well-being for every county in Texas.
- Advocated for policy change to improve the economic and social well-being of low-income Texans using data-driven policy analysis.
- Hired and supervised assistants.

CHILDREN'S DEFENSE FUND, AUSTIN, TEXAS

1993-1994

PROJECT COORDINATOR

(Joint appointment with The University of Texas School of Social Work and the Center for Public Policy Priorities)

- Coordinated KIDS COUNT™ and other data collection and analysis.
- Compiled and analyzed data on indicators of children's well-being in Texas.
- Authored Texas KIDS COUNT™ annual data book and special reports.

THE UNIVERSITY OF TEXAS, AUSTIN, TEXAS

1987-1997

SOCIAL SCIENCE RESEARCH ASSOCIATE

- Managed program evaluation research projects in the areas of welfare, poverty, children, and families.
- Used quantitative and qualitative research and evaluation methods while evaluating agency programs and collaborative initiatives.
- Conducted extensive data collection and research reporting. Supervised student research assistants.
- Developed grant proposals and managed grants accounting. Taught grantwriting workshops for non-profit agencies. Managed annual multi-million dollars projects.

SPRINGER VERLAG, HEIDELBERG, GERMANY

1982-1987

COPY EDITOR

- Edited scientific publications in psychology and medicine.

THE UNIVERSITY OF CHICAGO, CHICAGO, ILLINOIS

1980-1981

ASSISTANT DIRECTOR OF FINANCIAL AID

- Assessed the financial need of applicants and made decisions regarding awards of financial aid to students.
- Counseled students and parents. Prepared reports to state and federal agencies.

SELECTED PUBLICATIONS AND RESEARCH

The following publications were researched and authored by me as part of work on various issues for a variety of employers. Examples available upon request.

- Community Experience Partnership, Assessment of Community Involvement of older adults in Palm Beach and Martin Counties, Florida, in preparation, 2009
- Investing in the Health of Palm Beach County's Citizens, Strategies for Strengthening the Safety Net for Individuals with Mental and Substance Use Conditions A report prepared for The Palm Beach County Community Health Alliance by the Technical Assistance Collaborative, Inc. Sheila Amdur, Stephen Day, and John Morris with assistance from Andrea Schuver and Larry Siegel. Pam Gionfriddo, Project Coordinator, 2007
- Improving Outcomes for Youth Transitioning to Adult Living from Foster and Relative Care in Palm Beach and Broward Counties, 2006
- Preparation for Adult Living Program in Texas: A Framework for Improving Outcomes for Transitioning Youth. A review of the Preparation for Adult Living Program and Recommendations for Change, 2005

- Foundations of Hope. An evaluation report of the homebuyer program of the Austin Habitat for Humanity, Austin TX. May 2005
- Clinicians' Evaluation of I-Care System. A pilot study of the I-Care shared health record system for the Indigent Care Collaboration. December 2004
- Texas State Strategy; A chronicle of a collaborative effort with the Texas Department of Family and Protective Services and Casey Family Programs. December 2004
- Consistent Community Connection; an evaluation of the first Caseys of Texas Alumni Leadership Forum. (for Casey Family Programs); November 2004
- How to Plan and Implement an Alumni Leadership Forum (for Casey Family Programs); November 2004
- Partners in Crisis. The link between Mental Illness and the Justice System. Sept. 2003
<http://mhatexas.org/mhatexasMAIN/PartnersinCrisisFactsheet11.pdf>
- Impact of Medicaid and CHIP Cuts on Mental Health Services. Aug. 2003
<http://mhatexas.org/Advocate6.03summer>
- Priorities for Restoration. What the Texas Legislature should not cut. May. 2003
<http://mhatexas.org/mhatexasMAIN/Prioritiesforrestorationfactsheet1.pdf>
- Schizophrenia, Bipolar, Depression IN; All Other Mental Illnesses are OUT? April. 2003
<http://mhatexas.org/mhatexasMAIN/PriorityPopulationredifineFactsheet.pdf>
- Suicide Deaths are Tragic and Preventable March. 2003
- Children and Families Suffer Because of Unmet Need for Mental Health Services. March 2003
<http://mhatexas.org/mhatexasMAIN/FACTSHEETChildren21.pdf>
- At Risk, Eligible and Served
http://mhatexas.org/mhatexasMAIN/MHMR2002Final3_03.pdf
- Mental Illnesses are Common and Commonly Untreated. Feb. 2003
http://mhatexas.org/mhatexasMAIN/FACTSHEET1final3_03.pdf
- Putting the Pieces Together: A Process Study of the Casey Spaulding Collaboration, Casey Family Programs 2002
- Family Ties: Kinship Care in San Antonio. An evaluation of kinship care and the Comprehensive Relative Enhancement Support and Training Program (CREST) in San Antonio, Texas. Casey Family Programs 2002
- Family Ties: Relative Care in the Valley. A Study of the Needs and Challenges of Kinship Care Providers. Casey Family Programs 2001
- All Grown Up and No Where to Go. Texas teens in Foster Care Transition, Center for Public Policy Priorities, 2001
<http://www.aecf.org/upload/publicationfiles/all%20grown%20up.pdf>
- The State of Texas Children: 2000: A fact book reporting on indicators of child well being for every county in Texas, Center for Public Policy Priorities, 2000
http://www.cppp.org/files/10/2000_factbookoverview.pdf
- The Debate Over Dropouts: How Many are There?, Center for Public Policy Priorities, 1999
<http://www.cppp.org/files/10/pp74.pdf>
<http://www.cppp.org/files/10/Microsoft%20Word%20-%20The%20Debate%20Over%20Dropouts.pdf>
- Early Childhood Education, Center for Public Policy Priorities, 1999
<http://www.cppp.org/files/10/Microsoft%20Word%20-%20Early%20Childhood.pdf>
- Violence and Weapons in Texas Schools, Center for Public Policy Priorities, 1999
<http://www.cppp.org/files/10/Microsoft%20Word%20-%20School%20Violence.pdf>
- Parental Involvement In Education, 1999
<http://www.cppp.org/files/10/Microsoft%20Word%20-%20Parental%20Involvement.pdf>
- Overview of Texas Education, 1998
<http://www.cppp.org/files/10/Microsoft%20Word%20-20Overview%20of%20Education%20in%20Texas.pdf>
- School Finance, Center for Public Policy Priorities, 1998
<http://www.cppp.org/files/10/Microsoft%20Word%20-%20School%20Finance%20in%20Texas.pdf>
- Student Assessment and Performance, Center for Public Policy Priorities, 1998
<http://www.cppp.org/files/10/Microsoft%20Word%20-%20Student%20Assessment%20and%20Performance.pdf>

- The State of Texas Children, Fact book 3, Center for Public Policy Priorities, 1998
- Helping Hands: Social Services for Children in Texas: A fact book reporting on indicators of child well being for every county in Texas, Center for Public Policy Priorities, 1997
- African American Children in Texas, Center for Public Policy Priorities, 1997
- Preventing Child Death, 1997
- Child Violent Death in Texas, 1995
- Hispanic Children in Texas, 1995
- Coordinated Services for Children's Mental Health: A Process Evaluation. *The Journal of Mental Health Administration*, 1995 (with Rosemary Ellmer and Laura Lein). Peer reviewed.
- The State of Texas Children: A fact book reporting on indicators of child well being for every county in Texas, 1994

VOLUNTEER AND BOARD SERVICE

- Member, Child and Family Connections Board 2009-2011
- Returning Vets Behavioral Healthcare Task Forces in South Florida, Co-Chair 2010-2012
- Mental Health Advisory Committee for Palm Healthcare Foundation, 2010
- County Advisory Committee (CAC), 2010-present

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Palm Beach County Citizens Advisory Committee on Advisory ☒ Not Advisory ☐
Health & Human Services (CAC/HHS)

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: October 1, 2014 To: September 30, 2017

Seat Requirement: League of Cities Representative-- PBC Seat #: 8

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Gerwig Anne Millington
Last First Middle

Occupation/Affiliation: Councilwoman

Owner ☐ Employee ☐ Officer ☒

Business Name: Village of Wellington

Business Address: 12300 Forest Hill Blvd

City & State Wellington, FL Zip Code: 33414

Residence Address: 14505 Paddock Drive

City & State Wellington FL Zip Code: 33414

Home Phone: (561)793-4606 Business Phone: (561) 791-4146 Ext. _____

Cell Phone: (561)602-1630 Fax: ()

Email Address: anne@aga-engineering.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	Engineering	Annual Structural Services	1 yr. terms renewable for 3 add'l
(Attach Additional Sheet(s), if necessary) OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>	

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 9/10 2013

☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Anne M. Gerwig Date: 5-6-14

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 7/17/14

Anne Gerwig - Biography

Anne Gerwig and her husband, Alan, have lived in Wellington for 24 years with their three children - Jessica, Dane and Luke. Ms. Gerwig is the Director of Client Communications for Alan Gerwig and Associates, Inc. located in Wellington. The company has provided civil and structural consulting engineering services throughout the state since 1998. Ms. Gerwig has worked in the land surveying, planning and engineering field as a draftsman/CADD technician in Palm Beach County since 1982.

Ms. Gerwig is active in the Wellington and Central Palm Beach Chamber of Commerce and has served as a volunteer in her children's schools. While raising her children in Wellington, Ms. Gerwig also volunteered on many service projects including the rebuilding of community playgrounds and the Safe Neighborhoods Initiative. Ms. Gerwig values the arts and was the impetus for the annual *Touch of Broadway* show, a high school musical preview, at the amphitheater. Ms. Gerwig is committed to developing Wellington's local youth and was instrumental in naming of the Keely Spinelli Education Grant – a grant named after a beloved educator and Elementary School principal who spent her short life impacting the future.

In 2013, Ms. Gerwig was appointed to the Treasure Coast Regional Planning Council by the Palm Beach County League of Cities after serving as an alternate for one year. She also serves as the voting delegate at the Palm Beach County League of Cities and on the Education Committee. Ms. Gerwig was recently appointed to serve on Wellington Landings Middle School's SAC (School Advisory Committee) and on the Housing Leadership Council of Palm Beach County. Ms. Gerwig was re-elected in 2014 after serving a four year term for the Wellington Council in March 2010.

Anne Millington Gerwig
14505 Paddock Drive
Wellington FL 33414

Education: Graduated from North Shore High School 1981
North Technical Education Center 1981 with a certificate in Architectural Drafting Technology
Attended classes at Palm Beach Community College in the field of Land Surveying

Employment: Currently serves as Councilwoman, Village of Wellington elected March 2010, and re-elected 2014

Director of Client Communications for Alan Gerwig and Associates, Inc. from 1998-present

Past employment and duties:

Land Survey technician (CADD) for Adair & Brady, Inc. (1987-1991) and assisted Land Planner as a draftsman. I left full time employment to stay home with my three children beginning in 1991, and continued to do contract work from that point. Responsible for horizontal control, producing subdivision layout, condominium documents, producing legal descriptions and sketches, and construction documents.

CADD drafter for Team Plan, Inc (1986)

Survey Technician for Kenneth Scrape, Inc. (1982-1985)

Architectural Drafting for Bruce Kilby FRDA, while attending High School.

Awarded for Drafting/design competition while in high school finishing first place in the state and Fifth place in the National competition (1980) in the Vocational Industrial Clubs of America competition.

Current Boards and Committees:

Treasure Coast Regional Planning Council

Palm Beach County League of Cities Education Committee

Housing Leadership Council, Palm Beach County

School Advisory Council, Wellington Landings Middle School

RESOLUTION NO. R- 2013-1563

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R-2001-0913; PROVIDING FOR THE CITIZENS ADVISORY COMMITTEE ON HEALTH AND HUMAN SERVICES

WHEREAS, the Florida Statutes and the Florida Administrative Code recognize the importance of citizen participation in the development and evaluation of comprehensive plans; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established the Citizens Advisory Committee on Health and Human Services on November 13, 1990, pursuant to Resolution R-90-1978; and

WHEREAS, Resolution R-90-1978 was subsequently amended by Resolutions R-93-317 and R-99-54, which were repealed and replaced by Resolution R-2001-0193; and

WHEREAS, there is a need to further amend the resolution pertaining to the Citizens Advisory Committee on Health and Human Services to more clearly define the Committee's roles and responsibilities and bring the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

WHEREAS, repealing and replacing Resolution R-2001-0193, pertaining to the Citizens Advisory Committee on Health and Human Services, will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- I. **Repeal and Replacement of Prior Resolution;** Resolution R-2001-0913 is hereby repealed and replaced with the following:

Section 1. Creation of the Palm Beach County Citizens Advisory Committee on Health and Human Services. There is hereby established an Advisory Committee to be known as the "Palm Beach County Citizens Advisory Committee on Health and Human Services" herein referred to as the "Committee."

Section 2. Mission Statement. The mission of the Committee shall be to assist the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a System of Care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan.

Section 3. Roles and Responsibilities. The Committee shall have the following roles and responsibilities:

- A. To make recommendations on the collection of data necessary to analyze the health and human service needs of the people of Palm Beach County.
- B. To create a forum for citizen participation for all phases of the Health and Human Services Element of the Palm Beach County Comprehensive Plan development and amendment process. Further, the Committee shall make recommendations to the Planning Commission and the Board of County Commissioners regarding amendments to the Health and Human Services Element of the Palm Beach County Comprehensive Plan, and shall review the implementation status of the Health and Human Services Element of the Comprehensive Plan on an annual basis.
- C. To create a forum for citizen participation, the Committee shall specifically provide for consumer, minority and affected party input on an issue by issue basis to allow for those affected to be involved in the Committee's activities.
- D. To make recommendations on an annual basis during the Financially Assisted Agency funding process regarding service and funding priorities, outcomes and contract requirements.
- E. To serve as a link to local and regional health and human service planning organizations. Linkages may include ex-officio member appointments of the Committee, participation in other agency planning processes, and multi-agency task forces to resolve specific problems. Further, all agencies and staff within the auspices of the Board of County Commissioners shall provide data, information and such support as reasonably required, and shall otherwise work in cooperation with the Committee in pursuing the Board of County Commissioner's health and human service goals, objectives and policies. The purpose of such linkages is to facilitate the Committee in achieving its mission.
- F. Submit an annual narrative report to the Agenda Coordinator. The form, substance and submittal dates for annual narrative reports are established by PPM-CW-O-060.
- G. To perform such other duties as may be required from time to time assigned by the Board of County Commissioners.

Section 4. Membership. The Committee shall be comprised of eleven (11) members. The total membership of the Committee shall, at a minimum, represent the components of the Health and Human Services System of Care: public health, physical health, behavioral health, developmental services, children and family services, adult and elderly services, education, recreation, workforce development, municipalities, business and economic development, planning/research & evaluation, transportation, and housing. All members must reside in Palm Beach County at the time of appointment and while serving on the Board, and have knowledge of at least one component of the System of Care. Membership shall be representative of the racial, ethnic and geographic diversity of Palm Beach County. At least one member shall be a resident of west of 20 mile bend. At least one member shall be a representative of the Palm Beach County League of Cities. At least one member shall be a representative of the Florida Department of Health in Palm Beach County.

- A. Appointment. Members shall be appointed at large by the Board of County Commissioners, and serve for staggered terms of three (3) years, with a limit of three (3) consecutive terms. Terms shall begin on October 1st, and end on September 30th.

Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.

- B. Member Nominations. The nomination process shall begin ninety (90) days prior to the expiration of a member's term, or immediately in the event of an unplanned vacancy. The Board of County Commissioners shall be notified and requested to provide nominations for committee appointment. The Palm Beach County Health Department and the Palm Beach County League of Cities will each be requested to submit a nomination. Nominees submitted by the Committee, the Palm Beach County League of Cities, the Palm Beach County Health Department and individual Commissioners will be transmitted to the Board of County Commissioners. An approved board appointment form, with attached resume, must be completed for all nominees prior to transmittal.
- C. Ex-officio Members. Ex-officio members may be appointed by a majority vote of the Committee, or as directed by the Board of County Commissioners, for the purpose of assisting the Committee in achieving its mission.
- D. Conflict of Interest. Members shall be governed by the applicable provisions of Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.
- E. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.
- F. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Committee and such removal shall create a vacancy.

Section 5. Officers. A chair and vice-chair shall be elected by a majority vote of the Committee and shall serve for a term of one year, but not to exceed two consecutive terms in any one office. The duties of the chair shall be to:

- (A) Call Committee meetings and organize the agenda for the same;
- (B) Preside at committee meetings;
- (C) Establish subcommittees, appoint subcommittee chairs, and charge subcommittee with specific tasks;
- (D) Serve as primary liaison with staff; and
- (E) Perform other functions as the committee may assign.

The vice-chair shall perform the duties of the chair in the chair's absence and such other duties as the chair may assign.

If a vacancy occurs in the office of the chair, then the position shall be assumed by the vice-chair for the remainder of the term. Any remaining vacancies shall be filled through a majority vote of the Committee.

Any officer may be removed from office by a majority vote of the Committee whenever the best interest of the Committee and public would be served.

Section 6. Meetings. The Committee shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. A majority of the members appointed shall constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

- A. Subcommittees. The Committee will conduct its business through one (1) standing sub-committee, the Executive Committee, and ad hoc sub-committees, work groups, and other appropriate forums as needed. The Executive Committee will consist of the Officers, the Immediate Past Chair, a representative whose residence is west of 20 mile bend and a representative of the Palm Beach County League of Cities. The purpose of the Executive Committee is to review and evaluate matters arising between regular Committee meetings, and to solicit and recommend member nominations for transmittal to the Board of County Commissioners. Ad hoc sub-committees shall be chaired by a Committee member.
- B. Conduct of Meetings. All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be provided. All meetings of the Committee shall be open to the public at all times and minutes shall be taken at each meeting.

Section 7. Administration. Staff for the Committee shall be provided through the Department of Community Services.

Section 8. Uniform Policies and Procedures of Advisory Boards. The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

- II. **Effective Date.** The provisions of this resolution shall become effective upon approval of the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Taylor, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

Commissioner Steven L. Abrams, District 4	-	<u>Aye</u>
Commissioner Priscilla A. Taylor, District 7	-	<u>Aye</u>
Commissioner Hal R. Valeche, District 1	-	<u>Aye</u>
Commissioner Paulette Burdick, District 2	-	<u>Aye</u>
Commissioner Shelly Vana, District 3	-	<u>Aye</u>
Commissioner Mary Lou Berger, District 5	-	<u>Aye</u>
Commissioner Jess R. Santamaria, District 6	-	<u>Aye</u>

The Chair thereupon declared the Resolution duly passed and adopted this 5th day of November 2013.

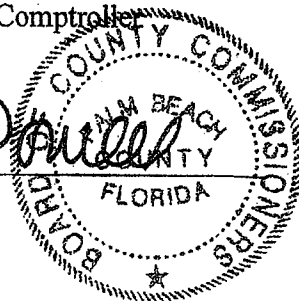
**APPROVED AS TO FORM
LEGAL SUFFICIENCY**

**PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

Sharon R. Bock, Clerk & Comptroller
Palm Beach County

By: [Signature]
County Attorney

By: [Signature]
Deputy Clerk





PALM BEACH COUNTY, FLORIDA

CITIZENS ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES

Membership & Appointment Date Information

<u>SEAT:</u>	<u>CURRENT MEMBER:</u>	<u>APPOINT DATE:</u>	<u>EXPIRE DATE:</u>
1.	John Bartosek	12/18/2012	09/30/2015
2.	Sharon Greene	11/05/2013	09/30/2016
3.	Barbara Cox Gerlock, Ph.D.	11/05/2013	09/30/2016
4.	Christine Koehn, Ph.D.	12/18/2012	09/30/2015
5.	Katrina Granger	12/18/2012	09/30/2015
6.	Elizabeth Hernandez Cayson	11/05/2013	09/30/2016
7.	Barbara Jacobowitz	10/01/2012	09/30/2015
8.	Vacant, <i>League of Cities Rep.</i>	11/15/2011	09/30/2014
9.	Sandra G. Chamblee, <i>Glades Representative</i>	11/05/2013	09/30/2016
10.	Chief Deputy Michael G. Gauger	12/18/2012	09/30/2015
11.	Pamela Gionfriddo	11/15/2011	09/30/2014

CAC COMMITTEE MEMBERS
ATTENDANCE COMPLIANCE TRACKING FORM – TALLIED January, 2014 to December, 2014
Citizens Advisory Committee on Health and Human Services

CAC MEMBERS	JAN. Regular 1-9-14	FEB. Regular 2-13-14	MAR. Regular 3-13-14	APRIL Regular 4-10-14	MAY Regular 5-8-14	JUNE Regular 6-12-14	JULY Regular 7-10-14	AUG. Regular 8-14-14	SEPT. Regular 9-11-14	OCT. Regular 10-9-14	NOV. Regular 11-13-14	DEC. Regular 12-11-14
BARTOSEK, John (Seat 1)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting					
GREENE, Sharon (Seat 2)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting					
COX GERLOCK, Dr. Barbara (Seat 3)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting					
KOEHN, Dr. Christine (Seat 4)	Yes	Yes	Yes	Yes		No Meeting	No Meeting					
GRANGER, Katrina (Seat 5)	Yes	Yes	Yes			No Meeting	No Meeting					
HERNANDEZ CAYSON, Elizabeth (Seat 6)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting					
JACOBOWITZ, Barbara (Seat 7)		Yes	Yes	Yes	Yes	No Meeting	No Meeting					
GALETA, Dr. Richard (Seat 8)	Yes	Yes	Yes	N/A	N/A	No Meeting	No Meeting					
CHAMBLEE, Sandra (Seat 9 / Glades Rep.)		Yes	Yes	Yes	Yes	No Meeting	No Meeting					
GAUGER, Chief Deputy Michael (Seat 10)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting					
GIONFRIDDO, Pamela (Seat 11)	Yes		Yes	Yes	Yes	No Meeting	No Meeting					

dated on 6/24/2014 by DMR