

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: September 9, 2014   [X] Consent           [ ] Regular
                                   [ ] Ordinance        [ ] Public Hearing
Department
Submitted By:   Community Services
Submitted For:  Head Start/Early Head Start
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1.EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Notice of Award No. 04CH3046/47 from the Department of Health and Human Services/Administration for Children and Families (DHHS/ACF), for the period October 1, 2012, through June 30, 2014, in an amount not to exceed \$166,764, for the Cost of Living Adjustment (COLA).

Summary: A Notice of Award was received on June 25, 2014 from the DHHS/ACF issuing grant amount of \$166,764 in the Head Start program. COLA funds in the amount of \$105,021 were utilized to partially offset the 3% increase provided by Palm Beach County in October 2013. COLA funds in the amount of \$61,743 were applicable to the program's delegate agencies, which included Hispanic Human Resources Council, Inc. Florence Fuller, Child Development Center, Inc., and The Young Woman's Christian Association of Palm Beach County, Florida. The delegate agencies utilized the award to increase salary and fringe benefits. No County funds are required. This receive and file item is being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk's Office to note and receive this item. (Head Start) Countywide (TKF)

Background and Justification: The DHHS/ACF has issued the FY 2014 Cost of Living Adjustment Award to be used to partially offset the 3% increase provided by the County. The award will also increase the delegate agencies budgets, allowing for the increase in salary and fringe benefits.

Attachments: Notice of Award No. 04CH3046/47

Recommended By:  8/29/14
Department Director Date

Approved By:  8/2/14
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	166,764				
External Revenue	(166,764)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes ___ No X

Budget Account No.:

Fund 1002 Dept 147 Unit Var. Object Var. Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: TM
 Taruna Malhotra, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 8/21/14
 OFMB/KJ 8/21
 8/21 8/21 8/21
 AK file 8/21/14

[Signature] 8/29/14
 Contract Development and Control
 8-29-14 B. White
 The application was notified
 by the BCE in R-2014-0762
 on 6/3/14.

B. Legal Sufficiency:

[Signature] 9/2/14
 Chief Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**Department of Health and Human Services
Administration for Children and Families
Notice of Award (NOA)**

SAI NUMBER:

PMS DOCUMENT NUMBER:
04CH304647

1. AWARDING OFFICE: OA/OGM/Region IV		2. ASSISTANCE TYPE: Discretionary Grant		3. AWARD NO.: 04CH3046/47		4. AMEND. NO.: 5					
5. TYPE OF AWARD: SERVICE			6. TYPE OF ACTION: Supplement			7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.					
8. BUDGET PERIOD: 10/01/2012 THRU 06/30/2014				9. PROJECT PERIOD: INDEFINITE				10. CAT NO./CFDA: 93.600 ...			
11. RECIPIENT ORGANIZATION: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS DIV. OF HS & CHILDREN SERVICES 301 N. OLIVE AVENUE, 12TH FLOOR WEST PALM BEACH FL 33401 Priscilla A. Taylor, Board Chair						12. PROJECT / PROGRAM TITLE: FY 2014 COLA PA-22 HS & PA-25 EHS					
13. COUNTY: PALM BEACH				14. CONGR. DIST.: 12				15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Channell Wilkins , Executive Director			
16. APPROVED BUDGET:						17. AWARD COMPUTATION:					
Personnel..... \$ 11,197,619						A. NON-FEDERAL SHARE..... \$ 7,230,399 20.00 %					
Fringe Benefits..... \$ 5,295,528						B. FEDERAL SHARE..... \$ 28,921,594 80.00 %					
Travel..... \$ 59,044						18. FEDERAL SHARE COMPUTATION:					
Equipment..... \$ 28,670											
Supplies..... \$ 245,029						A. TOTAL FEDERAL SHARE..... \$ 28,921,594					
Contractual..... \$ 10,015,832						B. UNOBLIGATED BALANCE FEDERAL SHARE.....\$ 16,352					
Facilities/Construction..... \$ 0						C. FED. SHARE AWARDED THIS BUDGET PERIOD..\$ 28,905,242					
Other..... \$ 1,728,401						19. AMOUNT AWARDED THIS ACTION:				\$ 166,764	
Direct Costs..... \$ 28,570,123						20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:				\$	
Indirect Costs..... \$ 351,471						21. AUTHORIZED TREATMENT OF PROGRAM INCOME:					
At % of \$						ADDITIONAL COSTS					
In Kind Contributions..... \$ 0						22. APPLICANT EIN:		23. PAYEE EIN:		24. OBJECT CLASS:	
Total Approved Budget(**)... \$ 28,921,594						1-596000785-A1		1-596000785-A1		41.51	

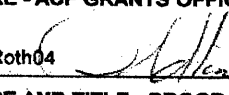

25. FINANCIAL INFORMATION:

DUNS: 078470481

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
OGM	04CH304647	75-4-1536	2014 G044122	\$139,258		
OGM	04CH304647	75-4-1536	2014 G044125	\$27,506		

26. REMARKS: (Continued on separate sheets)

Client Population: 2296.
Number of Delegates: 3.
Paid by DHHS Payment Management System (PMS), see attached for payment information.
This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104).
For the full text of the award term, go to <https://www.acf.hhs.gov/grants/discretionary-competitive-grants>.
This grant is subject to the requirements as set forth in 45 CFR Part 87.
(**) Reflects only federal share of approved budget.

27. SIGNATURE - ACF GRANTS OFFICER		DATE:		28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY	
for Nadine L. Roth04 		6-24-14			
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S)				DATE:	
Jeffrey L. Fredericks, Regional Program Manager 				6-24-14	

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Administration for Children and Families
Notice of Award (NOA)**

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11. RECIPIENT ORGANIZATION: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS, DIV. OF HS & CHILDREN SERVICES				

26. REMARKS: (Continued from previous page)

This grant action awards the prorated cost-of-living adjustment increase under Common Accounting Numbers (CAN) G044122 and G044125 for the Fiscal Year (FY) 2014 budget period.