

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date:** September 9, 2014

☒ **X** **Consent**      ☐ **Regular**  
☐ **Ordinance**      ☐ **Public Hearing**

**Department:** Facilities Development & Operations

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve:

A) a budget amendment of \$1,055,000 in the Public Building Improvement Fund recognizing revenue received from PBSO and establishing budget lines for three projects, and

B) a budget transfer of \$550,000 from reserves in the Law Enforcement Impact Fee Fund to establish a project budget line.

**Summary:** During the past months, PBSO requested that the County develop scopes of work for three projects which it has allocated funding from its FY 14 budget, however, the project funds will not be fully encumbered and/or spent in FY 14. A budget transfer in FY 14 is more beneficial to the County than having PBSO carry forward the funding to its FY 15 budget. The three projects are: 1) PBSO HQ – Media Renovations (\$257,000), 2) Marine Unit - Phil Foster Boat Lift Replacement (\$80,000), and 3) Homeland Security- Vehicle Readiness/Protection (\$718,000). An additional \$550,000 is recommended be transferred from Law Enforcement Impact Fees to supplement the PBSO provided funding for the Homeland Security-Vehicle Readiness/Protection Project. The project is eligible for impact fee funding and has been approved by the Impact Fee Coordinator. **(FDO Admin) Countywide/Districts 1, 2 & 7** (JM)

**Background & Justification:** PBSO has determined the need for each of these three projects and budgeted all or a part of the funds required for the project within its FY 14 budget. The scope of the PBSO HQ – Media Renovations project relocates the Media Relations Bureau from a location within the center of headquarters to a location which accessible from the outside and therefore is more easily publically accessible, improves wireless communication from outside sources, and increases the space assigned to this Bureau necessary to carry out the additional responsibilities to this Unit. The scope of the Phil Foster Boat Lift Replacement project will improve the piling structure for the portion of the dock where PBSO Marine Unit docks its units at Phil Foster Park and replace six (6) boat lifts with a higher grade boat lift. Together the improvements and replacement boat lifts will reduce PBSO’s maintenance costs associated with the lifts, allow for the use of larger boats and increase the operational readiness of the units. The scope of the Homeland Security Vehicle Readiness/Protection Project will provide a shelter, for approximately 24 vehicles which supports PBSO’s traditional law enforcement and investigative functions (SWAT, Emergency Field Force [EFF], EOD, Marine Unit and Incident Command) and natural disasters. The need for the shelter is to house the vehicles in a centralized location where they are more readily accessible, can be better maintained for operational readiness and protected from the elements. The number of calls for law enforcement services has not only grown exponentially faster than the increase in population but the number of human and physical resources required to respond to a single call has grown due to the increased residential density, increased intensity of non-residential properties, broadening community diversity, increased number of high profile public assembly venues/events as well as increased impact of and number of persons impacted by natural disasters. The shelter will provide protection to the vehicles as well as provide for commercial power and high speed data stations to support the significant amount of on-board electronic equipment which need to be continually maintained for operational readiness.

**Attachments:**

1. Budget Amendment
2. Budget Transfer

**Recommended by:** Armeny Wilf      7/31/14  
**Department Director**      **Date**

**Approved by:** [Signature]      8/12/14  
**County Administrator**      **Date**

## II. FISCAL IMPACT ANALYSIS

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Capital Expenditures	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0
External Revenue	\$0	\$0	\$0	\$0	\$0
Program Income	\$0	\$0	\$0	\$0	\$0
In-Kind Match (County)	\$0	\$0	\$0	\$0	\$0
<b>NET FISCAL IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Is Item Included In Current Budget?**    Yes \_\_\_\_\_    No X

Budget Account No.:

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

The County's FY 14 budget balance will be increased by \$1,055,000 as a result of this item. In FY 15 the funding will be encumbered and the expenditures shown with the applicable contract award.

C. Departmental Fiscal Review: 1/15/01

### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

OFMB *8/11* *2014* *8/12/14*

Dr. Z. Jacobson 113/114  
Contract Development and Control  
8-72-14 B601000

**B. Legal Sufficiency:**

N/A  
Chief Assistant County Attorney

**C. Other Department Review:**

Department Director

**This summary is not to be used as a basis for payment.**

14-

# BOARD OF COUNTY COMMISSIONERS

**PALM BEACH COUNTY, FLORIDA**

## BUDGET AMENDMENT

**PUBLIC BUILDING IMP FUND**

3804

**BGEX-410-072514-1652**

**BGRV-410-072514-604**

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 7/25/2014	REMAINING BALANCE
<b><u>REVENUES</u></b>								
411 B587	6943 -Reimbursed Expenses Other			80,000		80,000		0
411 B588	6944 -Reimbursed Expenses Other			257,000		257,000		
411-B589	6945 -Reimbursed Expenses Other			718,000		718,000		
<b>Total Receipts and Balances</b>		<b>36,508,864</b>	<b>36,526,473</b>	<b>1,055,000</b>	<b>0</b>	<b>37,581,473</b>		
<b><u>EXPENDITURES</u></b>								
<b><u>PBSO Marine Boatlift</u></b>								
411-B587	4907 - Building Improvements-non CIP			80,000		80,000		80,000
<b><u>PBSO HQ Media Reno</u></b>								
411-B588	4907 - Building Improvements-non CIP			257,000		257,000		257,000
<b><u>Homeland Sec Vehicle Shelter</u></b>								
411 B589	4907 - Building Improvements-non CIP			718,000		718,000		718,000
<b>Total Appropriations &amp; Expenditure</b>		<b>36,508,864</b>	<b>36,526,473</b>	<b>1,055,000</b>	<b>0</b>	<b>1,055,000</b>		

**INITIATING DEPARTMENT/DIVISION**

## Facilities Development & Operations

### Administration/Budget Department Approval

### OFMB Department - Posted

## Signatures

Date \_\_\_\_\_

Arman Waf  
J.R.A.W.

7/3/14

81, 214

By Board of County Commissioners  
At Meeting of

9-Sep-14

**Deputy Clerk to the  
Board of County Commissioners**

20/12

14- 1047

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

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FUND 3803 - Law Enforcement Impact Fees

BGEX-410-072514-1653

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 7/25/14	REMAINING BALANCE
<u>Reserves</u>								
821-9999	9909 - Reserves for Improvement	2,209,216	2,235,587		550,000	1,685,587		1,685,587
<u>Homeland Sec Vehicle Shelter</u>								
411-B589	4907 - Building Imp Non-Capital			550,000		550,000		550,000
Total		2,206,216	2,235,587	550,000	550,000	2,235,587	0	2,235,587

Facilities Development & Operations

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

*Anthony W. W. F.*  
*John*

*Debra*

Date

*7/31/14*  
*8/12/14*

By Board of County Commissioners

At Meeting of

9-Sep-14

Deputy Clerk to the

Board of County Commissioners