

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 9, 2014

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following original executed First Amendment to Independent Contractor Agreement:

Caroline Karolinko (R2013-1585), Synchronized Swimming Instructor, Aqua Crest Pool for the period October 1, 2013, through September 30, 2014.

Summary: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File Agenda Item. This First Amendment to Independent Contractor Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Director/Assistant Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, and 2012-0168, and is now being submitted to the Board to receive and file. District 7 (AH)

Background and Justification: A resolution providing authority to execute Independent Contractor Agreements with recreation instructors and sports officials (Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409 and 2012-0168) was adopted by the Board to streamline the hiring process. The Board granted the Director/Assistant Director of Parks and Recreation authority to execute Independent Contractor Agreements and Amendments with recreation instructors and sports officials up to \$10,000, with contracts of \$10,000 or more requiring the County Administrator's approval.

The First Amendment to Independent Contractor Agreement attached has been executed on behalf of the Board by the County Administrator/Director/Assistant Director of the Parks and Recreation Department in accordance with the authority delegated by the Board, and is now being submitted to the Board to receive and file.

Attachment: First Amendment to Independent Contractor Agreement

Recommended by: _____


Department Director

8/12/2014
Date

Approved by: _____


Assistant County Administrator

8/19/14
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>10,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>(12,500)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>* (2,500)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>				

Is Item Included in Current Budget? Yes X No
Budget Account No.: Fund 0001 Department 580 Unit 5303
Object 3422/Revenue Source 4724 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Contractor	Revenue	Expense
Caroline Karolinko	\$12,500	\$10,000
Totals	\$12,500	\$10,000

* Estimated net revenue for this First Amendment is \$2,500. Actual revenue and operating costs will be determined at the termination of the agreement.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Susan Neary 8/14/14
OFMB 8/14/14

Dr. J. Jacob 8/18/14
Contract Development and Control
8-18-14 *Beck*

B. Legal Sufficiency:

Anne Deland 8/19/14
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment

**FIRST AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN PALM BEACH COUNTY AND
CAROLINE KAROLINKO**

THIS FIRST AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT is made and entered into on 08/04/2014, by and between the Board of County Commissioners of Palm Beach County, Florida, hereinafter referred to as "COUNTY" and Caroline Karolinko, hereinafter referred to as "CONTRACTOR".

WITNESSETH:

WHEREAS, on September 27, 2013, COUNTY and CONTRACTOR entered into an Agreement (R2013-1585) for the provision of a US synchronized swimming program at Aqua Crest Pool, hereinafter referred to as the "Agreement"; and

WHEREAS, under the Agreement the COUNTY is to provide funding in an amount not to exceed Twenty Five Thousand Dollars (\$25,000) for all services and materials for the US synchronized swimming coach's services, hereinafter referred to as the "Program"; and

WHEREAS, CONTRACTOR's fee is the sum of 80% of the paid enrollment fees for the Program; and

WHEREAS, paid enrollment fees are projected to exceeded Thirty One Thousand Two Hundred Fifty dollars (\$31,250) for the Agreement period; and

WHEREAS, the total Agreement amount required to be paid to CONTRACTOR needs to be increased by Ten Thousand dollars (\$10,000); and

WHEREAS, the Program benefits all citizens of Palm Beach County.

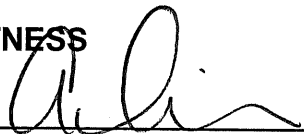
WHEREAS, both parties desire to amend the Agreement.


NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, COUNTY and CONTRACTOR hereby agree as follows:

1. Section 3.a. of the Agreement is hereby deleted in its entirety and replaced with the following: "The total amount payable by COUNTY under this Agreement for the services to be performed hereunder is not to exceed Thirty Five Thousand dollars (\$35,000)."
2. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

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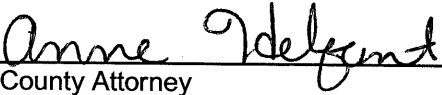
IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.


WITNESS

Signature
Alessandra Caliendo
Name (Please Type or Print)

CONTRACTOR – CAROLINE KAROLINKO

Contractor Signature
Caroline Karolinko
Name (Please Type or Print)
Head Coach Synchronized
Title (Please Type or Print) Swimming

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

County Administrator

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

County Attorney

APPROVED AS TO TERMS AND
CONDITIONS

Director/Assistant Director
Palm Beach County Parks and Recreation Department