





BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: September 17, 2014

ROUTED TO: Julie Dowe/Jan Schooley

ROUTED FROM: Tim Montiglio, Board Services-Minutes Phone: 355-2958

DESCRIPTION OF ITEM:

Purchasing Contract List for the September 23, 2014 BCC/Workshop.  
My deadline to County Administration is September 19, 2014 before 10 AM

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REQUESTED ACTION:

- Review and signature
- Review and information
- Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:  
\_\_\_\_\_
- Other: \_\_\_\_\_

THANKS!  
Tim Montiglio

*Jan Schooley 9/18/14*  
*Jan Dowe 09/17/14*  
*Gregory Bauth 9/17/14*  
*Julie Greuter 9/18/14*

**September 23, 2014  
REGULAR AGENDA  
3.A.2. – CONTINUED**

**A)**

Increase and extension of term contract of \$1,074,812 with Valleycrest Golf Course Maintenance Inc., d/b/a VCGCM/VCLD/VCLM Joint Venture for a total of \$6,774,812 for turf management of Okeeheelee Golf Course, Park Ridge Golf Course, Opsrey Point Golf Course, and John Prince Golf Learning Center from November 2, 2012, through February 28, 2015.

**B)**

Renewal of term contract with Sunshine Cleaning Systems, Inc., for \$2,325,972 for janitorial services for the Palm Beach International Airport from November 1, 2014, through October 31, 2015.

**C)**

Renewal of term contract with PetData Inc., for \$490,000 for animal licensing services from October 1, 2014, through September 30, 2015.

**D)**

Term contract with Preferred Governmental Claim Solutions, Inc. (PGCS), for \$849,000 for Third Party Administrator for the County's Workers' Compensation Program from October 1, 2014, through September 30, 2017.

**E)**

Tourist Development Council Category "B" grant agreement with The Armory Art Center, Inc., for \$127,987.

**F)**

Tourist Development Council Category "B" grant agreement with The Boca Raton Historical Society, Inc., for \$101,890.

**G)**

Tourist Development Council Category "B" grant agreement with The Boca Raton Museum of Art for \$201,284.

**H)**

Tourist Development Council Category "B" grant agreement with The Delray Beach Center for the Arts, Inc., for \$133,555.

**I)**

Tourist Development Council Category "B" grant agreement with The FAU Foundation, Inc., College of Arts and Letters for \$115,027.

**J)**

Tourist Development Council Category "B" grant agreement with The Henry Morrison Flagler Museum for \$202,975.

**K)**

Tourist Development Council Category "B" grant agreement with The Raymond Kravis Center for the Performing Arts, Inc., for \$200,861.

**L)**

Tourist Development Council Category "B" grant agreement with The Loggerhead Marinelife Center, Inc., for \$106,965.

**M)**

Tourist Development Council Category "B" grant agreement with The Maltz Jupiter Theatre, Inc., for \$201,284.

**N)**

Tourist Development Council Category "B" grant agreement with The Miami City Ballet, Inc., for \$187,647.

**O)**

Tourist Development Council Category "B" grant agreement with The Morikami, Inc., for \$131,934.

**P)**

Tourist Development Council Category "B" grant agreement with The Norton Museum of Art, Inc., for \$196,632.

**Q)**

Tourist Development Council Category "B" grant agreement with Palm Beach Dramaworks, Inc., for \$169,851.

**R)**

Tourist Development Council Category "B" grant agreement with The Palm Beach Opera, Inc., for \$165,622.

**S)**

Tourist Development Council Category "B" grant agreement with The Palm Beach Photographic Centre, Inc., for \$161,394.

**T)**

Tourist Development Council Category "B" grant agreement with Palm Beach State College for \$103,539.

**U)**

Tourist Development Council Category "B" grant agreement with The South Florida Science Center and Aquarium, Inc., for \$131,934.

**V)**

Tourist Development Council Category "B" grant agreement with SunFest of Palm Beach County for \$184,369.

**W)**

Tourist Development Council Category "B" grant agreement with The Zoological Society of the Palm Beaches, Inc., for \$193,250.

**X)**

Tourist Development Council Category "C-II" grant agreement with The Boca Ballet Theatre Company for \$36,013.

**Y)**

Tourist Development Council Category "C-II" grant agreement with The Centre for the Arts at Mizner Park Inc., for \$37,874.

**Z)**

Tourist Development Council Category "C-II" grant agreement with The Historical Society of Palm Beach County for \$39,318.

**AA)**

Tourist Development Council Category "C-II" grant agreement with The Friends of the Mounts Botanical Garden, Inc., for \$38,530.

**BB)**

Tourist Development Council Category "C-II" grant agreement with The Lake Worth Playhouse, Inc., for \$39,143.

**CC)**

Tourist Development Council Category "C-II" grant agreement with The Lighthouse ArtCenter, Inc., for \$39,078.

**DD)**

Tourist Development Council Category "C-II" grant agreement with The Loxahatchee River Historical Society, Inc., for \$40,391.

**EE)**

Tourist Development Council Category "C-II" grant agreement with The Palm Beach Poetry Festival, Inc., for \$17,275.

**FF)**

Tourist Development Council Category "C-II" grant agreement with the Street Painting Festival, Inc., for \$15,544.

**GG)**

Tourist Development Council Category "C-II" grant agreement with The Young Singers of the Palm Beaches, Inc., for \$39,297.

**HH)**

Tourist Development Council Category "C-II" grant agreement with the Arthur R. Marshall, Jr. Foundation and Florida Environmental Institute for \$37,551.

**II)**

Tourist Development Council subcontract with Development Counselors International for \$273,000 per year for five (5) years totaling \$1,365,000 for public relations services, representation to advertise, and promoting Palm Beach County tourism locally, nationally, and internationally.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**09/23/2014**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Valleycrest Golf Course Maintenance, Inc. d/b/a VCGCM/VCLD/VCLM Joint Venture	Increase and extension of term contract for turf management for Okeeheelee Golf Course, Park Ridge Golf Course, Opsrey Point Golf Course and John Prince Golf Learning Center for the period 11/02/2012 through 02/28/2015 per Master Agreement #12081.	Increased Amount: \$1,074,812.00 Total with Increase: \$6,774,812.00 SBE: \$0	Parks & Recreation Department 1384-580-5253-3401 1384-580-5258-3401 1384-580-5285-3401 1384-580-5287-3401	Scarlett	

The County has expended or encumbered \$5,316,472 (\$233,691/month) during the previous twenty-two and three quarter (22.75) months of the current twenty-four (24) month term contract. The Parks & Recreation Department has requested a four (4) month extension to the contract to allow time to award a new contract through the RFP process, and an increase of \$1,074,812 (3.54%) in order to meet the County's requirements along with special project work, as included in the original contract, throughout the four (4) month extension. This term contract has three (3) twelve (12) month renewal periods in which the vendor has notified the Parks & Recreation Department that they will not be renewing. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

<b>EXHIBIT B</b>					
Sunshine Cleaning Systems, Inc.	Renewal of term contract for janitorial services for the Palm Beach International Airport for the period 11/01/2014 through 10/31/2015 per Master Agreement #11052B.	\$2,325,972.00 SBE: \$0	Airports Department 4100-120-2430-3403	Scarlett	

The County has expended or encumbered \$1,938,306 (\$193,831/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage, \$2,325,972 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal period remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This contract was awarded to a non-SBE vendor utilizing an SBE subcontractor.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

09/23/2014

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT C</b>					
PetData, Inc.	Renewal of term contract for animal licensing services for the period 10/01/2014 through 09/30/2015 per Master Agreement # 11077C.	\$490,000.00 SBE: \$0	Public Safety Department/ Animal Care & Control Division 0001-660-2200-3401	Scarlett	

The County has expended or encumbered \$479,040 (\$39,920/month) during the previous twelve (12) months of the current twelve (12) month term contract. \$490,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This 2.29% increase above historical usage is due to the increase in sales for license tags, replacement tags, and late fee tags. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

<b>EXHIBIT D</b>					
Preferred Governmental Claim Solutions, Inc. (PGCS)	Term contract for Third Party Administrator for the County's Workers' Compensation Program for the period 10/01/2014 through 09/30/2017 per Master Agreement #14057.	\$849,000.00 SBE: \$0	Risk Management Department 5011-700-7242-3401	Scarlett	

The County has expended or encumbered \$186,352 (\$15,529/month) during the previous twelve (12) months of the current twelve (12) month term contract. \$849,000 is needed to meet the County's requirements for this new thirty-six (36) month term contract. This new term contract has two (2) twelve (12) month renewal periods. Awardee is located outside Palm Beach County in the City of Lake Mary, Florida. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

**TOTAL AMOUNT OF ALL AWARDS      \$4,739,784.00**



**INTEROFFICE MEMORANDUM**

DATE: ~~August~~ <sup>September 4</sup>, 2014

ITEM A-1

TO: Janel Larvin  
Minutes

FROM: Carol Meneely  
TDC

RE: CATEGORY "CII" GRANT AGREEMENT

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I have attached four (4) originals of the following "CII" Grant Agreement:

- **Arthur R. Marshall, Jr. Foundation and Florida Environmental Institute** **\$37,551**

Will you please add this to the "contract list" for BCC approval? Following approval, I am requesting (3) three original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

Cc: Jan Rodusky, Cultural Council  
Alex Gitelman, Cultural Council  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

Tdc/grantsagr2014/minutes/culture.ArthurRMarshall.finalCII



**INTEROFFICE MEMORANDUM**

ITEM A I

**DATE:** September 12, 2014  
**TO:** Janel Larvin  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** SUBCONTRACT FOR DISCOVER PALM BEACH COUNTY, INC.

I have attached four (4) originals of the following subcontract between Discover Palm Beach County, Inc. and Development Counsellors International:

- **Development Counsellors International in the amount of \$273,000 per year for five (5) years totaling \$1,365,000. The scope of work includes public relations services and representation to advertise and promote Palm Beach County tourism, locally, nationally, and internationally.**

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Mike Valdes, Discover  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

Tdc/grantagr2014/minutes.Discover/DevelopmentCounsellorsInternational(pr)



**TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY**

TEL: (561) 233-3130 FAX: (561) 233-3113

1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

ITEMS E-AG

**INTEROFFICE MEMORANDUM**

**DATE:** *September 4,*  
~~August~~, 2014

**TO:** Janel Larvin  
Minutes

**FROM:** Carol Meneely  
TDC

**RE:** CATEGORY "B" and "CII" GRANT AGREEMENTS

I have attached four (4) originals of the following Category "B" Grant Agreements:

• ✓ Armory Art Center, Inc.	\$127,987
• ✓ Boca Raton Historical Society, Inc. ✓	\$101,890
• ✓ Boca Raton Museum of Art	\$201,284
• ✓ Delray Beach Center for the Arts, Inc.	\$133,555
• ✓ FAU Foundation, Inc. College of Arts and Letters	\$115,027
• ✓ The Henry Morrison Flagler Museum	\$202,975
• ✓ The Raymond Kravis Center for the Performing Arts, Inc.	\$200,861
• ✓ Loggerhead Marinelife Center, Inc.	\$106,965
• ✓ Maltz Jupiter Theatre, Inc.	\$201,284
• ✓ Miami City Ballet, Inc.	\$187,647
• ✓ The Morikami, Inc.	\$131,934
• ✓ Norton Museum of Art, Inc.	\$196,632
• ✓ Palm Beach Dramaworks, Inc.	\$169,851
• ✓ Palm Beach Opera, Inc.	\$165,622
• ✓ Palm Beach Photographic Centre, Inc.	\$161,394
• ✓ Palm Beach State College	\$103,539
• ✓ South Florida Science Center and Aquarium, Inc.	\$131,934
• ✓ SunFest of Palm Beach County, Inc.	\$184,369
• ✓ Zoological Society of the Palm Beaches, Inc.	\$193,250
<b>Total</b>	<b>\$3,018,000</b>



Enclosed please find four (4) originals of the following Category "C-II" grant agreements for your review and approval:

• ✓Boca Ballet Theatre Company	\$36,013	
• ✓Centre for the Arts at Mizner Park, Inc.	\$37,874	
• <del>Expanding and Preserving our Cultural Heritage, Inc.</del>	<del>\$17,486</del>	REMOVED
• ✓Historical Society of Palm Beach County	\$39,318	EXPIRED
• ✓Friends of the Mounts Botanical Garden, Inc.	\$38,530	INSURANCE
• ✓Lake Worth Playhouse, Inc.	\$39,143	CERTIFICATE
• ✓Lighthouse ArtCenter, Inc.	\$39,078	
• ✓Loxahatchee River Historical Society, Inc.	\$40,391	
• ✓Palm Beach Poetry Festival, Inc.	\$17,275	
• ✓Street Painting Festival, Inc.	\$15,544	
• ✓Young Singers of the Palm Beaches, Inc.	<u>\$39,297</u>	
<b>Total</b>	<b>\$359,949</b>	

Will you please add these to the "contract list" for BCC approval? Following approval, I am requesting (3) three original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

Cc: Jan Rodusky, Cultural Council  
Alex Gitelman, Cultural Council  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

tdc/Grantagr2014.minutes.culture.CatB&CII.oneoutstandingCII