

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

3A-3

AGENDA ITEM SUMMARY

Meeting Date: October 7, 2014 Consent Regular
 Workshop Public Hearing

Department: Administration
Submitted By: Office of Financial Management & Budget
Submitted For: Supervisor of Elections

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to authorize: the Mayor to sign the Certificate Regarding Matching Funds certifying that the Board of County Commissioners will provide matching funds in the amount of \$32,811.22 for the Supervisor of Elections' Federal Election Activities grant for FY 2015.

Summary: The 2014 Florida Legislature appropriated funds specifically for federal election activities. These funds are distributed to the Supervisors of Elections (SOE) pursuant to a formula based on active registered voters in each county. Palm Beach County's share of the State funding is \$218,741.45. The County is required to provide a 15% match of \$32,811.22 which is included in the SOE's FY 2015 budget. Countywide (DN)

Background and Policy Issues: The 2014 Legislature appropriated \$3,000,000 specifically for federal election activities. Palm Beach County's share of this grant from the State is \$218,741.45 with a required 15% match of \$32,811.22. The match is included in the SOE's FY 2015 budget.

Funds received pursuant to this grant may be spent for voter education, poll worker training, standardizing election results reporting and various other federal election administration activities. It may also be spent on software or hardware technology that enhances or facilitates the delivery of absentee ballots, the casting and counting of valid votes, voting system audits or recount processes, and the certification of accurate and complete official election results.

Attachments: Memorandum from Supervisor of Elections' Office
Memorandum from Florida Department of State
Certificate Regarding Matching Funds (two originals)

Recommended by: Elizabeth Blaeser 8/14/14
Department Director Date

Approved By: Cheryl Starnes 9/2/14
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years:	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	32,811				
External Revenues	(218,741)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	(185,930)	N/A	N/A	N/A	N/A

ADDITIONAL FTE
POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes X No _____

Budget Account No: 0001-180-1109-9021

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The County match is included in the FY 2015 budget.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Handwritten signature]
 OFMB
 8/17 8/14 8/17 8/15 8/19/14

[Handwritten signature]
 Contract Dev. and Control
 8-21-14 *[Handwritten initials]*

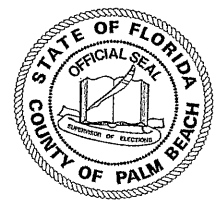
B. Legal Sufficiency:

[Handwritten signature] 8/21/14
 County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.



Palm Beach County

240 SOUTH MILITARY TRAIL
WEST PALM BEACH, FL 33415
POST OFFICE BOX 22309
WEST PALM BEACH, FL 33416

SUSAN BUCHER
Supervisor of Elections

TELEPHONE: (561) 656-6200
FAX NUMBER: (561) 656-6287
WEBSITE: www.pbcelections.org

August 7, 2014

Liz Bloeser, OFMB Director
Palm Beach County Board of County Commissioners
301 N Olive Avenue
West Palm Beach, FL 33401

Ms. Bloeser:

Attached is a copy of the fiscal year 2014-2015 request for Federal Election Activities Funds. This request will be submitted by this office to the Florida Department of State upon completion. A requirement of the request is the signing of Attachment A-2, Certificate Regarding Matching Funds, DS-DE 127 by the Mayor of the County Commissioners, (Chairman per the state's form). The signature certifies that the Board of County Commissioners will provide at least 15% of funds received from the state in the fiscal year. Please note that the 2014-2015 Budget submission from the Supervisor of Elections to the Palm Beach County Commissioners includes funding for the activities in the plan in excess of the required matching amount of \$32, 811.22.

Once you have reviewed this request and obtained the signature of the Mayor of the County Commissioners, please return the signed page to me for inclusion in the submission to the state. Please let me know if you have any questions.

Sincerely,


Sandra D. Mapp
Director, Business Affairs



FLORIDA DEPARTMENT of STATE

SUPERVISOR OF ELECTIONS

2014 JUL 18 AM 11:53

RICK SCOTT
Governor

KEN DETZNER, FL
Secretary of State

MEMORANDUM

To: Supervisors of Elections

From: Maria Matthews, Esq.
Director, Division of Elections

Date: July 11, 2014

Subject: FY 2014-15 Federal Election Activities Funds

The 2014 Legislature appropriated \$3,000,000 from the Help America Vote Act funds. These funds are allocated and will be distributed to the Supervisors of Elections based on a formula using the number of active registered voters in each county as of the 2012 General Election's book closing.

These funds can only be spent for one or more of the following federal election activity categories:

- Voter Education;
- Poll Worker Training;
- Standardizing Election Results Reporting;
- Other Federal Election Administration Activities, as approved by the Department of State.

Please read the following attached documents carefully as some have been revised to clarify allowable expenses. Before receiving the funds for FY 2014-2015, you must execute and return to the Division of Elections the documents italicized below:

- *Memorandum of Agreement, Receipt and Use of HAVA Funds for Federal Election Administration Activities (MOA #2014-2015-0001)*
- Attachment A, Compliance Requirements
- *Attachment A-1, Federal Election Activities Plan (Form DS-DE 126)*
- *Attachment A-2, Certificate Regarding Matching Funds (Form DS-DE 127)*
- *Attachment A-3, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, ED Form GCS-009*

Division of Elections

R.A. Gray Building, Suite 316 • 500 South Bronough Street • Tallahassee, Florida 32399
850.245.6200 • 850.245.6217 (Fax) election.dos.state.fl.us
Promoting Florida's History and Culture VivaFlorida.org



**RECEIPT AND USE OF HAVA FUNDS
FOR FEDERAL ELECTION ADMINISTRATION ACTIVITIES**

This agreement is between the State of Florida, Department of State, Division of Elections ("Department"), R.A. Gray Building, 500 South Bronough Street, Tallahassee, FL 32399-0250 and The Honorable Susan Bucher, Supervisor of Elections ("Supervisor"), on behalf of Palm Beach County, Post Office Box 22309, West Palm Beach, Florida 33416-2309. This agreement is effective as of the date fully executed by the parties.

I. GOVERNING LAW

The Department is authorized pursuant to specific appropriation 3097 of the 2014-2015 General Appropriations Act (see section 6, chapter 2014-51, Laws of Florida), to disburse a total of \$3,000,000 from the Federal Grants Trust Fund (HAVA Account # 261011) to the county supervisors of elections for the fiscal year 2014-2015 ("FY 2014-2015 funds"). Therefore, funds are made available through section 251 of the Help America Vote Act of 2002 (HAVA) and the Catalog of Federal Domestic Assistance (CFDA) 90.401, Help America Vote Act Requirements Payments for improving the administration of federal elections.

II. INCORPORATED DOCUMENTS

This agreement incorporates by reference the following documents:

- **Attachment A:** Compliance Requirements
- **Attachment A-1:** Federal Election Activities Plan (Form DS-DE 126, rev. 6/4/2014).
- **Attachment A-2:** Certificate Regarding Matching Funds (Form DS-DE 127, rev. 6/4/2013).
- **Attachment A-3:** Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (ED federal form GCS-009, v. 6/88)
- **Attachment A-4:** Certificate of Equipment for Casting and Counting Ballots (Form DS-DE 145, rev. 07/10/2013)
- **Attachment B:** Federal Election Activities-Funds Allocation/County Matching Fund

III. SCOPE OF USE AND RESTRICTIONS

The FY 2014-2015 funds granted shall be used for federal election administration scope of work as more specifically set forth in **paragraph 1 of Attachment A** and detailed in **Attachment A-1**. In addition, the funds shall:

- Be used to support election activities related only to federal elections (that is, elections in which a federal candidate is on the ballot). If any of these funds are used for an election in which a federal candidate is not on the ballot, the cost must be pro-rated for the portion of the expenditure that is allocable to a federal election.
- Not be used to support state or federal lobbying activities but this does not affect the right, or that of any other organization to petition Congress, or any other level of Government, through the use of other resources.

MOA # 2014-2015-0001-«County_Code»

- Not be distributed until the Supervisor first submits in accordance with **paragraph 3 of Attachment A**: 1) The Supervisor's plan for using the funds (**Attachment A-1**) any change, modification or deviation from the activities or expenses initially provided in the plan for use of the funds must be reviewed and approved by the Department prior to expenditure; 2) The governing body's certification that it will provide matching funds equal to 15% of the HAVA funds received (**Attachment A-2**); 3) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions form (**Attachment A-3**); and 4) if applicable, Certificate of Equipment for Casting and Counting Ballots (**Attachment A-4**).
- Be placed in a separate interest bearing account in a qualified public depository as set out in section 280.03, Florida Statutes, and in accordance with accounting requirements as set forth in **paragraphs 4 and 5 of Attachment A**.
- Be reported timely and accounted for in accordance with this agreement and specifically **paragraphs 6 and 7 of Attachment A**, including any request for supplemental clarification or documentation.

IV. DISBURSEMENT

Subject to Section III, the Department shall distribute to each eligible county supervisor of elections upon request an amount equal to the funding level per voter multiplied by the number of active registered voters in the county for the 2012 General Election. The Supervisor shall receive a sum certain as outlined in **Attachment B**.

IV. MONITORING, AUDITS, AND REPORTS

The administration and use of funds are subject to monitoring, audits, and reports as follows:

A. Monitoring

In addition to reviews of audits conducted in accordance with OMB Circular A-133 (as revised), the Department may provide additional monitoring including on-site visits, and/or other procedures permitted under federal and state law. The Supervisor shall comply and cooperate with any monitoring procedures/processes the Department deems appropriate.

The Department shall closely monitor the Supervisors' annual expenditure reports required by **paragraph 6 of Attachment A** to ensure that the Supervisors expend HAVA funds in accordance with approved plans and will require reimbursement for all expenditures not approved or otherwise authorized. Also, the Department shall ensure that Supervisors report the expenditures made with HAVA funds separately from expenditures made with county funds.

B. Audits

1. Federal audit/OMB Circular A-133 (as revised)

If the Supervisor expends \$500,000 (\$300,000 for fiscal years ending before December 31, 2003) or more in federal awards in its fiscal year, a single or program-specific audit must be

MOA # 2014-2015-0001-«County_Code»

conducted in accordance with the provisions of OMB Circular A-133 (as revised). This may be satisfied by an audit of the Supervisor of Elections conducted by the Auditor General in accordance with OMB Circular A-133 (as revised). In determining the federal awards expended in its fiscal year, the Supervisor shall consider all sources of federal awards. **Attachment A** indicates federal resources are being awarded under this Agreement. The determination of amounts of federal awards expended shall be in accordance with the guidelines established by OMB Circular A-133 (as revised). In connection with an audit herein, the Supervisor shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133 (as revised).

If the Supervisor expends less than \$500,000 (*\$300,000 for fiscal years ending before December 31, 2003*) in federal awards in its fiscal year, an audit pursuant to OMB Circular A-133 (as revised), is optional. If the Supervisor elects to have an audit conducted in accordance with the provisions of OMB Circular A-133 (as revised), the cost of the audit must be paid from non-federal resources (i.e., from sources other than federal entities).

2. Other audits

The Department may conduct a limited scope audit of federal funds as defined by OMB Circular A-133 (as revised) or other financial analysis or review of federal funds as permitted by federal law. In the event the Department determines that such audit analysis, or review is appropriate, the Supervisor agrees to comply with any additional instructions provided by Department staff to the Supervisor regarding such process. If the Department determines that federal funds received under this Agreement were used for any unauthorized purpose or that the Supervisor did not comply with this agreement or state or federal requirements for receipt, expenditure, or accounting, the Supervisor must return or repay these federal funds in an amount sufficient to ensure or obtain compliance, including expenses for any corrective or remedial action. Additionally, the Department may withhold funds, otherwise due, in an amount sufficient to cover any costs associated with the limited scope audit or financial analysis or review to determine or ensure compliance.

The Supervisor further agrees to comply and cooperate with any inspections, reviews, investigations, or audits of federal funds deemed necessary by the Department of State, Chief Financial Officer (CFO) or Auditor General.

For additional guidance to state and federal monitoring and auditing requirements, refer to: <http://election.dos.state.fl.us/hava/index.shtml> and <http://www.eac.gov>.

C. Reports

Copies of financial reporting packages as described in section .320(c), OMB A-133 (as revised) for audits conducted by or on behalf of the Supervisor pursuant to Section IV.B.1 of this agreement, shall be submitted as required by sections .320(d) of such circular to:

<i>Department of State Division of Elections R.A. Gray Building, Ste 316 500 S. Bronough Street Tallahassee, FL 32399-0250</i>	<i>Department of State Office of Inspector General R.A. Gray Bldg., Rm 406 500 S. Bronough Street Tallahassee, FL 32399-0250</i>	<i>Auditor General's Office Room 401, Pepper Bldg 111 West Madison St. Tallahassee, FL 32399-1450</i>	<i>Federal Audit Clearinghouse Bureau of the Census 1201 East 10th St. Jeffersonville, IN 47132</i>
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MOA # 2014-2015-0001-«County_Code»

Any reports, management letter, or other required information shall be submitted timely in accordance with OMB Circular A-133 (as revised), the Florida Single Audit Act, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable. When submitting financial reporting packages to the Department for audits conducted in accordance with the aforementioned circular or Rules of the Auditor General, the Supervisor shall include within the information the date the Supervisor received the reporting package.

V. RECORD RETENTION

The Supervisor shall keep and maintain accurate and detailed records (e.g., invoices, receipts, and other documentation) sufficient to identify how and whether expenditures were used for authorized purposes, to support financial reporting, and to conduct audits as may be required or requested. In accordance with the guidelines of the Department of Financial Services and the Office of the Auditor General, these records must be retained for five fiscal years after the last report that all funds have been fully expended or funds are returned by the county, or three years after the date an audit report is issued, whichever is earlier. The Supervisor shall allow the Department or its designee, CFO, or Auditor General access to such records, including the audit working papers upon request. **Failure to provide adequate documentation shall result in a request to return the funds to the Department.**

VI. ENTIRETY OF THE AGREEMENT

All terms and conditions of this agreement are fully set forth in this document and attachments incorporated by reference and shall be governed by the laws of the State of Florida regardless of any conflict of laws provisions. In any proceeding or action brought under this section, the parties agree that the prevailing party will be entitled to its reasonable attorney's fees from the other party. The parties agree that proper venue will be in Leon County, Florida.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed by their undersigned officials as duly authorized.

County Supervisor of Elections:
By: Susan Bucher
Susan Bucher, Palm Beach County
Supervisor of Elections

FL Department of State/Division of Elections
By: _____

(print name/title)

County FEID Number: 74-3196272
Witness: Sandra D. Napp
Date: 8/7/14

Witness: _____
Date: _____

Please complete, sign & return this Agreement and the required certifications to:
Joyce Durbin, HAVA Funds Coordinator, Florida Department of State, Division of Elections,
R.A. Gray Building, Room 316, 500 South Bronough Street, Tallahassee, Florida 32399-0250

ATTACHMENT A to MOA # 2014-2015-0001-XXX

Federal Program: Federal Help America Vote Act—Catalog of Federal Domestic Assistance (CFDA) § 90.401 Help America Vote Act Requirements Payments

Compliance requirements applicable to the federal resources awarded under this agreement are as follows:

1. **Scope of Work.** The Supervisor shall only use the FY 2014-2015 Funds (amount specified in **Attachment B**) for one or more of the following federal election administration scope of work in the following categories (the Federal Election Activity Plan, **Attachment A-1**, contains more specific examples).

- *Voter Education*
- *Poll Worker Training*
- *Standardizing Election Results Reporting*
- *Other Federal Election Administration Activities, as approved by the Department of State.*

2. **Minimum Performance Standards.** The Supervisor will submit an annual report (DS-DE 128, Revised 11-15-13) on December 31 of every year until the funds are expended to show the deliverables have been achieved. The Supervisor must attach to the report billing or itemized receipts in support of the expenditures for the services or products used to provide voter education concerning voting procedures voting rights or voting technology, and/or poll worker training payroll registers, as well as MOVE Act Implementation and Maintenance and Software and Hardware Technology as described in **Attachment A-1**.

3. **Submissions.** Prior to receipt of FY 2014-2015 funds under this Agreement, the Supervisor must additionally submit to the Department:

- *A Federal Election Activities Plan (DS-DE 126, Revised 6/4/2014) that contains a detailed description of the programs that will be implemented. Boxes should be marked for federal election administration activities that will be used as well as for all sources of funding that apply, i.e. include the source of funds (federal, county matching funds, interest earned and other county funds (local) being used for each federal election activity set forth in the plan. This form is attached hereto as **Attachment A-1**. Please provide SAMPLES of all voter education printed documents and transcripts of audio and video recordings or clips.*
- *A written certification from the county governing body (e.g. Board of County Commissioners) (DS-DE 127, Revised 6/4/2013) that matching funds will be provided in an amount equal to fifteen percent (15%) of the amount to be received from the state.*

This form is attached hereto as **Attachment A-2**. If the county governing body fails to appropriate the matching funds, the Supervisor must return or repay to the State the portion of the funds for which the matching funds applied.

- A completed ED Form GCAS-009 (6/88), entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion Lower Tier Covered Transactions", and attached hereto as **Attachment A-3**. [Executive Order 12549, Debarment and Suspension, 45 CFR 1183.35, prohibits the disbursement of federal funds to the intended recipient of such funds or to any sub-recipient thereunder unless such recipient and each sub-recipient, if any, certify that they are not excluded or disqualified from receiving federal funds by any federal department or agency.]
- A completed "Certificate of Equipment for Casting and Counting Ballots" (DS-DE 135, Effective 7/10/13), attached hereto as **Attachment A-4**. This is required if the request, in part or in full, is to use HAVA funds for the purpose of purchasing emerging or enhancing software and hardware technology.

4. **Interest bearing account/public depository.** The Supervisor must establish and maintain the FY 2014-2015 funds in an interest bearing account in a "qualified public depository" as required by section 280.03, Florida Statutes. The Supervisor must segregate federal funds and required county matching dollars in a separate account established to hold only such funds or in an account in which funds may be tracked by different account codes. For example, do not comingle HAVA funds for voting systems assistance with funds for voter education.

Funds in this account must be used only for the activities for which the funds were received. Funds shall remain in the account to be used for the same purposes for subsequent years or until such funds are expended.

Please note that separate public depository requirements apply under chapter 280, Florida Statutes, but are outside the scope of enforcement of this agreement. You will be required to execute and retain in your records a "Public Deposit Identification and Acknowledgment Form" (DFS-JI-11295) and to submit a Public Depositor Annual Report (DFS-J1-1009) to the Public Deposits Program, Florida Department of Financial Services. Refer to <http://www.myfloridacfo.com/Division/AA/Forms/default.htm> for forms; and for more information, contact the program administrator at: 850-413-3360.

5. **Accounting.** The Supervisor shall maintain separate accounting records for each of the funding sources identified under its plan submitted pursuant to paragraph 4.
6. **Financial reports.** The Supervisor shall submit the following written financial reports to the Department:
 - An expenditure report is due every year in which HAVA funds remain and/or are expended. If expenses are made at any time from the date of initial receipt of the FY2014-15 Federal

Election Activities grant funds through September 30 of the year received, the first report is due on December 31 of that year. Thereafter, an expenditure report is only due on December 31 of every year in which expenditures were made or funds remain to cover the preceding October 1st through September 30th period until all funds are fully expended.

- The report shall be filed using Form DS-DE 128 (rev. 11-15-13) provided by the Department. The report must include documentation (such as appropriation statement, committee meeting minutes approving appropriation, or account statement) that the county governing body appropriated matching funds as certified under paragraph 3. Failure to appropriate the county matching funds or reversion of those funds back to the county for any reason must be reported to the Department.

Each financial report shall include the billing or itemized receipts in support of the expenditures for the services or products used. The voter education publications must provide voter education concerning voting procedures, voting rights or voting technology. If deemed necessary after review of a financial report, you may be asked and will be required to provide any requested supplemental documentation. For products, that may include a copy of or the actual product or publication and an indication of how many individual items were produced or printed, or for services, that may include a copy of or the actual newspaper article, audio recording, or video clip and/or template or transcript thereof, and an indication of how many times it was published, aired, or accessed, or a copy of the graphics template and content layout for a special created webpage.

- Annual remaining balance report

Supervisors of Elections shall report to the Department of State any unspent funds remaining on June 30 of each fiscal year. The report form (DS-DE 129, Revised 7/5/11) will be provided by the Department. This report is due on or before July 31 of every year until such funds are fully expended.

7. **Copies.** Copies of any reports or other submissions required by paragraphs 2 and 6 of this Attachment shall be submitted by or on behalf of the Supervisor directly to: Department of State, Division of Elections, R.A. Gray Building, 500 S. Bronough Street, Tallahassee, Florida 32399-0250.

State Resources Awarded to the Supervisor

Under this Agreement Consist of the Following:	N/A
Matching Resources for Federal Programs:	N/A
Subject to section 215.97, Florida Statutes	
(Florida Single Audit Act):	N/A
Compliance requirements applicable to state resources	
awarded pursuant to this Agreement are as follows:	N/A

Funds will be held in an interest bearing account in a "qualified public depository" as required by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
 COUNTY NAME PALM BEACH
 State Fiscal Year 2014-2015

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 14-15 FEDERAL ELECTION ACTIVITIES FUNDS				Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Voter Education													
Mailing or Publishing Sample Ballots: Printing and mailing or publishing sample ballots which must include additional information on voting procedures, voting rights or voting technology. Examples follow:	X	X		X									
* Election day voting procedures	X	X		X									
* Voting locations & hours of operation	X	X		X									
* Absentee voting deadline	X	X		X									
* Early voting information	X	X		X									
* Postage for mailing sample ballots	X	X		X									
Voter Information Cards: Printing voter information cards which must include additional voter education information on voting procedures, voting rights or voting technology. Examples follow:	X	X		X									
* Information on how to update voter registration information	X	X		X									
* Information on what to bring to the polls including a list of acceptable ID's	X	X		X									
* Absentee ballot information													
* Early voting information													

Funds will be held in an interest bearing account in a "qualified public depository" as required by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
 COUNTY NAME PALM BEACH
 State Fiscal Year 2014-2015

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 14-15 FEDERAL ELECTION ACTIVITIES FUNDS				Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Advertising or Publications: Examples are Print, Radio or Television Advertising; Banners, Billboards & Public Transportation Ads. Advertisements must include voter education information on voting procedures, voting rights or voting technology. Examples follow:	X	X		X									
* Voter registration information	X	X		X									
* Acceptable forms of ID needed at the polling place	X	X		X									
* Absentee ballot information	X	X		X									
* Voter's Rights and Responsibilities	X	X		X									
* Election day voting procedures	X	X		X									
* Precinct locations	X	X		X									
* Early voting information	X	X		X									
Voting System Demonstrations: List below what funds will be spent on:													
* Mock ballots													
*													
Voter Guides: Printing voter guides which must include voter education information concerning voting procedures, voting rights or voting technology, but shall not contain elected officials' contact information other than the supervisor's contact information. Examples follow:													

Funds will be held in an interest bearing account in a "qualified public depository" as required by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
 COUNTY NAME PALM BEACH
 State Fiscal Year 2014-2015

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions													
* Information for Federal Elections only													
* How to register to vote													
* Where to obtain voter registration applications													
* How to register by mail													
* How to update voter registration information													
* Dates for upcoming elections													
* Registration deadlines for the next primary and general election													
* How to obtain, vote and return an absentee ballot													
* Polling place information including the hours that polls are open													
* What to bring to the polls including a list of acceptable ID's													
* What to expect at the polls													
* Instructions on the county's voting system													
Poll Worker Training													
Training Salaries: Pay poll worker salaries for training													
Training Materials: Print training materials. Examples follow:	X	X		X									
* Poll Worker Manuals	X	X		X									
* Duties of the poll worker	X	X		X									
* Procedures to follow on election day	X	X		X									

Funds will be held in an interest bearing account in a "qualified public depository" as required by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
 COUNTY NAME PALM BEACH
 State Fiscal Year 2014-2015

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 14-15 FEDERAL ELECTION ACTIVITIES FUNDS				Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
* Disability and sensitivity training	X	X		X									
<i>Standardizing Election Results Reporting</i>													
<i>Other Federal Election Administration Activities as Approved by Department of State</i>													
MOVE Act Implementation and Maintenance: Maintaining the provisions of Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) and the Military and Overseas Voter Empowerment (MOVE) Act including online or web-based absentee ballot request, ballot tracking and precinct-finder system as relates to use in federal elections and for the costs for upgrades and future license fees and maintenance fees for the MOVE Act and other UOCAVA expenditures.													

Funds will be held in an interest bearing account in a "qualified public depository" as required by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
 COUNTY NAME PALM BEACH
 State Fiscal Year 2014-2015

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 14-15 FEDERAL ELECTION ACTIVITIES FUNDS				Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Software or Hardware Technology: Purchasing any software or hardware technology, including but not limited to any emerging technology, that enhances or facilitates the delivery of UOCAVA absentee ballots, the casting and counting of valid votes, voting system audits or recount processes, and the certification of accurate and complete official election results.													

Funds will be held in an interest bearing account in a "qualified public depository" as required by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
 COUNTY NAME PALM BEACH
 State Fiscal Year 2014-2015

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 14-15 FEDERAL ELECTION ACTIVITIES FUNDS				FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			VOTER EDUCATION ROLL OVER FUNDS			POLL WORKER TRAINING ROLL OVER FUNDS		
	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions													
Prerequisites for Software or Hardware Technology: Before a County Supervisor of Elections receives funds for any software or hardware technology: (1) The software or technology or any pilot program that uses such technology must first be certified or approved, whichever is applicable, by the Dept. of State. (2) Before funds for emerging or enhancing technology can be received, County Supervisor of Elections and Chairperson of county governing body must certify that the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of county electors including reducing the wait time at the polls during the early voting period and on Election day for the next regular scheduled General Election. A completed "Certificate of Equipment for Casting and Counting Ballots" (DS-DE 135, Effective 7/10/13), Attachment A-4, must be provided . Please indicate below which items are part of													
* delivery of UOCAVA absentee ballots													
* the casting & counting of valid votes													
* voting system audits or recount processes													
* the certification of accurate and complete official election results.													

Certificate Regarding Matching Funds

I, _____, Chairman of the Board of County Commissioners of Palm Beach County, Florida, do hereby certify that the Board of County Commissioners will provide matching funds for the Federal Election Activities grant in county FY 2014-2015 to the Supervisor of Elections in an amount equal to at least 15% of the amount to be received from the state, which for Palm Beach County is \$32,811.22. I understand that if the Board fails to appropriate the matching funds, all funds received from the state for this grant during the 2014-2015 state fiscal year will be required to be returned to the Department of State.

Chairman, Board of County Commissioners

Date

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 45 CFR 1183.35, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations may be obtained by contacting the person to which this proposal is submitted.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Susan Bucher, Palm Beach County Supervisor of Elections

Name and Title of Authorized Representative

Susan Bucher

Signature

8/5/14

Date

INSTRUCTIONS FOR CERTIFICATION

1 By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2 The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3 The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4 The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5 The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6 The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7 A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (Telephone Number).

8 Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9 Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

NOT REQUIRED

ATTACHMENT A-4 of MOA 2014-2015-0001-PAL

Certificate of Equipment for Casting and Counting Ballots

We, The Honorable Susan Bucher, Supervisor of Elections and _____, Chairperson of Board of County Commissioners, of Palm Beach County, Florida, do hereby certify that prior to the receipt and use of fiscal year 2014-2015 HAVA funds for the purchase of State-approved or certified (whichever is applicable) emerging or enhancing software or hardware technology as allowable per Attachment A-1, the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of the county electors for the next regularly scheduled general election. If the Florida Department of State determines that there is insufficient equipment for casting and counting ballots for the next regularly scheduled general election as herein certified, we shall return the HAVA funds that were used to purchase other emerging or enhancing software and hardware technology to the State.

Supervisor of Elections

Chairman, Board of County Commissioners

Date

Date

DS-DE 135
Revised 7/10/13

DEPARTMENT OF STATE
DIVISION OF ELECTIONS
FEDERAL ELECTION ACTIVITIES
FY 2014-2015

County	2012 General Election Registered Voters	Federal Election Activities Funding Per County	County Matching Funds 15%
Alachua	164,912	\$ 41,454.46	\$ 6,218.17
Baker	14,006	\$ 3,520.73	\$ 528.11
Bay	112,915	\$ 28,383.81	\$ 4,257.57
Bradford	15,491	\$ 3,894.02	\$ 584.10
Brevard	380,469	\$ 95,639.71	\$ 14,345.96
Broward	1,140,454	\$ 286,679.58	\$ 43,001.94
Calhoun	8,278	\$ 2,080.87	\$ 312.13
Charlotte	115,050	\$ 28,920.49	\$ 4,338.07
Citrus	98,639	\$ 24,795.20	\$ 3,719.28
Clay	132,585	\$ 33,328.32	\$ 4,999.25
Collier	180,560	\$ 45,387.95	\$ 6,808.19
Columbia	35,539	\$ 8,933.55	\$ 1,340.03
DeSoto	16,376	\$ 4,116.49	\$ 617.47
Dixie	10,229	\$ 2,571.30	\$ 385.69
Duval	557,282	\$ 140,085.77	\$ 21,012.86
Escambia	198,275	\$ 49,841.02	\$ 7,476.15
Flagler	69,597	\$ 17,494.82	\$ 2,624.22
Franklin	7,174	\$ 1,803.35	\$ 270.50
Gadsden	29,625	\$ 7,446.93	\$ 1,117.04
Gilchrist	11,121	\$ 2,795.52	\$ 419.33
Glades	6,668	\$ 1,676.16	\$ 251.42
Gulf	9,030	\$ 2,269.90	\$ 340.49
Hamilton	7,963	\$ 2,001.68	\$ 300.25
Hardee	12,312	\$ 3,094.91	\$ 464.24
Hendry	17,264	\$ 4,339.71	\$ 650.96
Hernando	123,346	\$ 31,005.88	\$ 4,650.88
Highlands	62,076	\$ 15,604.24	\$ 2,340.64
Hillsborough	747,587	\$ 187,923.34	\$ 28,188.50
Holmes	11,560	\$ 2,905.87	\$ 435.88
Indian River	93,569	\$ 23,520.74	\$ 3,528.11
Jackson	29,003	\$ 7,290.58	\$ 1,093.59
Jefferson	9,517	\$ 2,392.32	\$ 358.85
Lafayette	4,568	\$ 1,148.27	\$ 172.24
Lake	201,652	\$ 50,689.91	\$ 7,603.49
Lee	388,947	\$ 97,770.86	\$ 14,665.63
Leon	190,574	\$ 47,905.20	\$ 7,185.78
Levy	25,053	\$ 6,297.65	\$ 944.65
Liberty	4,410	\$ 1,108.56	\$ 166.28
Madison	12,001	\$ 3,016.73	\$ 452.51
Manatee	209,468	\$ 52,654.64	\$ 7,898.20
Marion	223,478	\$ 56,176.38	\$ 8,426.46
Martin	101,835	\$ 25,598.59	\$ 3,839.79
Miami-Dade	1,313,850	\$ 330,266.69	\$ 49,540.00
Monroe	51,524	\$ 12,951.75	\$ 1,942.76
Nassau	51,607	\$ 12,972.62	\$ 1,945.89
Okaloosa	128,865	\$ 32,393.21	\$ 4,858.98

DEPARTMENT OF STATE
DIVISION OF ELECTIONS
FEDERAL ELECTION ACTIVITIES
FY 2014-2015

County	2012 General Election Registered Voters	Federal Election Activities Funding Per County	County Matching Funds 15%
Okeechobee	19,185	\$ 4,822.60	\$ 723.39
Orange	690,645	\$ 173,609.65	\$ 26,041.45
Osceola	163,384	\$ 41,070.36	\$ 6,160.55
Palm Beach	870,186	\$ 218,741.45	\$ 32,811.22
Pasco	310,322	\$ 78,006.64	\$ 11,701.00
Pinellas	626,348	\$ 157,447.11	\$ 23,617.07
Polk	351,119	\$ 88,261.91	\$ 13,239.29
Putnam	43,581	\$ 10,955.10	\$ 1,643.26
St. Johns	152,849	\$ 38,422.14	\$ 5,763.32
St. Lucie	175,554	\$ 44,129.57	\$ 6,619.44
Santa Rosa	116,941	\$ 29,395.83	\$ 4,409.38
Sarasota	277,672	\$ 69,799.30	\$ 10,469.90
Seminole	277,376	\$ 69,724.90	\$ 10,458.73
Sumter	73,946	\$ 18,588.04	\$ 2,788.21
Suwannee	25,043	\$ 6,295.14	\$ 944.27
Taylor	12,585	\$ 3,163.53	\$ 474.53
Union	7,313	\$ 1,838.29	\$ 275.74
Volusia	332,556	\$ 83,595.67	\$ 12,539.35
Wakulla	18,501	\$ 4,650.66	\$ 697.60
Walton	38,368	\$ 9,644.69	\$ 1,446.70
Washington	14,668	\$ 3,687.14	\$ 553.07
TOTAL	11,934,446	\$ 3,000,000.00	\$ 450,000.00

FY 2014-2015 APPROPRIATION - FEDERAL ELECTION ACTIVITIES \$3,000,000

2012 General Election-Total Number of registered voters in the state 11,934,446

FUNDING LEVEL PER INDIVIDUAL VOTER \$0.2514

(Based on FY 2014-2015 appropriation for Federal Election Activities divided by the total number of registered voters in the state for the 2012 General Election.)

SAMPLE REQUIREMENTS

2014 GRANT REQUEST SUBMISSION

Including:

1. Text Options for Radio Advertising
 2. Sample Ballot
 3. Voter Information Card
 4. Poll Worker Training Manual
-

SAMPLE 2014 talking points TBD

Talking points - Ad text - provided to various radio outlets to announce a common message to diverse audience.

GETTING READY TO VOTE

KEEP YOUR INFORMATION CURRENT!

You are required to vote at the precinct of your legal residence. Make sure you have updated your address and all other information with the Supervisor of Elections Office prior to Election Day.

PARTY AFFILIATION

In General Elections, all voters, may vote for any candidate they wish, regardless of party affiliation.

BRING PROPER IDENTIFICATION TO THE POLLS and TO EARLY VOTING

Florida law requires voters to present a current, picture/signature ID when voting early or at the polls. If you do not have a current picture/signature ID, you can still vote a provisional ballot. The current acceptable ID's allowable are the following:

- Florida Driver's License
- U.S. Passport
- Military ID
- Retirement Center ID
- Public Assistance ID
- Florida ID Card Issued by Dept. of Highway Safety
- Debit or credit card
- Student ID
- Neighborhood ID

*If your picture ID does not contain your signature, an additional ID that provides your signature will be required.

VOTING ELECTION DAY AT THE POLLS

Many polling locations have changed as a result of redistricting by the legislature! Your Voter Information Card will provide your precinct number and the polling location address. Your polling location is also included on the address panel of this document.

VOTE BY MAIL

Any eligible voter may request to have a ballot mailed to them for any election regardless of the reason. Requests may be made by phone, fax, letter, e-mail, by going to our web site or by request in person at any of our offices. Certain limitations apply when a voter is requesting a ballot for someone other than themselves. Our staff will assist you with the requirements.

The deadline to request an absentee ballot is 5:00 p.m. Nov. 1, 2012. All voted ballots must be received by 7:00 p.m. on Election Day at the Supervisor of Elections Main Office. You may return your voted absentee ballot to any one of our branch offices by 5:00 p.m. Election Day.

EARLY VOTING

Early voting begins on Saturday, Oct. 27, 2012 and will be open daily through Saturday, Nov. 3, 2012. The following locations will be open from 7:00 a.m. to 7:00 p.m.:

- Supervisor of Elections Office
240 South Military Trail
West Palm Beach 33415
- Belle Glade City Hall
110 Dr. Martin Luther King
Jr. Blvd. West
Belle Glade 33430
- Boca Raton City Hall
201 West Palmetto Park Rd
Boca Raton 33432

10/3

SAMPLE
2014 TBD

Riviera Beach City Hall
600 W. Blue Heron Blvd.
Riviera Beach 33404

Acreage Branch Library
15801 Orange Blvd.
Loxahatchee 33470

Delray Beach Public Library
100 West Atlantic Ave.
Delray Beach 33444

Hagen Ranch Rd. Library
14350 Hagen Ranch Road
Delray Beach 33446

Jupiter Branch Library
705 Military Trail
Jupiter 33458

Lantana Branch Library
4020 Lantana Road
Lantana 33462

Okeechobee Branch Library
5689 W. Okeechobee Blvd.
West Palm Beach 33417

Palm Beach Gardens Branch Library
11303 Campus Drive
Palm Beach Gardens 33410

Wellington Branch Library
1951 Royal Fern Drive
Wellington 33414

West Boca Branch Library
18685 State Road 7 (441)
Boca Raton 33498

West Boynton Branch Library
9451 Jog Road
Boynton Beach 33437

PROVISIONAL BALLOTS

A provisional ballot is a paper ballot issued at the polls. The ballot is not cast until the validity of the ballot is determined by the Palm Beach County Canvassing Board upon evidence provided by the voter and the supervisor of elections staff. A person casting a provisional ballot shall have the right to present written evidence supporting his or her eligibility to vote to the supervisor of elections by not later than 5 p.m. on the second day following the election.

Pursuant to Florida Statutes, the following voters will be issued a provisional ballot:

- A voter claiming to be properly registered in the state and eligible to vote at the precinct but whose eligibility cannot be determined.
- A voter who refutes the supervisor's office confirmation that he/she is not registered/eligible.
- A voter who is currently registered in the state of Florida but has relocated to a new county and did not update their address prior to Election Day.
- A voter who is not able to provide picture/signature identification at the polls.
- A voter who has been challenged prior to election day or at the precinct on Election Day.
- A voter who requested a vote-by-mail ballot but does not have the ballot to surrender at the polls, and the pollworker is unable to verify if the ballot was returned by mail to the Supervisor of Elections' Office.
- A voter whom the precinct register indicates voted early, but the pollworker is unable to verify if the voter already voted.
- A voter who refutes the indication on the precinct register that they have already voted early or by mail, and the pollworker is able to confirm by phone call to the elections' office.
- A voter whose signature on their ID does not match their signature on the precinct register and refuses to complete an affidavit.
- A voter whose Florida Driver License #, Florida Identification # or Social Security # has not yet been verified by the Department of State in conjunction with the Department of Highway Safety and Motor Vehicles.

VOTER'S BILL OF RIGHTS

2 of 3

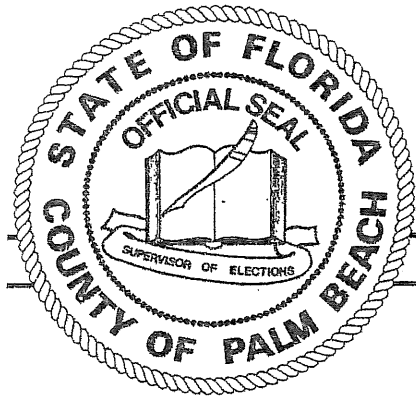
Ad text, talking points Radio advertising

Each registered voter in this state has the right to:

1. Vote and have his or her vote accurately counted.
2. Cast a vote if he or she is in line at the official closing of the polls in that county.
3. Ask for and receive assistance in voting.
4. Receive up to two replacement ballots if he or she makes a mistake prior to the ballot being cast.
5. An explanation if his or her registration or identity is in question.
6. If his or her registration or identity is in question, cast a provisional ballot.
7. Written instructions to use when voting, and, upon request, oral instructions in voting from elections officers.
8. Vote free from coercion or intimidation by elections officers or any other person.
9. Vote on a voting system that is in working condition and that will allow votes to be accurately cast.

OFFICIAL SAMPLE MAIL

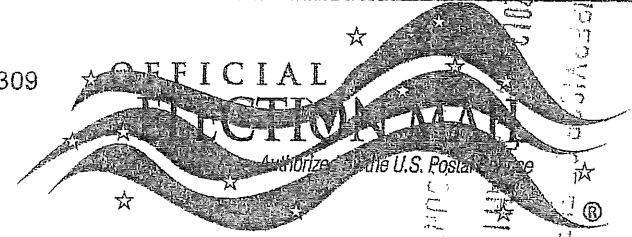
PALM BEACH COUNTY, FLORIDA PRIMARY ELECTION TUESDAY, AUGUST 14, 2012



YOUR POLLING LOCATION: CHRISTIAN MANOR REC HALL 325 EXECUTIVE CENTER DR, WEST PALM BEACH

ALL POLLING PLACES ARE OPEN FROM 7:00 A.M. TO 7:00 P.M.

P.O. BOX 22309
West Palm Beach, FL 33416-2309

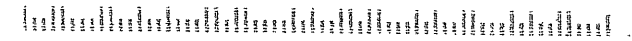


NONPROFIT ORG
U.S. POSTAGE
PAID
WEST PALM BEACH, FL
PERMIT NUMBER 164

PREPARED BY:
Susan Bucher, Supervisor of Elections
Palm Beach County, Florida
www.pbcelections.org
For additional information (561) 656-6200
Toll Free: (866) 868-3321

*****ECRWSH**C036
R0735368 PBCBOE D1 0001389 T2 100.00
NTXTF 334 5F 1
RETURN TO SENDER
VACANT
UNABLE TO FORWARD
RC: 3341627309 *1687 01609 08 16

33416@7309



SAMPLE
2014 GENERAL TBD

- VOTER INFORMATION CARD -

Enclosed is your new Voter Information Card. Please detach and sign the Voter Information Card and destroy any other Voter Cards in your possession. Please read through the enclosed information carefully.

Adjunto su nueva Tarjeta de Información Electoral. Por favor separe y firme la Tarjeta de Información Electoral y destruya cualquier otra tarjeta electoral que tenga en su posesión. Por favor lea con cuidado la información adjunta.

REMOVE AND SIGN VOTER CARD BELOW
SEPARAR Y FIRME LA TARJETA ELECTORAL A CONTINUACION

VOTER CARD • PALM BEACH COUNTY, FLORIDA
TARJETA ELECTORAL, CONDADO DE PALM BEACH, FLORIDA

REGISTRATION NUMBER <i>Numero de Inscripción</i>	REGISTRATION DATE <i>Fecha de Inscripción</i>	PRECINCT <i>Distrito Electoral</i>
[REDACTED]	10-25-2001	7046

RIVIERA BEACH FL 33404

Signature of Voter <i>Firma de Votante</i>	REP
[REDACTED]	[REDACTED]

-----FOLD HERE / DOBLE AQUI-----

YOUR PRECINCT NUMBER <i>Su Número de Distrito Electoral</i>	7046
YOUR POLLING LOCATION <i>Su Centro Electoral</i>	
NEWCOMB HALL 180 E 13TH ST RIVIERA BEACH	

YOU ARE ELIGIBLE TO VOTE FOR A REPRESENTATIVE IN EACH DISTRICT LISTED
USTED PUEDE VOTAR POR UN REPRESENTANTE DE CADA DISTRITO NOMBRADO

US CONGRESS	STATE SENATE	STATE HOUSE
<i>Congreso de los EE.UU.</i>	<i>Senado del Estado</i>	<i>Cámara de Diputados del Estado</i>
22	27	88
COUNTY COMMISSION	SCHOOL BOARD	MUNICIPALITY
<i>Comisión del Condado</i>	<i>Junta Escolar</i>	<i>Municipalidad</i>
7	7	RB

REGISTRATION NO [REDACTED] ◀ **NUMERO DE INSCRIPCION**
SUSAN BUCHER • SUPERVISOR OF ELECTIONS / SUPERVISOR DE ELECCIONES

DO YOU WANT TO BE A POLL WORKER?
If you are interested, please call the Elections Office at (561) 656-6200, Extension 4

¿QUIE SIERA SER FUNCIONARIO ELECTORAL Y TRABAJAR EN LAS URNAS?
Si está interesado, por favor llame a la Oficina de Elecciones al (561) 656-6200, Extensión 4

Enclosed is your new Voter Identification Card
Please destroy all old cards you may have
**** NOTE YOUR PRECINCT AND POLLING PLACE AS THEY MAY HAVE CHANGED ****

VOTER INFORMATION - PLEASE READ • INFORMACION PARA EL VOTANTE - FAVOR DE LEER

YOUR VOTER REGISTRATION is permanent as long as you remain a legal resident of the State of Florida, and do not lose your voting rights due to felony conviction or adjudication of mental incompetence.

LA INSCRIPCION ELECTORAL es permanente siempre y cuando siga siendo residente legal del Estado de Florida y no pierda su derecho de votar debido a haber sido condenado de un delito mayor o que se le haya adjudicado mentalmente incapacitado.

YOUR REGISTRATION allows you to vote in municipal (if you reside within a municipality), county, state and national elections.
LA INSCRIPCION le permite votar en elecciones municipales (si reside dentro de una municipalidad), del condado, estatales y nacionales.

PICTURE AND SIGNATURE ID IS REQUIRED when you go to your polling place to vote. Each elector is required to present a current and valid Florida Driver's License, a Florida Identification Card, or any other acceptable picture/signature ID. If you do not have picture identification, you will be required to vote a Provisional Ballot.

SE REQUIERE DOCUMENTO DE IDENTIDAD CON FOTO Y FIRMA cuando vaya a su lugar electoral a votar. Cada elector tiene que mostrar una licencia de Conducir o Tarjeta de Identidad de Florida, o cualquier otro documento de identidad con foto y firma actualizado y válido. Si no tiene un documento de identidad con foto, tendrá que votar con una Boleta Provisional.

YOUR POLLING LOCATION is listed on your Voter Information Card. You must notify the Supervisor of Elections Office if you move from the address listed on your Card. NOTE: Florida Statutes require you to vote in the precinct where you are living on Election Day. It is a third degree felony to vote in a precinct where you do not legally reside.

EL LUGAR ELECTORAL lo encuentra en su Tarjeta de Información Electoral. Tendrá que notificar a la Oficina del Supervisor de Elecciones si se muda de la dirección que figura en su tarjeta. NOTA: Las Leyes de Florida requieren que usted vote en el Distrito Electoral en el que está viviendo el día de las Elecciones. El votar en un distrito electoral donde no reside es un delito mayor de tercer grado.

ABSENTEE BALLOTS may be requested by contacting the Supervisor of Elections Office either in writing, by phone or on our website (www.pbcelections.org).

LA BOLETA DE AUSENTE se pueden solicitar al comunicarse con la Oficina del Supervisor de Elecciones ya sea por escrito, por teléfono o en nuestro sitio web (www.pbcelections.org).

IF YOU WANT TO CHANGE YOUR POLITICAL PARTY AFFILIATION, you must do so prior to the registration books closing deadline. The registration books close 29 days before an election.

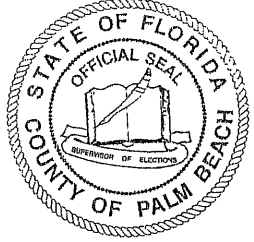
SI DESEA CAMBIAR SU AFILIACIÓN DE PARTIDO POLITICO, tendrá que hacerlo antes de la fecha límite en que se cierran los libros de inscripción. Los libros de inscripción se cierran 29 días antes de las elecciones.

NEED TO UPDATE YOUR SIGNATURE? Please call the Supervisor of Elections Office for an application.
¿NECESITA ACTUALIZAR SU FIRMA? Por favor llame a la Oficina del Supervisor de Elecciones para pedir una aplicación.

SUSAN BUCHER
SUPERVISOR OF ELECTIONS
PO Box 22309
West Palm Beach, FL 33416-2309

PRESORTED
FIRST-CLASS MAIL
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MAILED FROM
ZIP CODE 37229
PERMIT #3918

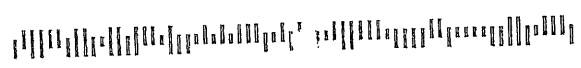
RETURN SERVICE REQUESTED



IMPORTANT! VOTER INFORMATION ENCLOSED - PLEASE OPEN IMMEDIATELY
INFORMACION IMPORTANTE PARA EL VOTANTE - FAVOR DE ABRIR INMEDIATAMENTE

0025566 01 AV 0.350 **AUTO 1 0 0002 33404-450648 -C01-

[REDACTED]



NEED TO UPDATE YOUR SIGNATURE? Please call the Supervisor of Elections Office for an application.
¿NECESITA ACTUALIZAR SU FIRMA? Por Favor llame a la Oficina del Supervisor de Elecciones para pedir una aplicación.

IF YOUR ADDRESS HAS CHANGED WITHIN PALM BEACH COUNTY PLEASE COMPLETE, SIGN AND MAIL TO:
SI SU DIRECCION HA CAMBIADO DENTRO DEL CONDADO PALM BEACH, POR FAVOR COMPLETE, FIRME Y ENVIE A:
 Supervisor of Elections PO Box 22309 West Palm Beach, FL 33416-2309
 Tel. No. (561) 656-6200

Name/Nombre _____ Birth Date/Fecha de Nacimiento _____

Palm Beach County legal residence address
 Dirección de residencia legal en el Condado de Palm Beach

Mailing address Dirección postal
 If you are providing a mailing address outside of Palm Beach County, check the appropriate box:
 Si proporciona una dirección postal fuera del Condado de Palm Beach, marque el cuadrado debido:
 Military / Militar Overseas / En Extranjero Student / Estudiante
 Temporary Residence / Residencia Temporal

Other/Otro _____ Telephone Number/Número de Teléfono _____
 Specify/Especifique _____

Requests must be signed *Solicitud tiene que ser firmada*

Signature Firma X _____

FLORIDA HAS CLOSED PRIMARIES which means that unlike municipal, general and special elections, you may only vote for candidates of the party in which you are registered. There is only one exception – if all candidates running for an office have the same party affiliation, and the winner has *no opposition in the general election*, then all registered voters may vote for that race in the primary. If there are nonpartisan candidates (such as judicial or school board races) or issues (such as referendums) on the ballot, all voters may vote for these regardless of party affiliation. In general elections, all registered voters may vote for all races and issues. If you are unsure about your eligibility to vote for any races or issues in an election, call the office and our staff will be glad to help.

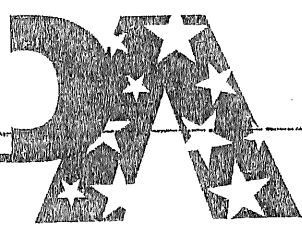
FLORIDA TIENE PRIMARIAS CERRADAS, lo cual quiere decir que a diferencia de elecciones municipales, generales y especiales, sólo puede votar por los candidatos del partido en el que está inscrito. Sólo existe una excepción – si todos los candidatos a un puesto son miembros del mismo partido político, y el ganador no tiene oposición en las elecciones generales, entonces todo elector inscrito puede votar en esa contienda en las elecciones primarias. Si hay candidatos no partidarios (tal como contiendas judiciales o de la junta escolar) o asuntos (tales como referendos) en la boleta, todo elector puede votar por éstos sin importar su afiliación política. En las elecciones generales, todo elector puede votar por toda contienda y asunto. Si no está seguro acerca de su elegibilidad de votar por alguna contienda asunto en las elecciones, llame a nuestra oficina y nuestro personal le ayudará con gusto.

CENTRAL OFFICE OFICINA CENTRAL 656-6200
 NORTH COUNTY NORTE DEL CONDADO 624-6555
 SOUTH COUNTY SUR DEL CONDADO 276-1226
 GLADES AREA AREA DE GLADES 992-1114
 TOLL FREE FROM SOUTH COUNTY AND GLADES AREA (866) 868-3321
 LLAMADA GRATIS DESDE EL SUR DEL CONDADO Y AREA DE GLADES

OFFICE HOURS: 8:30 AM TO 5:00 PM, MONDAY-FRIDAY
 HORAS HABLES: 8:30 AM A 5:00 PM, LUNES-VIERNES

RETURN TO SENDER
 RETURN TO SENDER
 1/20/90 00 1511 00 08/031

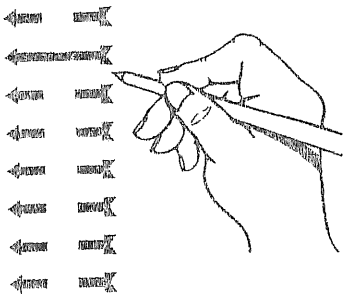
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HOW TO VOTE

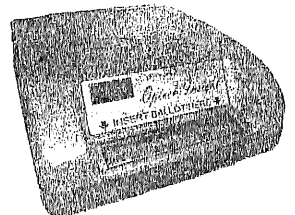
INSTRUCTIONS FOR MARKING BALLOT

TO VOTE
 DRAW A LINE
 CONNECTING THE
 HEAD AND TAIL
 OF THE ARROW
 THAT POINTS
 TO YOUR
 CHOICE



IF YOU MAKE AN ERROR PLEASE RETURN BALLOT TO THE ELECTION OFFICIAL AND REQUEST A NEW BALLOT

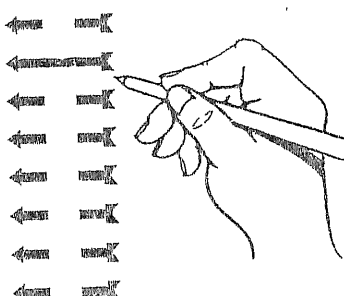
After Voting, place ballot inside the Privacy Sleeve
 To record vote, feed top of ballot straight into the ballot scanner



CÓMO VOTAR

INSTRUCCIONES PARA MARCAR LA BOLETA

VOTE
 PARA VOTAR POR SU
 CANDIDATO TRACE UNA
 LINEA QUE CONECTE LA
 CABEZA CON LA COLA
 DE LA FLECHA
 INDICANDO SU
 SELECCION



SI USTED COMETE UN ERROR POR FAVOR DEVUELVA SU BOLETA AL OFICIAL ELECTORAL Y PIDA UNA BOLETA NUEVA

Después de Votar, coloque la boleta adentro del Sobre de Privacidad
 Para someter el voto, inserte la parte superior de la boleta directamente en el escáner

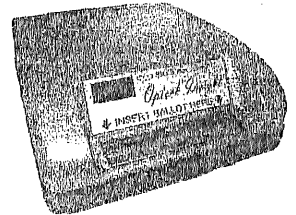


TABLE OF CONTENTS

TABLE OF CONTENTS 1

GLOSSARY 7

ELECTION DAY POSITIONS..... 9

GENERAL INFORMATION 11

 BEFORE ELECTION DAY 11

 ON ELECTION DAY 11

POLLS ARE OPEN - OVERVIEW 12

 ALL POLL WORKERS 12

EMERGENCY PROCEDURES..... 13

 EMERGENCY EXIT OVERVIEW 13

GENERAL POLLING PLACE SAFETY 14

 POLLING PLACE SAFETY 14

 PERSONS ALLOWED IN POLLING ROOM 15

POLL WATCHERS – OVERVIEW - FLORIDA STATUTE 101.131..... 17

 POLL WATCHERS 18

VOTERS WITH SPECIAL NEEDS 19

 INSIGHT OPTICAL SCAN PAPER BALLOT 19

 AVC EDGE® VOTING UNIT 19

 ACCESSIBILITY – VOTERS WITH DISABILITIES 20

 ACCESSIBILITY – METHODS OF VOTING..... 20

 BLIND OR VISUALLY IMPAIRED..... 21

 MOBILITY IMPAIRED..... 22

 IRATE VOTERS 23

 DECEASED VOTER – FLORIDA STATUTE 98.075..... 23

 NON-PARTISAN POLLING PLACE – FLORIDA STATUTE 102.031 23

ELECTION MORNING QUICK REFERENCE (FAQS)..... 25

SUGGESTED POLLING PLACE ORGANIZATION 27

 QUALIFYING TABLE:..... 27

 VOTING AREA:..... 27

 CLERK’S TABLE:..... 27

 DIVIDING POLLING ROOMS WITH MORE THAN ONE PRECINCT 28

 SETUP AND ARRANGEMENT 28

PRIVACY BOOTH ASSEMBLY 29

CLERK’S DUTIES PRIOR TO ELECTION DAY..... 31

CLERK – QUICK TASK LIST 32

 PRIOR TO ELECTION DAY 32

BEFORE THE POLLS OPEN 33

CELL PHONE FUNCTIONS..... 35

 ELECTION DAY BEFORE OPENING POLLS..... 36

 WHILE THE POLLS ARE OPEN 37

 VOTER LEAVES BEFORE CASTING BALLOT..... 38

 SPOILING AN INCORRECTLY ISSUED BALLOT..... 38

 VOTER LEAVES BEFORE CASTING BALLOT AVC EDGE UNIT 38

 CANCELLING ACTIVATION 38

AFFIRMATION SHEET 39

 REASONS FOR USING AFFIRMATION..... 39

 VOTER’S ADDRESS DIFFERS – MOVED WITHIN PALM BEACH COUNTY 39

 NAME CHANGE 39

 VOTER WITH NO ID 40

 SIGNATURE DIFFERS 40

 ASSISTANCE REQUESTED 40

CHALLENGED VOTER..... 41

PROVISIONAL BALLOTS 42

 BEFORE ISSUING A PROVISIONAL BALLOT DO THE FOLLOWING 42

 REASONS FOR ISSUING PROVISIONAL BALLOT..... 43

 ISSUING PROVISIONAL BALLOT 44

 ISSUING PROVISIONAL BALLOT - AVC EDGE® UNIT 45

 BALLOT ACTIVATION CODES 46

 ELECTION DAY AFTER CLOSING POLLS 47

 ITEMS TO BE RETURNED IN BLUE CLERK SUPPLY BAG..... 48

DUTIES OF THE PRECINCT INSPECTOR..... 49

 HOW TO CHECK IN A VOTER 50

ISSUING THE BALLOT 51

 ISSUING THE BALLOT – PRIMARY ELECTION..... 53

 MULTI-PAGE BALLOT DISTRIBUTION PROCEDURES..... 54

 VOTER NAME CANNOT BE FOUND 55

 SPECIAL MESSAGES IN THE ePOLLBOOK..... 56

SPECIAL MESSAGES IN THE ePOLLBOOK CONTINUED..... 57

CANCELLING ABSENTEE BALLOTS 58

INSTRUCTIONS FOR VOTERS 59

DUTIES OF THE PRECINCT DEPUTY 61

 DUTIES OF PRECINCT DEPUTY CONTINUED 62

 SOLICITATION 63

 MEDIA IN THE POLLING PLACE – FLORIDA STATUTE 102.031 65

 EXIT POLLERS – FLORIDA STATUTE 102.031 65

 PROTESTERS – FLORIDA STATUTE 102.031 65

INSIGHT OPTICAL SCAN VOTING SYSTEM - OVERVIEW..... 67

 SCANNER SETUP 67

 ASSEMBLING BALLOT BOX 68

INSIGHT OPTICAL SCANNER - BALLOT BOX 70

OPENING THE POLLS – INSIGHT OPTICAL SCANNER..... 71

 POWERING ON 71

 POWERING ON - THREE (3) OR MORE PRECINCTS..... 72

 VERIFICATION TEST REPORT 73

 BALLOT/VOTE TOTALS REPORTS 74

 SCANNER READY TO ACCEPT BALLOTS..... 75

 DURING POLL HOURS 76

 SCANNER MESSAGES / POLL WORKER RESPONSES – OVER VOTED BALLOT 77

 SCANNER MESSAGES / POLL WORKER RESPONSES – UNDER VOTED BALLOT 78

CLOSING THE POLLS – INSIGHT OPTICAL SCANNER..... 79

CLOSING THE POLLS – 3 OR MORE PRECINCTS 81

 CLOSING THE POLLS – 3 OR MORE PRECINCTS CONTINUED 82

 SCANNER SHUT DOWN 83

TROUBLE SHOOTING – INSIGHT OPTICAL SCANNER..... 84

 SCANNER DISPLAY “ERROR” MESSAGE 84

 POWER FAILURE 84

 ACCIDENTALLY CLOSING THE POLLS..... 85

 ACCIDENTALLY TURNING THE POWER OFF 85

 JAMMED BALLOT..... 85

 ZERO PROOF REPORT DID NOT PRINT..... 85

 OFFICIAL ELECTION REPORT DID NOT PRINT 86

 TROUBLE SHOOTING INSIGHT OPTICAL SCANNER – QUICK REFERENCE..... 87

TROUBLE SHOOTING INSIGHT OPTICAL SCANNER - QUICK REFERENCE CONTINUED..... 88

AVC EDGE® VOTING UNIT- OVERVIEW..... 89

VOTING UNIT SETUP..... 89

SETTING UP THE VOTING UNIT 90

TURNING POWER "ON"..... 95

OPENING THE POLLS - AVC EDGE® VOTING UNIT 97

ACTIVATING AUDIO BALLOT 102

AUDIO UNIT FUNCTIONS 103

CLOSING THE POLLS – AVC EDGE® VOTING UNIT..... 105

TROUBLE SHOOTING – AVC EDGE® VOTING UNIT 107

POWER FAILURE 107

ACCIDENTALLY TURNING POWER OFF..... 107

BLANK SCREEN..... 107

ACCIDENTALLY CLOSING POLLS..... 108

PRINTER PROBLEM 108

ZERO PROOF REPORT DID NOT PRINT..... 109

OFFICIAL ELECTION REPORT DID NOT PRINT 110

RESULTS CARTRIDGE REMOVED BEFORE POLLS SWITCH CLOSED 111

TROUBLE SHOOTING AVC EDGE® VOTING UNIT – QUICK REFERENCE..... 113

COMPLETING BALLOT ACCOUNTING FORM – PRIMARY ELECTIONS 116

COMPLETING BALLOT ACCOUNTING FORM – MUNICIPAL ELECTION 120

COMPLETING BALLOT ACCOUNTING FORM – MULTI-PAGE BALLOT 124

PROVISIONAL BALLOTS AFTER POLLS HAVE CLOSED 127

TRANSPORTING OFFICIAL RESULTS..... 128

INITIAL ELECTION NIGHT DROP-OFF 128

TRANSPORTING OFFICIAL RESULTS CONTINUED 129

CLERKS INSTRUCTIONS 129

ASSEMBLING BALLOT RETURN BOX..... 131

FORMS 135

PRECINCT CLERK/ASSISTANT CLERK 135

PRECINCT INSPECTOR..... 136

PRECINCT DEPUTY..... 137

ELECTION DAY ATTENDANCE AND TIMESHEET 139

PAY ROLL ELECTION DAY & EARLY VOTING POLL WORKERS 140

PRECINCT SET-UP/CLOSING PROCEDURES 141

OATH TO BE TAKEN BY CLERK OF ELECTION 142

OATH TO BE TAKEN BY INSPECTORS 142

CHECKLIST OF ELECTION DAY SUPPLIES 143

WRITE-IN BALLOT BAG 144

OATH OF PERSON ENTERING CHALLENGE 145

CONDUCT OF ELECTION REPORT 146

AFFIRMATION SHEET 147

PROVISIONAL BALLOT ENVELOPE 149

INDEX..... 151