

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 7, 2014 [X] Consent [] Regular [] Ordinance [] Public Hearing
Department
Submitted By: Community Services
Submitted For: Division of Senior Services (DOSS)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) authorize the Department of Community Services to execute a purchase order for the Senior Companion Program (SCP) with the Florida Department of Elder Affairs (DoEA) for the period July 1, 2014, through June 30, 2015, in an amount not to exceed \$1,800 for reimbursement of volunteer support expenses; and

B) approve Budget Amendment of \$1,250 in the DOSS Administration Fund to align the budget to the actual grant award.

Summary: DoEA is implementing a purchase order, in place of a contract, to reimburse for volunteer support expenses. This purchase order will be utilized to reimburse DOSS \$1,800 to pay for volunteer level II background checks, training, supplies, recognition, and physicals. Stipends, meals and mileage will be provided by DOEA. Additional County funds in the amount of \$3,158 will be provided to cover expenses that are not covered by grant funds. Supervision of the Senior Companion volunteers will be provided by DOSS. The Budget Amendment is aligning the County budget with the actual grant award. (DOSS) Countywide (TKF)

Background and Justification: DoEA Senior Companion Program provides respite to caregivers of frail elders. By remaining active and contributing to their communities, Senior Companion volunteers benefit from the program along with the clients they serve. The program establishes social service roles for lower-income elder volunteers through which they maintain a sense of self-worth.

Attachments: Budget Amendment

Recommended By: [Signature] Department Director Date 9/15/14

Approved By: Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	1,554	3,404			
External Revenue	(765)	(1,035)			
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	789	2,369			

# ADDITIONAL FTE POSITIONS (Cumulative)					
---	--	--	--	--	--

Is Item Included In Current Budget? Yes X No

Budget Account No.:

Fund 1006 Dept 144 Unit 1452 Object VAR Program Code VAR Program Period VAR

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding sources are the Department of Elder Affairs and Palm Beach County.

<u>Funds</u>	<u>14-15</u>
	<u>Sr. Comp.</u>
State	\$1,800
Program Income	-0-
Match (10%)	-0-
Addnl. County Funds	<u>3,158</u>
Total	<u>4,958</u>

C. Departmental Fiscal Review:

TM

Taruna Malhotra, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Development and Control

B. Legal Sufficiency:

Chief Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT
FUND 1006 DOSS - Administration**

BGRV - 144- 080614*613
BGEX - 144- 080614*1696

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/5/14	REMAINING BALANCE
REVENUES								
DOSS-Sr. Comp.								
144-1452-3469	State Grant Other Human Services	2,200	2,350	1,250		3,600		
	Total Receipts and Balances	8,291,364	9,699,171	1,250	0	9,700,421		
EXPENDITURES								
DOSS-Sr. Comp.								
144-1452-5101	Office Supplies	1,558	1,558	1,250		2,808	343	2,465
	Total Appropriations & Expenditures	8,291,364	9,699,171	1,250	0	9,700,421		

Signatures

Date

By Board of County Commissioners
At Meeting of October 7, 2014

COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION Channell Wilkins

Channell Wilkins 9/18/14

Administration/Budget Department Approval

OFMB Department - Posted

Deputy Clerk to the
Board of County Commissioners