

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: October 7, 2014

Department
Submitted By: Community Services
Advisory Board: Farmworker Program Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: appointments to the Farmworker Program Advisory Board for two (2) year terms, effective October 7, 2014.

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
1	Connie Harriage	Program Participant	09/30/2016	Comm. Taylor Comm. Burdick Comm. Valeche
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
2	Annie L. Monroe	Farmworker Family Advocate	09/30/2016	Comm. Taylor Comm. Burdick Comm. Valeche
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
3	Mae D. Campbell	Farmworker Family Advocate	09/30/2016	Comm. Taylor Comm. Burdick Comm. Valeche
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
4	Beatriz Solis	Farmworker Family Advocate	09/30/2016	Comm. Taylor Comm. Valeche
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
5	Diane L. Walker	Elected Community Leader	09/30/2016	Comm. Taylor Comm. Burdick Comm. Valeche
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
6	Mary R. Wilkerson	Business Rep.	09/30/2016	Comm. Taylor Comm. Burdick Comm. Valeche
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
8	Lazara G. Gutierrez	Local Employer	09/30/2016	Comm. Taylor Comm. Valeche
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
9	Berkley Finley	Higher/Adult Education	09/30/2016	Comm. Taylor Comm. Burdick Comm. Valeche

Summary: (On page 3)

Background and Justification: (On page 3)

- Attachments:
- 1. Board/Committees Applications
 - 2. BCC Resolution No. R-2014-0402
 - 3. Proposed Inventory of Seats List

Recommended By: [Signature] 9/18/14
Department Director Date

Legal Sufficiency: [Signature] 9/22/14
Chief Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Summary: The total membership for the Farmworker Career Development Program (FCDP) Farmworker Program Advisory Board shall be no more than nine (9) members, per Resolution No.R-2014-0402, comprised of students, representatives of business, education, agencies, and farm worker representatives. Ms. Monroe has disclosed that she is employed by Farm Worker Coordinating Council, that contracts with the County for services. Ms. Wilkerson has disclosed that she is employed by Drug Abuse Treatment Association, that contracts with the County for services. Mr. Finley has disclosed that he is employed by Palm Beach State College, that contracts with the County for services. The Farmworker Program Advisory Board provides no regulation, oversight, management, or policy-setting recommendations regarding contracts. Disclosure of these contractual relationships is being provided in accordance with the provisions of Sect. 2-443, of the Palm Beach County Code of Ethics. These Appointments meet all applicable guidelines and requirements outline in the Resolution adopted by the Board of County Commissioners on April 1, 2014. The FCDP Program Coordinator and staff have recommended these appointments. (Farmworker Career Development Program) Countywide (TKF).

Background and Justification: Since 1977 Palm Beach County has received a grant from the Florida Department of Education to operate the Farmworker Career Development Program to provide education and job training to seasonal and migrant farm workers. As part of the grant agreement, the Farmworker Program is mandated to maintain a Local Advisory Board. The purpose of this board shall be to advise, assist and support and advocate for the Farmworker Career Development Program on matters that will strengthen employment opportunities for clients served by our agency. The board makeup will consist of five (5) Black females, two (2) Hispanic females and one (1) Black male if the recommended appointments are approved. All appointments are at-large.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Palm Beach County Farmworker Program Advisory Board Advisory ☒ Not Advisory ☐
[X] At Large Appointment or [] District Appointment / District #: MA
Term of Appointment: 1.11 Years. From: OCT 07, 2014 To: SEPT. 30, 2016 MA
Seat Requirement: Program Participant Seat #: 01
[] *Reappointment or [X] New Appointment
or [] to complete the term of _____ Due to: [] resignation [] other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Harriage Connie W
Last First Middle
Occupation/Affiliation: _____
Owner ☐ Employee ☐ Officer ☐
Business Name: _____
Business Address: _____
City & State _____ Zip Code: _____
Residence Address: 521 DR. MLK JR.
City & State Belle Glade FL Zip Code: 33430
Home Phone: 561 257-7789 Business Phone: () Ext. _____
Cell Phone: () Fax: () _____
Email Address: Gannie4Fisher@yahoo.com
Mailing Address Preference: [] Business ☒ Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: [] Male ☒ Female
[] Native-American [] Hispanic-American [] Asian-American ☒ African-American [] Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R/XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS

☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Connie Harriage Printed Name: Connie Harriage Date: 2-14-14

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Minerva Acosta Date: 2/18/14

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Connie Harriaga Printed Name: Connie Harriaga Date: 2-14-14

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Return this FORM to:
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607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BOC Meeting on: _____

Commissioner's Signature: Danette Burdick Date: 8-14-2014

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R/XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Connie Harriaga Printed Name: Connie Harriaga Date: 2-14-14

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BOC Meeting on:

Commissioner's Signature: Hel R. Valero Date: 8/19/14

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

Connie W. Harriage

521 Dr. Martin Luther King Jr. Blvd., Apt 1
Belle Glade, FL 33430
(561) 257-7789
connie4fisher@yahoo.com

JOB OBJECTIVE: To secure a professional Medical Assistant position in a reputable medical facility where I can continue developing and enhancing my skills and knowledge in the medical field.

SUMMARY OF QUALIFICATIONS

- Excellent communication and writing Skills.
- Ability to keep records and documents organize.
- Very dependable employee.
- Communicate and work well with others.
- Fast learner and willing to learn new task and skills.
- Work well with flexible schedules.

EMPLOYMENT HISTORY

2/1989 - 8/2003 – C.N.A/HHA, Glades Health Care, Pahokee, FL

- Patient care.
- Clean patient's rooms.
- Change and bath patients.
- Vital signs.
- Interact with patients and patient's families.

04/1997- 3/2003 – C.N.A/HHA, Royal Manor Nursing Home, Royal Palm Beach, FL

- Patient care.
- Clean patient's rooms.
- Change and bath patients.
- Vital signs.
- Interact with patients and patient's families.

Education

4/2013 – 12/2013 – Medical Assistant Training, Medical Institute of Palm Beach, Inc, Lake Worth, FL

Standard High School Diploma – 1983
Ellenville High School, Ellenville, NY

Certificates	Medical Institute of Palm Beach, Inc., Lake Worth, FL
12/17/2013	Phlebotomy
12/17/2013	EKG
12/17/2013	HIV/AIDS/OSHA

Awards	Medical Institute of Palm Beach, Inc
	Academic Excellence award in every class.
	Perfect Attendance Award for entire program (eight consecutive terms)
	Student of the month for four (4) consecutive months.

Reference: Upon request

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BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: Annie Lois Monroe Palm Beach County Farmworker Program Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #:

Term of Appointment: 21.11 ^{MA} Years. From: Oct. 07, 2014 To: Sept. 30, 2016 ^{MA}

Seat Requirement: Farmworker Family Advocate Seat #: 02

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Monroe Annie Lois
Last First Middle

Occupation/Affiliation: Branch Director

Owner ☐ Employee ☒ Officer ☐

Business Name: Farmworker Coordinating Council

Business Address: 233 W Ave A Suite-D

City & State: Belle Glade FL Zip Code: 33430

Residence Address: 932 SW Ave J

City & State: Belle Glade FL Zip Code: 33430

Home Phone: 661 992-8461 Business Phone: 661 992-0603 Ext. 107

Cell Phone: 661 985-4291 Fax: 661 992-8618

Email Address: lmonroe@farmworkerCouncil.org

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
R2013-1394	CSD/Planning Evaluation	Family Preservation	10/1/11-9/30/14
R2013-1401	CSD/Human Services	Economic Stability program Homes Prevention	10/1/13-9/30/14

(Attach Additional Sheet(s), if necessary)

OR ☒ *Yes* NONE

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- ☒ By watching the training program on the Web, DVD or VHS
- ☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Annie L. Monroe* Printed Name: *Annie L. Monroe* Date: *8/5/13*

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Section II Continued:

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Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ ~~YES~~ ☒ NONE

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☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Annie L. Monroe Printed Name: Annie L. Monroe Date: 8/5/13

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Return this FORM to:
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607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/13/14

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ *ms* NONE

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☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Annie L. Monroe* Printed Name: Annie L. Monroe Date: 8/5/13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

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607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: *Paulette Burdick* Date: 8-14-2014

Section II Continued:

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Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ ^{any} NONE

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- ☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Annie L. Monroe Printed Name: Annie L. Monroe Date: 8/5/13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Sal R. Valadez Date: 8/19/14

Annie L. Monroe
932 SW Ave J, Belle Glade, FL 33430
Cell: (561) 985-4291
Work: (561) 992-0603
Job ID: 8491

Objective

To obtain a challenging position with your agency in a capacity in which my experience and skills will be utilized.

Education

Palm Beach Atlantic University Bachelor of Arts Organizational Management	2006
Palm Beach Community College Associates of Arts Degree	2004

Experience

Farm Worker Coordinating Council

Branch Director

2000 - Present

Coordinates and supervises the application of services to clients. Identifies and verifies the eligibility of clients for emergency assistance; Assistance for Housing Opportunities to Promote Employment (A-HOPE), Community Service Block Grant (CSBG), and Emergency Services Grant Program (ESGP). Educates and counsels clients informally within the office and during in-home visitations. Disseminates information about; educational resources, English for Speakers of Other Languages (ESOL), literacy, and Vocational Rehabilitation services. Ensures that all client files and program documentation is completed and maintained in an organized manner. Compiles and generates monthly reports indicating client's progress towards achieving economic self-sufficiency. Attends and schedules community workshops in order to provide better services to clients. Supervises case managers and outreach workers.

East Coast Migrant Head Start Project

Center Director

1997 - 1999

Managed and supervised all aspects of the Head Start project. Maintained staff files and ensured completeness of training records. Developed and implemented a monthly checks and balances process to promote fiscal accountability. Attended and scheduled training workshops to enhance center readiness to meet the needs of community. Recruited and trained parents for becoming members of the Policy Council that advised the local organization in meeting the needs of both children and their families.

Assistant Director

1996 - 1997

Accounted and managed the application for funds from the United States Department of Agriculture (USDA). Established and initiated guidelines that aided in the passing of health inspections. Trained and supervised kitchen staff in the procedures of proper sanitation disposal. Interviewed and assisted in the recruitment of tutors for the ESOL program.

Health Disability Coordinator/Family Service Coordinator

1987 - 1996

Actively maintained and verified children files for current immunization and dental screenings. Developed and updated Individual Educational Plans (IEP's) and Individual Family Service Plans (IFSP's) for children requiring special needs. Provided training to parents and staff on health issues and special needs assessments. Completed referrals and located agencies that could assist families in need of healthcare, food, clothing, etc. Conducted home visits and documented progress for all children with disabilities.

References available upon request

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Farmworker Prog. Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment

or

☐ District Appointment / District #:

Term of Appointment: 3 1/2 Years. ^{MAA} From: Oct. 07, 2014 To: Sept. 30, 2016 ^{MAA}

Seat Requirement: Farm worker Advocate Seat #: 03 ^{MAA}

☐ *Reappointment

or

☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Campbell Mae D.
Last First Middle

Occupation/Affiliation: Child Care Director

Owner ☐

Employee ☒

Officer ☐

Business Name: East Coast Migrant Head Start Project

Business Address: 475 US Highway 27 N.

City & State: South Bay FL Zip Code: 33493

Residence Address: 340 Noah^{me} Court

City & State: Belle Glade FL Zip Code: 33430

Home Phone: (561) 996-0273 Business Phone: (561) 996-2939 Ext.

Cell Phone: () 561-914-0625 Fax: () 561-996

Email Address: mcampbell@ecmhsp.org

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyetics.com/training.htm>. Keep in mind this requirement is on-going.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- ☒ By watching the training program on the Web, DVD or VHS
- ☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Mac D. Campbell* Printed Name: Mac D. Campbell Date: 4-23-13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyetics.com or contact us via email at ethics@palmbeachcountyetics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: *Patricia S.* Date: 8/8/14

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Mae D. Campbell Printed Name: Mae D. Campbell Date: 4-23-13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Paula B. Burdick Date: 8-14-2014

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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 - ☐ By attending a live presentation given on _____, 20____

AND

- ☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Mac D. Campbell* Printed Name: Mac D. Campbell Date: 4-23-13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____
Commissioner's Signature: *Hel R. Valcher* Date: 8/19/14

Mae D. Campbell

Objective

To be considered for a position of Board Member for the Farm worker Jobs and Education Program.

Experience

March 28, 2005 - Present East Coast Migrant Head Start Project South Bay, Florida

Center Director

- Over site of the day to day operations of the center including budget and food services
- Take lead in ensuring that staff and parent training plans are implemented per agency requirements.
- To ensure that National Accreditation and County's Five Star rating is maintained.

2005-2007 Palm Beach Community College Belle Glade, Fl.

Adjunct Instructor

- Teaching Early Childhood Education classes

1972-1989 Wee Care, Inc Belle Glade, Fl.

Classroom Teacher/Clerical

- Providing a safe, healthy, learning environment for children ages 2 to 5 years.
- Providing developmentally appropriate learning activities for children during the hours of operations
- Basic Clerical duties including bookkeeping and recording keeping for the USDA Food Program

1989-2004

Executive Director

- Responsible for the overall operations of the child care center which included but not limited to fiscal management, staff training and development, contract management, parent involvement, staff screening, food services, purchasing and program assessment.
- Preparation of reports for Board of Directors and funding agencies.

2005-Present East Coast Migrant Head Start Project South Bay, Fl

Center Director

- Responsible for the day to day operations of the head start center which includes but not limited to center level budget management, hiring and supervision of staff, implementation of recruitment plan to ensure that migrant and seasonal families are served based on the selection criteria.
 - Implementation of Center Level Training Plans for staff and parents
 - Work closely with the Head Start Administrator in the areas of planning and reporting.
 - To ensure that the Head Start Performance Standards are met and maintained throughout the center at all times.
-

Mae D. Campbell

- Maintains center's licensing, National Accreditation and Five Star rating.
- Maintain collaborative agreements as well as community partnerships.

Education

1970 Lake Shore Jr.-Sr. High School Belle Glade, Fl.

High School Diploma

1999 Palm Beach Atlantic University West Palm Beach, Fl

Bachelor of Science (Organizational Management)

Other Certificates and Achievements

State of Florida Child Care Director's Credential (Advance Level)
Palm Beach County Train the Trainers Certificate
Child Development Associate/ National Association for the Education of Young Children
National Food Safety Manager Certification
CNA Certified Nursing Assistant
Palm Beach Community College Women's of Accomplishment Award in Child Care (2002)
Notary State of Florida

Affiliations

Delta Sigma Theta Sorority

National Head Start Association

NAEYC-National Association for the Education of Young Children

SECA-Southern Early Childhood Association

Mt. Zion African Methodist Episcopal Church-Belle Glade

References

References are available on request.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Farmworker Program. Advisory Board # 18
Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: HA
Term of Appointment: 3-11 Years. From: Oct. 07, 2014 To: Sept. 30, 2016 HA

Seat Requirement: Farmworker Family Advocate Seat #: 04

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Solis Gweso Beatriz Eunice
Last First Middle
Occupation/Affiliation: Migration Education Program / Parent Liaison Teacher
Owner ☐ Employee ☒ Officer ☐

Business Name: Migrant Education Program
Business Address: 2665 State Road 715
City & State: Belle Glade Zip Code: 33430

Residence Address: 102 2514 10th Ave N Apt H 203
City & State: Palm Spring Zip Code: 33461
Home Phone: () Business Phone: (561) 996-9664 Ext.
Cell Phone: (561) 972-0279 Fax: ()
Email Address: beatriz.solis@palmbeachschools.org

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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- ☒ By watching the training program on the Web, DVD or VHS
- ☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Beatriz E Solis Date: 4-10-13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/18/14

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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- ☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Beatriz E Solis Date: 4-10-13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCO Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/19/14



Beatriz E. Solis

2415 10th Avenue N Apt H203, Palm Springs, FL, 33461
Beatriz.solis@palmbeachschools.org

Objective

To be part of a 21st century team of progressive educators preparing students for the global work force providing a nurturing educational environment.

Education

Florida Atlantic University West Palm Beach, FL Master of Arts in TESOL	2008-Present
Universidad del Valle Cali, Colombia Bachelor of Arts in Psychology	1984
Master of Business Administration	1999

Certifications

Florida Professional Teaching Certificate; Exp. June 30, 2015	
Primary Grades PreK-3	Social Science 6-12
Elementary Education K-6	Spanish K-12
Middle Grades Math 5-9	Exceptional Student Education K-12
Middle Grades Integrated Curriculum	ESOL K-12
Reading Endorsement	ESOL K-12 Endorsement
Business Education	Media Specialist K-12

Work Experience

Migrant Education Program , Palm Beach County/ West Area	2009- Present
<ul style="list-style-type: none">Bilingual Resource TeacherParent Liaison Teacher	

Federal & State Program

2010- Present

- Temp Teacher Addtl School
- Assisted with the review and approval of Student Learning Plans (SPLs) for students participating in the Supplemental Educational Services (SES) program. Completed monitoring visits at SES providers' tutorial sites to ensure program compliance.

Grove Park Elementary School, Palm Beach Gardens, Florida

2007 – 2009

- ESOL Guidance Counselor (Long Term Substitute)
- Math Coach K-3 graders
- Assistant Paraprofessional II: One on One and small group teacher for ESE
- Hospital/Homebound teacher for EMH 4th grader

Beacon Cove Elementary School, Jupiter, Florida

2008

- Teacher: In School Suspension (Interim)

Children's Services Council, Boynton Beach, Florida

2004-2008

- Parenting Educator
- Teaching bilingual classes of Life Skills in Palm Beach County Schools
- Guiding Students in development Life Skills
- Providing Parenting classes at Palm Beach County Schools and Community Centers

Gimnasio Buenaventura, Buenaventura, Colombia

1994-2000

- Guidance Counselor
-

- Foreign Language (English) Teacher

Presentations

- Presenter at the 2013 NASDME National Migrant Education Conference 2013
- Presenter at the Sunshine State TESOL 32nd Annual Conference 2009
- Presenter at the 5th Annual Palm Beach County Language and Culture Conference 2009
- Volunteer at El Sol Neighborhood Resources Center/Corn Maya 2006-Present

Skills Bilingual/biculturate/biliterate (English and Spanish); Microsoft Office (Excel, Outlook, Power Point, Publisher, Word)

References: Available upon request

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Farmworker Program ^{Advisory Board ~~not~~} Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #:
Term of Appointment: 3 1/11 Years. From: Oct 07, 2014 To: Sept. 30, 2016

Seat Requirement: Elected Community Leader Seat #: 05

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of Due to: ☐ resignation ☐ other

Completion of term to expire on:

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Walker Diane L.
Last First Middle

Occupation/Affiliation: City of Pahokee Commissioner
Owner ☐ Employee ☐ Officer ☐

Business Name: City of Pahokee

Business Address: 207 Bacon Point Road
City & State: Pahokee Zip Code: 33476

Residence Address: 2997 Bacon Point Road
City & State: Pahokee Zip Code: 33476

Home Phone: () Business Phone: (601) 924-5534 Ext. 18

Cell Phone: (561) 642-1290 Fax: ()

Email Address: dwalker@cityofpahokee.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes No ☒
If Yes, state the court, nature of offense, disposition of case and date:

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Ex: (R/XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

Please see attached sheet.
Included per verbal conversation

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- ☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Diane R. Walker Printed Name: Diane R. Walker Date: 4/18/2013

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 Minerva Acosta, Community Services Department/Farmworker Program
 607 S. Main Street, Suite 103
 Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/18/14

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
(Attach Additional Sheet(s), if necessary)			

OR ☒ NONE

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AND

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*Applicant's Signature: Diane R. Walker Printed Name: Diane R. Walker Date: 4/18/2013

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607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Parlette Burdick Date: 8-14-2014

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

(Attach Additional Sheet(s), if necessary)

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AND

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*Applicant's Signature: Diane R. Walker Printed Name: Diane R. Walker Date: 4/18/2013

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Return this FORM to:

Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

Date:

Hal S. Valerche 8/19/14

Diane L. Walker- Seat 5

Contractual Relationships:

<u>CONTRACT</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
R2014-0467	Parks & Rec.	Park Improvements	04/01/14-09/30/15
R2014-0239	Community Services/ FAA	Client Services	10/01/13-09/30/14
R2013-1651	Dept. of Eco. Sustainability Human Services	Services	10/01/13-09/30/14

Diane L. Walker

Post Office 312 * Pahokee, Florida 33476 * walker1973@bellsouth.net * (561) 692-1290

OBJECTIVE

Community oriented individual with the ability to collaborate directly with businesses, employers, community leaders and various organizations to successfully implement and promote community programs and services.

QUALIFICATION SUMARRY

- Self Starter - Driven to exceed expectations
- Excellent ability to efficiently and effectively deliver presentations to large and small groups
- Skilled in communicating with people at all levels
- Strive to deliver excellent customer service
- Community minded, very familiar with the community, community leaders and various organizations
- Ability to encourage community support regarding issues that directly affect citizens

EDUCATION

- Bachelor of Science Degree – Organizational Management
Palm Beach Atlantic University
- May 2004
West Palm Beach, FL

Municipal Government Experience ***City Commissioner, City of Pahokee***

2008-Present
Pahokee, FL

- The City Commission, as the legislative body, has the major responsibility for executing the legislative and policy making procedures of the City

WORK EXPERIENCE

Correction Support Personnel ***Palm Beach County Sheriff's Officer***

March 2011-Retired 2012
Belle Glade/West Palm Beach

- Aide to Corrections Deputy Sheriffs
- Enter Inmates' Data (incoming and outgoing)
- Complete Shift's Paperwork
- Customer Service via Telephone

Youth Intervention Specialist (Case Manager) ***Palm Beach County Sheriff's Office***

August 2006-May 2010
Belle Glade, FL

- Case management provided to truants and runaways
- Conduct home and school visits
- Connect families to community resources/services upon identifying the needs
- Provide ongoing guidance and advocacy in an effort to coordinate services

Community Outreach Coordinator
Housing Partnership, Inc/Campus for Living

March 2004-June 2006
Pahokee, FL

- Assist family in identifying academic/social goals and develop a plan to achieve goals
- Coordinated regular family and group sessions
- Assist families with accessing needed resources for self-sufficiency
- Organized community events (200/300 participants) and family dinners (75-100)
- Produced a quarterly newsletter distributed to clients and the community.

Community Outreach Worker
American Lung Association/Glades Asthma Project

August 2001-January 2004
Belle Glade, FL

- Encourage "asthma friendly" home by introducing the necessary steps to take to make home asthma friendly
- Facilitate group presentations at various locations upon request
- Successfully organize events and activities to promote asthma awareness, 100-200 participants
- Produced a brochure for circulation
- Facilitate Parent and child activities and parenting workshops

COMMUNITY INVOLVEMENT

- American Cancer Society - Relay for Life of the Glades
- Community in Schools (CIS)
- Glades Guardian Collaborative Committee
- Glades Inter-agency Network
- Florida Community Health Center, Inc., Board of Director
- Jewels of Pahokee, Advisor
- Lake Okeechobee Rural Health Network (LOHRHN), Board of Director
- Pahokee Housing Authority, Inc., Self Sufficiency Program Coordinating Community (SSPCC)
- Pahokee Middle High School - School Advisory Council (SAC) Chair
- Planned Approach to Community Health (PATCH), President
- Professional Opportunity for Student Success (POPS), Board of Director
- Rural Education Action to Community Health (REACH) Fair
- Zeta Phi Sorority, Inc.,

REFERENCE

- Furnish Upon Request

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Palm Beach County
Board Name: Farmworkers Program Advisory Board ^{ms} Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: 50
Term of Appointment: 2 1/11 Years. From: Oct 07, 2014 To: Sept. 30, 2016 RA
Seat Requirement: Business Representative Seat #: 06 RA

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Wilkerson Mary R
Last First Middle

Occupation/Affiliation: Counselor
Owner ☐ Employee ☒ Officer ☐

Business Name: Drug Abuse Treatment Assoc. (DATA)

Business Address: 1720 E. Tiffany DR.

City & State: Mangrove Park, FL Zip Code: _____

Residence Address: 617 NW 14th St.

City & State: Belle Glade, FL Zip Code: 33430

Home Phone: (561) 996-4145 Business Phone: (561) 993-1965 Ext. _____

Cell Phone: (561) 248-4026 Fax: ()

Email Address: Zeta 97 @ att.net

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒ N/A
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
R2013 - 1401	Comm. Serv./Planning & Evaluation - FAA	Adolescent Non-Residential Residential Services	10/01/11 - 9/30/14

(Attach Additional Sheet(s), if necessary)

OR ☐ NONE

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_____ By watching the training program on the Web, DVD or VHS

_____ By attending a live presentation given on _____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Mary Ross Wilkerson Printed Name: Mary Ross Wilkerson Date: 08/18/14

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Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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- ☐ By watching the training program on the Web, DVD or VHS
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AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Mary Ross Wilkerson Printed Name: Mary Ross Wilkerson Date: 04/26/13

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Belle Glade, FL 33430

Section III (Commissioner, if applicable):

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Commissioner's Signature: [Signature] Date: 8/18/14

Section II Continued:

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Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Paulette Burdick Date: 8-14-2014

Section II Continued:

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N/A	N/A	N/A	N/A

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 Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: John R. Valeche Date: 8/19/14

Mary Ross Wilkerson
617 N.W. 14th Street
Belle Glade, FL 33430
(561) 996-4145

e-mail- zeta97@att.net

EDUCATION

St. Thomas University – 1989
Miami, Florida
Major: Human Resource with emphasis in Psychology

New England Tech of Palm Beach County – 1986
West Palm Beach, Florida
Major: Data Entry minor in Computer Programming
Associate of Applied Science Degree

PROFESSIONAL EXPERIENCE

City Commissioner
City of Belle Glade
2009-Present

On-Site Counselor
Drug Abuse Treatment Association, Inc.
2007-Present

Screen all clients within the assigned agency and to identify those with substance abuse problems. Implement appropriate substances abuse services in conjunction with Belle Glade Team and, as needed, provide group and/or individual outreach as well as intervention services. Work closely with Prevention Belle Glade Staff, and others who provide ancillary services, drug education and urinalysis screening may also be required, facilitate crisis intervention services as needed, establish collaborative relationships with community providers, link clients to social services as needed, facilitate drug and anger management education individual and/or group sessions, while attending daily court proceedings, advocate for appropriate individuals to receive outreach intervention services.

Migrant Advocate
School District of Palm Beach County
2004-2007 Retired

Advocate for migrant students with parents, school staff, employers and the public in a manner which is effective and sensitive to language and cultural differences. Ability to gain rapport with migrant students and motivate them. Assist migrant 6-12 grade students toward graduation. Serves as a liaison between teachers, counselors, parents and students. Provides motivation and support for attendance, participation in school and migrant activities, and academic excellence.

Client Services Unit Leader
School District of Palm Beach County
2001-2004

Serves as project S.A.V.E. (See and Valuing Education) coordinator which includes recruiting students that are socio-economic disadvantage to encourage them to attend school and to improve in all areas of learning. Some students attended Sylvan Learning Center, after school tutorial and

Leadership Training Seminars. My duties include making numerous home and school visits. This is a two-year grant which I generated \$80,205.00.

Social Service Facilitator

School District of Palm Beach County
1989-2000

Serve as a Team leader for a group of Community Resource People (CRP's); review CRP's Weekly Planners, mileage forms and identification forms. Providing vital information for resource. Implements all support services activities for a cluster of schools; identifies and recruits migratory children. Assist the Community Resource Specialist with social services for migrant students. Codes health information on appropriate forms; assists the Migrant Secondary Program, Early Childhood Program, Language Arts program, and Parental Involvement Program. Submits weekly and monthly summary reports of activities and SRP reports. Assists the Department of Federal Program's administrative staff as needed. Trouble shooter for personnel differences that may arise during Supervisor's absence.

Life Skills Instructor

South Bay Correctional Facility/Wackenhut
5/1997-5/2003

Instruct male inmates in areas of pre-release preparations, household planning, re-entry into society, budgeting skills, parenting skills, improving interpersonal skills, stress and anger management skills.

City Commissioner

City of Belle Glade
1998-2000

Crisis Unit Technician

Western Palm Beach County Mental Health Center
1989-1996

Conducted counseling sessions for rehabilitating alcohol, drug and mental health clients. Complete detailed admissions' packets for every admittance; conduct one-on-one counseling sessions for clients unable to participate in group sessions. Maintain accurate records of supplies and clients needs; plan and prepare meals for clients.

PROFESSIONAL EXPERIENCE

Office Assistant/Data Entry Clerk

School District of Palm Beach County - Pahokee Elementary
1986-1989

Organize enrollment registration for school; input, retrieve and update information on each student; compile and classify data obtained; complete request for information forms and mail to parents and/or guardians for students; assist in various office duties.

Instructional Aide

School District of Palm Beach County
1980-1986

Tutor school students utilizing teacher directed instructions; assist teacher in maintaining accurate records; complete appropriate forms as instructed; assist teacher in various classroom responsibilities.

Teacher's Aide

School District of Palm Beach County
1977-1980

Tutor Trainable Mentally Retarded students utilizing teacher directed instructions; assisting teacher in various classroom responsibilities; assisting students with personal care.

VOLUNTEER WORK

Advisory Committee 1988-1990

Glades Central Community High School

Coordinator for "Project Graduation" 1987-1988

Glades Central Community High School

"Raider" Band Booster 1988-1990

Glades central Community High School

Youth Director 1989-1990

Mt. Zion A.M.E. Church

College Outreach Program 1996-1998

Palm Beach Community College – Glades Campus

Pre-planning Committee 1997

Palm Beach Community College – Glades Campus

Glades Youth Council 1998-2001

Zeta Phi Beta Sorority, President 2001-2003

VISION-To-Action 1996-1998

Church School Teacher

Mt. Zion A.M.E. Church

Glades Area Police Athletic League (PAL), President 2002-2004

Glades Area MLK Committee, Vice-Chair, 2001 – Present

Board Member-Community Action Council-Palm Beaches, 2009-Present

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Palm Beach County Farmworker Program Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 1.11⁹⁵ Years. From: Oct. 07, 2014
~~March 26, 2014~~ To: Sept. 30, 2016
~~March 26, 2016~~ **MA**

Seat Requirement: Local Employer Seat #: 08

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Gutierrez Lazara Guadalupe
Last First Middle

Occupation/Affiliation: Secretary
Owner ☐ Employee ☒ Officer ☐

Business Name: Okeelanta Corporation

Business Address: 21250 US Hwy 27

City & State: South Bay, FL Zip Code: 33493

Residence Address: 1108 W. Canal Street, Lot C-11

City & State: Belle Glade, Florida Zip Code: 33430

Home Phone: (561) 996-0961 Business Phone: (561) 996-9072 Ext. 25576

Cell Phone: (561) 261-6143 Fax: (561) 992-0441

Email Address: Lupe.Gutierrez@floridacrystals.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

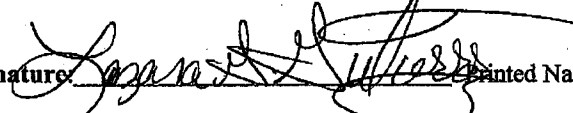
All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- ☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

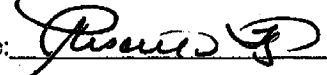
*Applicant's Signature:  Printed Name: Lazara G. Gutierrez Date: 02/14/2014

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: 2/15/14

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R/XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyetics.com/training.htm>. Keep in mind this requirement is on-going.

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AND

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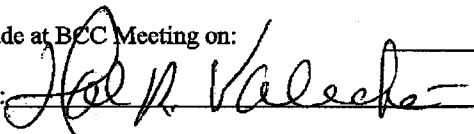
*Applicant's Signature:  Printed Name: Lazara G. Gutierrez Date: 02/14/2014

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyetics.com or contact us via email at ethics@palmbeachcountyetics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 8/19/14

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Lazara Guadalupe Gutierrez
1108 W. Canal Street C-11
Belle Glade, FL 33430
(561) 996-0961
Lupe.gutierrez@floridacrystals.com

SUMMARY OF QUALIFICATIONS

- Highly energetic, outgoing and detailed-oriented.
- Handles multiple responsibilities simultaneously.
- Excellent customer service skills.
- Get along well with others.
- Bilingual: English/Spanish.

EMPLOYMENT HISTORY

1994 – Present **Secretary, Okeelanta Corporation, Engineering Department, South Bay, FL**

- Update weekly reports.
- File.
- Sort mail
- Maintain Supervisor's Vacation Request.
- Answer Telephone.
- Order Office Supplies.
- Create Work Orders (SAP Program).
- Create Service Entries (SAP Program).
- Create Purchase Requisitions (SAP Program).
- File W/C and Liability Certificates for Contractors.

Education

West Tech

Word processing Certificate, 1989

Standard High School Diploma

Glades Central Community High School, 1992, Belle Glade, FL

References

Upon Request

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print) Palm Beach County Farmworker Program Advisory Board

Board Name: Berkley Finley Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 1.11 Years. From: Oct. 07, 2014 To: Sept. 30, 2016

Seat Requirement: Higher / Adult Education Seat #: 09

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Finley Berkley Thomas
Last First Middle

Occupation/Affiliation: Business & Edu Dev Specialist

Owner ☐ Employee ☒ Officer ☐

Business Name: Palm Beach State College

Business Address: 1977 College dr

City & State: Belle Glade, FL Zip Code: 33430

Residence Address: 4104 Temple st

City & State: West Palm Beach, FL Zip Code: 33407

Home Phone: () 561 471-5943 Business Phone: (561) 993-1175 Ext.

Cell Phone: () 561 662-9110 Fax: ()

Email Address: Finleyb@PalmBeachState.edu

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
R2014-1350	Palm Tran	Transp. Services	10/01/14-09/30/17

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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- ☒ By watching the training program on the Web, DVD or VHS
- ☐ By attending a live presentation given on _____, 20__

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Berkley Finley Printed Name: Berkley Finley Date: 4/22/2013

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/12/14

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyetics.com/training.htm>. Keep in mind this requirement is on-going.

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AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Berkley Finley Printed Name: Berkley Finley Date: 4/22/2013

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyetics.com or contact us via email at ethics@palmbeachcountyetics.com or (561) 233-0724.

Return this FORM to:

Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BSC Meeting on: _____

Commissioner's Signature: Paulette Burdick Date: 8-14-2014

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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*Applicant's Signature: Berkley Finley Printed Name: Berkley Finley Date: 4/22/2013

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Return this FORM to:
Minerva Acosta, Community Services Department/Farmworker Program
607 S. Main Street, Suite 103
Belle Glade, FL 33430

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Hel N. Valerio Date: 8/19/14

Berkley Finley

4104 Temple Street. West Palm Beach, Florida 33407

(561) 993-1175 finleyb@palmbeachstate.edu

Summary

- Excellent reputation with business community, knowledgeable with market trends
- Responsible, detail oriented, with a high degree of accuracy in all work. Familiar with MS Word, Outlook, Access and Excel
- Ability to network in the business community at a fast pace to achieve results

Professional Experience

Project Manager

January 2000 to January 2004

AOH Services, Inc. - Lake Worth, FL

Responsible for managing corporate accounts. Developing marketing plans to expand business interest. Managing workforce on projects.

Education

Bachelor of Arts: Marketing 1986

Florida Atlantic University- Boca Raton, FL

Community Involvement

Mentoring program, Men of Tomorrow- working with high school youth, preparing them for college

Affiliations

Alpha Phi Alpha Fraternity

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE FARMWORKER PROGRAM ADVISORY BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, is served by a number of advisory boards, committees, commissions, task forces, and authorities which have been established by the Board of County Commissioners from time to time; and

WHEREAS, the Florida Department of Education requires all Farmworker Program grant recipients to establish a local advisory board comprised of students, farmworker representatives, representatives from business, education, and community agencies; and

WHEREAS, the Board of County Commissioners is a Farmworker Grant Program recipient; and

WHEREAS, the active counsel of those interested in the welfare of farmworkers is important to the effective management and productivity of the Farmworker Program; and

WHEREAS, an advisory board is expected to offer recommendations for program improvement and will provide information relevant to policies which impact the Farmworker Jobs and Education Program (FJEP) students, program and employment opportunities within the community; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1: Creation

The Farmworker Program Advisory Board (Advisory Board) is hereby created to serve in an advisory capacity to the Board of County Commissioners.

Section 2: Purpose

The Advisory Board's purpose is to strengthen the FJEP and to advise, assist, support and advocate on matters that will strengthen employment opportunities for clients served by the program.

Section 3: Responsibilities

The Advisory Board shall have the following responsibilities:

- A. Help recruit students into the program;
- B. Assist in placing students at employment sites;
- C. Assist by offering job mentoring and shadowing opportunities for students;
- D. Facilitate cooperation and communication between the FJEP and the community;
- E. Offer recommendations for program improvement;
- F. Study number of workers needed by target occupation in the community and advise the FJEP staff on economic development opportunities in the community;
- G. Assist the program in setting priorities and participate in ongoing planning activities;
- H. Provide third-party endorsements, introductions, and attend community meetings when appropriate; and
- I. Support and advocate for the FJEP by helping raise the profile and visibility.

Section 4: Membership

The Advisory Board shall be comprised of nine (9) members appointed by the Board of County Commissioners. Members shall be concerned citizens who understand the problems encountered by farmworkers and are willing to be advocates for farmworkers. Members shall represent a cross-section of community leaders, stakeholders and clients served by the program. Members shall have knowledge of the career tasks and competency requirements for specific occupations. At least one (1) member shall represent the regional workforce agency and one (1) member shall be a current or former enrollee/client served by the program.

Section 5: Nominations

Program staff and the Advisory Board may provide recommendations for nominations to the Board of County Commissioners. Members of the Board of County Commissioners shall also be advised of open seats and be provided an opportunity to submit nominations in accordance with the procedures described in Countywide PPM #CW-O-023.

Section 6: Terms of Office

Terms of office for Advisory Board members shall be two (2) years commencing on October 1 and ending on September 30th. The initial appointments to the Advisory Board may be made at any time during the year, and will be effective on the date of appointment. Term ending dates for initial appointments that do not occur on October 1st shall be September 30th of the year which provides the closest calculation to a two (2) year term.

Section 7: Number of Terms Served

There shall be a limit of two (2) consecutive two (2) year terms.

Section 8: Vacancies

Vacancies occurring during a term shall be filled for the unexpired term.

Section 9: Removal without Cause

Advisory Board members serve at the pleasure of the Board of County Commissioners and may be removed without cause upon majority vote by the Board of County Commissioners.

Section 10: Removal for Lack of Attendance

Advisory Board members shall be automatically removed for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as failure to attend a meeting. Members removed pursuant to this section shall not continue to serve on the board and such removal shall create a vacancy.

Section 11: Qualification as a Candidate

Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.

Section 12: Eligibility to Serve

County employees, other than Commissioners Aides, are not eligible to serve on the Advisory Board unless the County employee is an elected official within Palm Beach County and is nominated for inclusion on the board by an entity other than the Board of County Commissioners. Employees of other units of local government may not represent their respective governments on boards, unless otherwise provided by statute or other rule of law. Former Board of County Commissioners members may not be appointed to the Advisory Board for at least two (2) years following their last day in office as a County Commissioner.

Section 13: Residency Requirement

All Advisory Board members must be residents of Palm Beach County at the time of appointment and while serving on the board.

Section 14: Officers

The Advisory Board shall have a Chair, Vice-Chair and Recording Secretary who are elected by the membership for one (1) year terms. Elections shall be held at the first meeting of the membership year (October 1 – September 30) and shall require a simple majority of appointed members for selection. Duties of officers shall be those commonly ascribed to these offices, however, the Recording Secretary shall delegate preparation of meeting minutes and meeting notification functions to program staff and serve in an oversight capacity.

Section 15: Sunshine Law and State Code of Ethics

The Advisory Board must comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all board meetings shall be provided. All meetings of the board shall be open to the public at all times and minutes shall be taken at each meeting.

Section 16: Palm Beach County Code of Ethics

Advisory Board members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

Section 17: State Financial Disclosure

Appointees to boards that are required to submit a Statement of Financial Interests with the State of Florida Commission on Ethics will be notified that failure to submit a Statement of Financial Interests within 30 days of appointment shall result in invalidation of the appointment.

Section 18: Travel Expenses, Reimbursement and Approval Authority

Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Approval authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009.

Section 19: Annual Narrative Report

The Advisory Board shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060.

Section 20: Conduct of Meetings

A quorum must be present for the conduct of all Advisory Board meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

Section 21: Frequency of Meetings and Notice

The Advisory Board shall meet at least four (4) times a year. Written notice of upcoming meetings shall be sent to Advisory Board members at least ten (10) days prior to the meeting.

Section 22: Conflict with Federal or State Law or County Charter

Any statutory or Charter provisions in conflict with this Resolution shall prevail.

Section 23: Effective Date

The provisions of this Resolution shall be effective April 1, 2014.

The foregoing resolution was offered by Commissioner Abrams, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

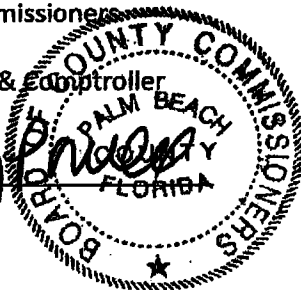
Commissioner Priscilla A. Taylor, Mayor	-	<u>Aye</u>
Commissioner Paulette Burdick, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Steven L. Abrams	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Chair thereupon declared the Resolution duly passed and adopted this 1st day of April, 2014.

Palm Beach County, Florida by its
Board of County Commissioners

Sharon R. Bock, Clerk & Comptroller

BY: [Signature]
Deputy Clerk



Approved as to Form and
Legal Sufficiency

By: [Signature]
Chief Assistant County Attorney



**Palm Beach County
Farmworker Career Development Program
Advisory Board**

Committee Names, Sectors and Terms of Appointment

Seat	NAME	SECTOR	App. Date	Exp. Date
1	Connie Harriage	Student Rep. Prog. Participant	10/07/2014	09/30/2016
2	Annie L. Monroe	Non for Profit – Farmworker Rep. Farmworker Coordinating Council	10/07/2014	09/30/2016
3	Mae D. Campbell	Private Sector – Farmworker Rep. East Coats Migrant Head Start	10/07/2014	09/30/2016
4	Beatriz Solis	Education – School District Title I Migrant Prog.	10/07/2014	09/30/2016
5	Diane L. Walker	Public Sector Pahokee	10/07/2014	09/30/2016
6	Mary Ross Wilkerson	Public Sector – Belle Glade	10/07/2014	09/30/2016
7	Vacant	Regional Workforce Board – West Career Center		
8	Lazara G. Gutierrez	Private Sector/Employer Okeelanta Corporation	10/07/2014	09/30/2016
9	Berkley Finley	Education- Palm Beach State College	10/07/2014	09/30/2016

Revised: 7/31/14 by M. Acosta