PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

3A.2

AGENDA ITEM SUMMARY

MEETING DATI	E: October 21, 2014	[X] Consent	[] Regular		
		[] Ordinance	[] Public Hearing		
Department:	Equal Opportunity		·		
Submitted By:	Equal Opportunity				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify: The signature of the Mayor on the Amendment of Solicitation/Modification of Contract (EECCN120020) No. 0004 [**R-2012-0659]** with the U. S. Equal Employment Opportunity Commission (EEOC) allowing the Office of Equal Opportunity to receive increased revenue in the amount of \$500.00 as payment for increasing the number of intake services by 10 from 10 to 20.

Summary: Execution of this contract is required so that OEO can receive payment for processing and resolving complaints of employment discrimination pursuant to the Worksharing Agreement with the EEOC. Modification No. 0004 is for FY 2013 - 2014 and is in the amount of \$1,000.00 for Intake Services. EEOC Charge Resolution Contracts for all Fair Employment Practices Agencies nationwide provide payment at a rate of \$50 per intake. OEO's contract is for a total of 20 intakes. FY 2014 Extension of Worksharing Agreement was signed by the County Administrator on September 26, 2013. On November 26, 1996, the Board of County Commissioners approved staff's recommendation that future Worksharing Agreements be executed by the County Administrator, or his designee, because of the recurring time constraints involved in this process. The Worksharing Agreement is a prerequisite to the receipt of a Charge Resolution Contract. The Amendment of Solicitation/Modification of Contract to receive the revenue needed to be signed by the Mayor. The Mayor signed the Amendment on September 25, 2014 for OEO to receive the revenue, but the full Board needs to ratify the Mayor's signature. Countywide (DO)

Background and Policy Issues: On August 15, 1995, the BCC enacted an ordinance prohibiting discrimination in employment, granting OEO investigative and enforcement authority, and authorizing OEO to become a referral agency for the federal government. In each subsequent fiscal year, the BCC has approved Charge Resolution Contracts between the OEO and EEOC.

Execution of this contract is necessary in order for OEO to receive the payment for increased intakes that are completed under federal employment discrimination statutes and Palm Beach County's Equal Employment Ordinance.

Modification No. 0004 is retroactive to October 1, 2013. EEOC distributed the modification contract FY 2013 - 2014 to OEO via letter dated September 16, 2014. (The contract was received by OEO on September 23, 2014). Expedited approval is needed to meet contract award deadlines as established by EEOC.

Attachments:

- 1. EEOC Transmittal Letter
- 2. Amendment of Solicitation/Modification of Contract (EECCN120020), No. 0004 (2)
- 3. FY 2014 Extension of Worksharing Agreement

Dans Och.	70 AL 2011
Recommended by:	1000 with
Department Director	Date
Approved by: //a///	
Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of	Fiscal Im	pact:						
Fiscal Years Capital Expenditures Operating Costs External Revenues Program Income (County In-Kind Match (County)	2014 - - - - - - - - - - - - - - - - - - -	2015	2016	2017	2018	- -		
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0	-		
# ADDITIONAL FTE POSITIONS (Cumulative)0_	0_	-	_0	_0	_0		
Is Item Included in Currer Budget Account No.: F		l Depari	tment_4	No 400_ Un		_Object_48	301	
B. Recommended Source	s of Fund	ds/Sumi	mary of	Fiscal	Impact:			
No Ad Valorem dollars are United States Equal Employ	∍ involved yment Opr	in this portunity	item, th	nese fun ission.	ids are to	o be paid t	o the Count	ty by the
C. Departmental Fiscal R	eview:							
	į	III. REV	IEW C	<u>OMMEN</u>	TS:			
A. OFMB Fiscal and/or Co	ontract De	ev. and (Contr	ر act Adr	ents: Jac ministrat 3. 10 had		10/14)	14
Assistant County Atto	•							
Department Director								

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.



U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION Washington, D.C. 20507

Office of the Chief Financial Officer

SEP 1 6 2014

Palm Beach County Office of Equal Opportunity Attn: FEPA Director 215 North Olive Avenue, Suite 126 West Palm Beach, FL 33401

Subject: Contract No. EECCN120020, Modification No. 0004

Dear FEPA Director:

Enclosed is a properly executed copy of Modification No. 0004 under the subject contract. It is being forwarded for your information, appropriate action, and file.

Should you have any questions regarding this modification, please do not hesitate to contact me on (202) 663-4218.

Sincerely

Anthony R. Price, Contracting Officer Acquisition Services Division

Enclosure(s)

			1. CONTRACT ID CODE		PAGE OF PAGES			
AMENDMENT OF SOLICITATION/M	ODIFICATION OF CONTRACT		i. commo i p cone		1 2			
2. AMENDMENT/MODIFICATION NO. 3. EFFECTIVE DATE			QUISITION/PURCHASE REQ. NO.	5. PR	OJECT NO. (If applicable)			
0004	09/12/2014	2114FPSLP0070/0001						
6, ISSUED BY	CODE CFASD	7, AC	OMINISTERED BY (If other than Item 6)	CODE	FPMIA			
Equal Employment Opports 131 M Street N.E. 4th Floor Washington DC 20507	unity Comm.	2 S Sui	Equal Employment Opportunity Comm. 2 South Biscayne Boulevard Suite 2700 Miami FL 33131					
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(x) 9/	A. AMENDMENT OF SOLICITATION NO.					
Dark Dragott								
PALM BEACH COUNTY BOARD OF COUNTY COMMISSI	ONERG	95	3. DATED (SEE ITEM 11)		——————————————————————————————————————			
WEST PALM BEACH FL 33401	0171110							
	•	10	A MODIFICATION OF CONTRACT/ORDER	· NO				
		×E	A. MODIFICATION OF CONTRACT/ORDER ECCN 120020	. NO.				
	٠,	10	B, DATED (SEE ITEM 13)	······				
CODE '000239	FACILITY CODE		05/21/2012					
	11. THIS ITEM ONLY APPLIE	S TO AMEND	MENTS OF SOLICITATIONS					
	014SLP00014PS0FPSLP0SI ES TO MODIFICATION OF CONTRACTS/C	ORDERS, IT M	PMIA0-251010 ODIFIES THE CONTRACT/ORDER NO. AS D		ED IN ITEM 14.			
CHECK ONE A. THIS CHANGE ORDER IS IS ORDER NO. IN ITEM 10A.	SSUED PURSUANT TO: (Specify authority) THE CHAN	GES SET FORTH IN ITEM 14 ARE MADE IN	THE CON	NTRACT			
X	ONTRACT/ORDER IS MODIFIED TO REF FORTH IN ITEM 14, PURSUANT TO TH EEMENT IS ENTERED INTO PURSUAN		oministrative changes (such as change of FAR 43,103(b).	s in payin	g office,			
D. OTHER (Specify type of mod	lfication and authority							
· · · · · · · · · · · · · · · · · · ·	s not. is required to sign this docum		copies to the Issuit		Names and the second of the se			
14. DESCRIPTION OF AMENDMENT/MODIFIC THE PURPOSE OF THIS MODI TO 20 FOR FY 2014 AND IN \$1,000.00 UNDER CONTRACT	FICATION IS TO INCREA CREASE THE TOTAL AMOU	SE THE NT FOR	NUMBER OF INTAKE SERVIC CLIN 0014 BY \$500.00 FI	CES B				
EFFECTIVE AS OF THE DATE FOLLOWS:	OF THIS MODIFICATION	, CONTR	ACT NO. EECCN120020 IS	REVIS	SED AS			
Payment:	Ap	prove	l as to terms and	cond	litions			
Equal Employment Opportu	nity Comm.	Limo						
PO Box 8790 · Reston VA 20195-8790	<u>""</u> Pa	mela (Guerrier, Dir., OF	EO An	provedas to fo			
Period of Performance: 1	0/01/2013 to 09/30/20	14			id Levil Strick			
Except as provided herein, all terms and condition	ons of the document referenced in Item 9A	or 10A, as her	etofore changed, remains unchanged and in t	full force a	ind effect David Ottey			
15A. NAME AND TITLE OF SIGNER (Type or pi		16A.	NAME AND TITLE OF CONTRACTING OFF	ICER (Typ	oe or prinAsst. Co. At			
Priscilla A. Taylor	. Mayor. BCC	Ant	hony Prica	•				
15B, CONTRACTOR/OFFEROR	15C, DATE SIGN		INITED STATES OF AMERICA		16C. DATE SIGNED			
Paul d. F	9/25/1		A		Q/16/60			

(Signature of person authorized to sign)
NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

 CONTINUATION SHEET
 REFERENCE NO. OF DOCUMENT BEING CONTINUED
 PAGE 0F

 EECCN120020/0004
 2
 2

NAME OF OFFEROR OR CONTRACTOR PALM BEACH COUNTY

ITEM NO.	SUPPLIES/SERVICES	QUANTITY		1	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	Change Item 0014 to read as follows (amount shown				
	is the obligated amount):				
		1.0	JA	50.00	500.0
014	OPTION YEAR 2 - Title VII, ADEA, ADA, AND GINA INTAKE SERVICES: Provide Intake Services for	10	UA	30.00	500.0
	charges, with affidavits, filed during the period				
	October 1, 2013 to September 30, 2014, at a price				
	of \$50 per charge.				
	UPWARD MODIFICATION TO CONTRACT.				
	Obligated Amount: \$500.00				
	Obligaced impanie, 400000				
	Delivery Location Code: MIA00				
	Miami District Office	ŀ			
	One Biscayne Tower Suite 2700				
	Miami FL 33131 USA				
	Delivery Location Code: FPSLP				
	Field Programs - State and Local				
	131 M Street N.E.				
	Washington DC 20507 Quantity: 20				
	Quantity, 20				
	AS A RESULT OF THIS MODIFICATION, THE TOTAL				
	OBLIGATION FOR CONTRACT NO. EECCN120020 IS				
	INCREASED BY \$500.00 FROM \$272,850.00 TO				
	\$273,350.00.				
	EXCEPT AS STATED ABOVE, ALL OTHER TERMS AND	İ			
	CONDITIONS REMAIN UNCHANGED.				
				,	
					•
N 7540-01-15		<u> </u>	<u> </u>	<u> </u>	OPTIONAL FORM 335 (4-86)

OPTIONAL FORM 335 (4-86) Sponsored by GSA FAR (48 CFR) 53.110

PALM BEACH COUNTY BOARD OF COUNTY WEST PALM BEACH CODE 000239 The above numbered solicita Offers must acknowledge rec Items 8 and 15, and returning separate letter or telegram w THE PLACE DESIGNATED I virtue of this amendment you reference to the solicitation a 12, ACCOUNTING AND APPR 4501001414BD2014 13, THIS ITE CHECK ONE A. THIS CHANG ORDER NO. B. THE ABOVE appropriation X C. THIS SUPPI D. OTHER (Spe E. IMPORTANT: Contractor 14. DESCRIPTION OF AMEND THE PURPOSE OF T TO 20 FOR FY 201 \$1,000.00 UNDER	t Opportur E. 0507 CONTRACTOR MAC TY COMMISSIO FL 33401 ation is amended as excipt of this amended as excipt of the samend and the samen	FACILITY CODE 11. THIS ITEM ONLY APP s set forth in Item 14. The hour and date speci copies of the amendment; (b) By ference to the solicitation and amendr TOF OFFERS PRIOR TO THE HOU an offer already submitted, such chan and is received prior to the opening (if required)	PLIES TO AMEN date specified for sified in the solici or acknowledging ment numbers. UR AND DATE singe may be made	itation or as amended, by one of the following m receipt of this amendment on each copy of the FAILURE OF YOUR ACKNOWLEDGEMENT T SPECIFIED MAY RESULT IN REJECTION OF de by telegram or letter, provided each telegram	tended,
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15B. CONTRACTOR/OFFEROR	terms and condition GNER (Type or prin Taylor,	Mayor, BCC	NONET 401	B. UNITED STATES OF AMERICA	16C, DATE SIGNED
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NSN 7540-01-152-8070 Previous edition unusable STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

CONTIN	JATION SHEET REFERENCE NO. OF DOCUMENT BEING CONTINUED EECCN120020/0004				PAGE OF
	EROR OR CONTRACTOR ACH COUNTY	•			
ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	1	AMOUNT (F)
	Change Item 0014 to read as follows (amount shown is the obligated amount):				
0014	OPTION YEAR 2 - Title VII, ADEA, ADA, AND GINA INTAKE SERVICES: Provide Intake Services for charges, with affidavits, filed during the period October 1, 2013 to September 30, 2014, at a price of \$50 per charge.	10	JA	. 50.00	500.00
	UPWARD MODIFICATION TO CONTRACT. Obligated Amount: \$500.00				•
	Delivery Location Code: MTA00 Miami District Office One Biscayne Tower Suite 2700 Miami FL 33131 USA				• •
	Delivery Location Code: FPSLP Field Programs - State and Local 131 M Street N.E. Washington DC 20507 Quantity: 20				
	AS A RESULT OF THIS MODIFICATION, THE TOTAL OBLIGATION FOR CONTRACT NO. EECCN120020 IS INCREASED BY \$500.00 FROM \$272,850.00 TO \$273,350.00.				
	EXCEPT AS STATED ABOVE, ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.				
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NSN 7540-01-152-8067

OPTIONAL FORM 336 (4-86) Sponsored by GSA FAR (48 CFR) 53.110

FY 2014 EXTENSION OF WORKSHARING AGREEMENT

Inasmuch as there have been no substantive changes in the processes, procedures, statutes, policies or regulations that would adversely affect or substantially alter the work sharing arrangement between the Miami District Office and the Palm Beach County Office of Equal Opportunity, or that would affect the processing of charges filed under the pertinent Federal, state or local statutes, the parties agree to extend the current work sharing agreement that was executed on September 26, 2013 through the FY 2014 Charge Resolution Contract Option Period.

The agencies agree to work together in furtherance of the provisions of EEOC's 2012-2016 Strategic Plan and the 2013 FEPA Engagement Plan, when assessing the allocation of charges under this agreement and to cooperate in compliance and enforcement efforts as well as training, outreach and technical assistance efforts encompassed by the Plans. By executing this extension, the parties agree to abide by the confidentiality provisions of GINA as well as the other statutes cited in the agreement. This agreement, as well as the attendant Worksharing Agreement may be reopened and amended by mutual consent of the parties.

Robert Weisman, County Administrator Palm Beach County