

- Recommended By: [Signature] 11/29/14
Department Director Date
- Approved By: [Signature] 11/4/14
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	200,000				
External Revenue	(200,000)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)					
---	--	--	--	--	--

Is Item Included In Current Budget: Yes _____ No X

Budget Account No.:

Fund 0001 Dept. 148 Unit 1351 Obj. 3401 Program Code Var. Program Period: GY14

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is Florida Department of Children and Families.

C. Departmental Fiscal Review:

TM
Taruna Malhotra, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 10/31/2014
OFMB AK 10/30/14 AK 10/31/14
[Signature] 11/3/14
Contract Development and Control
11-3-14 [Signature]

B. Legal Sufficiency:

[Signature] 11/3/14
Chief Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

BGEX - 148 - 100814*69
BGRV - 148 - 100814*13

FUND (0001) - GENERAL

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 10/08/14	REMAINING BALANCE
REVENUE								
148 1351 3469	State Grant Other Human Services	0	0	200,000		200,000		
	Total Revenue	1,122,421,771	1,122,421,771	200,000	0	1,122,621,771		
EXPENDITURE								
148 1351 3401	Other Contractual Services	0	0	200,000		200,000	0	200,000
	Total Expenditures	1,122,421,771	1,122,421,771	200,000	0	1,122,621,771		

Signatures

Date

By Board of County Commissioners
At Meeting of November 18, 2014

COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION Channell Wilkins

Administration/Budget Department Approval

OFMB Department - Posted



Deputy Clerk to the
Board of County Commissioners

MEMORANDUM



Department of Community Services
Division of Human
and Veteran Services
810 Datura Street, Suite 350
West Palm Beach, FL 33401-5211
(561) 355-4775
FAX: (561) 355-4801
www.pbcgov.com

Palm Beach County Board of County Commissioners

Priscilla A. Taylor, Mayor
Paulette Burdick, Vice Mayor

Hal R. Valeche
Shelley Vana
Steven L. Abrams
Mary Lou Berger
Jess R. Santamaria

County Administrator
Robert Weisman

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TO: Priscilla A. Taylor, Mayor
Board of County Commissioners
[Signature]
THRU: Robert Weisman, County Administrator
Board of County Commissioners
THRU: Jon Van Arnam, Assistant County Administrator
Board of County Commissioners
FROM: Channell Wilkins, Director
Community Services Department *[Signature]*
DATE: September 18, 2014
RE: Request for Emergency Authorization
2014 Homeless Challenge Grant Application

Pursuant to Section 309 of the Administrative Code, your signature is needed on the 2014 Department of Children and Families (DCF) Challenge Grant Application. This application for \$200,000 will be utilized for Rapid Re-Housing and Homeless Prevention services. No County match is required for this grant.

The Palm Beach County Division of Human Services is applying for funds as the Lead Entity for the Homeless Continuum of Care pursuant to 420.624 (6), F.S. DCF will allocate funds based on application scores up to a maximum of \$200,000. Upon receipt of grant award, the County will contract with service providers as follows:

Maximum Funding Level Allocation

\$200,000*	Sub-Contractor	Type of Service	# to be Served
\$80,000	Adopt-A-Family of the Palm Beaches	Rapid Re-Housing (Families)	15
\$120,000	Vita Nova, Inc	Homeless Prevention	50

*Should the funding level be below the maximum, the contract amounts would be reduced to amounts agreed in advance between the providers and the County.

The application was received on August 28, 2014 with instructions to return it by September 26, 2014. The emergency signature process is being utilized because there is not sufficient time to submit the application through the regular agenda process. Staff will submit this item at the Board's next available BCC meeting date.

If additional information is needed, please contact Maria Watson at 561-355-4779.

Approved by:

[Signature]
Director, Financial & Support Svcs.

[Signature]
OFMB

[Signature]
Assistant County Administrator

[Signature]
Chief Assistant County Attorney

Attachments: 2014 Challenge Grant Application

2014 Challenge Grants Grant Application

Grant Application #

Offered by the
Florida Department of Children and Families
Office on Homelessness



All applications must be received by the

Office on Homelessness at:

1317 Winewood Boulevard
Building 3, Room 201
Tallahassee, FL 32399-0700

Before 3:30 p.m. on September 26, 2014

Challenge Grant, Grant Application

2014 Challenge Grant
Table of Content

	Page #
Cover Letter-----	1
Checklist – Exhibit 2-----	2
Certification of Consistency with CoC Plan -----	3
CoC Plan-----	4-8
Narrative-----	9-11
Budget – Exhibit 3- Level 1-----	12
Budget – Exhibit 3- Level 2-----	13
Expenditure Schedule- Exhibit 4 Level 1-----	14
Expenditure Schedule- Exhibit 4 Level 2-----	15
Quality of Service: Certification- Exhibit 5-----	16-20
Chart #3A-1.1 -----	21
Chart #3A-3.2 -----	22
Chart #3A-4.3 -----	23
Chart #3A-3.3 -----	24
Chart #3A-2.2 -----	25
Chart #2C-1-----	26
Certification of Unexecuted HUD CoC Grant Agreements- Exhibit 6-----	27
Leverage Funding- Exhibit 7-----	28-30
Additional information re. Leveraged Funding listing SSVF funds-----	31-33
Private Funding Letters-----	34-37
Certification of Estimated Need Per Catchment Area Population- Exhibit 8-----	38
HUD Point in Time Summary/ Narrative-----	39-48
Certification Regarding Lobbying- Exhibit 10-----	49



September 24, 2014

Ms. Jennifer Baker
Office on Homelessness
1317 Winewood Blvd. Bldg 3 Rm.201
Tallahassee, FL 32399-0700

**Department of Community Services
Division of Human
and Veteran Services**

810 Datura Street, Suite 350
West Palm Beach, FL 33401-5211
(561) 355-4775
FAX: (561) 355-4801
www.pbcgov.com



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Board of County
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Jess R. Santamaria

County Administrator

Robert Weisman

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Re. 2014 Homeless Challenge Grant Application

Dear Mrs. Baker:

Enclosed please find the Palm Beach County 2014 Department of Children and Families Challenge Grant Application. The Palm Beach County Division of Human Services is applying for funds as the Lead Entity for the Homeless Continuum of Care pursuant to 420.624 (6), F.S. This application for a maximum amount of \$200,000 will be utilized for Rapid Re-Housing and Homeless Prevention services. As the Lead Entity, The Division of human Services submits this grant application on behalf of the applicant agencies.

The amount requested based on a grant award levels is as follows:

Level 1 Award \$200,000	Level 2 Award \$160,000	Applicant Agency	Type of Service	Level 1 # to be Served	Level 2 # to be Served
\$80,000	\$80,000	Adopt-A-Family of the Palm Beaches	Rapid Re- Housing (Families)	15	15
\$120,00	\$80,000	Vita Nova, Inc	Homeless Prevention	50	50

The point of contact for the grant is as follows:

Georgiana Devine
Homeless Program and Contract Manager
Palm Beach County Division of Human Services
810 Datura Street
West Palm Beach, Florida 33401
Telephone: 561-355-4778
E-mail: gdevine@pbcgov.org

Thank you for your consideration of our grant.

Sincerely,

Claudia Tuck, LCSW
Division Director

EXHIBIT 2

Completeness Checklist

<u>Page # in Application</u>	<u>Completeness Items</u>
x	<ul style="list-style-type: none"> One (1) Original signed application
x	<ul style="list-style-type: none"> Three (3) copies of the application - in addition to the original
4-8	<ul style="list-style-type: none"> 2014 CoC Plan ** If CoC plan is too large to include in application you MUST send portion of plan that details activity to be funded and CoC certification.
x yes	<ul style="list-style-type: none"> States the use of Challenge \$/agency to perform use/ Signed [Yes/No]
3	<ul style="list-style-type: none"> CoC support certification
16-20 yes	<ul style="list-style-type: none"> EXHIBIT 5 - Completely filled out <ul style="list-style-type: none"> Signed [Yes/No]
<u>Documentation Required</u>	
21	<ul style="list-style-type: none"> 2013 HUD CoC Application, Chart 3A-1.1
22	<ul style="list-style-type: none"> 2013 HUD CoC Application, Chart 3A-3.2
23	<ul style="list-style-type: none"> 2013 HUD CoC Application, Chart 3A-4.3
24	<ul style="list-style-type: none"> 2013 HUD CoC Application, Chart 3A-3.3
25	<ul style="list-style-type: none"> 2013 HUD CoC Application, Chart 3A-2.2
26	<ul style="list-style-type: none"> 2013 HUD CoC Application, Chart 2C-1 or ALICE documentation
27	<ul style="list-style-type: none"> Challenge Grant EXHIBIT 6
28-30 yes	<ul style="list-style-type: none"> EXHIBIT 7, Leveraged Funding Form and Certification <ul style="list-style-type: none"> Signed [Yes/No]
12-13	<ul style="list-style-type: none"> EXHIBIT 3, Budget and Match Form
14-15	<ul style="list-style-type: none"> EXHIBIT 4, Expenditure Schedule
49	<ul style="list-style-type: none"> EXHIBIT 10, Certification Regarding Lobbying



Department of Community Services
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September 18, 2014

Mrs. Jennifer Baker
Office on Homelessness
1317 Winewood Blvd. Bldg. 3 Rm. 201
Tallahassee, FL 32399-0700

Re. Certification of Consistency with CoC Plan

Dear Mrs. Baker:

This letter certifies the applicant agencies proposed services are consistent with the Continuum of Care Plan. The Continuum of Care Ten Year Plan to End Homelessness is enclosed for your reference with the specific sections addressed in the agencies' proposal highlighted.

Both agencies are proposing to serve underserved populations:

- Vita Nova: Youth aging out of Foster Care (page 43 of the CoC plan). The CoC's Goal 5 action plan support Vita Nova's proposal (page 72 of the CoC plan section A).
- Adopt A Family: Families with children (page 48 of the CoC plan). The CoC's Goal 6 action plan support Adopt A Family's proposal (page 77 of the CoC plan section A).

Funding received from the Office of Homelessness through the 2014 Challenge Grant will support these services as outlined in the application and reflected in the Continuum of Care Plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Claudia Tuck".

Claudia Tuck, LCSW

Division Director



Ten-Year Plan To End Homelessness in Palm Beach County, Florida



Adopted by the Palm Beach County Board of County Commissioners on September 23, 2008
Adopted by the Palm Beach County Homeless Advisory Board on July 16, 2008

<http://www.pbcgov.com/communityservices/programs/humanservices/pdf/ten-year-plan.pdf>

benefit more definitively from programs geared specifically toward their peer group, where supportive services are age-appropriate and crafted in a way that is sensitive to the maturity level of these individuals.

YOUTH AGING OUT OF FOSTER CARE

According to the U.S. Census Bureau, approximately 24,000 of the 500,000 children in the child welfare system reach the age of 18 each year. This sub-population is historically at higher risk of becoming homeless than their peers non-foster child peers. In fact, three in ten homeless adults report a history in the foster care system.³¹ A study conducted by the National Association of Social Workers reported that one in five youth arriving at homeless shelters throughout the U.S. come directly from being discharged from the foster care system, and that one in four had been in foster care within the previous year.³²

These young adults, many of which have experienced the emotional trauma of being "passed around" the foster care system in addition to having experienced the incident or situation that originally led them to be removed from their family, often demonstrate significant emotional disorders. In contrast to the 50 percent of young adults ages 18-24 in the general population who live at home with their parents, these young adults are left to begin their adult lives with no financial foundation, no support system, nor a place to live. The provision of housing and supportive services to assist this sub-population in their transition into adulthood, specifically from the ages of 18-24, is vital in preventing their becoming part of the homeless population.

SENIORS

Like the general homeless population, the primary reasons for homelessness among the elderly are a lack of affordable housing and an increase in poverty. Many housing assistance programs have shifted their focus to target this sub-population in recent years, however, waiting lists for affordable housing units reserved for elderly residents remain considerable. Though many homeless seniors are eligible for Supplemental Security Income (SSI), the maximum monthly SSI benefit in the State of Florida is \$637, substantially below the poverty line. If one considers that housing costs should utilize less than 30 percent of one's monthly income, then many low-income seniors in Palm Beach County can theoretically afford a living space that is no more than \$200 per month. Unfortunately, in contrast to much of the homeless population, income growth is not an option for most elderly individuals, as they have surpassed the age where they are able to work, their health status may not enable them to work, and they are unlikely to become married or enter into a dual income household. A rise out of poverty is not the answer, but increasing housing options can have a significant impact.

In addition to the inability for low-income seniors or homeless seniors to access affordable housing, this sub-population faces challenges related to transportation, communication in the digital age, and access to affordable healthcare. Many seniors,

³¹ Roman, Nan P. and Phyllis Wolfe. "Web of Failure: The Relationship Between Foster Care and Homelessness." National Alliance to End Homelessness. April 1995.

³² Bass, Deborah. Helping Vulnerable Youths: Runaway and Homeless Adolescents in the United States. Washington, D.C.: NASW Press, 1992.

woman who is also pregnant, or is not a legal resident. Collaboration efforts in order to provide cross-over services for homeless individuals and families between the multiple service providers in the Continuum of Care network are made whenever possible. The current system, however, does not always allow this to happen with ease. Case management becomes difficult when multiple agencies are assisting an individual without a single point of contact.

For the homeless individual, a co-occurring needs status is particularly difficult. Managing multiple appointments, accessing transportation between facilities, and making decisions when advice or information given by multiple providers is conflicting can exponentially increase one's anxiety over an already stressful situation. An umbrella system of service management for those with co-occurring or dual needs is needed in order to streamline the use of valuable resources, eliminate duplication of services and ensure that the various needs related to each of an individual's multiple issues is being optimally met.

THE IMPACT OF FAMILY HOMELESSNESS ON CHILDREN

One of the fastest growing segments of the homeless population is families with children. In 1995, there were 98,452 homeless families in America.⁴³ It is estimated that 1.35 million children in the U.S. are homeless, 42 percent of which are under the age of six.⁴⁴ In Palm Beach County, the School District estimates that it serves approximately 1,400 homeless children, a figure that includes children in foster care awaiting placement.

Households consisting of single mothers in their twenties are most common among homeless families.⁴⁵ In Palm Beach County, 48 percent of the 12.2 percent of families who live below the poverty level consist of single mothers with children under the age of five.⁴⁶ Women who have experienced domestic violence also make up a high proportion of homeless women with children. Approximately 63 percent of homeless women report having experienced domestic violence, and 40 percent report having been sexually abused, many for whom fleeing an abusive relationship is the reason for their entrance into the emergency shelter system. A national survey conducted in 2001 by the National Coalition Against Domestic Violence reported that half of all homeless women with children were escaping domestic violence.⁴⁷ The increase in homelessness among families can also be attributed to the rise in both divorce rates and neighborhood violence.

The experience of homelessness, for any period of time, can be devastating to a family, particularly to children. It may affect both the physical and mental health of family members, interrupt the education and affect the cognitive development of children, and sometime breaks up family units. Historically, parents in homeless families show higher rates of depression and attempts of suicide, which directly affects the emotional stability

⁴³ National Alliance to End Homelessness. "Homelessness Counts." 2007.

⁴⁴ The National Center on Family Homelessness. "The Characteristics and Needs of Families Experiencing Homelessness." April 2008.

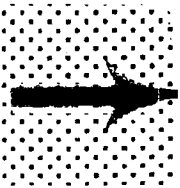
⁴⁵ Rog, Debra J., and John C. Buckner. "Homeless Families and Children." February 12, 2007.

⁴⁶ Children's Services Council of Palm Beach County. "State of the Child: Economic Indicators Report" 2008.

⁴⁷ Zorza, Joan. "Woman Battering: A Major Cause of Homelessness." *Clearinghouse Review*. Volume 25, Number 4, 1991.

GOAL 5: Prevent Individuals and Families from Becoming Homeless

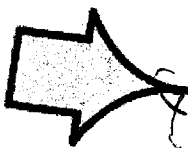
Strategic investment in prevention initiatives can effectively prevent homelessness for groups of people at risk of losing their housing. Preventative measures should offer permanent solutions, with a special emphasis on increasing clients' income, creating more affordable/accessible housing options and improving clients' access to mainstream resources.



	Actions	Time Frame	Proposed Partners	Annual Cost	Funding Status
A	Develop additional housing programs, when needed, for youth aging out of foster care and implement a transitional process.	Yrs 2-10	Children's Service Providers, Commission on Affordable Housing, DCF, Faith Based Community, Housing Authorities, Private Foundations and Donors, United Way, Funding Agencies	\$	Partially available, but cannot be achieved without new funding
B	Develop and implement, when needed a housing program for homeless persons with disabilities.	Yrs 2-10	Commission on Affordable Housing, Faith Based Community, Homeless Service Providers, Housing Authorities, Private Foundations and Donors, United Way,	\$\$	Partially available, but cannot be achieved without new funding
C	Develop and implement, when needed, housing programs, for homeless seniors facing a loss of housing.	Yrs 2-10	Commission on Affordable Housing, Faith Based Community, Funding Agencies, Homeless Service Providers, Housing Authorities, United Way	\$\$\$\$	Partially available, but cannot be achieved without new funding

GOAL 6: Secure a Stable Stock of Affordable/Accessible Housing

Homeless individuals and families often present with an array of challenges and needs, for which various housing strategies and accommodations are necessary. Offering permanent housing options along with supportive services through the Housing First methodology is the ideal model for ending homelessness. It is imperative to identify, secure and/or develop a dependable stock of affordable, accessible and safe housing options that can serve our homeless population. These various strategies should include transitional, permanent supportive, rental and homeownership options.



	Actions	Time Frame	Proposed Partners	Annual Cost	Funding Status
A	Identify and secure a minimum of 400 attainable and geographically distributed rental units per year for use as permanent housing options with comprehensive supportive services, or linked supportive services.	Yrs 1-10	Business Community, Faith Based Community, Financial Institutions, Homeless Services Providers, Housing Authorities, Private Foundations and Donors, Realtors, United Way	\$\$\$\$\$	Partially funded, but need additional funding dedicated for homeless and those at risk of homelessness
B	Map current services available for those who are homeless and those who are at-risk-of homelessness. Also identify any future service needs and costs. Example: Case Management, Personal Care Assistance, Life Skills Training, Child Care, Dependent Care, etc.	Year 1	DCF, Children's Services Council, Faith Based Community, Municipalities, United Way	\$	Available
C	Advocate at the local, state, and federal levels for the preservation of and increased funding for existing housing subsidies and subsidized housing units.	Yrs 1-10	Business Community, Faith Based Community, Homeless Advisory Board, Homeless Coalition, Homeless Service Providers, Municipalities, United Way	\$	Available

NARRATIVE:

The activities to be funded under the 2014 Challenge Grant include Rapid Re-Housing and Homeless Prevention. Two local organizations will be funded to provide services as outlined below:

Agency: Adopt A Family of the Palm Beaches

Population to be served: Families with children

Adopt-A-Family of the Palm Beaches, Inc. (AAF) is proposing to expand its current rapid re-housing program through \$80,000.00 of Dept. of Children and Families (DCF) Challenge Grant Funding. This would enable approximately 15 families experiencing homelessness to be rapidly re-housed into subsidized units. The subsidy will be based on the unique presenting needs of each family and expected to not exceed \$5400.00 per family. The services rendered will include housing search and placement, habitability inspections, deposit assistance for rent and utilities, utility arrears, rental assistance, and case management services. This is an unduplicated service in that those families in need of assistance with utility deposits and arrears will be able to establish or clear their account. This is a vital service when renting units where the tenant is responsible for their utilities. Challenge Grant funds will be leveraged with the existing \$150,000.00/yr Homeless Coalition funds. These services will be provided through the Senator Philip D. Lewis Center, which was designed and opened for the purpose of meeting goal #1 in the County's Ten Year Plan to End Homelessness. It is the centralized center for completing the universal assessments for individuals and families experiencing homelessness.

Program outcomes will include 70% of families served will not return for homeless intervention services for 12 months after case closure; 70% of families will exit interim housing (hotel/motel) within 30 days of placement. The HUD mandated standards for rapid re-housing are soon to be finalized in Palm Beach County. These standards include a subsidy rate which declines over time. The case management services will focus on housing stability, budgeting, and landlord-tenant collaboration. Outcomes will also include tracking housing stability three, six, and nine (and twelve) months after case closure.

Resources include three Housing and Resource Specialists who assist with housing location, landlord mediation, advocacy, and habitability inspections. A Licensed Mental Health Counselor conducts an initial assessment and Bachelor level case managers provide ongoing assessment and case planning. Staff are provided with administrative clinical supervision by a seasoned Licensed Clinical Social Worker. The Center offers families the opportunity to receive food/clothing, reduced transit bus passes, computer usage, showers, laundry, and Palm Beach County Health Department services. The Center is open to families seven days a week.

CoC Level 1 request for funding: \$80,000

CoC Level 2 request for funding: \$80,000

Agency: Vita Nova

Population to be served: Youth Aging Out of Foster Care

Funding from DCF Challenge Grant can help provide services and activities to 50 young adults from foster care who are homeless or at-risk of homelessness in Palm Beach County. These services include funding a new position called Housing Case Manager, rental assistance, funding for deposits, and moving costs.

HOUSING CASE MANAGER: Since the implementation of the new law extending foster care (January 2014) the child welfare system has been challenged with where to place older foster youth wanting to extend foster care. The state has encouraged foster parent recruitment statewide, but the process to recruit, train and license homes is slow, and many foster parents have concerns about taking in older foster youth when they have young children of their own. Another option for these youth is to leave them in group congregate care. This option is expensive, and is the most restrictive to a young adult trying to live independently. The most utilized solution for housing has been placing these young adults in their own apartments and giving them the ability to sign their own leases. Nearly 100% of youth from foster care do not have the skill set and experience to live and maintain an apartment on their own, and quarterly in-home contact from a supportive adult is insufficient. The results after the first 10 months of implementation of this new law in Palm Beach County are in and we are witnessing placement disruption over 90% of the time for youth choosing extended foster care. The system is turning to other homeless resources in the county for support.

For young adults 18-23 from foster care and not eligible for extended foster care very few options exist. These young adults re-enter the continuum of care through various points frequently, and they are most often disconnected from any resources that exist. The homeless system of care is inundated with these young adults entering in off the streets and taking shelter beds, and services from other adults in the county. The local Homeless Resource Center can serve as a partner for our Housing Case Manager specializing in young adults from foster care to regularly staff new cases, transition those who can be supported elsewhere, and free up space for those who need it most.

Funds to provide a housing case manager to locate, and stabilize housing for this population is critical. It has become clear at this point that supportive services are not being delivered to young adults from foster care to maintain where they are living.

Although other case management services exist in the county it is clear that a housing case manager is required who understands the intricacies of foster care, trauma informed care, and resources available for this special population. Plus, the sole position of the housing case manager is to make sure a person remains housed.

Life Skills training in the home where our young people live is essential for each client to learn the skills required to maintain the home. This begins with life skills associated with understanding the lease, and includes budgeting, cooking safely, having appropriate guests, managing high risk behaviors and using public transportation. Every activity from the housing case manager is taught through the lens of maintaining housing and avoiding homelessness. By going into each home each week the housing case manager is allowed to see areas for improvement and skills that are required by the client to avoid homelessness.

This cost is approximately \$35,000 a year base salary. This will be a full time position with benefits. These benefits include health, dental, and life insurance. The Housing Case Manager will be traveling to various housing complexes to ensure our clients remain housed. This cost is estimated at .44/mile or \$2500 annually.

ADMINISTRATIVE SUPPORT: This is costs associate with office space, supervision, quality assurance reviews, utilities, IT support, and tele communications. The Housing Case Manager will require office items and a phone to perform job.

RENTAL ASSISTANCE: A housing case manager will assist young adults from foster care who are not eligible for any other funding, and homeless or at-risk of homelessness with rental assistance. Rental assistance includes funds to bring a client current, pay for rent during a shortfall due to loss of employment, or monies to process rental applications.

DEPOSITS: *First, Last & Security deposits.* A reality with most lease agreements include deposits for items that may be damaged or replaced during the time our young adult is a renter. These fees are usually non-negotiable, and are required for the next level of attaining an apartment.

With the instability in the renter market most landlords have become stringent about collecting the other deposits related to first and last rent to avoid being stuck without payments when tenants can no longer pay during the end of their lease. This has become a standard fee and paying deposits will allow landlords to know we are invested in the apartment.

UTILITY: Once an apartment is established then the need for water and electric becomes essential and this line item allows for support for initial set up or a payment to keep services active.

MOVE IN COSTS: Many times young adults from foster care enter our offices on the verge of being put out on the street. This line item will support temporary storage units for safe storage of personal items while housing is being secured. In addition, many young adults do not have the means to move their belongings or the materials to properly pack them. This line item allows for funding for luggage, boxes, packing tape, or the means to transport their belongings. Our housing case manager will be along for every step of the move in process and can help celebrate these important milestones to provide support for all of the little challenges that arise during a move.

Program outcomes will include 95% offer options to end homelessness for former foster youth within seven days from assessment (SPDAT). 75% of young adults served will prevent future episodes of homelessness 12 months after case is closed. 100% of young adults will receive life skills training on their lease, cleaning, drug use, budgeting to prevent homelessness within the first 90 days.

CoC Level 1 request for funding: \$120,000

CoC Level 2 request for funding: \$80,000

EXHIBIT 3- Level 1
Budget and Match Form

	<u>Grant Activity/Use</u>	<u>\$ Requested</u>	<u>\$ Match Amount</u>	<u>Agency Provider Name</u>	<u>Existing Service</u>	<u>New Service</u>	<u>Number of Persons Homeless To Be Served</u>
1	Security Deposits	\$20,000	\$20,000	Adopt A Family	yes	no	15
2	Utility Payments	\$3,000	\$5,000	Adopt A Family	yes	no	15
3	Rent Payments	\$57,000	\$125,000	Adopt A Family	yes	no	15
4	Housing Case Mgr	\$43,100	\$43,100	Vita Nova	no	yes	50
5	Admin. Support	\$14,200	\$14,200	Vita Nova	no	yes	
6	Rental Assistance	\$20,000	\$20,000	Vita Nova	no	yes	30
7	Security Deposits	\$38,000	\$38,000	Vita Nova	no	yes	30
8	Move in Costs	\$4,700	\$4,700	Vita Nova	no	yes	
TOTAL GRANT							<u>65</u> Total Persons To Be Served

- Instructions**
Please list your grant projects on the above chart. The maximum grant shall be \$300,000 in 2014-15.
- 1. Grant Activity / Use**
Please use the same title or description used in the narrative. Be sure to identify and list each activity to be funded, if more than one is proposed for funding.
 - 2. \$ Requested**
List the amount of Challenge Grant requested for each activity or use separately and the total amount of the Challenge Grant requested.
 - 3. \$ Match Amount**
List the amount of matching funds that will be submitted for invoicing purposes.
 - 4. Provider Name**
Identify the specific entity, person, or agency to carry out each activity or use of the Challenge Grant Funding. If the lead agency will perform the activity directly, cite the name of the lead agency. If another entity will carry out the activity under contract with the lead agency, provide the legal name of that entity.
 - 5. Existing or New Service**
Specify whether the activity or use to be funded will support an existing service or use, or whether the funded activity is a new service to fulfill an unmet need.
 - 6. Number of Homeless Persons Served**
For each activity, identify the estimated number of homeless persons to be served.

EXHIBIT 3- Level 2
Budget and Match Form

	<u>Grant Activity/Use</u>	<u>\$ Requested</u>	<u>\$ Match Amount</u>	<u>Agency Provider Name</u>	<u>Existing Service</u>	<u>New Service</u>	<u>Number of Persons Homeless To Be Served</u>
1	Security Deposits	\$20,000	\$20,000	Adopt A Family	yes	no	15
2	Utility Payments	\$3,000	\$5,000	Adopt A Family	yes	no	15
3	Rent Payments	\$57,000	\$125,000	Adopt A Family	yes	no	15
4	Housing Case Manger	\$43,100	\$43,100	Vita Nova	no	yes	50
5	Admin. Support	\$8,500	\$8,500	Vita Nova	no	yes	
6	Rental Assistance	\$10,000	\$10,000	Vita Nova	no	yes	30
7	Security Deposits	\$16,400	\$20,000	Vita Nova	no	yes	30
8	Move in Costs	\$2,000	\$2,000	Vita Nova	no	yes	
TOTAL GRANT							<hr/> <u>65</u> Total Persons To Be Served

Instructions

Please list your grant projects on the above chart. The maximum grant shall be \$300,000 in 2014-15.

- 1. Grant Activity / Use**
Please use the same title or description used in the narrative. Be sure to identify and list each activity to be funded, if more than one is proposed for funding.
- 2. \$ Requested**
List the amount of Challenge Grant requested for each activity or use separately and the total amount of the Challenge Grant requested.
- 3. \$ Match Amount**
List the amount of matching funds that will be submitted for invoicing purposes.
- 4. Provider Name**
Identify the specific entity, person, or agency to carry out each activity or use of the Challenge Grant Funding. If the lead agency will perform the activity directly, cite the name of the lead agency. If another entity will carry out the activity under contract with the lead agency, provide the legal name of that entity.
- 5. Existing or New Service**
Specify whether the activity or use to be funded will support an existing service or use, or whether the funded activity is a new service to fulfill an unmet need.
- 6. Number of Homeless Persons Served**
For each activity, identify the estimated number of homeless persons to be served.

EXHIBIT 4- LEVEL 1
Expenditure Schedule

<u>Grant Activity/Use</u>		<u>\$ Budgeted</u>				<u>Estimate Draws By Stated Date</u>			
		11/30/14	1/30/15	3/31/15	6/30/15				
1.	Security Deposits	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				
2.	Utility Payments	\$ 750	\$ 750	\$ 750	\$ 750				
3.	Rent Payments	\$ 14,250	\$ 14,250	\$ 14,250	\$ 14,250				
4.	Housing Case Manger	\$ 10,775	\$ 10,775	\$ 10,775	\$ 10,775				
5.	Admin. Support	\$ 3,550	\$ 3,550	\$ 3,550	\$ 3,550				
6.	Rental Assistance	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				
7.	Security Deposits	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500				
8.	Move in Costs	\$ 1,175	\$ 1,175	\$ 1,175	\$ 1,175				
TOTAL GRANT		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000				

NOTE:

The funding for the Challenge Grant is state general revenue. It is estimated that no more than twenty-five percent (25%) of the grant budget authority will be released in each quarter of the fiscal year. The grant budget may be less than twenty-five percent (25%). Accordingly, the lead agency shall manage the expenditures to assure that funding available for grant activities is spread across the fiscal year. The actual amount of the release of the Challenge Grant funds may be less than twenty-five percent (25%) per quarter, and the Department may be required to adjust the quarterly draws accordingly.

ALL GRANT FUNDS SHALL BE OBLIGATED, AND SERVICES PROVIDED BY JUNE 30, 2015. FURTHER, ALL CHALLENGE GRANT FUNDS SHALL BE DRAWN PRIOR TO JUNE 30, 2015.

EXHIBIT 4- LEVEL 2
Expenditure Schedule

<u>Grant Activity/Use</u>		<u>\$ Budgeted</u>				<u>Estimate Draws By Stated Date</u>			
		11/30/14	1/30/15	3/31/15	6/30/15				
1.	Security Deposits	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				
2.	Utility Payments	\$ 750	\$ 750	\$ 750	\$ 750				
3.	Rent Payments	\$ 14,250	\$ 14,250	\$ 14,250	\$ 14,250				
4.	Housing Case Manger	\$ 10,775	\$ 10,775	\$ 10,775	\$ 10,775				
5.	Admin. Support	\$ 2,125	\$ 2,125	\$ 2,125	\$ 2,125				
6.	Rental Assistance	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500				
7.	Security Deposits	\$ 4,100	\$ 4,100	\$ 4,100	\$ 4,100				
8.	Move in Costs	\$ 500	\$ 500	\$ 500	\$ 500				
TOTAL GRANT		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000				

NOTE:

The funding for the Challenge Grant is state general revenue. It is estimated that no more than twenty-five percent (25%) of the grant budget authority will be released in each quarter of the fiscal year. The grant budget may be less than twenty-five percent (25%). Accordingly, the lead agency shall manage the expenditures to assure that funding available for grant activities is spread across the fiscal year. The actual amount of the release of the Challenge Grant funds may be less than twenty-five percent (25%) per quarter, and the Department may be required to adjust the quarterly draws accordingly.

ALL GRANT FUNDS SHALL BE OBLIGATED, AND SERVICES PROVIDED BY JUNE 30, 2015. FURTHER, ALL CHALLENGE GRANT FUNDS SHALL BE DRAWN PRIOR TO JUNE 30, 2015.

EXHIBIT 5

Quality of Service: Certification

1. Ending Chronic Homelessness

4 points

Based on your 2013 HUD CoC Application, Chart 3A-1.1, report the percentage of the CoC-funded PSH beds not dedicated to the chronically homeless made available through annual turnover that will be prioritized for use by the chronically homeless over the course of the year. Using the percentage under "2013 Actual Numeric Achievement and Baseline," complete the following:

<u>Percentage (from 3A-1.1d)</u>	<u>Points</u>
90-100%	4
56-89%	3
21-55%	2
1-20%	1
0%	0

Total points 2

Documentation Required:

- HUD Chart 3A-1.1

2. Increase participants income

4 points

Using information from your 2013 HUD CoC Application, HUD Chart 3A-3.2, Increase project participants income chart, using the percentage calculation under "2013 Actual Numeric Achievement and Baseline (3A-3.2a)," complete the following:

<u>Percentage of participants that increased income from employment thru exit date</u>	<u>Points</u>
Above 85%	4
51-85%	3
26-50%	2
1-25%	1
0%	0

Total points 2

Documentation Required:

- Attach to this form, HUD Chart 3A-3.2 (2013)

3. Project Performance: Non-cash Mainstream Benefits

4 points

Using information reported in Chart 3A, enter the percentage of clients in all your projects who gained access to non-cash benefits at exit from the projects. This data is reported as "Supplemental nutritional assistance program (SNAP)" under Income Source, with the percentage calculation reported in Chart 3A-4.3, "Percentage of Total."

48.21 % of adults with SNAP at Exit.

 Check here if your continuum reported having no applicable HUD projects on the form.

<u>% with SNAP</u>	<u>Points</u>
Greater than 60%	4
31-59%	3
20-30%	2
1-19%	1
0%	0
No Applicable HUD Projects	-2

Total points 3

Documentation Required

- HUD Chart 3A-4.3, 2013.

4. Project Performance – SSI

4 points

From your 2013 HUD CoC Application, report the percentage of clients in all your projects who had SSI income between October 1, 2012 and September 30, 2013. On HUD Chart 3A-3.3, report the percentage data as reported in "SSI" under Cash Income Source, with the percentage calculation reported in "Percentage of Total."

4.68 % of adults with SSI income.

 Check here if your continuum reported having no applicable HUD projects on this form.

<u>% with SSI Upon Exit</u>	<u>Points</u>
20.0% or higher	4
10.0% to 19.9%	3
5.0% to 9.9%	2
0.1% to 4.9%	1
0%	0
No HUD Projects	1

Total points 1

Documentation Required

- HUD Chart 3A-3.3, 2013.

5. Project Performance- SSDI

4 points

Using the HUD Chart 3A-3.3 from your 2013 HUD CoC Application, report the percentage of clients in all your projects who had SSDI income between October 1, 2012 – September 30, 2013. Report the percentage data as required in "SSDI" under Cash Income Source, with the percentage calculation reported in "Percentage Total."

5.51 % of adults with SSDI income.

_____ Check here if your continuum reported having no applicable projects on this form.

<u>% with SSDI Upon Exit</u>	<u>Points</u>
20.0% or higher	4
10.0% to 19.9%	3
5.0% to 9.9%	2
0.1% to 4.9%	1
0%	0
No HUD Projects	1

Total points 2

6. Project Performance: Increase Housing Stability

8 points

From your 2013 HUD CoC Application, report the percentage of the clients that will achieve housing stability. Using data reported on HUD Chart 3A-2.2, Increasing Housing Stability Chart, enter the percentage number reported in "Actual 2013 Actual Numeric Achievement and Baseline."

93 % of Participants who will achieve housing stability in 2013.

_____ Check here if your continuum reported having no applicable permanent housing projects.

<u>% Participants that will achieve housing stability in 2013</u>	<u>Points</u>
100%	8
90-99%	7
85-89%	6
80-84%	5
75-79%	4
70-74%	3
65-69%	2
Less than 65%	1
Zero (0%)	0
No HUD Projects	1

Total points 7

Documentation Required

- HUD Chart 3A-2.2, 2013.

7. Homeless Management Information Systems (HMIS) Coverage.

12 points

- Using information contained on chart 2C-1, Homeless Management Information System Bed Coverage Rate, or ALICE documentation, fill in the following chart:

<u>HMIS/ALICE Bed Coverage %</u>	<u>Points</u>
86% or higher	3

Emergency Shelter 86%	3 Maximum (Points)
Transitional 86%	3 Maximum (Points)
Permanent 86%	3 Maximum (Points)
Domestic Violence %	3 Maximum (Points)
TOTAL	<u>9</u> Points (Maximum 12)

Total points 9

Documentation Required:

- HUD Chart 2C-1, HMIS Bed Coverage or ALICE documentation.

**8. Past Performance: Unexecuted HUD Grants.
points**

<-10>

Using the information reported on Exhibit 6 to these instructions, report below the number of HUD McKinney-Vento Act awards announced prior to June 30, 2012 that are not yet under contract (i.e. signed grant agreement or executed ACC).

0 Total number of McKinney-Vento Act awards not yet under contract.

Number of HUD Awards Made Prior to
2012 that are NOT Under Contract

Points Deducted

1 Award Unexecuted	- 2 Points
2 Awards Unexecuted	- 4 Points
3 Awards Unexecuted	- 6 Points
4 Awards Unexecuted	- 8 Points
5 or more Awards Unexecuted	- 10 Points

Total points 0

Documentation Required

- Lead Agency Certification on Exhibit 6

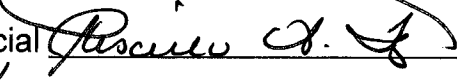
Total points 26 / 40 Maximum Total Points

I hereby attest that all information reported above is true and accurate, based upon the evidence and documentation attached hereto, and made a part of this certification.

Name of CoC West Palm Beach/Palm Beach County CoC

Name of Lead Agency Palm Beach County Board of County Commissioners/
Division of Human Services

Name of Certifying Official Priscilla A. Taylor, Mayor

Signature of Certifying Official 

Date Signed 9/24/14

ATTEST:
SHARON R. BOCK
CLERK AND COMPTROLLER

By: DEPUTY CLERK


COUNTY ATTORNEY

Failure to provide an original signed certification for quality of service shall be cause for the application to ranked last on the quality of service preference criteria.

Failure to attach the "Documentation Required" for any of the items above shall be cause for that item to receive Zero Points. Please check to ensure that all required documentation is attached immediately following this certification in your application.

3A. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 1: Increase Progress Towards Ending Chronic Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2013 CoC Application Detailed Instructions and the FY 2013 CoC Program NOFA. Please submit technical question to the OneCPD Ask A Question at <https://www.onecpd.info/ask-a-question/>.

In FY 2013, applications submitted to HUD for the Continuum of Care (CoC) Program will be evaluated in part based on the extent in which they further the achievement of HUD's goals as articulated in HUD's Strategic Plan and Opening Doors: Federal Strategic Plan to Prevent and End Homelessness (FSP). The first goal in Opening Doors is to end chronic homelessness by 2015. Creating new dedicated permanent supportive housing beds is one way to increase progress towards ending homelessness for chronically homeless persons. Using data from Annual Performance Reports (APR), HMIS, and the 2013 housing inventory count, complete the table below.

3A-1.1 Objective 1: Increase Progress Towards Ending Chronic Homelessness

	Proposed in 2012 CoC Application	2013 Actual Numeric Achievement and Baseline	2014 Proposed Numeric Achievement	2015 Proposed Numeric Achievement
3A-1.1a For each year, provide the total number of CoC-funded PSH beds not dedicated for use by the chronically homeless that are available for occupancy.		367	359	347
3A-1.1b For each year, provide the total number of PSH beds dedicated for use by the chronically homeless.	132	151	175	187
3A-1.1c Total number of PSH beds not dedicated to the chronically homeless that are made available through annual turnover.		57	197	200
3A-1.1d Indicate the percentage of the CoC-funded PSH beds not dedicated to the chronically homeless made available through annual turnover that will be prioritized for use by the chronically homeless over the course of the year.		31%	33%	35%
3A-1.1e How many new PSH beds dedicated to the chronically homeless will be created through reallocation?		21	18	6

3A. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 3: Increase project participants income

Instructions:

For guidance on completing this form, please reference the FY 2013 CoC Application Detailed Instructions and the FY 2013 CoC Program NOFA. Please submit technical question to the OneCPD Ask A Question at <https://www.onecpd.info/ask-a-question/>.

In FY2013, applications submitted to HUD for the Continuum of Care (CoC) Program will be evaluated in part based on the extent in which they further the achievement of HUD's goals as articulated in HUD's Strategic Plan and the Opening Doors: Federal Strategic Plan to Prevent and End Homelessness (FSP). Assisting project participants to increase income is one way to ensure housing stability and decrease the possibility of returning to homelessness. Using data from Annual Performance Reports (APR), complete the table below.

3A-3.1 Number of adults who were in CoC-funded projects as reported on APRs submitted during the period between October 1, 2012 and September 30, 2013: 363

✓ 3A-3.2 Objective 3: Increase project participants income

	2013 Actual Numeric Achievement and Baseline	2014 Proposed Numeric Achievement	2015 Proposed Numeric Achievement
3A-3.2a Enter the percentage of participants in all CoC-funded projects that increased their income from employment from entry date to program exit?	39%	45%	54%
3A-3.2b Enter the percentage of participants in all CoC-funded projects that increased their income from sources other than employment from entry date to program exit?	29%	33%	38%

3A-3.3 In the table below, provide the total number of adults that were in CoC-funded projects with each of the cash income sources identified below, as reported on APRs submitted during the period between October 1, 2012 and September 30, 2013.

Cash Income Sources	Number of Participating Adults	Percentage of Total in 3A-3.1	
Earned Income	108	29.75	%
Unemployment Insurance	6	1.65	%
SSI	17	4.68	%
FY2013 CoC Application		Page 31	09/03/2014

participants in ALL CoC-funded projects that obtained non-cash mainstream benefits from entry date to program exit.			
---	--	--	--

✓3A-4.3 In the table below, provide the total number of adults that were in CoC-funded projects that obtained the non-cash mainstream benefits from entry date to program exit, as reported on APRs submitted during the period between October 1, 2013 and September 30, 2013.

Non-Cash Income Sources	Number of Participating Adults	Percentage of Total in 3A-4.1
Supplemental nutritional assistance program	175	48.21 %
MEDICAID health insurance	139	38.29 %
MEDICARE health insurance	6	1.65 %
State children's health insurance	0	%
WIC	47	12.95 %

FY2013 CoC Application	Page 34	09/02/2014
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Applicant: West Palm Beach/Palm Beach County CoC
Project: FL-605 CoC Registration 2013

FL-605
COC_REG_2013_084641

VA medical services	4	1.10 %
TANF child care services	15	4.13 %
TANF transportation services	0	%
Other TANF-funded services	0	%
Temporary rental assistance	0	%
Section 8, public housing, rental assistance	0	%
Other Source	98	27.00 %
No sources	69	19.01 %

23

3A-3.3 In the table below, provide the total number of adults that were in CoC-funded projects with each of the cash income sources identified below, as reported on APRs submitted during the period between October 1, 2012 and September 30, 2013.

Cash Income Sources	Number of Participating Adults	Percentage of Total in 3A-3.1	
Earned Income	108	29.75	%
Unemployment Insurance	6	1.65	%
SSI	17	4.68	%

FY2013 CoC Application	Page 31	09/03/2014
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CUC REG 2013_084641

SSDI	20	5.51	%
Veteran's disability	1	0.28	%
Private disability insurance	0		%
Worker's compensation	1	0.28	%
TANF or equivalent	15	4.13	%
General Assistance	0		%
Retirement (Social Security)	2	0.55	%
Veteran's pension	0		%
Pension from former job	1	0.28	%
Child support	10	2.75	%
Alimony (Spousal support)	0		%
Other Source	8	2.20	%
No sources	100	27.55	%

74

3A. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 2: Increase Housing Stability

Instructions:

For guidance on completing this form, please reference the FY 2013 CoC Application Detailed Instructions and the FY 2013 CoC Program NOFA. Please submit technical question to the OneCPD Ask A Question at <https://www.onecpd.info/ask-a-question/>.

In FY2013, applications submitted to HUD for the Continuum of Care (CoC) Program will be evaluated in part based on the extent in which they further the achievement of HUD's goals as articulated in HUD's Strategic Plan and the Opening Doors: Federal Strategic Plan to Prevent and End Homelessness (FSP). Achieving housing stability is critical for persons experiencing homelessness. Using data from Annual Performance Reports (APR), complete the table below.

3A-2.1 Does the CoC have any non-HMIS projects for which an APR should have been submitted between October 1, 2012 and September 30, 2013? No

3A-2.2 Objective 2: Increase Housing Stability

	2013 Actual Numeric Achievement and Baseline	2014 Proposed Numeric Achievement	2015 Proposed Numeric Achievement
3A-2.2a Enter the total number of participants served by all CoC-funded permanent supportive housing projects as reported on APRs submitted during the period between October 1, 2012 and September 30, 2013:	568	577	589
3A-2.2b Enter the total number of participants that remain in CoC-funded funded PSH projects at the end of the operating year PLUS the number of participants that exited from all CoC-funded permanent supportive housing projects to a different permanent housing destination.	529	534	546
3A-2.2c Enter the percentage of participants in all CoC-funded projects that will achieve housing stability in an operating year.	✓ 93%	93%	93%

2C. Homeless Management Information System (HMIS) Bed Coverage

Instructions:

For guidance on completing this form, please reference the FY 2013 CoC Application Detailed Instructions and the FY 2013 CoC Program NOFA. Please submit technical question to the OneCPD Ask A Question at <https://www.onecpd.info/ask-a-question/>.

✓
2C-1 Indicate the HMIS bed coverage rate (%) for each housing type within the CoC. If a particular housing type does not exist anywhere within the CoC, select "Housing type does not exist in CoC" from the drop-down menu:

* Emergency shelter	86%+
* Safe Haven (SH) beds	86%+
* Transitional Housing (TH) beds	86%+
* Rapid Re-Housing (RRH) beds	86%+
* Permanent Supportive Housing (PSH) beds	86%+

2C-2 How often does the CoC review or assess its HMIS bed coverage? Annually

2C-3 If the bed coverage rate for any housing type is 64% or below, describe how the CoC plans to increase this percentage over the next 12 months.
(limit 1000 characters)

2C-4 If the Collaborative Applicant indicated that the bed coverage rate for any housing type was 64% or below in the FY2012 CoC Application, describe the specific steps the CoC has taken to increase this percentage.
(limit 750 characters)

EXHIBIT 6

Certification of Unexecuted HUD CoC Grant Agreements

The lead agency shall complete the following table, and execute the certification.

Provide a list of ALL HUD McKinney-Vento Act awards made prior to the 2012 competition that are not yet under contract (i.e. signed grant agreement or executed ACC).

<u>Project Number</u>	<u>Applicant Name</u>	<u>Project Name</u>	<u>Grant Amount</u>
<u>EXAMPLE</u>			
M123B901022	Michiana Homes	TH for Homeless	\$500,000
1.			
2.			
3.			
4.			
5.			

If NONE, check here ☒.

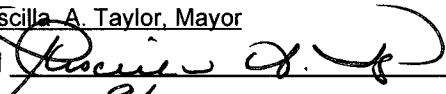
Certification

I herby attest that all information reported above is true and accurate.

Name of CoC West Palm Beach/Palm Beach County CoC

Name of Lead Agency Palm Beach County Board of County Commissioners/ Division of Human Services

Name of Certifying Official Piscilla A. Taylor, Mayor

Signature of Certifying Official 

Date Signed 9/24/14

ATTEST:
SHARON R. BOCK
CLERK AND COMPTROLLER

BY: _____
Deputy Clerk

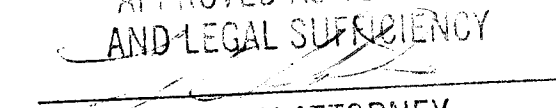
APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

COUNTY ATTORNEY

EXHIBIT 7

LEVERAGED FUNDING

A. McKinney-Vento Homeless Assistance Act Grants
List each grant award claimed separately under the McKinney-Vento Program.

<u>Program</u>		<u>Grant Amount</u>	<u>Grant Award #</u> <u>/Reference</u>	<u>Page</u> <u>#</u>	Please indicate (and state the reason) if Provider is r eligible to receive the funding
1.	Homeless Veterans Reintegration	\$300,000	HV-26445-13-60-5-12	_____	_____
2.	Health Care for the Homeless	\$417,790	FQHC	_____	_____
3.	PATH	\$214,617	PTF03	_____	_____
4.	Education for Homeless Children	\$100,000	500-1275A-5CH01	_____	_____
5.	Emergency Solutions Grant	\$478,676	S-14-UC-12-0016	_____	_____
6.	Emergency Food & Shelter	\$204,555	168600-019	_____	_____
7.	Shelter Plus Care	\$84,918	FL0277L4D051301	_____	_____
8.	Supportive Housing Program	\$395,320	FL0281L4D051306	_____	_____
		\$211,212	FL0393L4D051302	_____	_____
		\$424,712	FL0434L4D051301	_____	_____
		\$296,257	FL0287L4D051306	_____	_____
		\$220,578	FL0275L4D051305	_____	_____
		\$146,331	FL0276L4D051304	_____	_____
		\$108,570	FL0279L4D051306	_____	_____
		\$238,187	FL0280L4D051306	_____	_____
		\$234,127	FL0282L4D051306	_____	_____
		\$192,300	FL0286L4D051306	_____	_____
		\$214,975	FL0347L4D051302	_____	_____
		\$138,930	FL0368L4D051304	_____	_____
		\$217,974	FL0288L4D051306	_____	_____
		\$140,711	FL0321L4D051305	_____	_____
		\$1,052,188	FL0289L4D051306	_____	_____
		\$142,761	FL0367L4D051304	_____	_____
		\$131,618	FL0483L4D051300	_____	_____

\$ _____

\$ _____

\$6,818,345

List each agency separately, and the total private cash received by that agency.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

[Signature]

COUNTY ATTORNEY

Divide the total McKinney Act Grant leverage claimed by the total population of the catchment area (rounded to the nearest 1000 population), to calculate the McKinney Act grant leverage ratio expressed in dollars and cents per every 1000 population of the catchment area.

2. 270,000 ÷ 1320 = \$204.50 _____ /1000 population

Total Private Cash ÷ Population of Catchment Area = Ratio
Leverage Claimed from Exhibit 9

Divide the total Private Cash leverage claimed by the population of the catchment area (rounded to the nearest 1000 persons) to calculate the Private Cash leverage ratio expressed in dollar and cents per every 1000 persons in the catchment area.

NOTES:

- 1. To be eligible to be claimed as leveraged funding the grant award must have been executed, or the private money received, between the dates of July 1, 2013 and June 30, 2014.
- 2. If more than one grant award was received for a specific McKinney Act grant, use more than one line, reflecting each grant award separately, specifying the McKinney Act Program for each line used.

FAILURE TO PROVIDE AN ORIGINAL SIGNED CERTIFICATION ON LEVERAGE IN THE GRANT APPLICATION SHALL BE CAUSE FOR THE APPLICATION TO BE RANKED LAST BY THE REVIEW TEAM ON THE LEVERAGE STATUTORY PREFERENCE CRITERIA.

*See highlighted note below.

EXHIBIT 7

LEVERAGED FUNDING

A. McKinney-Vento Homeless Assistance Act Grants
List each grant award claimed separately under the McKinney-Vento Program.

<u>Program</u>		<u>Grant Amount</u>	<u>Grant Award #</u> <u>/Reference</u>	<u>Page</u> <u>#</u>	Please indicate (and state the reason) if Provider is not eligible to receive the funding
1.	Homeless Veterans Reintegration	\$300,000	HV-26445-13-60-5-12		
2.	Health Care for the Homeless	\$417,790	FQHC		
3.	PATH	\$214,617	2014-2015 PATH		
4.	Education for Homeless Children	\$100,000	500-1275A-5CH01		
5.	Emergency Solutions Grant	\$478,676	S-14-UC-12-0016		
6.	Emergency Food & Shelter	\$204,555	168600-019		
7.	Shelter Plus Care	\$84,918	FL0277L4D051301		
8.	Supportive Housing Program	\$395,320	FL0281L4D051306		
		\$211,212	FL0393L4D051302		
		\$424,712	FL0434L4D051301		
		\$296,257	FL0287L4D051306		
		\$220,578	FL0275L4D051305		
		\$146,331	FL0276L4D051304		
		\$108,570	FL0279L4D051306		
		\$238,187	FL0280L4D051306		
		\$234,127	FL0282L4D051306		
		\$192,300	FL0286L4D051306		
		\$214,975	FL0347L4D051302		
		\$138,930	FL0368L4D051304		
		\$217,974	FL0288L4D051306		
		\$140,711	FL0321L4D051305		
		\$1,052,188	FL0289L4D051306		
		\$142,761	FL0367L4D051304		
		\$131,618	FL0483L4D051300		
		\$444,439	FL0275L4D051305		

	\$66,599	FL0278L4D051305	_____	_____
9. HUD – VASH	\$ _____	_____	_____	_____
10. Supportive Services for Veterans (SSFV)	\$972,400	13-FL-096	_____	_____
TOTAL GRANTS	\$7,790,745	_____	_____	_____

B. Private Cash for Services to Homeless Persons

List each agency separately, and the total private cash received by that agency.

	<u>Participating Continuum Agency</u>	<u>Cash Received</u>	<u>Page #</u>
1	Palm Beach County Homeless Coalition	\$ 150,000	_____
2	The Jim Moran Foundation	\$ 57,300	_____
3	Quantum Foundation	\$ 58,000	_____
4	Vita Nova Thrift Shop	\$ 4,700	_____

Total Private Cash	\$ 270,000	_____
A. McKinney Act Grants	\$ 7,790,745	_____
B. Private Cash	\$ 270,000	_____
Total Leverage Claimed	\$ 8,060,745	_____

Lead Agency Certification:

I hereby attest that the above sources of grant and private cash claimed as leverage for this Challenge Grant application, is true and accurate, and that the lead agency has documented the receipt of the grant award(s) and private money leveraged by their CoC.

***The information on this form is certified by the CoC. Information re. SSVF funds came after application was signed by the Board of County Commissioners. We are including this form with the SSVF amounts for the benefit of the CoC.**

Name of Lead Agency: Palm Beach County Board of County Commissioners/ Division of Human Services

Name of Certifying Official: Mayor Priscilla Taylor

Title/Position: Mayor Palm Beach County Board of County Commissioners

Signature of Certifying Official: Please see previous Exhibit 7

Leverage Ratio Calculations:

1. \$7,790,745 ÷ 1320 = \$5,902.07 /1000 population

Total McKinney Act Grant ÷ Population of Catchment Area = Ratio

Leverage Claimed from EXHIBIT 9

Divide the total McKinney Act Grant leverage claimed by the total population of the catchment area (rounded to the nearest 1000 population), to calculate the McKinney Act grant leverage ratio expressed in dollars and cents per every 1000 population of the catchment area.

2. $\frac{\$270,000}{1320} = \204.50 /1000 population

Total Private Cash ÷ Population of Catchment Area = Ratio
Leverage Claimed from Exhibit 9

Divide the total Private Cash leverage claimed by the population of the catchment area (rounded to the nearest 1000 persons) to calculate the Private Cash leverage ratio expressed in dollar and cents per every 1000 persons in the catchment area.

NOTES:

- 1. To be eligible to be claimed as leveraged funding the grant award must have been executed, or the private money received, between the dates of July 1, 2013 and June 30, 2014.
- 2. If more than one grant award was received for a specific McKinney Act grant, use more than one line, reflecting each grant award separately, specifying the McKinney Act Program for each line used.

FAILURE TO PROVIDE AN ORIGINAL SIGNED CERTIFICATION ON LEVERAGE IN THE GRANT APPLICATION SHALL BE CAUSE FOR THE APPLICATION TO BE RANKED LAST BY THE REVIEW TEAM ON THE LEVERAGE STATUTORY PREFERENCE CRITERIA.

Agreement

This Agreement is entered into as of this 29 day of August, 2013 by and between **The Homeless Coalition of Palm Beach County, Inc. ("Coalition")** located at 810 Datura Street, West Palm Beach, FL 33401 and **Adopt-A-Family of the Palm Beaches, Inc. ("Adopt-A-Family")** located at 1712 Second Avenue North, Lake Worth, FL 33460.

WHEREAS, a primary mission of the Coalition is to obtain resources for programs aimed at helping Palm Beach County's homelessness population transition into self-sufficiency; and

WHEREAS, one of the key programs of Adopt-A-Family is its Rapid Re-Housing, seeking to stabilize and re-house homeless persons in permanent housing; and

WHEREAS, the parties wish to collaborate by the Coalition earmarking and providing \$150,000 funding to Adopt-A-Family for families certified by Adopt-A-Family as eligible for Rapid Re-Housing (RRH) assistance.

NOW, therefore, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Funding

- a. As an inducement for Adopt-A-Family to enter into a contract with Palm Beach County, Florida to manage the County's Homeless Resource Center ("HRC"), the Coalition has agreed to provide RRH assistance in the amount of \$150,000 (the "Funding"). The Funding shall be earmarked for and reimbursed to Adopt-A-Family for families certified by Adopt-A-Family as eligible for RRH assistance.
- b. The Coalition hereby agrees to set aside [REDACTED] of its funds for exclusive use of Adopt-A-Family for the fiscal year commencing October 1, 2013 and ending September 30, 2014. This amount may not be altered, expended or re-programmed by the Coalition except as otherwise provided in this Agreement. When the full amount of \$150,000 has been reimbursed to Adopt-A-Family for duties and purposes set forth below, then and only then, shall this Agreement be terminated except as otherwise provided in Section 4 of this Agreement.

2. Duties of Adopt-A-Family

- a. Adopt-A-Family will work with homeless families at the Senator Philip D. Lewis Center determine eligibility for RRH assistance. Adopt-A-Family will certify that the homeless families meet applicable eligibility criteria as reported on the certification form attached hereto as Exhibit "A". A copy of the certification form will be forwarded to the Coalition as part of the request for a family to be provided funding assistance under this Agreement (with the original form to be retained by Adopt-A-Family).
- b. Adopt-A-Family will determine the resources necessary for the family to participate in the RRH program and upon submission of appropriate documentation, using the form attached as Exhibit "B", will request reimbursement from the Coalition to Adopt-A-Family for services provided to the approved families.
- c. Adopt-A-Family will promptly notify the Coalition if an approved family is no longer participating in the RRH program or if funds authorized by the Coalition for that family are no longer needed.
- d. Adopt-A-Family will ensure that the Coalition's reimbursement for services (rent or utilities, as examples) for an approved family will not in any way obligate the Coalition for payment of such services (for example, the Coalition would have no obligation to any landlord or utility company) beyond providing the requested reimbursement to Adopt-A-Family. Adopt-A-Family will indemnify and hold harmless the Coalition from any claims relating to said services.

- e. Adopt-A-Family, upon consent of the family, will provide the Coalition with success stories and, if possible upon consent of said families, photographs for public awareness initiatives.

3. Duties of the Coalition

- a. Upon receipt of a certification of eligibility from Adopt-A-Family, the coalition will reimburse up to \$4,800 (or any lesser amount as designated by Adopt-A-Family) to Adopt-A-Family for a certified family for a period of up to 12 months, said funds to be expended pursuant to a request for reimbursement from Adopt-A-Family as set forth in section 2b above. In extraordinary circumstances, the Coalition may consider reimbursing more than \$4,800, only upon the prior written authorization from the Executive Director of the Coalition.
- b. Promptly upon receipt of a request for reimbursement but in no event in a period more than Thirty (30) days from receipt, the Coalition will forward a reimbursement payment to Adopt-A-Family, provided that the amount requested does not exceed the balance of funds approved for the family in question. Adopt-A-Family may submit invoices for reimbursement weekly, bi-weekly and / or monthly.
- c. Quarterly, Coalition will advise Adopt-A-Family of the amount of funding available for the RRH Program under this Agreement for planning purposes.
- d. The Funding amounts to approximately \$4,800 for Thirty-One (31) certified families. However, the Funding may be expended to assist more than Thirty-One (31) families in the event that one or more families require assistance less than the limit of \$4,800.

4. Termination

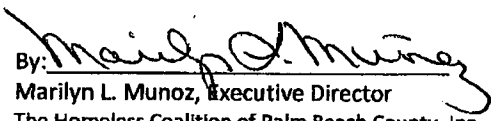
- a. The Agreement may not be terminated by either party prior to the expenditure and reimbursement to Adopt-A-Family of the total amount set forth herein, provided however, if the contract for the HRC is terminated prior to September 30, 2014 for any reason, this Agreement will be terminated.
- b. Provided further, for families that have been authorized to receive assistance prior to such termination shall continue to be eligible for assistance as long as Adopt-A-Family continues to provide case management and other appropriate services in compliance with Section 2 herein.
- c. If the Agreement is terminated pursuant to this Section 4, the provisions of Section 4.b and Section 2.d shall survive such termination.

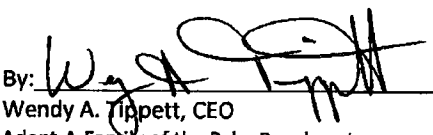
5. Miscellaneous

- a. Any notice or other written communications between the Coalition and Adopt-A-Family shall be considered delivered when posted by U.S. mail, email return receipt confirmation or delivered in person to the respective parties at the addresses indicated above.
- b. This instrument embodies the entire agreement of the parties. There are no provisions, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communication, representation or agreements, either verbal or written between the parties hereto. This Agreement shall not be modified unless in writing and signed by both parties hereto.
- c. This Agreement shall be interpreted and construed pursuant to the laws of the State of Florida. The venue of any litigation regarding this Agreement shall be had only in the courts of Palm Beach County, Florida.
- d. The rights and duties arising under this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Neither party may assign this Agreement nor any interest hereunder without the express prior written consent of the other party.

- e. Waiver of a breach of any provision of this Agreement shall not be deemed a waiver of any other breach of the same or different provision.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written.

By: 
Marilyn L. Munoz, Executive Director
The Homeless Coalition of Palm Beach County, Inc.

By: 
Wendy A. Tippet, CEO
Adopt-A-Family of the Palm Beaches, Inc.



THE JIM MORAN FOUNDATION

"THE FUTURE BELONGS TO THOSE WHO PREPARE FOR IT."

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Jan Moran
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Founding Director*

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Dr. Melvin T. Stith
Founding Director

Irv Kiffin
Director

Lucia Lopez
Director

Dominic Pino
Director

Legal Counsel

Francis B. Brogan, Jr., Esq.

*In Memory of
Jim Moran
Founder
1918 - 2007*

September 18, 2013

Mr. Jeff DeMario
Chief Executive Officer
Vita Nova Inc.
1800 South Australian Ave., Suite 301
West Palm Beach, FL 33409

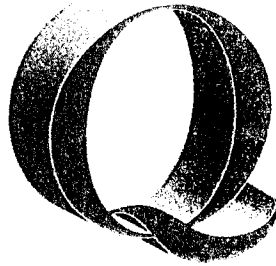
Dear Mr. DeMario:

As a result of the newly adopted TIL legislation extending foster care to age 21 effective January 2014, and Vita Nova's decision to restructure and resubmit its operating plans for the Oasis Advocacy Center, The Jim Moran Foundation is rescinding its commitment letter dated April 30, 2013. However, I am pleased to inform you that The Jim Moran Foundation has approved a one-year renewable grant in the amount of \$153,990.00 to support the opening of the Oasis Advocacy Center in Vita Nova's current administrative offices in order to more rapidly provide services to foster care youth who are aging out or opting out of the system.

The monies are to be used according to the attached budget and expected outcomes. Our funding is based on Vita Nova's current status as a public charity under sections 501(c)(3) and 509(a)(1) and 509(a)(2). Consequently, should there be any change to your tax status, you are required to notify The Foundation immediately. It is also necessary to contact us with any potential adjustments in program delivery from what was presented and approved during the grant application process to determine if there are funding implications.

We understand the importance of creating cause awareness, as well as acknowledging partnerships invested in serving our community. Should this grant generate an announcement or recognition (i.e., press release, print or e-newsletter, logo usage, etc.), The Foundation respectfully requires prior review and written approval. In such mentions, please refer to us as **The Jim Moran Foundation**. For further assistance with your communications, or to begin the review and approval process, please contact Ilisa Finkelman at 954-363-5550 or ilisa.finkelman@jimmoranfoundation.org.

100 JIM MORAN BOULEVARD, DEERFIELD BEACH, FLORIDA 33442
Phone: 954 429 2122 Fax: 954 363 4370 www.jimmoranfoundation.org



QUANTUM
FOUNDATION

Health. Science Education. Community.

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Trustee

Kerry A. Diaz, Esq.
President & Trustee

2701 North Australian Avenue
Suite 200
West Palm Beach, FL 33407
Phone: 561.832.7497
Fax: 561.832.5794
1.800.320.6016

Award Letter and Grant Agreement

December 4, 2012

Irvine Nugent
Vita Nova Inc.
1800 South Australian Avenue
West Palm Beach, FL 33409

Re: Grant Award Letter for Youth Advocacy Center
ID: 7386934

Dear Mr. Nugent:

I am very pleased to notify you that the Quantum Foundation (the "Foundation") has approved a one-time grant of \$185,658.00 to the Vita Nova Inc. ("Grantee") for the Youth Advocacy Center (the "Project") 7386934. This grant is for the period of 01/08/2013 to 12/31/2015 (the "Grant Period"). The Grant Period may be extended in the sole discretion of the Foundation.

The purpose of this agreement is to create the basis for a strong working relationship between you and the Foundation. It sets out our expectations and requires us to communicate to make the Project and our relationship stronger. If you do not understand any portion of this Agreement, please ask for clarification.

Payment of Grant Funds will be made in accordance with Section 11 following execution of this grant agreement (the "Agreement".) The distribution of the remaining Grant Funds under this award depends on among other things the achievement of mutually agreed-upon Project goals, objectives and outcomes as described in the Project Proposal (as defined below),

and the fulfillment of other requirements such as Grantees compliance with this Agreement, as determined by the Foundation, in its sole discretion.

Please review this Agreement carefully. If you agree with the terms and conditions of this Agreement, please sign it below where indicated and return one original copy to us at the address set forth on Exhibit A (which exhibit may be updated or amended from time to time) no later than December 20, 2012. We look forward to working with you on your Project and hope to have a continuing and mutually beneficial relationship with you.

1. General Terms and Conditions of Grant. In connection with the grant, Grantee represents, warrants and covenants (promises) to the Foundation, as follows, which representations, warranties and covenants shall survive during the Grant Period or longer as specifically set forth herein.

2. Use of Grant Funds. The grant, and all income earned thereon (collectively the "Grant Funds") shall only be used for the Project, substantially in accordance Grantee's proposal for funding including, without limitation, the evaluation model, budget and budget narrative (the "Project Proposal"). Using Grant Funds for any purpose other than the Project is a breach of this Agreement. No substantial variances in the Project Proposal including, without limitation, the purpose or timing of expenditures under the Project Proposal, may be made without the Foundation's prior written approval. In other words, if there is a change in the project or how you want to spend the grant dollars, you must contact the foundation for approval first.

3. Security Interest. As security for the Grant Funds, Grantee hereby grants to the Foundation a security interest in and lien on all equipment, materials, tangible and intangible personal property and fixtures whether now owned or existing or hereafter acquired or arising, together with any and all additions thereto and replacements therefore and proceeds and products thereof (hereinafter referred to collectively as the "Collateral") acquired by Grantee using the Grant Funds (the "Security Interest"). The Security Interest shall remain in full force and effect for the useful life of the Collateral. Grantee understands and acknowledges that the Foundation will file financing statements regarding the Collateral and Grantee will provide the Foundation with the information it needs to do so. Upon an Event of Default (see Section 9 below), in addition to the rights and remedies that the Foundation may have under the law and this Agreement,

the Collateral and all right title and interest therein shall revert to and/or rest in the Foundation, Grantee shall cooperate with the Foundation to preserve the Collateral as directed by the Foundation. Upon an Event of Default, the Foundation shall be free to use or dispose of the Collateral in its sole discretion.

4. Grantee's Obligations. In addition the other obligations set forth in this Agreement, Grantee shall:

- a. Directly administer and manage the Project in accordance with the Project Proposal;
- b. Provide the Foundation with periodic outcome measures ("Progress Reports") in accordance with the Evaluation Logic Model for Outcome Measures attached hereto as Exhibit B, as such Exhibit may be updated or amended from time to time;
- c. Promote the grant in accordance with Section 12;
- d. Account for all Grant Funds separately from its other funds in its books and records;
- e. Maintain its books and records in accordance with generally accepted accounting practices, and maintain all documents supporting the disbursement and expenditures of Grant Funds, such as bills, invoices, receipts and canceled checks;
- f. Invest the Grant Funds in highly liquid investments (such as interest-bearing bank accounts) with the primary objective of preservation of principal so that the Grant funds and any income earned thereon are available for the Project;
- g. Not commit to or insure expenses subsequent to the termination or expiration of the Grant Period or this Agreement.
- h. Notify the Foundation immediately of:
 - i. any Event of Default (as defined below);
 - ii. any change in the Grantee's legal or tax-exempt status;
 - iii. any change in the Project, (i.e., grant purpose, staff, funding from other sources, and so on); or
 - iv. Grantee's inability to achieve the Project goals, objectives and outcomes as described in the Project Proposal, or to expend the Grant Funds for the Project during the Grant Period.

5. Restrictions on Use of Grant Funds. Grantee shall not use the Grant Funds to:

- a. Attempt to influence legislation or the outcome of any specific public election;
- b. Carry on, directly or indirectly any voter registration drives;
- c. Make grants to individuals or to other organizations except as described in the Project Proposal;
- d. Undertake any activities for a non-charitable purpose;
- e. Undertake any activities for a purpose other than for the Project; or
- f. Reimburse any expenses incurred prior to the start date of the Grant Period.

6. Other Restrictions. The USA Patriot Act of 2001 and other federal laws and regulations and executive orders administered by the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC") prohibit, among other things, the engagement in transactions with, and the provision of services to, certain foreign countries, territories, entities and individuals. Grantee represents and warrants that, at the time of execution of this Agreement and during the Grant Period, none of the following is a country, territory, individual or entity named on the OFAC lists of Sanctioned Countries or Specially Designated Nationals: Grantee; any person or entity controlling or controlled by Grantee; any person or entity having a beneficial interest in Grantee; or any person or entity for whom Grantee is acting as agent or nominee in connection with the Project. Grantee understands and agrees that any violation of this Section 6 will be grounds for immediate termination of the grant and this Agreement.

7. Grantee Organization Legal and Tax Status. Grantee represents and warrants to the Foundation that:

- a. Grantee is a not for profit corporation, validly existing and in good standing under the laws of the State of Florida, with full power and authority to execute, deliver and perform its obligations under this Agreement;
- b. This Agreement has been duly authorized, executed and delivered by Grantee and constitutes a legal, valid and binding obligation of Grantee, enforceable against it in accordance with its terms. No

authorization, approval or order of any court or public board or body is required to be obtained by Grantee in connection with the execution and delivery of this Agreement;

c. The execution and delivery by the Grantee of this Agreement and the performance by the Grantee of its obligations hereunder do not conflict with or violate: (i) any provision of the Grantee's Articles of Incorporation or By-laws; (ii) any agreement or instrument to which the Grantee is a party or by which any of its properties are bound; (iii) any judgment, order, writ, injunction or decree binding on the Grantee; or (iv) any law, rule, regulation or ordinance applicable to the Grantee;

d. The facts supporting Grantee's tax-exempt and public charity status under Sections 501(c)(3) and 509(a) of the Internal Revenue Code have not changed since the issuance of the IRS determination letter which was provided to the Foundation, and the Grantee is not aware of any proposed changes in its tax-exempt status under Code Sections 501(c)(3) or 509(a) or relevant state law. The Grantee is not aware of any actual or potential imposition of excise taxes under Chapter 42 of the Code (including, but not limited to Code Section 4958, dealing with intermediate sanctions).

8. Books and Records. As set forth in Section 4.e, Grantee shall keep and maintain its books and records. These books and records shall be retained in Grantee's files for at least four (4) years after expiration of the Grant Period, the termination or expiration of this Agreement, or as long as necessary to complete an audit commenced before the expiration of the four year period set forth above. During normal business hours and upon reasonable notice, Grantee shall make its books and records available to the Foundation and/or its designees for inspection and audit. The Foundation reserves the right to request Grantee's most recent Financial and Compliance Audit, complete with Management Letter and/or a Form 990 (if applicable), within one hundred twenty (120) days after Grantee's fiscal year-end and for each of the Grantee's fiscal years occurring during the Grant Period.

9. Term and Termination. This Agreement shall remain in effect for the Grant Period unless otherwise terminated in accordance with this Section 9. This Agreement may be terminated, or the distribution of Grant Funds may be suspended or withdrawn, by the Foundation, in the Foundation's sole discretion upon any of the following (each an "Event of Default"):

- a. Grantee breaches this Agreement or any of its terms or conditions;
- b. Grantee cannot conduct its activities generally including, without limitation, Grantee becoming insolvent, ceasing or being unable to pay its debts as they come due, or filing a voluntary petition for bankruptcy;
- c. Grantee fails to achieve periodic outcome measures as set forth in Section 4.b above;
- d. The Foundation is not reasonably satisfied with the Project's progress; or
- e. Grantee experiences a leadership or other change that may threaten the Project.

10. **Effects of Termination.** Upon the termination or expiration (the "Termination") of this Agreement Grantee shall:

- a. Immediately cease using Grant Funds for any purpose, and make no further expenditures or commitments of Grant Funds;
- b. Return all uncommitted, unused and/or unexpended Grant Funds to the Foundation within 30 days after the Termination date; and
- c. Provide the Foundation with a written report detailing the use of all Grant Funds.

11. **Payments and Reports.**

- a. Grantee shall receive an initial Grant Fund distribution at the beginning of the Grant Period. All subsequent distributions shall be made if, in the Foundations sole discretion, Grantee has reached the applicable milestones set forth in the Project Proposal, and there has been no Event of Default (see Section 9).
- b. A schedule of Progress Reports and estimated distributions has been established for the grant. To view this schedule or to access the grant account at any time during the Grant Period, go to the Account Access page at www.quantumfnd.org.
- c. Grantee shall submit all Progress Reports on line at www.quantumfnd.org. Each Progress Report must contain:
 - i. A narrative detailing Grantee's progress toward achieving the grant purpose in accordance with the Project Proposal, and problems or obstacles encountered in achieving the grant purpose(s); and

ii. A financial report detailing all expenditures as of the date of the report compared to the approved budget line item.

d. Email notifications regarding the Progress Report schedule, including due date reminders, shall be sent to Grantee's primary contact as set forth in the Project Proposal. Grantee is responsible for submitting the reports on time, even if no notification is received.

12. Publicity. When promoting the grant, Grantee shall submit materials to Quantum Foundation Program Staff for approval and:

a. State that Project funding was made available from the Quantum Foundation;

b. Promote the Project with news releases to the local media. If local media is being invited to cover the Project or event, please invite Foundation staff by sending all pertinent information to the Foundation. Foundation contact information is set forth on Exhibit A. All media releases should include the Quantum Foundation logo available at <http://bit.ly/hCy0rz> and a description of the Foundation available on [Exhibit A] [www.quantumfnd.org]

c. Grantees are encouraged to tag the Foundation in all social media posts using social media tools such as Facebook, YouTube and Twitter. The Foundation can also be found on these social media sites under the name "Quantum Foundation." The Quantum Foundation twitter account is @quantum, its Facebook page is <https://www.facebook.com/pages/Quantum-Foundation/131113414501>

d. If Grantee has an active grant in good standing with the Foundation, the Foundation's logo can be used on all Project collateral materials including websites, email blasts, brochures and posters. The Foundation logo can be downloaded from the following link <http://bit.ly/hCy0rz>.

e. Grantee is required to share at least one "real life" story of someone who typifies the success or benefits of the Project. Highlight events and community outreach with this report. It is a simple one-page form that can be found on the Foundations website. Photos and/or video may be included, and can also be uploaded to the Foundation's website <http://www.quantumfnd.org/index.cfm?fuseaction=pages.tellusyourstory&>

f. Additional guidance on all press, media or promotional events is provided to Grantees through the Foundation's Vice President of Communications. Please see Exhibit A for contact information.

13. Copyright and Foundation Use of Data. If any publications, manuals, films or other copyrightable materials including, without limitation, any and all data collected in connection with the grant in any and all forms or media in which said data are fixed (the "Material") are produced, the Grantee shall notify the Foundation. Any and all copyrights accruing under, or in connection with, the Project shall be owned by Grantee. Grantee hereby grants to the Foundation a non-exclusive, world-wide, perpetual, royalty free license to reproduce, publish, copy, alter, perform or display or otherwise use and license others, the Material. The Grantee, in addition to its obligations under Section 15, shall indemnify and save harmless the Foundation, its directors, officers, employees, agents, and representatives from liability of any nature or kind, including costs and expenses, for or on account the Material.

14. Insurance.

a. It is important that the Grantee be properly insured for the conduct of the Project, as well as its other activities. Accordingly, the Grantee agrees to maintain in full force and effect during the Grant Period at its sole expense commercial general liability insurance (including broad form contractual liability, bodily injury, and property damage; written on an occurrence basis) with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 in annual aggregate. The policy must be in the broadest form available on customary commercial terms and shall be written by insurers of recognized financial standing. The Foundation shall be named an additional insured on the policy, with the understanding that any obligations imposed upon the Grantee (including, without limitation, the liability to pay premiums) shall be the sole obligations of the Grantee and not those of the Foundation. The insurance policies shall be primary insurance ahead of any insurance carried by the Foundation and shall provide for notification to the Foundation thirty (30) days prior to termination, material change or restrictive amendments.

b. These coverages and limits are to be considered minimum requirements under this Agreement and in no way limit the liability of the Grantee. The Grantee shall provide a certificate of insurance to the Foundation evidencing this coverage prior to performance of the Agreement and annually thereafter,

at policy renewal dates throughout the term of the Agreement.

15. Indemnification. Grantee understands and agrees that it alone is responsible for its and its employees, agents and representatives. Grantee shall indemnify and agrees to hold the Foundation, its directors, officers, employees, agents, and representatives harmless from and against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements or expenses (including, without limitation, attorneys' and experts' fees, expenses and disbursements) whether incurred in a third party action, in an action to enforce this Agreement or otherwise, for death of or injury to any person or loss of or damage to any property of any kind or nature and any other damage whatsoever arising out of or resulting directly or indirectly from the actions of Grantee or the failure to act by Grantee in connection with the fulfillment of its obligations under this Agreement, except to the extent same is caused by the gross negligence or willful misconduct of the person seeking to be indemnified hereunder. In addition, Grantee will pay and discharge all awards, judgments and expenses that may result from a final judgment in an indemnified suit or action.

16. Miscellaneous. The grant is for the Grantee only and may not be given to another organization except as written in Grant Proposal. Grantee's rights and obligations under this Agreement are specific to the Grantee, which may not assign its rights or obligations hereunder, by operation of law, merger or sale of Grantee or all or substantially all of Grantee's assets, to any person or entity without the prior written consent of the Foundation. No course of dealing between Grantee and the Foundation, or any delay or failure on the part of the Foundation in exercising any rights under this Agreement, shall operate as a waiver of any rights of the Foundation, except to the extent expressly waived in writing by the Foundation. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Florida, without regard to its conflict of laws principles. Venue for any disputes arising hereunder shall be in the courts located in Palm Beach County.

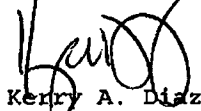
17. Survival. Sections 8, 10, 13, 14, 15 and 17 shall survive the termination or expiration of this Agreement.

18. Entire Agreement, Severability and Amendment. This Agreement is the entire agreement between the Foundation and Grantee regarding the subject matter

hereof, and supersedes any prior oral or written agreements or communications. The provisions of this Agreement are severable so that if any provision is found to be invalid, illegal, or unenforceable, such finding shall not affect the validity, construction, or enforceability of any remaining provision. Unless provided otherwise, this Agreement may be amended only by a mutual written agreement of the parties. Exhibit A, may be amended or modified upon notice to Grantee without written agreement of the parties.

On behalf of the board of trustees of the Quantum Foundation I thank you for your commitment to serving our community.

Sincerely,



Kerry A. Diaz
President
Quantum Foundation

By signing below, Grantee accepts and agrees to comply with all terms and conditions stated in this Agreement, and the accompanying attachments exhibits and or schedules.

Organization: VITA Nova Inc.

Chief Executive of Organization (required signature)

By: 

Print Name: IRVINE NUGENT

Its: Chief Executive Officer

Date: 12/10/12



Palm Beach County Division of Human Services
Attn: Ms. Georgiana Devine
810 Datura Street
West Palm Beach, FL 33401

September 22, 2014

Dear Ms. Devine:

Please accept this letter of match verification from the Vita Nova Thrift Store for the grant application for the Department of Children & Families Grant submission for 2014.

Sales of \$2,000 from the Thrift Store will assist in match for the total grant proposal of \$83,600.

Feel free to contact us for more information. We wish you success on your grant submission on behalf of our continuum of care in Palm Beach County.

Respectfully,

Jeff DeMario
Chief Executive Officer

EXHIBIT 8

Certification of Estimated Need Per Catchment Area Population

1. Enter the total homeless population from your most recent PIT count in the table below. This shall be the Total Homeless Population for individuals and persons in families with children, and shall include both sheltered and unsheltered.

<u>Year</u>	<u>Form</u>	<u>Total Homeless Population</u> <u>(Persons)</u>
2013	DOE Homeless Count	3,107
2014 (or most recent)	Point-in-Time Summary	1543

2. Total Homeless Population (add number from both forms above)

4,650

3. Divide the Total Homeless Population, 2013-2014, by the population of the continuum's catchment area as reflected in EXHIBIT 9, to calculate the ratio of your homeless population per 1000 persons in your area.

Attest:
Sharon R. Bock
Clerk And Comptroller

By: Deputy Clerk

$$\frac{4650}{\text{Average Total Homeless Population, 2013-2014}} \div \frac{1320}{\text{2010 Population of Your Catchment Area, Exhibit 9}} = \frac{3.52}{\text{Ratio of homeless per 1,000 Persons in Catchment Area}}$$

Lead Agency Certification:

I hereby attest and certify that the above data is true and accurate; that the above data on estimated needs is based upon a homeless population chart which uses data that (1) represents the housing need for homeless persons in the catchment area on any given night; (2) is true and accurate for the continuum's catchment area; and (3) is derived in accordance with the federal grant instructions.

Name of Lead Agency: Palm Beach County Board of County Commissioners/ Division of Human Services


Name of Lead Agency Certifying Official: Priscilla A. Taylor, Mayor

Signature of Certifying Official: 

Date Signed: 9/24/14

FAILURE TO PROVIDE AN ORIGINAL SIGNED CERTIFICATION IN THE APPLICATION SHALL BE CAUSE FOR THE APPLICATION TO BE RANKED LAST ON THE NEED PREFERENCE CRITERIA.

Attach your most recent HUD Homeless Point-In-Time Summary and the narrative/chart describing the methods used to estimate this need.

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

COUNTY ATTORNEY

News Release

For immediate release:
Contact:

March 27, 2013
Claudia Tuck (561) 355-4775

Palm Beach County Releases Numbers for 24-Hour Homeless Point-in-Time Count conducted Jan. 23 – 24, 2013

The 2013 Point-in-Time Count, conducted in a 24-hour time period in January, identified that 2,509 individuals and families were homeless in Palm Beach County. Of that number, 966 individuals and families were reported to be “doubled-up.” The term doubled-up is typically defined as an individual or family seeking permanent housing but temporarily living in a housing unit with extended family, friends, and other nonrelatives due to economic hardship, loss of housing, or a similar reason.

In Palm Beach County, 1,543 were identified as homeless according to the federal definition of homelessness. It was reported that they were living in places not meant for human habitation, emergency shelters or transitional housing programs.

This year, the Point-in-Time Count was conducted by a total of 283 individuals including staff from 32 agencies and 46 volunteer advocates. Field outreach efforts were conducted by 11 teams that traveled across the County with the assistance of personnel from 14 Palm Beach County Sheriff's Office districts and law enforcement officers from Boynton Beach, Delray Beach, West Palm Beach and Palm Springs. The teams were also joined by staff from the Palm Beach County Parks and Recreation Department and Palm Beach County Code Enforcement. Teams of staff went into the woods, searched abandoned buildings and alleyways behind buildings, spoke with individuals at intersections and in front of stores, and traveled through parks seeking to count homeless persons residing throughout the County. Individual staff members were also located across the County counting the homeless in food pantries, soup kitchens, and libraries.

Counting homeless individuals and families in a 24-hour period remains a challenge. Families often don't come forward due to fear of having their children removed; disabled individuals avoid being counted because of concerns about being hospitalized; unsheltered homeless individuals move camps frequently to avoid detection and can be difficult to locate; and some veterans refuse to be counted despite reassurance as to the purpose of the data.

The 2013 Point-in-Time Count reflects a 28 percent reduction from the count conducted two years ago. The executive committee of the Homeless and Housing Alliance (HHA) of Palm Beach County (formerly the Continuum of Care) reviewed preliminary count data to begin the process of evaluation.

The HHA Executive Committee identified the following reasons for the reduction in this year's count:

- successful programming implemented in the County during the past two years;
- enforcement of trespassing which reduced visibility of the homeless;
- new property development reducing vegetation for homeless to utilize as camps; and
- change in methodology (three “Project Connects” events rather than incentives).

The details of this year's effort will be analyzed further. Goals will be established by the HHA to address new and existing challenges to meet the needs of homeless residents.

DEPARTMENT OF CHILDREN AND FAMILIES



Lead Agencies Reporting of
2014
Point-in-Time Count Results

*Council on Homelessness 2014 Report
To Governor and Legislature*

Submit to the Office on Homelessness
By Close of Business, April 15, 2014

Return to: Tom_Pierce@dcf.state.fl.us

Office on Homelessness
Department of Children and Families
1317 Winewood Boulevard
Tallahassee, FL 32399-0700
850-922-4691
FAX: 850-487-1361

January 2, 2014

2014 Survey

To assist the Department of Children and Families in preparing the 2014 Council on Homelessness Report, as required by s.412.622(9), Florida Statutes, please fill in the following:

Name of
Continuum: FL-605 WPB/Palm Beach County CoC

Mailing Address: 810 Datura Steet West Palm Beach Fl 33410

Telephone
Number: 561-355-4775 Fax Number: 561-355-4801

Executive
Director: Claudia Tuck

Email Address: ctuck@pbcgov.org

Person Completing the
Survey: Maria Watson

Phone Number for this
Person: 561-355-4779

A. Homeless Population by County

Report the total number of persons and households who are homeless on any given day for each county covered or served by your continuum in January 2014, as aggregated for your 2014 Point-in-Time submission to HUD.

Federal Definition: Who Should be Included in the 2014 PIT

For the Sheltered count, CoC's should include all individuals and families who meet the following criteria:

An individual or family living in a supervised publicly or privately operated shelter designed to provide temporary living arrangements, including:

- Congregate shelters;
- Hotels and motels paid for by charitable organization, or by federal, state or local government programs for low income individuals;
- Transitional housing;
- Safe Haven provider programs.

For the unsheltered count, CoC's should include all individuals or families who meet the following criteria:

An individual or family with a primary nighttime residence that is a public or private place not designed for, or ordinarily used as a regular sleeping accommodation for human beings, including:

- A car;
- Park;
- Abandoned building;
- Bus or train station;
- Airport;
- Campground.

Data Source: *(Check one.)*

☐

January 2014 Count - conducted last 10 days of January 2014

☐

Other Date - Waiver Granted by HUD.

Enter date.

• Check the methods used to enumerate the homeless persons.

- ☐ Point-in-time count with no interview
- ☐ Point-in-time with interviews
- ☐ Point-in-time plus sample interviews
- ☐ Point-in-time plus extrapolation
- ☒ Administrative data from providers of services
- ☐ Public places count
- ☐ Public places count with interviews
- ☐ Sample of interviews
- ☐ Extrapolation from Point-in-time and sample of interviews
- ☐ Public places count using probability sampling
- ☐ Service-based count for non-shelter services
- ☐ HMIS
- ☐ Other

* Check all methods used.

2014 Count by County

OPTION 1. Conducted 2014 Sheltered and Unsheltered Count

If you conducted in 2014 BOTH the point-in-time count for the persons living in emergency sheltered situations, as well as a count of the unsheltered homeless on the street, or in places not meant for human habitation, report your results below.

TABLE 1

County Name		Federal/HUD Homeless Definition	
		# Persons	# Households
1			
2			
3			
4			
5			
6			
7			
TOTAL			

OPTION 2. Conducted only a 2014 Sheltered Point-in-Time Count.

If you only conducted the count for the persons living in emergency shelters in 2014, please provide the summary data using the table below. Enter your 2014 sheltered count data in the appropriate columns, and also provide your 2013 unsheltered count data in the unsheltered columns.

TABLE 2

County Name		# Homeless Persons		# Households	
		2014 Sheltered	2013 Unsheltered	2014 Sheltered	2013 Unsheltered
1	Palm Beach County	649	1543	554	1312
2					
3					
4					
5					
6					
7					
8					

TOTALS	649	1543	554	1312
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Please complete EITHER Table 1, or Table 2, depending on the extent of your 2014 Point-in-Time Count.

Instructions:

For the balance of this report, please provide the data on the homeless population counted in your 2014 point-in-time count. If you only did a sheltered count, only provide the data for the 2014 sheltered homeless persons.

Data Element Gender	Total Number Homeless Persons	Percentage
Male	474	73%
Female	174	27%
Transgendered	1	.15%
Other		
Don't know		
Refused		
TOTAL	649	100.0%

Age	Total Number Homeless Persons	Percentage
Persons under 18 years	118	18%
Persons 18 to 24 years	33	5%
Persons age 24 - 60	498	76%
Elderly – over 60 years		
Refused		
TOTAL	649	100.0%

Ethnicity	Total Number Homeless Persons	Percentage
Hispanic or Latino	58	9%
Non Hispanic/Non-Latino	591	91%
Don't know		
Refused		
TOTAL	649	100.0%

Data Element Race	Total Number Homeless Persons	Percentage
American Indian/ Alaska Native	2	.30%
Asian	1	.15%
Black/African American	312	48%
Native Hawaiian/ Pacific Islander	2	.30%
White	331	51%
Multiple Races	1	.15
Don't know		
Refused		
TOTAL	649	100.0%

Military Veteran Served on active duty in the US military	Total Number Homeless Persons	Percentage
Yes	58	9%
Male	54	Not Applicable
Female	4	
No	591	91%
Don't know		
Refused		
TOTAL	649	100.0%

Household Type	Total Number Homeless HOUSEHOLDS	Percentage
A. Households with at least one Adult and one Child	48	8.6%
B. Households <u>without</u> Children	463	83.5%
C. Households with Children Only	43	7.7%
TOTAL Households	554	100.0%

Disabling Condition	Total Number Homeless Persons	Percentage
Yes		
No		
Don't know		
Refused		
TOTAL		100.0%
Type of disabling condition	Total Number Homeless Persons	Percentage
Physical		Do Not Report
Developmental		
Mental Health	175	
Drug or Alcohol Addiction	283	
HIV/AIDS	9	

Prior Episodes of Homelessness in last 3 years, number of separate times homeless.	Total Number Homeless Persons	Percentage
No Prior Episode of Homeless (First time homeless)		
One time		
2 – 3 times	66	10%
4 or more times		
TOTAL	649	100.0%

Length of Current Homeless Episode	Total Number Homeless Persons	Percentage
1 week or less		
More than 1 week, less than 1 month		
1 to 3 months		
More than 3 months, less than 12 months		
1 year or longer		
TOTAL		100.0%

Data Element Cause of Homelessness	Total Number Homeless Persons	Percentage
Employment/financial reasons		
Housing Issues - Forced to relocate from home		
Medical/disability problems		
Family problems		
Natural/other disasters		
Recent immigration		
TOTAL		100.0%

Data Element Length of Stay in the County Prior to Becoming Homeless	Total Number Homeless Persons	Percentage
1 week or less		
More than 1 week, less than 1 month		
1 to 3 months		
More than 3 months, less than 12 months		
1 year or longer		
TOTAL		100.0%

Foster Care History Were you ever a foster care child?	Total Number Homeless Persons	Percentage
Yes		
No		
TOTAL		100.0%

Thank You!

Please return to the Office on Homelessness at:

Tom_Pierce@dcf.state.fl.us
or

45

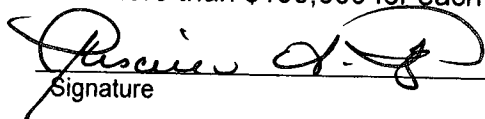
CERTIFICATION REGARDING LOBBYING

**CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND
COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or an employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.


Signature

9/24/14
Date

Priscilla A. Taylor, Mayor
Name of Authorized Individual

LPZ14
Application or Contract number

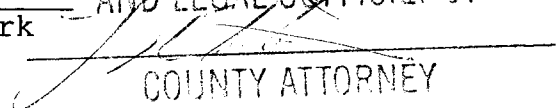
Palm Beach County Board of County Commissioners
Name of Organization

810 Datura Street WPB FL 33401
Address of Organization

Attest:
Sharon R. Bock
Clerk And Comptroller

CF 1123 PDF 03/96

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

COUNTY ATTORNEY