

Agenda Item: 3F10

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## AGENDA ITEM SUMMARY

Meeting Date: November 18, 2014

☒ Consent      ☐ Regular  
☐ Workshop      ☐ Public Hearing

**Department:**

**Submitted By: Department of Airports**

Submitted For:

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to receive and file:**

- (A) Signatory Cargo Carrier Operating and Lease Agreement with Federal Express Corporation commencing October 1, 2014 and terminating September 30, 2019.
- (B) Signatory Cargo Carrier Operating and Lease Agreement with United Parcel Service Co. commencing October 1, 2014 and terminating September 30, 2019.

**Summary:** Delegation of authority for execution of the standard County agreements above was approved by the BCC in R-2014-1290. Countywide (AH)

**Background and Justification:** N/A

**Attachments** Two (2) Standard Agreements for the Department of Airports

Recommended By: James Kelly 10/2/14  
Department Director Date

Approved By:  County Administrator 11/27/14 Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Operating Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u><del>See below</del></u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget? Yes <u>X</u> No _____					
Budget Account No: Fund <u>4100</u> Department <u>120</u> Unit <u>8450</u> RSource <u>Various</u>					
Reporting Category _____					

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

- ☒ Airlines pay a variety of fees for use of Airport facilities including terminal rent, baggage facilities, loading bridge systems, apron areas, and runways. Some charges are variable and are dependant on flight operations and passenger traffic. Fees are calculated based on the Signatory Airline Agreement, adjusted annually for current operations and maintenance costs and debt service allocations. Airline revenues are budgeted in total by revenue source based on projected activity

C. Departmental Fiscal Review: CM Sumner

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

J. H. W. L. 10/27/14  
AM 10/27 OFMB  
abw 10/27

Don S. Jacobson 10/29/14  
Contract Dev. and Control  
10-28-14 Bid Rules

### B. Legal Sufficiency:

Anne Delaney 10/30/14  
Assistant County Attorney

### C. Other Department Review:

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Department Director