

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: 12/2/14

☒ Consent
☐ Ordinance

☐ Regular
☐ Public Hearing

Department:

Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

I. EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to Receive and File the following:

A) Five (5) Grant Adjustment Notices:

1. GAN 006- Hold Funds;
2. GAN 007-Release Funds;
3. GAN 008- Extend the project period to September 30, 2015;
4. GAN 009- Amend the project scope; and
5. GAN 010- Modify the budget for the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Second Chance Act Grant.

B) First Amendment to Contract with Gulfstream Goodwill, Inc. (R2014- 0471, filed April 1, 2014), extending the expiration date, modifying the scope of work, and increasing the contract amount by \$101,669 for a total not to exceed \$319,319; and

C) First Amendment to Contract with Choice to Change, Inc. (R2014-0469, filed April 1, 2014), extending the expiration date, modifying the scope of work and increasing the contract amount by \$27,009 for a total not to exceed \$98,709.

SUMMARY: These documents have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Executive Director of the Criminal Justice Commission in accordance with R2013-1668 that was approved by the Board on November 19, 2013, and are now being submitted to the Board to receive and file. On October 1, 2013, Palm Beach County was awarded a \$750,000 grant from the OJJDP to implement reentry services for juveniles until September 30, 2014. The award provides juveniles with pre and post release services to assist in their transition back into the community. The Grant Adjustment Notices and Contract Amendments do not change the original award amount of \$750,000. On August 19, 2014, the OJJDP granted the Criminal Justice Commission a no cost extension, allowing the project to be extended to September 30, 2015. . The Amended contracts, executed on September 30, 2014, extend the expiration date to reflect the extended grant period (to September 30, 2015), modify the scope of work and budget, and increase the total contract amounts to provide juvenile reentry services in Palm Beach County. There is no cost to the county. **Countywide (DW)**

BACKGROUND AND JUSTIFICATION: The Palm Beach County Criminal Justice Commission, Reentry Task Force has developed a Strategic Plan for providing effective and coordinated reentry services to those returning from incarceration, including juveniles. A Juvenile Reentry Task Force subcommittee (JRTF) was created to address the unique issues of juveniles. The JRTF created a 5 year strategic plan and outlined best practices for juveniles reintegrating. Grant funding will support many gaps in services with best practice services. The goal of the program is to reduce the recidivism rate by 50% over 5 years for the target population (moderate to high risk youth returning to Palm Beach County). The program is intended to reduce recidivism among transitioning juveniles, reduce future victimization, enhance public safety and improve the lives of communities, victims and offenders. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File Agenda Item.

Attachments:

1. Grant Adjustment Notices (006-010) from OJJDP
2. First Amendment to Contract between Palm Beach County and Gulfstream Goodwill, Inc.
3. First Amendment to Contract between Palm Beach County and Choice to Change, Inc.

RECOMMENDED BY:

Victor Bonavita
DEPARTMENT DIRECTOR

11/18/14
DATE

APPROVED BY:

Victor Bonavita
ASSISTANT COUNTY ADMINISTRATOR

11/18/14
DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs					
External Revenues					
County Match					
In-Kind Match					
NET FISCAL IMPACT	-0-	-0-			
POSITIONS (Cumulative)	0	0			

Is Item In Adopted Budget? Yes X No

Budget Account No: Fund 1507 Agency 762 Unit 7700 Object 8201

B. Recommended Sources Of Funds/Summary of Fiscal Impact:

Source of Funds: U.S. Department of Justice Fiscal Year 2014 Juvenile Second Chance Act Grant \$750,000 [1507-762-7700].


C. Departmental Fiscal Review: ellw

III. REVIEW COMMENTS

A. OFMB Fiscal And/Or Contract Development and Control Comments:

M Diaz 11/13/14
 OFMB KUEB 11/13 11/13 AK 11/13/14
Barbara Wheeler 11-19-14
 for Contract Development & Control

B. Legal Sufficiency:


Assistant County Attorney

REVISED 9/95
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information					
Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2015	GAN Number:	006
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJJDP	Date:	07/31/2014
Grantee DUNS Number:	07-847-0481	Grant Manager:	Angela Parker		
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ		
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008		
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project	Award Amount:	\$750,000.00		

Hold Funds

Accepted Amount: 750000.0
Disbursed Amount: 0.0
Available Amount: 750000.0

Hold Amount

Percentage Hold: 100 %
Amount Hold: 750000.0
Module: Financial Status Report

*Required Justification for Hold Funds:

All contacts with the grantee regarding these delinquent financial reports have been documented. As of this date, the grantee has not complied with their financial reporting requirements. Therefore, this grantee's funds are hereby frozen until the delinquent financial reports have been received.

Attachments:

None

Print



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GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2015
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJJDP
Grantee DUNS Number:	07-847-0481	Grant Manager:	Angela Parker
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project	Award Amount:	\$750,000.00

Release Funds

Accepted Amount: 750000.0

Disbursed Amount: 0.0

Available Amount: 750000.0

Release Amount

Percentage Release: 100 %

Amount Release: 750000.0

Module: Financial Status Report

*Required Justification for Release Funds:

The overdue Financial Status Report(s) have been submitted. The Grantee is in compliance with all financial reporting requirements.

Attachments:

None

Print

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GRANT ADJUSTMENT NOTICE

Grantee Information					
Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2015	GAN Number:	008
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJJDP	Date:	08/19/2014
Grantee DUNS Number:	07-847-0481	Grant Manager:	Angela Parker		
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ		
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008		
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project	Award Amount:	\$750,000.00		

Change Project Period			
Current Grant Period:	Month: 11 Day: 29	New Grant Period:	Month: 23 Day: 29
Project Start Date:	10/01/2013	*New Project Start Date:	10/01/2013
Project End Date:	09/30/2014	*New Project End Date:	09/30/2015
*Required Justification for Change Project Period:			
Palm Beach County is requesting a no cost extension of the Back To A Future project from September 30, 2014 to September 30, 2015. This no cost extension will allow the project to use unexpended funds and maximize programming for			
Attachments:			
Filename:		User:	Timestamp:
OJJDP FY2013 Second Chance Act Juvenile Reentry Program Attachment 2 Timeline_ Revised.docx		PBCBCCPROGRAM	07/31/2014 5:05 PM
REVISED_PBC Juvenile Renetry - Back To A Future - Budget and Budget Narrative with Project Extension.docx		PBCBCCPROGRAM	07/31/2014 5:06 PM
<input type="button" value="Print"/>			
Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	08/19/2014 12:01 PM
Submitted	PO - Grant Manager	PBCBCCPROGRAM	07/31/2014 5:07 PM
Draft	EXTERNAL - External User	PBCBCCPROGRAM	07/31/2014 5:05 PM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information					
Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2015	GAN Number:	009
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJJDP	Date:	09/05/2014
Grantee DUNS Number:	07-847-0481	Grant Manager:	Angela Parker		
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ		
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008		
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project		Award Amount:	\$750,000.00	

Change Project Scope			
*Scope Change Types			
<input type="checkbox"/> Altering programmatic activities	<input type="checkbox"/> Altering the purpose of the project		
<input type="checkbox"/> Changing the project site	<input type="checkbox"/> Change in organization with primary responsibility for implementation of grant		
<input type="checkbox"/> Contracting out, sub-granting or otherwise obtaining the services of a third party to perform activities that are central to the purpose of the award	<input type="checkbox"/> Other (Please enter type of scope change below) enhance services, case		
*Required Justification for Change Project Scope:			
The purpose of this request is to maximize the services for our participants. This request does not change the scope of the project or any of its goals and outcomes. We are requesting to add substance abuse counseling, Aggression			
Attachments:			
Filename:	User:	Timestamp:	
Program Narrative -PBC Juvenile Reentry - Back To A Future REVISED 8-20-14.docx	PBCBCCPROGRAM	08/20/2014 4:56 PM	
<input type="button" value="Print"/>			
Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	dennism2	09/05/2014 12:13 PM
Approved-GM	PO - GAN 1st Line Supervisor	parkera	08/21/2014 4:22 PM
Submitted	PO - Grant Manager	PBCBCCPROGRAM	08/20/2014 4:57 PM
Draft	EXTERNAL - External User	PBCBCCPROGRAM	08/20/2014 4:56 PM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information					
Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2015	GAN Number:	010
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJJDP	Date:	10/01/2014
Grantee DUNS Number:	07-847-0481	Grant Manager:	Angela Parker		
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ		
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008		
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project	Award Amount:	\$750,000.00		

Budget Modification			
* All editable Budget fields must contain a numeric value.			
Categories	Approved Budget	Requested Changes to Budget	Revised Budget
A. Personnel	\$62982	\$25969	\$88951
B. Fringe Benefits	\$21666	\$8933	\$30599
C. Travel	\$23422	\$-16000	\$7422
D. Equipment	\$0	\$0	\$0
E. Supplies	\$1600	\$-1600	\$0
F. Construction	\$0	\$0	\$0
G. Contractual	\$1374665	\$-2637	\$1372028
H. Other	\$1000	\$0	\$1000
TOTAL DIRECT COST	\$1485335	\$14665	\$1500000
Total Direct Costs = (Sum of lines A-H)			
INDIRECT COST	\$14665	\$-14665	\$0
TOTAL PROJECT COST	\$1500000	\$0	\$1500000
Total Project Costs = Total Direct Costs + Indirect Cost			
Total Project Costs = Federal Funds Approved + Non-Federal Funds + Program Income			
FEDERAL FUNDS APPROVED	\$750000		\$750000
NON-FEDERAL FUNDS APPROVED	\$750000	\$0	\$750000
PROGRAM INCOME	\$0	\$0	\$0

***Required Justification for Budget Modification**

(9/29/14- a revised budget is attached which includes the costs formulas for Life Skills and Aggression Replacement Training. The original budget was submitted to reflect a 1 year project period. This budget modification

Attachments:

Filename:	User:	Timestamp:
REVISED_PBC Juvenile Renetry - Back To A Future - Budget and Budget Narrative with Project Extension.docx	PBCBCCPROGRAM	09/29/2014 4:22 PM

[Print](#)

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	HolmanV	10/01/2014 1:43 PM
Submitted	PO - Grant Manager	PBCBCCPROGRAM	09/29/2014 4:35 PM
Change Requested	EXTERNAL - External User	parkera	09/29/2014 9:20 AM

National trainers (replacement training): The \$3,250 for each participant must show hotel rate x number of days, airfare, and per diem x number of days. $\$3,250 \times 12 = \$39,000$ not \$44,000.

Change Requested	PO - Grant Manager	parkera	09/29/2014 9:20 AM
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National trainers (replacement training): The \$3,250 for each participant must show hotel rate x number of days, airfare, and per diem x number of days. $\$3,250 \times 12 = \$39,000$ not \$44,000.

Submitted	PO - Grant Manager	PBCBCCPROGRAM	09/08/2014 1:28 PM
Change Requested	PO - Grant Manager	parkera	09/08/2014 1:12 PM

Please show detailed calculations for Life Skills (ARISE curriculum)- \$5000 and Aggression Replacement ; 12 staff trained = \$39,600 + Trainer travel costs= \$ 44,000

Change Requested	EXTERNAL - External User	parkera	09/08/2014 1:12 PM
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Please show detailed calculations for Life Skills (ARISE curriculum)- \$5000 and Aggression Replacement ; 12 staff trained = \$39,600 + Trainer travel costs= \$ 44,000

Submitted	PO - Grant Manager	PBCBCCPROGRAM	08/20/2014 11:37 AM
Draft	EXTERNAL - External User	PBCBCCPROGRAM	08/20/2014 11:31 AM

**FIRST AMENDMENT TO CONTRACT BETWEEN PALM BEACH
COUNTY AND GULFSTREAM GOODWILL, INC FOR EDUCATION
AND EMPLOYMENT SERVICES AND CASE MANAGEMENT FOR
JUVENILE REENTRY**

THIS FIRST AMENDMENT TO CONTRACT BETWEEN PALM BEACH COUNTY AND GULFSTREAM GOODWILL INDUSTRIES, INC. FOR EDUCATION AND EMPLOYMENT AND CASE MANAGEMENT FOR JUVENILE REENTRY ("First Amendment") originally entered on February 5, 2014 and filed on April 1, 2014, ("Original Contract" – R-2014-0471) is made as of this 30th day of September 2014 by and between Palm Beach County, a Political Subdivision of the State of Florida, hereinafter referred to as the "COUNTY" and GULFSTREAM GOODWILL, INC., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the "Service Provider," whose Federal I.D. is 59-1197040.

WITNESSETH:

WHEREAS, the parties, Palm Beach County, through its Criminal Justice Commission ("CJC"), and Service Provider, entered the Original Contract on February 5, 2014, with an expiration date of September 30, 2014, for a total contract price not to exceed \$217,650; and

WHEREAS, the Service Provider's responsibilities under the Original Contract (R-2014-0471) are to provide education and employment services and case management to approved juvenile offenders reentering the County from a residential facility consistent with the County's Reentry Initiative, "Back To A Future"; and

WHEREAS, the goal of the Initiative is to reduce recidivism, as referenced in Article 1 (Services – Scope of Work) of the Original Contract and more fully outlined in the "Scope of Work" marked as Exhibit "A" to the Original Contract; and

WHEREAS, the Parties have agreed to add a one year extension of time to the expiration date referenced in Article 2 (Term of Contract) of the Original Contract, requiring an amendment to the Budget referenced in Article 3 (Payments to the Service Provider), said Budget marked as Exhibit "B" in the Original Contract, increasing the contract price by an amount not to exceed \$101,669 and authorizing adjustments in the line item budget of up to 10% of the total contract price.

NOW THEREFORE, the above named parties hereby mutually agree to amend the Original Contract dated February 5, 2014, and enter into this First Amendment as follows:

- I. Article 2 (Term of Contract) of the Original Contract (R-2014-0471) is amended by extending the expiration date from September 30, 2014 until September 30, 2015.
- II. Article 1 (Services – Scope of Work), referencing the Service Provider's responsibilities and the term of the Original Contract as referenced in Exhibit "A" to

the Original Contract is amended, as reflected in Exhibit "AA-01" attached hereto. **Exhibit "A" to the Original Contract will be replaced in its entirety by Exhibit "AA-01" attached hereto.**

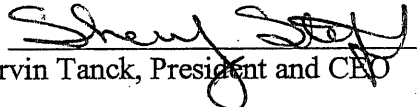
- III. Article 3 (Payments to the Service Provider) is amended to increase the Original Contract price from \$217,650 with an additional \$101,669, for a new total contract price not to exceed the amount of \$319,319, as reflected in the attached Exhibit BB-01 (Budget Worksheet). **Exhibit "B" to the Original Contract will be replaced in its entirety by Exhibit "BB-01" attached hereto.**
- IV. The parties further agree to amend the Original Contract and the Budget Worksheet attached thereto, by authorizing the Executive Director of the CJC to adjust line items in the budget of up to 10% of the total contract price, provided there is not an increase in the total new contract price (\$319,319).
- V. The parties further agree to amend the Original Contract, to include a reference to "genetic information" in the "nondiscrimination" warranty representation, substituting the following paragraph under Article 21 – Nondiscrimination:

The SERVICE PROVIDER warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information.
- VI. All other provisions of the Original Contract (R-2014-0471) not in conflict with this First Amendment remain in effect and are to be performed at the same level as specified in the Original Contract dated February 5, 2014.

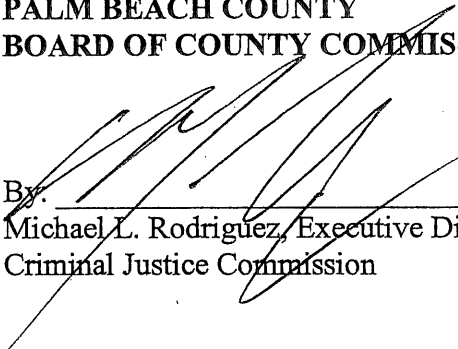
THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, through its authorized representative, has made and executed this First Amendment on behalf of the COUNTY and Service Provider has hereunto set its hand the day and year above written.

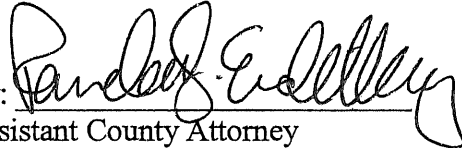
GULFSTREAM GOODWILL, INC.

By: 
Marvin Tanck, President and CEO


**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: 
Michael L. Rodriguez, Executive Director
Criminal Justice Commission

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Shahzia Jackson,
Senior Criminal Justice Analyst
Criminal Justice Commission

Gulfstream Goodwill
Scope of Work
10/1/2013-9/30/2015

BACK TO A FUTURE is Palm Beach County's reentry process for juveniles returning to the community as which includes the delivery of a variety of evidence-based, cognitive, behavioral and social learning techniques in both pre- and post-release settings to ensure a successful transition from residential facilities to our community.

Along with the services listed below, Gulfstream Goodwill will ensure that each youth's criminogenic needs are identified and met.

The overall goal of this project, to reduce recidivism by 50% over a 5-year period, with a sub goal of 70% of youth served should be working and/or in school by 6 months post-release.

Required Tasks	Responsibility of Service Provider
Target Population Gulfstream Goodwill will serve all Back To A Future youth	Serve all referred eligible youth
Referral Process Eligible youth will go through a series of transitional staffings in preparation for their release into the community. During these staffings, it will be determined what services are needed for youth's successful reentry. Once these needs are identified, GGI Transition Specialists will make referral in RENEW and via email.	Attend staffings
Education/Employment Assessments Youth who do not have a high school diploma or GED will be tested using the Tests of Adult Basic Education (TABE) to determine educational needs. Career Exploration Youth will be assessed using Florida Choice or Career Scope to determine employment needs/direction. Youth will be supported and guided to the most appropriate educational setting by GGI staff in concert with other Back To A Future partners. Apprenticeships - All eligible youth will be offered an appropriate, paid apprenticeship, up to 15 during the course of the contract with GGI support.	<ul style="list-style-type: none"> • TABE test youth as appropriate • All youth are offered career exploration • Provide and support 15 apprenticeships/OJT
Case Management (Personnel) 2 positions All youth going through Back to A Future will be provided with a Case Manager referred to as a Transition Specialist prior to release. These Transition Specialists (2) will be housed with the Department of Juvenile Justice Unit #104 at least once a week and perform traditional case management duties. Transition Specialist work with Department of Juvenile Justice to coordinate post release services prior to youth's release, including creating a transition plan. Youth will be assisted with individual needs including obtaining identification/ birth certificates, making referrals to appropriate agencies, applying for medical benefits and other essential transition needs. Service provision is driven by addressing individual youth's criminogenic needs. The Transition Specialists will work with Career Navigator and Employment Specialist to	Provide comprehensive case management; ensure timelines are met

ensure that youth are placed in an educational setting within 5 days of release (when appropriate) and that at least 70% of youth are placed in a job or school setting within 6 months after release.	
<i>Employment Specialist (Personnel)</i> Employment Specialist will: -Arrange and facilitate paid internships and apprenticeships totaling no less than 15. -Develop resumes with youth -Provide job coaching -Spend no more than 40% of their time building relationships with employers -Address with youth any barriers to employment -Place appropriate youth in permanent employment -Ensure at least 70% of youth are placed in a job or school setting within 6 months after release	Gulfstream Goodwill employment specialist will meet the outlined criteria (left)
<i>Career Navigator (Personnel)</i> Career Navigator will: -Work with School District Transition Coordinator and GGI Transition Specialists to ensure that youth are placed in an educational setting within 5 days of release (when appropriate) -Teach ARISE Life Skills, individually and/or in groups to each eligible youth -Teach Goodwill Works, individually and/or in groups to each eligible youth -Assist youth with school and college options, including applying for college/school and FASFA -Assist youth with enrolling into education classes, continuing ed, vocational ed, college or others -Assist youth in receiving services from the Office of Disabilities (if needed) -Assist youth with trade education/certification -Ensure that youth are placed in an educational setting within 5 days of release and to ensure that at least 70% of youth are placed in a job or school setting within 6 months after release	Gulfstream Goodwill career navigator will meet the criteria outlined on left.
<i>Goodwill Works (8 hours)</i> Youth will be taught employment readiness classes using “The Goodwill Works” curriculum. Employment Search and Success Strategies is a workshop format-combining lecture, discussion, written exercise and role-playing in order to achieve the “soft skills” necessary for successful employment. Classes can vary in pace depending on the learning styles of the attendees. Helping each participant to focus on their skills and abilities will drive the training. The curriculum includes a pre and post test. Completion of this course results in a work readiness certificate, and a professional resume. All eligible youth are to receive services in a place and time convenient and appropriate for each youth. Pre and post test scores should be submitted in RENEW. A goal of 100% increase in knowledge is expected for those who are course completers.	Gulfstream Goodwill

GGI is solely responsible for coordinating transportation, scheduling , and providing incentives for participation	
<p><i>ARISE Life Skills</i> Youth who needs life/social skills will receive the ARISE Life Skills program which will be in a group setting. The Career Navigator will facilitate the group. This program will encourage youth to engage in pro-social activities and help youth learn life/social skills.</p> <p>GGI is solely responsible for coordinating transportation, scheduling, and providing incentives for participation.</p>	Gulfstream Goodwill
<p><i>Apprenticeships/OJT</i> 15 youth will be placed in a job or apprenticeship within 6 months of release. Apprenticeships will be paid \$100 x 8 weeks. Exceptions can be made in writing to the PM.</p>	Gulfstream Goodwill
<p><i>Reporting/Evaluation</i> Gulfstream Goodwill staff will report all participant data in RENEW, a database used countywide by reentry service providers. Gulfstream Goodwill will participate in an evaluation done by the Criminal Justice Commission and the Department of Justice.</p>	Gulfstream Goodwill
<p><i>Partner Meetings</i> Gulfstream Goodwill staff will attend provider/partner meetings regarding the Back To A Future Program as well as Juvenile Reentry.</p>	Gulfstream Goodwill

BUDGET WORKSHEET

A. PERSONNEL: Salaries and Benefits	
1. Case Manager1	\$65,100
2. Case Manager2	\$40,572
3. Career Navigator	\$58,590
4. Employment Specialist	\$58,590
SUB-TOTAL PERSONNEL	\$222,852
B. OPERATIONAL EXPENSES	
1. Amdin Costs	\$35,066
2. Stipends for Apprenticeships	\$12,000
3. Program Supplies	\$2,000
4. Tabe Testing	\$2,600
5. Communications	\$3,000
6. Vocational Evaluations	\$2,715
7. Laptops	\$3,600
8. Mileage, Trainings, Conferences	\$19,486
9. Reentry Support Services	\$16,000
SUB-TOTAL OPERATIONAL	\$96,467
C. CAPITAL EXPENDITURES	
SUB-TOTAL CAPITAL	\$0
TOTALS	
A. PERSONNEL: Salaries and Benefits	\$222,852
B. OPERATIONAL EXPENSES	\$96,467
C. CAPITAL EXPENDITURES	\$0
TOTAL PROJECT BUDGET	\$319,319

**FIRST AMENDMENT TO CONTRACT BETWEEN PALM BEACH
COUNTY AND CHOICE TO CHANGE, INC FOR COMMUNITY
SERVICE AND RESTITUTION ASSISTANCE FOR JUVENILE REENTRY**

THIS FIRST AMENDMENT TO CONTRACT BETWEEN PALM BEACH COUNTY AND CHOICE TO CHANGE, INC. FOR COMMUNITY AND RESTITUTION ASSISTANCE FOR JUVENILE REENTRY ("First Amendment") originally entered on February 5, 2014 and filed on April 1, 2014, ("Original Contract" – R-2014-0469) is made as of this 30th day of September 2014 by and between Palm Beach County, a Political Subdivision of the State of Florida, hereinafter referred to as the "COUNTY" and CHOICE TO CHANGE, INC., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the "Service Provider," whose Federal I.D. is 59-1197040.

WITNESSETH:

WHEREAS, the parties, Palm Beach County, through its Criminal Justice Commission ("CJC"), and Service Provider, entered the Original Contract on February 5, 2014, with an expiration date of September 30, 2014, for a total contract price not to exceed \$71,700; and

WHEREAS, the Service Provider's responsibilities under the Original Contract are to provide community service and restitution assistance to approved juvenile offenders reentering the county from a treatment facility consistent with the County's Reentry Initiative, "Back To A Future". The goal of the Initiative is to reduce recidivism, as referenced in Article 1 (Services – Scope of Work) of the Original Contract and more fully outlined in the "Scope of Work" marked as Exhibit "A" to the Original Agreement; and

WHEREAS, the Parties have agreed to a one year extension to the expiration date referenced in Article 2 (Term of Contract) of the Original Contract, requiring an amendment to the Budget referenced in Article 3 (Payments to the Service Provider), said Budget marked as Exhibit "B" in the Original Contract, increasing the contract price by an amount not to exceed \$27,009 and authorizing adjustments in the line item budget of up to 10% of the total contract price.

NOW THEREFORE, the above named parties hereby mutually agree to amend the Original Contract dated February 5, 2014, and enter into this First Amendment as follows:

- I. Article 2 (Term of Contract) of the Original Agreement is amended by extending the expiration date from September 30, 2014 until September 30, 2015.
- II. Article 1 (Services – Scope of Work), referencing the Service Provider's responsibilities and the term of the original contract as referenced in Exhibit "A" to the Original Contract is amended, as reflected Exhibit "AA-01" attached hereto. **Exhibit "A" to the Original Contract will be replaced in its entirety by Exhibit "AA-01" attached hereto.**

- III. Article 3 (Payments to the Service Provider) is amended to increase the Original Contract price from \$71,700 with an additional \$27,009, for a new total contract price not to exceed the amount of \$98,709, as reflected in the attached Exhibit BB-01 (Budget Worksheet). **Exhibit "B" to the Original Contract will be replaced in its entirety by Exhibit "BB-01" attached hereto.**
- IV. The parties further agree to amend the Original Contract and the Budget Worksheet attached thereto, by authorizing the Executive Director of the CJC to adjust line items in the budget of up to 10% of the total contract price, provided there is not an increase in the total new contract price (\$98,709).
- V. The parties further agree to amend the Original Contract, to include a reference to "genetic information" in the "nondiscrimination" warranty representation, substituting the following paragraph under Article 21 – Nondiscrimination:

The SERVICE PROVIDER warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information.
- VI. All other provisions of the Original Contract not in conflict with this First Amendment remain in effect and are to be performed at the same level as specified in the Original Contract dated February 5, 2014.

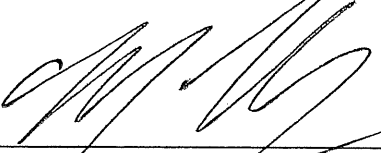
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IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, through its authorized representative, has made and executed this First Amendment on behalf of the COUNTY and Service Provider has hereunto set its hand the day and year above written.

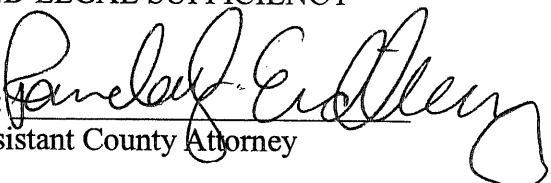
CHOICE TO CHANGE, INC.

By: 
Lynn Trimble, Director

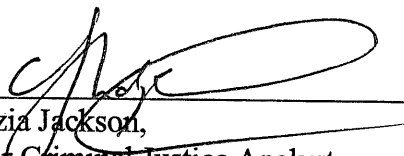
**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: 
Michael L. Rodriguez, Executive Director
Criminal Justice Commission

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Shahzia Jackson,
Senior Criminal Justice Analyst
Criminal Justice Commission

Choice to Change- Restitution and Community Service Assistance, Substance Abuse/Mental Health Counseling, and Aggression Replacement Services

Scope of Work

10/1/2013-9/30/2015

BACK TO A FUTURE is Palm Beach County's reentry process for juveniles returning to the community as which includes the delivery of a variety of evidence-based, cognitive, behavioral and social learning techniques in both pre- and post-release settings to ensure a successful transition from residential facilities to our community.

The overall goal of this project, to reduce recidivism by 50% over a 5-year period, with a sub goal of 70% of youth served should be working and/or in school by 6 months post-release.

An important part of reentry is the ability to pay off restitution and complete community service hours, address substance abuse and behavioral needs including aggression. Choice to Change has been indentified to provide restitution and community service assistance, mental health and substance abuse assessment and counseling and Aggression Replacement Training. Choice to Change will assist in the overall effort of ensuring that each youth's criminogenic needs are met. Choice to Change will provide restitution assistance and other behavioral needs services through the following:

Task:	Responsibility of Service Provider
<i>Target Population</i> Choice to Change will target youth who are ordered to complete community service hours and/or pay restitution, have a need for substance abuse or individual counseling, and Aggression Replacement Training. All youth who are participating in Back To A Future will be eligible for this service.	Choice to Change
<i>Referral Process</i> Youth will go through a series of transitional staffings in preparation for their release into the community. During these staffings, it will be determined if youth will need to complete community service hours and pay restitution. It will also be determined if youth needs follow-up substance abuse and mental health counseling including behavioral health needs such as Aggression Replacement Training. Youth identified with these needs will be referred to Choice to Change.	Choice to Change staff will participate in staffings
<i>Assessments/ Application Process</i> To begin the application process, the Transition Specialist will complete a referral via RENEW and email.	The Choice to Change Restitution Outreach Coordinator will follow up with the youth and their family to complete the application process. Classes will be available to youth as soon as possible.
<i>Family Educational Intervention</i> Choice to Change will provide family support services through C2C 102 Positive Solutions for Parent and Child (101 only if parents refuse participation) This program will assist in building healthy choices and relationships with youth's family, self, and others. Classes will be available for up to 6 families at a time; \$150 per	Choice to Change is responsible for class, coordinating class space, time and transportation.

family for a total of \$900 per class. Class will be offered 12 times a year, if needed.	
<i>Community Service and Restitution</i> Youth will be supported through the 104 Class that is designed to mentor youth who are ordered community service.	Choice to Change will assist a minimum 34 youth with approximately \$800 of restitution, by arranging for youth to complete hours of service. Choice to Change is responsible for coordinating class space, time and transportation.
<i>Special Events</i> The Choice to Change Food and Event Supervisor will coordinate opportunities for youth to complete community service and volunteer service hours through participation in special events.	Choice to Change
<i>ServSafe Certification</i> A minimum of 25 youth will be offered a 6 week course taught in-kind by Chef Corp. Youth will be tutored and prepared to take a state examination. After the exam, youth will obtain a ServeSafe Certification (\$130).	Choice to Change will coordinate class, assist with logistics in the exam, and pay for exam. Choice to Change is responsible for coordinating class space, time and transportation.
<i>Aggression Replacement Training</i> Youth who are identified as high risk and exhibit aggressive behaviors will be offered Aggression Replacement Training through Choice to Change to address their behavioral needs.	Transition Specialist will refer youth for this service. Choice to Change will follow up with youth to begin services. Choice to Change is responsible for coordinating class space, time and transportation.
<i>Substance Abuse and Mental Health Services</i> Youth who are identified as needing continued substance abuse counseling and/or mental health counseling will be referred to Choice to Change to address these needs. Choice to Change will provide youth with a mental health/substance abuse assessment, 12 week outpatient group, individual therapy/counseling, and on-going support groups as needed.	Choice to Change will coordinate assessments and sessions. Choice to Change is responsible for coordinating class space, time and transportation.
<i>Reporting/Evaluation</i> Choice to Change staff will report all participant data in RENEW, a database used countywide by reentry service providers. Choice to Change will participate in an evaluation done by the Criminal Justice Commission and the Department of Justice.	Choice to Change
<i>Partner Meetings</i> Choice to Change staff will attend provider/partner meetings regarding the Back to A Future Program as well as Juvenile Reentry.	Choice to Change

BUDGET WORKSHEET

A. PERSONNEL: Salaries and Benefits	
<i>1. Restitution Outreach Coordinators</i>	\$30,550
<i>2. Certf. Food & Event Supervisor</i>	\$18,000
SUB-TOTAL PERSONNEL	\$48,550
B. OPERATIONAL EXPENSES	
<i>1. C2C Class/Family Group (\$150/session)</i>	\$10,800
<i>2. Aggression Replacement(\$125/session)</i>	\$9,000
<i>3. ServSafe Certifications (\$130/exam)</i>	\$3,250
<i>4. Substance Abuse/Mental Health Services</i>	\$10,000
<i>\$120/Mental Health or Substance Abuse assessment</i>	
<i>\$150/12week Outpatient group</i>	
<i>\$100/individual therapy/counseling session</i>	
<i>\$150/on-going support group session</i>	
<i>5. Event and Permitting Fees</i>	\$5,000
<i>6. Marketing</i>	\$4,400
<i>7. Indirect</i>	\$5,000
<i>8. Reentry Support Services</i>	\$2,709
SUB-TOTAL OPERATIONAL	\$50,159
C. CAPITAL EXPENDITURES	
SUB-TOTAL CAPITAL	\$0
TOTALS	
A. PERSONNEL: Salaries and Benefits	\$48,550
B. OPERATIONAL EXPENSES	\$50,159

Choice to Change- Back To A Future Budget
2013-15
Exhibit BB-01

C. CAPITAL EXPENDITURES	\$0
TOTAL PROJECT BUDGET	\$98,709