

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

[illegible]

Department

Submitted By: Community Services

Submitted For: **Division of Human Services**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file Florida Department of Children and Families (DCF) Grant Agreement #IPZ03 for a period not to exceed June 30, 2016, in the amount of \$66,000, for homeless prevention services; and

B) receive and file Contract for Provision of Services with The Center for Family Services of Palm Beach, Inc., for a period November 1, 2014, through June 30, 2016, in an amount not to exceed \$66,000, for homeless prevention services; and

C) approve Budget Amendment of \$66,000 in the General Fund, Human Services Division, to establish the grant budget.

Summary: These contracts were executed by the County Administrator in accordance with Resolution R2014-1026, which delegated signature authority to the County Administrator, or his designee. All funds must be expended no later than June 30, 2015. A report is due to DCF providing one-year follow up statistics; as a result, DCF is requiring the grant period be in force through June 30, 2016. The Budget Amendment is aligning the County budget with the actual grant award. These items are being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk's Office to note and receive these contracts. No County funds are required. (Human Services) Countywide (TKF)

Background and Justification: Since 2006, the Division has acted as the lead agency for the local Continuum of Care. The Homeless Prevention Grant Application is funded through Federal Temporary Assistance for Needy Families (TANF) funding. This is the first year since the Homeless Prevention Grant was created by the Florida Legislature that the Department of Children and Families has released a request for proposal. The County serves as a pass thru for these grant funds.

Attachments:

1. DCF Grant Agreement w/ Walk Through Memo
2. Contract for Provision of Services w/ Walk Through Memo
3. Budget Amendment

Recommended By:

Department Director

Date _____

Approved By:

Assistant County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	66,000				
External Revenue	(66,000)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT					

# ADDITIONAL FTE POSITIONS (Cumulative)					
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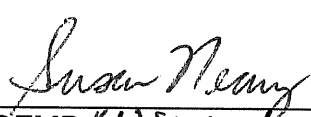
Is Item Included In Current Budget: Yes _____ No X
Budget Account No.:
Fund _____ Dept. _____ Unit _____ Obj. _____ Program Code _____ Program Period: _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:
Funding source is State of Florida Department of Children and Families

C. Departmental Fiscal Review: 
Taruna Malhotra, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 11/25/14
OFMB ^{HO} _{11/24} ^{SC} _{11/25} ^{SS} _{11/25} ^{AK} _{11/25/14}

 12/5/14
Contract Development and Control
12-3-14 

B. Legal Sufficiency:

 12/8/14
Chief Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.