

**PALM BEACH COUNTY
BOARD of COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: 12/16/14 Consent Regular
 Ordinance Public Hearing

Submitted by: Information Systems Services
Submitted for: Countywide GIS

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) Amendment No. 2 to Contract for Consulting/Professional Services (R2011-2052) with Surdex Corporation to extend the term of the contract to December 19, 2015;
- B) Amendment No. 2 to Contract for Consulting/Professional Services (R2011-2053) with BAE Systems Inc., to extend the term of the contract to December 19, 2015;
- C) Amendment No. 2 to Contract for Consulting/Professional Services (R2011-2054) with Woolpert, Inc. to extend the term of the contract to December 19, 2015;
- D) Task Order No. 2 to Contract R2011-2052 with Surdex Corporation to complete the western digital orthophotography at a cost of \$94,750;
- E) Task Order No. 2 to Contract R2011-2053 with BAE Systems Inc. to complete the eastern digital orthophotography at a cost of \$167,341; and
- F) A Budget Amendment in the Information Technology Capital Improvements fund to recognize \$131,045 in revenue from the Property Appraiser's Office.

Summary: The three above referenced firms were selected using the Consultant Competitive Negotiations Act (CCNA) process, with contracts entered into on December 20, 2011 to perform digital orthophotography and planimetric mapping for the County (R2011-2052, R2011-2053 and R2011-2054). These Amendments exercise the second of three (3) one-year renewal options set forth in the original contracts. Work provided by the vendors has been of good quality and well managed.

Summary and Background and Justification *(Continued on page 3)*

Attachments:

1. Amendment No. 2 for Surdex Corporation (2) originals
2. Amendment No. 2 for BAE Systems, Inc. (2) originals
3. Amendment No. 2 for Woolpert, Inc. (2) originals
4. Task Order No. 2 for Surdex Corporation (2) originals
5. Task Order No. 2 for BAE Systems, Inc. (2) originals
6. ISS Budget Amendment

Recommended by: Steve Berdebon Nov. 25, 2014
 Department Director Date

Approved by: [Signature] 12/16/14
 County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Capital Expenditures	\$262,091	\$ 0	\$ 0	0	0
Operating Costs	0	0	0	0	0
External Revenues	(131,045)	0	0	0	0
Program Inc (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	<u>\$131,046</u>	<u>\$0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Additional FTE

Positions (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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Is Item Included in Current Budget Yes ___ No *☑*

Budget Account Number(s):

Expense: Fund 3901 Dept. 491 Unit M010 Object 3401

B. Recommended Sources of Funds / Summary of Fiscal Impact

C. Department Fiscal Review: *[Signature]* 11/25/14

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 12/18/14
KW
12/8
 OFMB

[Signature] 12/12/14
 Contract Administration
12-12-14 [Signature]

B. Legal Sufficiency:

[Signature] 12/15/14
 Assistant County Attorney

C. Other Department Review:

 Department Director

(Continued from Page 1)

Summary *(continued...)*

Task Order No. 2 with Surdex Corporation is to complete mostly 1 foot color digital orthophotography for the western areas at a cost of \$94,750, and Task Order No. 2 with BAE Systems is to complete $\pm .5$ foot color digital orthophotography for the eastern areas of Palm Beach County at a cost of \$167,341. Countywide (PK)

Background and Justification: In December 2011, contracts were established with Surdex Corporation, BAE Systems Inc., and Woolpert, Inc., to provide mapping services. Planimetric mapping entails delineating a list of features, such as drainage, building outlines and edge of pavements, from aerial photos to within ± 0.5 foot accuracy. The $\pm .5$ foot standard is applicable to developed areas and the ± 1 foot standard is applicable to un-developed areas (e.g., sugar cane fields, vacant land).

Digital orthophotography is aerial photos rectified to match the earth's surface location. All Task Orders in excess of \$100,000 must be approved by the Board of County Commissioners. The mapping program and costs have been reviewed and approved by the GIS Policy Advisory Committee. The Palm Beach County Property Appraiser's Office contributes funding each year towards these mapping initiatives.

AMENDMENT NO. 2 TO CONTRACT FOR
CONSULTING/PROFESSIONAL SERVICES

This **AMENDMENT No. 2**, dated _____, 2014 to the contract of December 20, 2011, between Palm Beach County, a political Subdivision of the State of Florida, by and through, its Board of Commissioners, hereinafter referred to as COUNTY, and SURDEX CORPORATION, 520 Spirit of St. Louis Blvd., St. Louis, MO 63006, a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal I.D. is 43-0690641.

WHEREAS, the parties have entered into a Contract (R2011-2052) of December 20, 2011, under which the CONSULTANT furnishes professional/consultation services in the area of Planimetric and Digital Ortho Photography mapping goods and services on behalf of the COUNTY; and

WHEREAS, the parties mutually desire to extend the Contract until December 19, 2015.

NOW THEREFORE, in consideration of the mutual promises contained herein the parties agree as follows:

1. In Article 2, SCHEDULE, the expiration date of the contract of December 19, 2013 is deleted, and December 19, 2015 is substituted.
2. In Article 21, NONDISCRIMINATION, a comma and the words "or genetic information" is inserted at the end of the sentence.

Except as expressly modified in Amendment No. 1, all the terms and conditions of the contract of December 20, 2011 are confirmed and remain in full force and effect.


IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand.

ATTEST
SHARON R. BOCK
CLERK & COMPTROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk


By: _____
Shelley Vana, Mayor

WITNESS

Signature

CONSULTANT
SURDEX CORPORATION

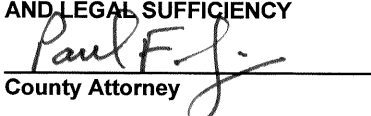
Rachael Donaldson

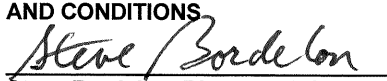
Name (type or print)


Signature
Randall Hoffmann

Name (type or print)

Title: Treasurer

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

County Attorney

**APPROVED AS TO TERMS
AND CONDITIONS**

Steve Bordelon, Director of ISS

AMENDMENT NO. 2 TO CONTRACT FOR
CONSULTING/PROFESSIONAL SERVICES

This AMENDMENT No. 2, dated _____, 2014 to the contract of December 20, 2011, between Palm Beach County, a political Subdivision of the State of Florida, by and through, its Board of Commissioners, hereinafter referred to as COUNTY, and BAE SYSTEMS INC., a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal I.D. is 54-1168311.

WHEREAS, the parties have entered into a Contract (R2011-2053) of December 20, 2011, under which the CONSULTANT furnishes professional/consultation services in the area of Planimetric and Digital Ortho Photography mapping goods and services on behalf of the COUNTY; and

WHEREAS, the parties mutually desire to extend the Contract until December 19, 2015.

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ATTEST
SHARON R. BOCK
CLERK & COMPTROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Shelley Vana, Mayor

WITNESS

Melissa Braswell
Signature

Melissa Braswell
Name (type or print)

CONSULTANT

BAE SYSTEMS INC.

Ken Martin
Signature

KENN MARTIN
Name (type or print)

Title: CONTRACTS

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Paul F. [Signature]
County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

Steve Bordelon
Steve Bordelon, Director of ISS

AMENDMENT NO. 2 TO CONTRACT FOR
CONSULTING/PROFESSIONAL SERVICES

This **AMENDMENT No. 2**, dated _____, 2014 to the contract of December 20, 2011, between Palm Beach County, a political Subdivision of the State of Florida, by and through, its Board of Commissioners, hereinafter referred to as COUNTY, and WOOLPERT INC., a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal I.D. is 20-1391406.

WHEREAS, the parties have entered into a Contract (R2011-2054) of December 20, 2011, under which the CONSULTANT furnishes professional/consultation services in the area of Planimetric and Digital Ortho Photography mapping goods and services on behalf of the COUNTY; and

WHEREAS, the parties mutually desire to extend the Contract until December 19, 2015.

NOW THEREFORE, in consideration of the mutual promises contained herein the parties agree as follows:

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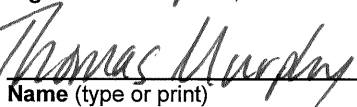
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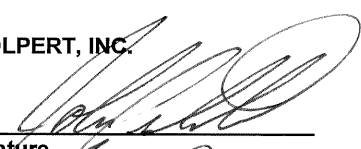
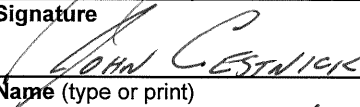
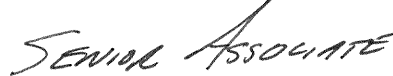
ATTEST
SHARON R. BOCK
CLERK & COMPTROLLER

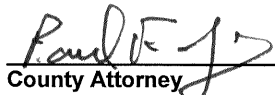
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

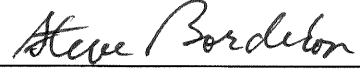
By: _____
Deputy Clerk

By: _____
Shelley Vana, Mayor

WITNESS

Signature

Name (type or print)

CONSULTANT
WOOLPERT, INC.

Signature

Name (type or print)
Title: 

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

Steve Bordelon, Director of ISS

TASK ORDER

TASK ORDER # 2

CONSULTANT **Surdex Corporation**

ACCOUNT #

CONTRACT **R2011-2052**

COUNTY PROJECT MANAGER **Kelly Ratchinsky** PHONE **233-5321**

PROJECT NAME **2014-15 Digital Orthophotos – Western Palm Beach County**

LOCATION **Palm Beach County West**

TASK DESCRIPTION

Color Digital Orthophotos 1.0 foot GSD per attached proposal.

DELIVERABLES +/- **See Attached** DUE DATE **September 30, 2015**

TASK ORDER TYPE **Lump Sum** RETAINAGE **10%**

TOTAL AMOUNT **Not to exceed \$94,750**

PROJECT MANAGER


Kelly Ratchinsky

DATE

12/2/14

CONSULTANT


Printed Name/Title: **Ronald C Hoffmann, President**

DATE

11-25-2014

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

Shelley Vana, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


County Attorney

APPROVED AS TO
TERMS AND CONDITIONS


ISS Department Director

TASK ORDER

TASK ORDER # 2

CONSULTANT **Surdex Corporation**

ACCOUNT #

CONTRACT **R2011-2052**

COUNTY PROJECT MANAGER **Kelly Ratchinsky** PHONE **233-5321**

PROJECT NAME **2014-15 Digital Orthophotos – Western Palm Beach County**

LOCATION **Palm Beach County West**

TASK DESCRIPTION

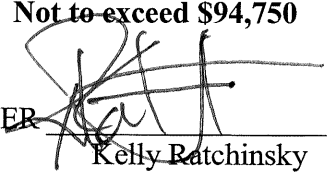
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PROJECT MANAGER



Kelly Ratchinsky

DATE

12/2/14

CONSULTANT



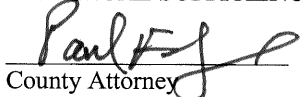
Printed Name/Title: **Ronald C. Hoffmann, President**

DATE 11-25-2014

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

Shelley Vana, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


County Attorney

APPROVED AS TO
TERMS AND CONDITIONS


ISS Department Director

TASK ORDER

TASK ORDER # 2

CONSULTANT **BAE Systems**

ACCOUNT #

CONTRACT **R2011-2053**

COUNTY PROJECT MANAGER **Kelly Ratchinsky** PHONE **233-5321**

PROJECT NAME **2014-15 Digital Orthophotos – Eastern Palm Beach County**

LOCATION **Palm Beach County East**

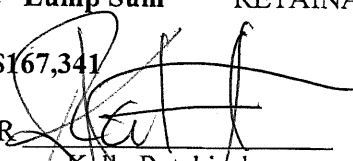
TASK DESCRIPTION

Color Digital Orthophotos .5 foot per attached proposal.

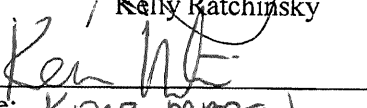
DELIVERABLES +/- **See Attached** DUE DATE **September 30, 2015**

TASK ORDER TYPE **Lump Sum** RETAINAGE **10%**

TOTAL AMOUNT **\$167,341**

PROJECT MANAGER 
Kelly Ratchinsky

DATE 12/8/14

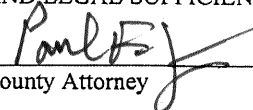
CONSULTANT 
Printed Name/Title: **KENNETH MARTIN**

DATE 12/3/14

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

Shelley Vana, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


County Attorney

APPROVED AS TO
TERMS AND CONDITIONS


ISS Department Director

TASK ORDER

TASK ORDER # 2

CONSULTANT **BAE Systems**

ACCOUNT #

CONTRACT **R2011-2053**

COUNTY PROJECT MANAGER **Kelly Ratchinsky** PHONE **233-5321**

PROJECT NAME **2014-15 Digital Orthophotos – Eastern Palm Beach County**

LOCATION **Palm Beach County East**

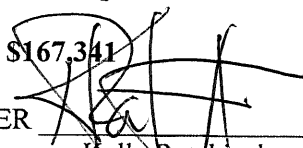
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TASK ORDER TYPE **Lump Sum** RETAINAGE **10%**

TOTAL AMOUNT ~~\$167,341~~

PROJECT MANAGER 
Kelly Ratchinsky

DATE 12/8/14

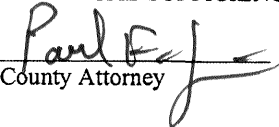
CONSULTANT 
Printed Name/Title: KENN MARTIN

DATE 12/3/14

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

Shelley Vana, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


County Attorney

APPROVED AS TO
TERMS AND CONDITIONS


ISS Department Director

2015 -

0250

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

FUND 3901 - INFORMATION TECHNOLOGY CAPITAL IMPROVEMENTS

BGRV 490 112614 * 132
BGEX 490 112614 * 401

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/26/2014	REMAINING BALANCE
Revenues							
491-M010-6690 Other Contributions and Donations	0	0	131,045	0	131,045	0	
TOTAL RECEIPTS & BALANCES	8,504,834	7,642,021	131,045	0	7,773,066		
Expenditures							
491-M010-3401 Other Contractual Services	418,721	402,471	131,045	0	533,516	154,000	379,517
TOTAL APPROPRIATIONS & EXPENDITURES	8,504,834	7,642,021	131,045	0	7,773,066		

Office of Financial Management and Budget

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures & Dates

Steve Bordelon, Director, ISS

Steve Bordelon
12/18/2014

JP 12/18

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF

December 16, 2014

Deputy Clerk to the
Board of County Commissioners