

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: January 13, 2015

Department  
Submitted By: Community Services  
Advisory Board: Citizens Advisory Committee on Health and Human Services

I. EXECUTIVE BRIEF


Motion and Title: Staff recommends motion to approve: appointment to the Citizens Advisory Committee on Health and Human Services (CAC/HHS), effective January 13, 2015.


<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
5	Dr. Patrick Halperin	Knowledge of System of Care/Planning, Research and Evaluation	09/30/2015	Comm. Valeche Comm. Burdick CAC/HHS

Summary: The Citizens Advisory Committee on Health and Human Services consists of eleven (11) members with at least one (1) member being a resident west of the 20 Mile Bend and at least one (1) member being a representative of the Palm Beach County League of Cities. Seat #5 was left vacant due to the resignation of Katrina W. Granger. Dr. Halperin will complete the remaining term beginning January 13, 2015, and ending September 30, 2015. Founding members were appointed for 1, 2 and 3 year terms with subsequent terms of three (3) years. The Resolution creating the CAC/HHS requires the Executive Committee of the Citizens Advisory Committee to solicit and recommend member nominations for transmittal to the Board of County Commissioners. The Board of County Commissioners was notified by memo dated November 7, 2014, and requested to provide nominations for appointment. On October 31, 2014 and November 13, 2014 the CAC/HHS, recommended that Dr. Patrick Halperin (Seat #5 – Knowledge of System of Care/Planning, Research and Evaluation) be appointed. Countywide (TKF)

Background and Justification: (On page 3)

- Attachments:
- 1. Boards/Committees Application
  - 2. Resolution No. R-2013-1563
  - 3. Current Membership List
  - 4. CAC/HHS Attendance
  - 5. 2015-2016 Meeting Dates

Recommended By:  12/15/14  
Department Director Date

Legal Sufficiency:  12/16/14  
Chief Assistant County Attorney Date

**II. REVIEW COMMENTS**

**A. Other Department Review:**

\_\_\_\_\_  
**Department Director**

**Background and Justification:** The Palm Beach County Citizens Advisory Committee on Health and Human Services was established in 1990. The committee is currently charged with assisting the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a system of care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan. The committee has the responsibility to: 1) make recommendations on an annual basis during the Financially Assisted Agency funding process regarding services and funding priorities, outcomes and contract requirements; 2) create a forum for citizen participation; 3) make recommendations to the Planning Commission and Board of County Commissioners regarding amendments to the Health and Human Services Element of the Comprehensive Plan; 4) serve as a link to local and regional health and human service planning organization; and 5) make recommendation on the collection of data necessary to analyze the health and human service needs of people in Palm Beach County. Section 163.3181 F.S. requires that the local planning agencies and local government units adopt procedures designed to provide effective public participation in the comprehensive planning process. The Citizens Advisory Committee on Health and Human Services has been designated to meet this requirement. Including the current request for appointment, the CAC/HHS is comprised of one (1) African American female, one (1) Hispanic female, six (6) White females, and three (3) White males. Ex-officio membership consists of two (2) African American males, one (1) African American female, one (1) White female and one (1) White male.

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Citizens Advisory Committee on  
Health and Human Services Advisory ☒ Not Advisory ☐  
☒ At Large Appointment or ☐ District Appointment / District #: \_\_\_\_\_  
Term of Appointment: .8 Years. From: 01/13/2015 To: 09/30/2015  
Seat Requirement: Knowledge of System of Care/Planning Seat #: 5  
Research and Evaluation  
☐ \*Reappointment or ☐ New Appointment

or ☒ to complete the term of Katrina W. Granger Due to: ☒ resignation ☐ other  
Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Halperin Patrick J.  
Last First Middle  
Occupation/Affiliation: Palm Beach County Sheriff  
Owner ☐ Employee ☒ Officer ☐  
Business Name: Palm Beach County Sheriff's Office  
Business Address: 3228 Gun Club Road  
City & State West Palm Beach, Florida Zip Code: 33406  
Residence Address: 11681 Cardenas Blvd.  
City & State Boynton Beach, Florida Zip Code: 33437  
Home Phone: (661) 327-7104 Business Phone: (561) 688-4404Ext.  
Cell Phone: ( ) 312-320-2337 Fax: ( ) 561-6883728  
Email Address: halperinp@pbso.org  
Mailing Address Preference: ☒ Business ☐ Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian



Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input checked="" type="checkbox"/>
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**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

<u>X</u>	By watching the training program on the Web, DVD or VHS on <u>October 28</u> 20 <u>14</u>
_____	By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Patrick J. Halperin Printed Name: PATRICK J. HALPERIN Date: 10-28-14

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**  
Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Hal B. Vaeche Date: 12/2/14

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<u>Example: (R/XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

☐

NOT APPLICABLE/  
(Governmental Entity)

☒

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

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By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Patrick J. Halperin Printed Name: PATRICK J. HALPERIN Date: 10-28-14

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Danette Burdick Date: 11-14-2014

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

## Experience

April 2007 – Present PALM BEACH COUNTY SHERIFF'S OFFICE, FL.

### **MANAGEMENT SERVICES BUREAU**

- Archivist
- Operations research and analysis
- Labor Relations -Developing union mandated promotional exams.
- COMPSTAT Administrator - Accountability/Oversight for operations
- Operations management, inspections, standards, and planning.
- Worked with private sector infrastructures to develop integrated asset security plans which are coordinated with overall homeland security problems.
- Analyze intelligence information and coordinate with investigative agencies.

2006 COUNTRYWIDE LENDING Oakbrook Ter., IL.

### **Account Executive**

- Mortgage Lending

1993–2009 JUSTICE RESEARCH INSTITUTE Chicago, IL.

### **President**

- Implemented national training program for criminal justice agencies to assist with their development of human resources deployment.
- Conducted surveys of several criminal justice agencies including security studies for the physical facilities of the Cook & Will county sheriff's offices. This included reviewing the security needs for the court and jail units and implementing changes to enhance their safety while permitting reasonable access.
- Developed publishing capability including treatise on police scheduling.
- Developing new police scheduling system for Chicago Police Department.
- Conducted international education projects by bringing students to foreign countries to study criminal justice systems for comparative analysis.

1991–2006 CHICAGO POLICE DEPARTMENT Chicago, IL.

### **Detective**

- Violent Crimes Special Victims Unit – Investigate domestic violence incidents including crimes against children and the elderly.
- Federal Task Force – directed to investigate narcotics inventory thefts within the Chicago Police Department.

### **Police Agent – Internal Affairs – Special Investigations Unit –**

- Investigate criminal and administrative violations including public integrity matters.
- Coordinate with local state and federal agencies investigating department members

**Tactical Officer** – Plain clothes and under cover operations directed toward street gangs, drugs, guns and violent crimes.

### **Patrol Officer**

1983–1984 COOPERS & LYBRAND Chicago, IL.

**Regional Manager of Government Consulting**

- Developed and implemented marketing program for eight state region.
- Prepared project proposals and performed consulting activities.
- Served on internal national criminal justice committee to identify current and future trends in security and criminal justice matters.

1977–Present PATRICK HALPERIN & ASSOC. Chicago, IL.

**President- Private Consulting Practice**

- Transportation Consulting – Intermodal rating, reciprocity, prorated, operations reviews, international, federal and state regulations.
- Provided consulting services including contract management in health research, education and information systems.
- Criminal justice and government administrative studies.

1973-1977 STATE OF ILLINOIS

**Assistant Secretary of State**

- Three divisions including *Information technology/operations review, state archives/records management, and state library.*
- Developed systems for law enforcement coordination and transportation.
- Internal operations reviews and organizational analysis services.

1971-1973 CITY OF CHICAGO

**Director of Operational and Information Services - Department of Water and Sewers/,Chief Systems Engineer - City Data Center.**

- Staff advisor to the commissioner.
- Managed and administered data systems services
- Directed operational reviews of service bureaus.

1969-1971 TOUCHE ROSS AND COMPANY

**Consultant**

- Developed local and state criminal justice systems for five states and local government agencies. Developed information systems plans including operational modifications for corrections in five states.
- Conducted financial and operations audits of large corporate clients including insurance, retailing, and government.

**Education**

▪ **2013- Attending** Lynn University Boca Raton  
MS. Clinical Psychology

▪ **2002-2006** Loyola University Chicago  
Ed.D., Curriculum and Instruction  
**Dissertation – Anti-Terrorism Practitioner Protocol**

▪ **1995-1997** Governors State University University  
Park, IL.  
M.A., Sociology/Criminology

- 1977-1980 American International University Phoenix, AZ.  
Ph.D., Public Administration  
M.A., Public Administration
- 1971-1975 Eastern Illinois University Charleston, IL.  
BA-BOG Management/Criminology

## Teaching

1997-1978 Adjunct Oakton Community College Skokie, IL.

1988-2010 Gust Lecturer Loyola Chicago

2007-2010 Adjunct Lewis University Romeoville, IL.

Courses designed:

- COMMUNITY CORRECTIONS - Stevens, Dennis J., 2006, *Community corrections-an applied approach*, Pearson Education, Upper Saddle River, NJ.
- COMPARATIVE CRIMINAL JUSTICE SYSTEMS - Dammer, H. R. and Fairchild, E., 2006, Wadsworth.

2007-2010 Adjunct Capella University Minneapolis, MN.

Courses Designed:

- CRIMINOLOGY - Siegel, L., 2006, *Criminology*, Thompson, CA.
- CRIMINAL JUSTICE STATISTICS - Multiple texts.

2008 (Fall) Adjunct University of Illinois Chicago - Comparative CJ Systems

2013-curr. Adjunct Lynn University - Boca Raton - Criminal Justice

## Associations and Committees

- Board Member *Alzheimer Community Care* PBC
- Executive Board *Transition from Jail to Community* project.
- *Ex officio* Palm Beach County Citizens Advisory Committee on Health Human and Services
- Former Commissioner/Vice-Chair Florida Retirement Board
- International Association of Chiefs of Police
- Florida Sheriffs Association
- Former President and Board Member of West Side WPD Kiwanis Club
- Member Illinois Attorney General Transition Committee - 2004.
- Member Illinois Academy of Criminology. 1992-2007
- Former member and chair, Cook County Board of Corrections.
- Committee member Implementation of Office of State Comptroller
- Former chair of Cook County Advisory Committee on Criminal Justice.
- Former committee member Illinois Law Enforcement Commission-Information Systems.
- Former Deputy Commissioner of Police - Monee, Illinois.
- Former member Sheriff's advisory committee - Will County.
- Attended FBI National Training Conference - Anti-Terrorism 2005.
- Certified Law Enforcement Officer in Illinois and Florida.

Patrick J. Halperin Page 4

## References

Peter B. Bensinger, President, Bensinger Dupont Associates, 135 N. LaSalle Street, Chicago, Il. 60602. 312-807-0500. Former DEA Director.

Michael Hoke, Assistant Deputy Superintendent Internal Affairs (ret.), Chicago Police Department, 5326 South Shore Drive, Chicago, Illinois 60615-5708, 773-550-0653.

Michael Gauger, Chief Deputy, Palm Beach County Sheriff, 3228 Gun Club Road, West Palm Beach, Fl. 33406, 561-685-7160.

RESOLUTION NO. R- 2013-1563

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R-2001-0913; PROVIDING FOR THE CITIZENS ADVISORY COMMITTEE ON HEALTH AND HUMAN SERVICES**

**WHEREAS**, the Florida Statutes and the Florida Administrative Code recognize the importance of citizen participation in the development and evaluation of comprehensive plans; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, established the Citizens Advisory Committee on Health and Human Services on November 13, 1990, pursuant to Resolution R-90-1978; and

**WHEREAS**, Resolution R-90-1978 was subsequently amended by Resolutions R-93-317 and R-99-54, which were repealed and replaced by Resolution R-2001-0193; and

**WHEREAS**, there is a need to further amend the resolution pertaining to the Citizens Advisory Committee on Health and Human Services to more clearly define the Committee's roles and responsibilities and bring the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

**WHEREAS**, repealing and replacing Resolution R-2001-0193, pertaining to the Citizens Advisory Committee on Health and Human Services, will simplify future reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

- I. **Repeal and Replacement of Prior Resolution;** Resolution R-2001-0913 is hereby repealed and replaced with the following:

**Section 1. Creation of the Palm Beach County Citizens Advisory Committee on Health and Human Services.** There is hereby established an Advisory Committee to be known as the "Palm Beach County Citizens Advisory Committee on Health and Human Services" herein referred to as the "Committee."

**Section 2. Mission Statement.** The mission of the Committee shall be to assist the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a System of Care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan.

**Section 3. Roles and Responsibilities.** The Committee shall have the following roles and responsibilities:

- A. To make recommendations on the collection of data necessary to analyze the health and human service needs of the people of Palm Beach County.
- B. To create a forum for citizen participation for all phases of the Health and Human Services Element of the Palm Beach County Comprehensive Plan development and amendment process. Further, the Committee shall make recommendations to the Planning Commission and the Board of County Commissioners regarding amendments to the Health and Human Services Element of the Palm Beach County Comprehensive Plan, and shall review the implementation status of the Health and Human Services Element of the Comprehensive Plan on an annual basis.
- C. To create a forum for citizen participation, the Committee shall specifically provide for consumer, minority and affected party input on an issue by issue basis to allow for those affected to be involved in the Committee's activities.
- D. To make recommendations on an annual basis during the Financially Assisted Agency funding process regarding service and funding priorities, outcomes and contract requirements.
- E. To serve as a link to local and regional health and human service planning organizations. Linkages may include ex-officio member appointments of the Committee, participation in other agency planning processes, and multi-agency task forces to resolve specific problems. Further, all agencies and staff within the auspices of the Board of County Commissioners shall provide data, information and such support as reasonably required, and shall otherwise work in cooperation with the Committee in pursuing the Board of County Commissioner's health and human service goals, objectives and policies. The purpose of such linkages is to facilitate the Committee in achieving its mission.
- F. Submit an annual narrative report to the Agenda Coordinator. The form, substance and submittal dates for annual narrative reports are established by PPM-CW-O-060.
- G. To perform such other duties as may be required from time to time assigned by the Board of County Commissioners.

**Section 4. Membership.** The Committee shall be comprised of eleven (11) members. The total membership of the Committee shall, at a minimum, represent the components of the Health and Human Services System of Care: public health, physical health, behavioral health, developmental services, children and family services, adult and elderly services, education, recreation, workforce development, municipalities, business and economic development, planning/research & evaluation, transportation, and housing. All members must reside in Palm Beach County at the time of appointment and while serving on the Board, and have knowledge of at least one component of the System of Care. Membership shall be representative of the racial, ethnic and geographic diversity of Palm Beach County. At least one member shall be a resident of west of 20 mile bend. At least one member shall be a representative of the Palm Beach County League of Cities. At least one member shall be a representative of the Florida Department of Health in Palm Beach County.

- A. Appointment. Members shall be appointed at large by the Board of County Commissioners, and serve for staggered terms of three (3) years, with a limit of three (3) consecutive terms. Terms shall begin on October 1st, and end on September 30th.



Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.

- B. Member Nominations. The nomination process shall begin ninety (90) days prior to the expiration of a member's term, or immediately in the event of an unplanned vacancy. The Board of County Commissioners shall be notified and requested to provide nominations for committee appointment. The Palm Beach County Health Department and the Palm Beach County League of Cities will each be requested to submit a nomination. Nominees submitted by the Committee, the Palm Beach County League of Cities, the Palm Beach County Health Department and individual Commissioners will be transmitted to the Board of County Commissioners. An approved board appointment form, with attached resume, must be completed for all nominees prior to transmittal.
- C. Ex-officio Members. Ex-officio members may be appointed by a majority vote of the Committee, or as directed by the Board of County Commissioners, for the purpose of assisting the Committee in achieving its mission.
- D. Conflict of Interest. Members shall be governed by the applicable provisions of Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.
- E. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.
- F. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Committee and such removal shall create a vacancy.

**Section 5. Officers.** A chair and vice-chair shall be elected by a majority vote of the Committee and shall serve for a term of one year, but not to exceed two consecutive terms in any one office. The duties of the chair shall be to:

- (A) Call Committee meetings and organize the agenda for the same;
- (B) Preside at committee meetings;
- (C) Establish subcommittees, appoint subcommittee chairs, and charge subcommittee with specific tasks;
- (D) Serve as primary liaison with staff; and
- (E) Perform other functions as the committee may assign.

The vice-chair shall perform the duties of the chair in the chair's absence and such other duties as the chair may assign.

If a vacancy occurs in the office of the chair, then the position shall be assumed by the vice-chair for the remainder of the term. Any remaining vacancies shall be filled through a majority vote of the Committee.

Any officer may be removed from office by a majority vote of the Committee whenever the best interest of the Committee and public would be served.

**Section 6. Meetings.** The Committee shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. A majority of the members appointed shall constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

- A. Subcommittees. The Committee will conduct its business through one (1) standing sub-committee, the Executive Committee, and ad hoc sub-committees, work groups, and other appropriate forums as needed. The Executive Committee will consist of the Officers, the Immediate Past Chair, a representative whose residence is west of 20 mile bend and a representative of the Palm Beach County League of Cities. The purpose of the Executive Committee is to review and evaluate matters arising between regular Committee meetings, and to solicit and recommend member nominations for transmittal to the Board of County Commissioners. Ad hoc sub-committees shall be chaired by a Committee member.
- B. Conduct of Meetings. All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be provided. All meetings of the Committee shall be open to the public at all times and minutes shall be taken at each meeting.

**Section 7. Administration.** Staff for the Committee shall be provided through the Department of Community Services.

**Section 8. Uniform Policies and Procedures of Advisory Boards.** The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

II. **Effective Date.** The provisions of this resolution shall become effective upon approval of the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Taylor, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

Commissioner Steven L. Abrams, District 4	-	<u>Aye</u>
Commissioner Priscilla A. Taylor, District 7	-	<u>Aye</u>
Commissioner Hal R. Valeche, District 1	-	<u>Aye</u>
Commissioner Paulette Burdick, District 2	-	<u>Aye</u>
Commissioner Shelly Vana, District 3	-	<u>Aye</u>
Commissioner Mary Lou Berger, District 5	-	<u>Aye</u>
Commissioner Jess R. Santamaria, District 6	-	<u>Aye</u>

The Chair thereupon declared the Resolution duly passed and adopted this 5th day of November 2013.

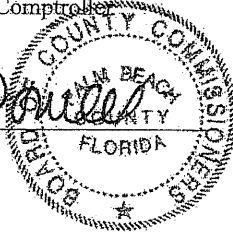
APPROVED AS TO FORM  
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller  
Palm Beach County

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk





## PALM BEACH COUNTY, FLORIDA

### CITIZENS ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES

#### Membership & Appointment Date Information

<u>SEAT:</u>	<u>CURRENT MEMBER:</u>	<u>APPOINT DATE:</u>	<u>EXPIRE DATE:</u>
1.	John Bartosek	12/18/2012	09/30/2015
2.	Sharon Greene	11/05/2013	09/30/2016
3.	Barbara Cox Gerlock, Ph.D.	11/05/2013	09/30/2016
4.	Christine Koehn, Ph.D.	12/18/2012	09/30/2015
5.	Vacant	12/15/2012	09/30/2017
6.	Elizabeth Hernandez Cayson	11/05/2013	09/30/2016
7.	Barbara Jacobowitz	10/01/2012	09/30/2015
8.	Anne Gerwig, <i>League of Cities Rep.</i>	10/01/2014	09/30/2017
9.	Sandra G. Chamblee, <i>Glades Representative</i>	11/05/2013	09/30/2016
10.	Chief Deputy Michael G. Gauger	12/18/2012	09/30/2015
11.	Pamela Gionfriddo	10/01/2014	09/30/2017



## **PALM BEACH COUNTY, FLORIDA**

### **CITIZENS ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES**

#### **EX-OFFICIO MEMBERS**

Deputy Patrick J. Halperin, Ph.D., Ed.D.

Edward O. Holloway

Brenda Gail Oakes

Houston L. Tate

Nate Nichols

Andrea Stephenson



# CAC COMMITTEE MEMBERS

## ATTENDANCE COMPLIANCE TRACKING FORM – TALLIED January, 2014 to December, 2014 Citizens Advisory Committee on Health and Human Services

CAC MEMBERS	JAN. Regular 1-9-14	FEB. Regular 2-13-14	MAR. Regular 3-13-14	APRIL Regular 4-10-14	MAY Regular 5-8-14	JUNE Regular 6-12-14	JULY Regular 7-10-14	AUG. Regular 8-14-14	SEPT. Regular 9-11-14	OCT. Regular 10-9-14	NOV. Regular 11-13-14	DEC. Regular 12-11-14
BARTOSEK, John (Seat 1)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	Yes	Yes		
GREENE, Sharon (Seat 2)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	No	Yes		
COX GERLOCK, Dr. Barbara (Seat 3)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	Yes	Yes		
KOEHN, Dr. Christine (Seat 4)	Yes	Yes	Yes	Yes	No	No Meeting	No Meeting	No	Yes	Yes		
GRANGER, Katrina (Seat 5)	Yes	Yes	Yes	No	No	No Meeting	No Meeting	No Resigned	N/A	N/A		
HERNANDEZ CAYSON, Elizabeth (Seat 6)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	Yes	Yes		
JACOBOWITZ, Barbara (Seat 7)	No	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	Yes	Yes		
GERWIG, Anne (Seat 8)	N/A	N/A	N/A	N/A	N/A	No Meeting	No Meeting	N/A	Yes	No		
CHAMBLEE, Sandra (Seat 9 / Glades Rep.)	No	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	Yes	Yes		
GAUGER, Chief Deputy Michael (Seat 10)	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	Yes	No		
GIONFRIDDO, Pamela (Seat 11)	Yes	No	Yes	Yes	Yes	No Meeting	No Meeting	Yes	No	Yes		



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<b>EX-OFFICIO MEMBERS</b>	<b>JAN. Regular 1-9-14</b>	<b>FEB. Regular 2-13-14</b>	<b>MAR. Regular 3-13-14</b>	<b>APRIL Regular 4-10-14</b>	<b>MAY Regular 5-8-14</b>	<b>JUNE Regular 6-12-14</b>	<b>JULY Regular 7-10-14</b>	<b>AUG. Regular 8-14-14</b>	<b>SEPT. Regular 9-11-14</b>	<b>OCT. Regular 10-9-14</b>	<b>NOV. Regular 11-13-14</b>	<b>DEC. Regular 12-11-14</b>
<b>HALPERIN, Dr. Patrick</b>	Yes	No	Yes	Yes	Yes	No Meeting	No Meeting	Yes	No	Yes		
<b>HOLLOWAY, Edward</b>	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	Yes	Yes		
<b>OAKES, Brenda</b>	Yes	Yes	Yes	Yes	Yes	No Meeting	No Meeting	Yes	Yes	Yes		
<b>TATE, Houston</b>	Yes	Yes	Yes	No	Yes	No Meeting	No Meeting	Yes	No	Yes		
<b>NICHOLS, Nate</b>	n/a	n/a	Yes	Yes	No	No Meeting	No Meeting	Yes	Yes	Yes		
<b>STEPHENSON, Andrea</b>	n/a	n/a	n/a	n/a	n/a	No Meeting	No Meeting	No	No	No		



**JANUARY 2015 – JANUARY 2016**  
**Palm Beach County**  
**CITIZENS ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES (CAC/HHS)**  
**(Adopted Meeting Schedule)**

**Schedule of Regular CAC/HHS Committee Meetings**  
**and \*Reserved or \*Executive Committee Meetings Dates (\* if necessary)**

**LOCATION: 810 DATURA STREET, WEST PALM BEACH, FL (BASEMENT CONFERENCE ROOM)**  
**(Special Meetings may be held at a different time and/or location)**

<b>DATE</b>	<b>TIME</b>	<b>MEETING</b>
January 8, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
January 22, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
February 12, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
February 26, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
March 12, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
March 26, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
April 9, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
April 23, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
May 14, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
May 28, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
June 11, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
June 25, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date



July 9, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
July 23, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
August 13, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
August 27, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
September 10, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
September 24, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
October 8, 2015	9:00 a.m.	Annual Meeting
October 22, 2015	9:00 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date
November 12, 2015	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
November 26, 2015	No Meeting	<i>Thanksgiving Day Holiday</i>
December 10, 2015	9:00 a.m.	Reserved CAC/HHS Annual Meeting
December 24, 2015	No Meeting	<i>Due to the Holidays</i>
January 14, 2016	9:00 a.m.	Citizens Advisory Committee/HHS (CAC/HHS) Regular Mtg.
January 28, 2016	8:30 a.m.	*Citizens Advisory Committee/HHS (CAC/HHS) *Reserved Mtg. Date

*Revised 10/21//2014 by DMR (10:03 am)*

*Adopted by CAC on November 13, 2014*