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PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 13, 2015

☒ Consent ☐ Regular
☐ Ordinance ☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Annual contracts with the following Heating Ventilation Air Conditioning (HVAC) contractors to perform contracting services on an as-needed basis for projects typically under \$100,000 each.

<u>Contractor</u>	<u>Palm Beach County Company</u>	<u>SBE or Non-SBE</u>
Air Handlers of the Palm Beaches, Inc.	Yes	SBE
Cedars Electro-Mechanical, Inc.	Yes	SBE
E.C. Stokes Mechanical Contractor, Inc.	Yes	Non-SBE
Farmer & Irwin Corporation	Yes	Non-SBE
Keystone Critical Systems & Advisors, LLC.	Yes	Non-SBE
Precision Air Systems, Inc.	Yes	SBE
The Airtex Corporation	Yes	SBE
Thermo Air, Inc.	No	Non-SBE

Summary: These contracts are one (1) year indefinite-quantity contracts with a maximum value of \$2,000,000. The contracts will terminate when a total of \$2,000,000 in work orders are issued among the pool of approved HVAC contractors, or when the one-year time period has expired, whichever comes first. The contracts provide for up to four (4) – one (1) year renewals, at the sole option of the County. Staff will review the status of the contractor’s certifications annually, prior to renewal, to ensure the firm remains qualified under the original pre-qualification criteria. The work is to be awarded as work orders on a lump-sum, competitively quoted basis among the pool of eight (8) HVAC contractors. The goal for Small Business Enterprise (SBE) participation is 15% and will be tracked cumulatively for each work order issued. This is a bond waiver contract. The cumulative value of active work orders at any time will be limited to \$200,000 per contractor.
(FD&O Admin) Countywide (JM)

Background and Justification: Bids were opened on November 26, 2014, for the Annual HVAC Contract and eight (8) HVAC contractors submitted a pre-qualification package that met the established criteria for acceptance as one of our Annual HVAC Contractors. This pool of eight (8) contractors is two more than the pool of six (6) for the last two years. During the last two years, 56 work orders were issued with a cumulative value of \$1,854,03.40

Contracts are more than 100 pages and may viewed in Minutes

Attachments:
Contracts

Recommended by:

Army Waf
Department Director

12/20/14
Date

Approved by:

ASME
County Administrator

1/8/15
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2015	2016	2017	2018	2019
Capital Expenditures	\$0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	* \$0	0	0	0	0

Additional FTE
Positions (Cumulative)

Is Item Included in Current Budget? Yes _____ No _____

Budget Account No:

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* Potential maximum fiscal impact is \$2,000,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

OFMB

Dr. J. Jacobson 1/6/15
Contract Dev. and Control

A. Legal Sufficiency:

Legal Sufficiency:
[Signature] 1/9/15
 Assistant County Attorney

A. Other Department Review:

Department Director