

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY

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Meeting Date: January 13, 2015

Department: Parks and Recreation

Submitted By: Parks and Recreation

Advisory Board Name: Boynton Beach Municipal Golf Course Advisory Committee

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to appoint: one regular at-large County member to the Boynton Beach Municipal Golf Course Advisory Committee for a term of January 13, 2015, to June 20, 2015.

<u>Nominee</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated By:</u>
Stephen John Lucas	1	Citizen at Large	Commissioner Steven L. Abrams
OR			
Nathaniel Harris Clark	1	Citizen at Large	Commissioner Priscilla A. Taylor

**Summary:** The Board of County Commissioners, according to the Agreement with the City of Boynton Beach, appoints two (2) regular members and one (1) alternate member to the Boynton Beach Municipal Golf Course Advisory Committee. Mr. Arthur Matthews, Jr., has filled Seat No. 1 since December 21, 1999, and desires to no longer be on the Committee. Notice was sent to the Commissioners on September 22, 2014, asking for nominations to fill this vacancy through the remainder of Mr. Matthews' term (June 20, 2015). Countywide (AH)

**Background and Justification:** In 1981, the Board of County Commissioners and the City of Boynton Beach, upon the lease of golf course property from the County to the City, approved an Operating Statement for the Advisory Committee. The Operating Statement and Lease Agreement, as amended in 1990, provide for the appointment by the County of two (2) regular members and one (1) alternate member to the Committee for five (5) year terms each.

**Attachments:**

1. Board Appointment Forms
2. Current Listing of Advisory Committee Members
3. Written notice to Commissioners

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Recommended by: Cass Cole 12-15-14  
Department Head Date

Legal Sufficiency: Anne Delaney 12-19-14  
Assistant County Attorney Date

## II. REVIEW COMMENTS

**Other Department Review:**

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Department Director

This summary is not to be used as a basis for payment.

g:\special facilities division\boynton beach golf advisory committee\agenda item format.doc

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: Boynton Beach Municipal Golf Course Advisory Committee Advisory ☒ Not Advisory ☐  
[ ☒ ] At Large Appointment or [ ☐ ] District Appointment /District #: \_\_\_\_\_  
Term of Appointment: \_\_\_\_\_ Years. From: Present 1/13/2015 To: June 20, 2015  
Seat Requirement: Citizen at Large Seat #: 1  
[ ☐ ] \*Reappointment or ☒ New Appointment  
or [ ☒ ] to complete the term of Arthur Matthews Jr Due to: [ ☒ ] resignation [ ☐ ] other  
Completion of term to expire on: June 20, 2015

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Lucas Stephen John  
Last First Middle  
Occupation/Affiliation: Retired  
Owner [ ☐ ] Employee [ ☐ ] Officer [ ☐ ]  
Business Name: Retired  
Business Address: \_\_\_\_\_  
City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Residence Address: 300 Country Lane APT D  
City & State Boynton Beach FL Zip Code: 33435  
Home Phone: (561) 588-4862 Business Phone: ( ) Ext. \_\_\_\_\_  
Cell Phone: (202) 733-4841 Fax: ( )  
Email Address: SteveLucas34@aol.com  
Mailing Address Preference: [ ☐ ] Business [ ☒ ] Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: [ ☒ ] Male [ ☐ ] Female  
[ ☐ ] Native-American [ ☐ ] Hispanic-American [ ☐ ] Asian-American [ ☐ ] African-American [ ☒ ] Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☐ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 1/10 20 14  
By attending a live presentation given on \_\_\_\_\_, 20 \_\_\_\_\_

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: STEPHEN J. LUCAS Date: 1/10/14

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
Jon Herrick, Director of Special Facilities, Parks and Recreation Department  
2700 6<sup>th</sup> Avenue South, Lake Worth, Florida 33461

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams 15 Date: 1/13/2015  
12/10/14

## **STEPHEN J. LUCAS**

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300 Country Lane, Apt. D

Boynton Beach, FL 33435

561-588-4862 / Cell: 203-733-4814

### **PROFESSIONAL EXPERIENCE:**

**ST. JOHN'S RIVERSIDE HOSPITAL**, Yonkers, New York  
1984 - 2007

#### ***Vice President for External Affairs***

Develops, implements and manages the total fund raising, marketing, advertising, sales, and public relations/community relations functions of St. John's Riverside Hospital and Yonkers General Hospital.

- Planned, organized and implemented a capital building campaign with a goal of \$5,000,000+ which has exceeded its goal by 1.5 million and is expected to realize 10 million upon completion.
  - Establishes and manages marketing and advertising which includes production and placement of T.V. and radio spots.
  - Liason for the hospital with city, county, state and federal legislators. Supervise lobbying efforts on behalf of the hospital.
  - Incorporated and instituted a physician referral program and physician liasion function.
  - Coordinates the preparation, maintenance, and distribution of campaign data reports with the EDP Department, making suggestions for the improvement or change of reports as necessary.
  - Monitors the financial aspects of the External Affairs Department to assure that expenses are in line with budgeted amounts.
  - Recommends policy direction in relation to the conduct of all fund raising activities to the Board of Directors.
  - Assumes all other developmental activities as requested by the Board of Directors and President/CEO.
  - Plans, implements, and directs all special event functions.
  - Established market and introduced to the Westchester County Community a Corporate Health Management Program, Sports Medicine and Cardiac Rehabilitation Center, and Women's Health Center.
  - Keeps abreast of professional and/or community matters of interest by attendance of appropriate meetings and seminars.
-

**UNITED WAY OF WESTCHESTER, White Plains, New York**  
1977 - 1983

***Associate Executive Director/Director Financial Resources Development***

Responsible for the total fund raising activities of the United Way of Westchester, which includes planning, organizing, budgeting of the Annual Fund Drive, the establishment of a deferred/planned giving program, and the supervision and coordination of the New Horizons Program.

- The Annual Fund Drive raised \$10,000,000 in 1984 and had an average growth of 9% over the past five years under my direction.

**DELAWARE VALLEY UNITED WAY, Trenton, New Jersey**  
1973 - 1977

***Campaign Director***

Planned, budgeted, and executed the fund raising operation of the Delaware Valley United Way.

- Planned and initiated the campaign for firm and employee giving, enlistment of campaign volunteers of all divisions and implementation and training of Loaned Executive Program, New Hires Program and all other campaign-related programs.

**UNITED FUND OF GREATER NEW YORK, New York, New York**  
1969 - 1973

***Division Director***

Trained and supervised three Unit Directors assigned to advertising, publishing and entertainment units.

**MILITARY:**

Special agent with 516th Military Intelligence Unit in Okinawa, Japan, Vietnam, and Thailand. Honorably discharged.

**EDUCATION:**

**ST. JOHN'S UNIVERSITY**

*B.B.A. Economics, May 1965*

**Defense Language Institute, Monterey California, 1967** studied Japanese

**AFFILIATIONS:**

Association of Development Officers

National Association of Hospital Development

Yonkers Chamber of Commerce

Police Athletic League of Yonkers Board Member

*BOARD OF DIRECTORS - PINE POINT VILLAS*

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Boynton Beach Municipal Golf Course Advisory Committee Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_ Years. From: Present 1/13/15 To: June 20, 2015

Seat Requirement: Citizen at Large Seat #: 1

☐ \*Reappointment or ☒ New Appointment

or ☒ to complete the term of Arthur Matthews Jr Due to: ☒ resignation ☐ other

Completion of term to expire on: June 20, 2015

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Clark Nathaniel Harris  
Last First Middle

Occupation/Affiliation: Retired  
Owner ☐ Employee ☐ Officer ☐

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 10958 Greentrail Dr S.

City & State: Boynton Beach, FL Zip Code: 33436

Home Phone: ( 561) 737-8520 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: ( 561) 704-2961 Fax: ( )

Email Address: Nickmrc42@gmail.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE	<input checked="" type="checkbox"/>
		(Governmental Entity)	

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

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☐ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Nathaniel H. Clark Printed Name: Nathaniel H. Clark Date: 10/06/2014

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
Jon Herrick, Director of Special Facilities, Parks and Recreation Department  
2700 6<sup>th</sup> Avenue South, Lake Worth, Florida 33461

**Section III (Commissioner, if applicable):**  
Appointment to be made at BCC Meeting on: January 13 2015

Commissioner's Signature: [Signature] Date: 10/5/14





PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOYNTON BEACH MUNICIPAL GOLF COURSE ADVISORY COMMITTEE

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I. AUTHORITY:

Resolution No. R-81-914 adopted July 21, 1981.

II. APPOINTING BODY:

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL:

This Board is composed of five (5) members: three (3) appointed by the City of Boynton Beach and two (2) appointed by the BCC. All appointments are for a term of five (5) years. This Board also has two (2) alternate City appointments, and one (1) County alternate who serve terms of five (5) years each.

EXTENDED COMPOSITION:

IV. MEETINGS

As needed.

V. FUNCTIONS:

This Advisory Committee was created through the terms of a lease agreement executed by the BCC of Palm Beach County and the Mayor and City Council of Boynton Beach. Through the terms of the lease agreement, the City has established this Advisory Committee to "advise the City of planning, construction, maintenance and operations of the golf course" excluding budgetary and personnel matters.

VI. LIAISON INFORMATION:

LIAISON DEPARTMENT

Parks and Recreation

CONTACT PERSON

Jon Herrick  
(561) 966-6626

ADDRESS

2700 6<sup>th</sup> Avenue S., Lake Worth, Fl. 33461



# BOYNTON BEACH MUNICIPAL GOLF COURSE ADVISORY COMMITTEE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	TELEPHONE	APPOINT DATE	RE-APPOINT DATE	EXPIRE DATE
<b>Appointed By: At Large</b>								
1	VACANT	Member						06/20/2015
2	Terry Aperavich 2860 S.W. 14 <sup>th</sup> Street – Apt. 14 Boynton Beach, Fl. 33426	Member	WM	M	561-732-4487 561-704-4184	11/05/2013		10/31/2018
2	Pamela M. Rothman 6783 Jacques Way Lake Worth, Fl. 33463	Alternate	WF	F	561-509-7907	01/24/2012		12/01/2016
<b>Appointed By: City of Boynton Beach</b>								
3	Jerry Taylor 1086 SW 26 <sup>th</sup> Avenue Boynton Beach, Fl. 33436	Member	CA	M	561-734-7940	10/15/10		06/01/2015
4	Judy Conwell 220 D Country Lane Boynton Beach, Fl. 33435	Member	UN	F	561-547-3233	05/17/11		06/01/2016



# BOYNTON BEACH MUNICIPAL GOLF COURSE ADVISORY COMMITTEE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	TELEPHONE	APPOINT DATE	RE-APPOINT DATE	EXPIRE DATE
4	Frank Scicchitano 2702 Fresca Way Boynton Beach, Fl. 33436	Alternate	CA	M	561-731-0314	05/01/2007		06/01/2012
5	Joseph Casello 7981 Shaddock Drive Boynton Beach, Fl. 33436	Member	UN	M	561-602-6400	07/19/2011		06/01/2016
5	Corrado Giangreco 620 Horizons W., Apt. 206 Boynton Beach, Fl. 33435	Alternate	UN	M	561-736-5725	07/18/2006	07/18/2011	06/01/2016



**Inter-Office Memorandum  
Palm Beach County  
Parks and Recreation Department**

**Date:** September 22, 2014

**To:** Priscilla A. Taylor, Mayor  
Members of the Board of County Commission

**From:** Eric Call, Director *[Signature]*  
Parks and Recreation Department

**Subject:** **Board Appointment – Boynton Beach Municipal Golf Course  
Advisory Committee**

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The Boynton Beach Municipal Golf Course Advisory Committee was created through the terms of a lease agreement with the City of Boynton Beach in 1980. The purpose of the Advisory Committee is to advise the City on planning, construction, maintenance and operation of the Golf Course. The Operating Statement and Lease Agreement, as amended in 1990 (attached), provide for the appointment by the County of two regular members and one alternate member to the Advisory Committee for five year terms each. These are at-large appointments.

Arthur Matthews, Jr. (Seat ID # 1) was initially appointed on December 21, 1999 as a county committee member and his current term expires on June 20, 2015. Mr. Matthews has stated he is no longer able to serve on this board.

The candidate will fill the unexpired portion of Mr. Mathew's term (present – June 20, 2015). Of the three members appointed by the County, diversity makeup includes one Caucasian female, and two Caucasian males. We are not aware of the remaining five members that were appointed by the City of Boynton Beach. The committee meets on an as needed, on-call basis.

If there is someone you would like to nominate for appointment as a county member to the Boynton Beach Municipal Golf Course Advisory Committee, please submit their name on the attached form and return to me by November 24<sup>th</sup>, 2014.

Thank you for your consideration on this matter.

Attachments:  
Board Appointment Form  
Committee Membership List  
Operating Statement/Lease Agreement as Amended

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