AGENDA ITEM 3.B.3.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

(

Meeting Date: February 3, 2015

(X) Consent

) Regular

) Workshop (

(

) Public Hearing

Department:

Submitted By: <u>Clerk & Comptroller, Palm Beach County</u>

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$1,416,432.00**.

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing – Consent		\$	1,373,932.00	
2)	TDC Contracts		\$	42,500.00	
3)	Risk Management		<u>\$</u>	0.00	
		TOTAL	\$	1,416,432.00	
		>	>		

Recommended by:

Stephen I. Weiss, Director - Finance Services

N/A Approved by: Assistant County Administrator Date

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION SLIP – PURCHASING

DATE ROUTED: January 29, 2015

ROUTED TO: Julie Dowe/Tracy Ramsey

ROUTED FROM: Gretel Sarmiento, Board Services-Minutes. Desk: 355-2951

DESCRIPTION OF ITEM: Purchasing Contract List for February 3, 2015 BCC meeting

DEADLINE TO COUNTY ADMINISTRATION: January 30, 2015 before noon

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RE	QUESTED ACTION:	
V	Review & Signature	
	Review & Information	
	Other:	
PR	OCESSING INSTRUCTIONS:	
\square	Return to Originator	
	Forward for Additional Processing to:	
	Other:	
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Gre	tel Sarmiento x2951	Wiewer Control 1/29/15 Walton 1/29/15 Walton 1/30/15
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BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION SLIP – TDC

DATE ROUTED: January 27, 2015

ROUTED TO: Julie Dowe/Tracy Ramsey

ROUTED FROM: Gretel Sarmiento, Board Services-Minutes Phone: 355-2951

ITEM DESCRIPTION: Tourist Development Council

PROPOSED MEETING DATE: February 3, 2015, BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: January 30, 2015, before noon

Memorandum date	# of Contracts	Reviewed by	Date
January 27, 2015	2	Procy Ramsey	01/27/15

February 3, 2015

CONSENT AGENDA

3. B.3 – CONTINUED

A)

Renewal of term contract with Gloves Inc. for \$350,000 for the inspection, repair, cleaning and tracking of turnout gear from April 1, 2015 through March 31, 2016.

B)

Renewal of term contract with A & Associates Inc., Cochhbha Enterprises Inc. d/b/a CEI Staffing Inc. for \$823,932 for clerical temporary personnel from March 1, 2015 through February 29, 2016.

C)

Increase and amendment of a term contract with Environmental Financial Group Inc. for \$200,000 for financial consulting services from June 1, 2014 through May 31, 2017.

D)

Tourist Development Council Category "G" grant agreement with the South Florida Rattlers Inc. for \$2,500 for the Knock & Roll Wheelchair Rugby Tournament.

E)

Tourist Development Council Category "G" grant agreement with Equestrian Sports Production LLC for \$40,000 for the Winter Equestrian Festival.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

		02/03/2015			
Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u> Gloves, Inc.	Renewal of term contract for the inspection, repair, cleaning and tracking of turnout gear for the period 04/01/2015 through 03/31/2016 per Master Agreement #13034B.	\$350,000.00 SBE: \$0	Fire Rescue Department 1300-440-4211-4601	Scarlett	
month term contract. contract. This contra advanced cleaning ar (12) month renewal p	ended or encumbered \$143,747 (\$15,131/month) durin \$350,000 is needed to meet the County's requirem fact amount is required in order for Fire Rescue Dep and inspection of one thousand five hundred (1,500) sets periods remaining. Awardee is located outside Palm Bea ction process. No SBE vendor submitted a bid on this p	ents through the expiration of this new partment to be in compliance with NFP s of turnout gear over the next year. This ach County in the City of Medley, Florida.	twelve (12) month renewal term A standards, which necessitates s term contract has two (2) twelve) 5- 9	
<u>EXHIBIT B</u> A & Associates, Inc., Cochhbha Enterprises, Inc. d/b/a CEI Staffing, Inc.	Renewal of term contract for clerical temporary personnel for the period 03/01/2015 through 02/29/2016 per Master Agreement #12005B.	\$823,932.00 SBE: \$0	Countywide	Scarlett	
month term contract. (12) month renewal to	ended or encumbered \$720,943 (\$68,661/month) durin Based upon historical usage, \$823,932 is needed to erm contract. This term contract has one (1) twelve (2 enewed because one (1) vendor failed to respond to t	meet the County's requirements through 12) month renewal period remaining. Or	the expiration of this new twelve nly two (2) of the existing four (4)	

contracts are being renewed because one (1) vendor failed to respond to the County's renewal request and one (1) vendor chose not to renew the contract. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Sunrise, Florida. The original bid was established by a competitive selection process. One (1) Awardee, A & Associates, Inc., is no longer an SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

02/03/2015

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u> Environmental Financial Group, Inc.	Increase and amend the term contract for financial consulting services for the period 06/01/2014 through 05/31/2017 per Master Agreement #14013.	Increased Amount: \$200,000.00 Total with Increase: \$650,000.00 SBE: \$	Water Utilities Department 4001-720-3334-4406	Scarlett	

The County has expended or encumbered \$149,781 (\$23,043/month) during the previous six and one half (6.5) months of the current thirty-six (36) month term contract. Water Utilities Department requests an increase of \$200,000 over the previously authorized \$450,000 for the Consultant to perform additional services for several unexpected special projects including the development of new service initiation fees due to a high level of community engagement; assistance in conducting the C51 Feasibility Study to determine the value of the C51 Reservoir to the County; analysis of the scenarios for the County to provide potable water and wastewater to the Seminole Improvement District and Minto West development; and rate development for FPL's potable water agreement with the County. This term contract has two (2) twelve (12) month renewal periods remaining. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Awarded to a non SBE vendor utilizing an SBE subcontractor.

TOTAL AMOUNT OF ALL AWARDS \$ 1,373,932.00

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY TEL: (561) 233-3130 FAX: (561) 233-3113 1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH FEORIDA 33401

BOARD OF CO. COMM PSU

INTEROFFICE MEMORANDZUM AN 27 PM 1:0~

DATE:	January 222015	
TO:	Janel Larvin	
	Minutes	
FROM:	Carol Meneely	
	TDC	
DF		
<u>RE:</u>	CATEGØRY "G" GRANT AGREEMENTS	
RE:	CATEGORY "G" GRANT AGREEMENTS	

I have attached three (3) originals of the following Category "G" Grant Agreements:

	The South Florida Rattlers, Inc. for the Knock & Roll Wheelchair Rugby Tournament	\$2,500
9	• Equestrian Sports Production, LLC for the Winter Equestrian Festival	
	Total Amount	\$42,500

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants to be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission Jackie Chesney, TDC Glenn Jergensen, TDC

Tdc/grants2015/minutes.sports.Knock&Roll.WinterEquestrianFestival



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INTEROFFICE MEMORANDUM

DATE:	January 21, 2015	
то:	Dawn Wynn Senior Assistant County Attorney	RECEIVED JAN 2 3 2014
FROM:	Carol Menergy TDC	P.B. COUNTY ATTORNEY
RE:	CATEGORY "G" GRANT AGREEMENTS	

Enclosed please find three (3) originals of the following Category "G" grant agreements for your review and approval.

- The South Florida Rattlers, Inc. for the Knock & Roll Wheelchair Rugby Tournament in the amount of \$2,500. The grant period is from September 23, 2014 April 25, 2015 with the event January 16-18, 2015. The grant funds can be used for sanction fees, site fees, officials, awards (non-monetary) equipment, rentals, insurance, security, labor, marketing (out of county) and event production materials.
- Equestrian Sports Production, LLC for the Winter Equestrian Festival in the amount of \$40,000. The grant period is from September 7, 2014 June 29, 2015 with the even taking place January 7 March 29, 2015. The grant funds can be used for sanction fees, site fees, officials, awards (non-monetary) equipment, rentals, insurance, security, labor, marketing (out of county) and event production materials.

After your review will you please forward the grants on to Minutes using the attached Memo for BCC Final approval? Please send me a copy of the memo at the time of submission. If you have any questions, please call me at 233-3131.

CM/cap Enclosures

Cc: Jackie Chesney, TDC Kris Pursell, Sports Commission Glenn Jergensen, TDC

Tdc/grants2015.legal.sports.Knock&Roll& WinterEquestrianFestival

