

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: May 5, 2015

Department: County Administration

Advisory Board: Health Facilities Authority

I. EXECUTIVE BRIEF

Motion/Title: **Staff recommends motion to approve:** reappointment of the following individual to the Health Facilities Authority for the term May 5, 2015 to April 30, 2019:


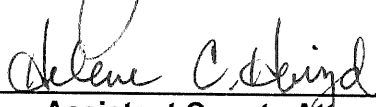
<u>Nominee</u>	<u>Seat No.</u>	<u>Seat Requirement</u>	<u>Nominated by:</u>
Tenna Wiles	5	Resident of PBC	Mayor Vana Vice Mayor Berger Comm. Valeche Comm. Burdick Comm. Abrams Comm. McKinlay Comm. Taylor

Summary: Per Section 154.207, Florida Statutes and Resolution Nos. R77-379, R77-398 and R92-563, the Health Facilities Authority is composed of five (5) members appointed at-large by the Board of County Commissioners (BCC). A memo dated April 9, 2015 was circulated to the BCC notifying the Board that Ms. Wiles' term on the Authority expired April 30, 2015, and requesting support of Ms. Wiles' reappointment or asking for additional nominations. No other nominations have been received. Ms. Wiles has disclosed that she is employed by the Medical Society of Palm Beach County, Inc. that has a contract with the County for provision of a disaster recovery workshop. The Health Facilities Authority provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Sec. 2-443, of the Palm Beach County Code of Ethics. Countywide (HH)

Background and Justification: The Health Facilities Authority was created to assist health facilities in acquisition, construction, financing, and refinancing of projects. The Authority's diversity, including Ms. Wiles, is made up of one Native-American male, one African-American female, one Caucasian male and two Caucasian females.

Attachments:

1. Boards/Committees Application w/Résumé
2. Memo dated April 9, 2015 requesting nominations
3. Current List of Board Members
4. Florida Statutes 154.207
5. Resolutions 77-379 and 92-563

Recommended by:	 Assistant County Administrator	4/22/15 Date
Legal Sufficiency:	 Assistant County Attorney	4/24/15 Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

Attachment

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2014 1513</u>	<u>Public Safety Department</u>	<u>Disaster Recovery Workshop</u>	<u>10/2014-6/2015</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE

☐

NOT APPLICABLE/
(Governmental Entity)

☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):



By watching the training program on the Web, DVD or VHS on March 20 2015



By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Tenna Wiles Printed Name: Tenna Wiles Date: April 8, 2015

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Patty Hindle, Agenda Coordinator, County Administration
301 N. Olive Avenue, Suite 1101, West Palm Beach, FL 33401
Telephone: (561) 355-3229/Fax (561) 355-3982/Email: phindle@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Shelley Cana Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 01/14/2014

Section II Continued:

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<p>(Attach Additional Sheet(s), if necessary) OR</p>			
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*Applicant's Signature: Tenna Wiles Printed Name: Tenna Wiles Date: April 8, 2015

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Mary Lou Berger Date: 4/22/15

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Section II Continued:

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Section III (Commissioner, if applicable):
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Commissioner's Signature: Phil P. Valicchio Date: 4/15/15

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Section II Continued:

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Commissioner's Signature: Raulthe Burdick Date: 4-20-2015

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Commissioner's Signature: S. Abrams Date: 4/15/15

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Commissioner's Signature: Melissa McKinley Date: 4/10/15

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Commissioner's Signature: Date: 4/13/15

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Tenna Wiles
2402 Amherst Court
Boynton Beach, Florida 33436

Summary of Qualifications: Proven successful executive leadership experience with non-profit professional associations and health and human service organizations.

Experience:

Chief Executive Officer
Palm Beach County Medical Society
West Palm Beach, Florida 1998- present

Vice President
United Way of Palm Beach County
Boynton Beach, Florida 1988-1998

Planner
Community Service Council
Fort Lauderdale, Florida 1987-1988

Executive Director
Children's Museum of Boca Raton 1985-1988

Executive Director
Bethel –Tate Arts Council
Bethel, Ohio 1982-1985

Respiratory Therapist
1969-1982
Served more than 12 years in hospitals as a health care professional with a specialization in critical services.

Education:

University of Cincinnati, Arts Administration Program, 1982
Broward General Hospital, Graduate, Respiratory Therapy Training Program 1969
University of Florida, Gainesville, Florida Liberal Arts 1966-68
Mercer University, Macon, Georgia 1965-66

Leadership

President, Florida Conference of Medical Society Executive 2002
Member, Board of Governors, Florida Medical Association 2003-2004
President, Palm Beach County Community Health Alliance 2005-present
Leadership Palm Beach County 2006
President, Homeless Coalition of Palm Beach County 1993-95
Campaign Cabinet, United Way of Palm Beach County 2006-2007
Alzheimer's Community Care Board of Directors 2011-present



**PALM BEACH COUNTY
COUNTY ADMINISTRATION**

County Administration

P.O. Box 1989

West Palm Beach, FL 33402-1989

(561) 355-2030

FAX: (561) 355-3982

www.pbcgov.com

**Palm Beach County
Board of County
Commissioners**

Shelley Vana, Mayor

Mary Lou Berger, Vice Mayor

Hal R. Valeche

Paulette Burdick

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

County Administrator

Robert Weisman

TO: Mayor Shelley Vana & Members of the Board of County Commissioners

FROM: Patty Hindle, Agenda Coordinator
County Administration *Patty Hindle*

DATE: April 9, 2015

RE: **HEALTH FACILITIES AUTHORITY**

Pursuant to Section 154.207, Florida Statutes, which allowed for creation of a Health Facilities Authority (Authority), the Board of County Commissioners (BCC) adopted R77-379 creating same and Resolution R92-563 updated the establishing resolution. The Authority is comprised of five at-large members and is charged with assisting health facilities in the acquisition, construction, financing and refinancing of projects. Members serve four-year terms.

Tenna Wiles' term on the Authority will expire April 30, 2015. Ms. Wiles who is eligible for reappointment, has served on the Authority since March 2007. She has expressed a desire to serve another four-year term.

The Authority's current diversity, including Ms. Wiles, is one Native-American male, one African-American female, one Caucasian male and two Caucasian females.

If you wish to support the reappointment of Ms. Wiles, please sign and return the enclosed Boards/Committees Application. If you wish to have another nominee considered for appointment, please provide the nominee's contact information. The only requirement is that members must be Palm Beach County residents. The Authority has indicated that expertise in the area of health facilities is helpful.

Staff would like to agenda Ms. Wiles' reappointment for the May 5, 2015 meeting, so please either return the signed application or provide other nominee(s) contact information no later than April 20, 2015. Any questions, please contact me at 355-3229.

:ph

Attachments

Application w/Résumé for Tenna Wiles
Section 154.207, F.S.
Resolutions R77-379 & R92-563
Current Membership Roster

"An Equal Opportunity
Affirmative Action Employer"

printed on recycled paper

Attachment # 2



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
HEALTH FACILITIES AUTHORITY**

I. AUTHORITY :

Chapter 74-323, Laws of Florida; Chapter 154, Florida Statutes Part III; Resolution No. R-77-379, adopted April 12, 1977; and Resolution No. R-77-398, amended by Resolution No. R-92-563.

II. APPOINTING BODY :

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

This Authority shall be composed of five (5) members appointed at-large to serve staggered terms of one (1), two (2), three (3) and two (2) four (4) year appointments. After initial appointments, all terms shall be for four (4) years. All terms shall expire in April.

EXTENDED COMPOSITION :

IV. MEETINGS :

Annual meetings are held the first Tuesday in April or May and other meetings are held as needed. The time of the meetings usually start at 4:00 p.m. The location of the meetings are at John Flanigan's Office, 660 U.S. Highway One, 3rd Floor, North Palm Beach, FL 33408

V. FUNCTIONS :

To assist health facilities in acquisition, construction, financing, and refinancing of projects; currently working on Health Center at Haverhill Road.

VI. LIAISON INFORMATION :

LIAISON DEPARTMENT

Outside Entity

CONTACT PERSON

John F. Flanigan, Esq

ADDRESS

660 U.S. Highway One Fl 3rd
North Palm Beach FL 33408
Phone # 561-627-8100

Attachment # 3

* indicates a member having an action pending



HEALTH FACILITIES AUTHORITY

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
1	Dr. Gerald M. Robinson Surgical Associates of Palm Beach County 670 Glades Rd Ste 300 Boca Raton FL 33431	Member	NA	M	561-395-2626	Resident of Palm Beach County	05/01/2006	05/01/2014	04/30/2018
NOMINATED BY :									
2	Carla S. Bryant Paradigm Shift 931 Village Blvd Ste 905-94 West Palm Beach FL 33409	Member	AA	F	703-203-4094	Resident of Palm Beach County	10/07/2014		04/30/2017
NOMINATED BY :									
3	Joan E. Roude 7749 Springwater Pl Boynton Beach FL 33437	Member	CA	F	561-369-1518	Resident of Palm Beach County	10/16/2012		04/30/2016
NOMINATED BY :									
4	James T. Howell 6411 Grand Cypress Cir Lake Worth FL 33463 7363	Member	CA	M	561-357-5583	Resident of Palm Beach County	01/15/2008	05/01/2015	04/30/2019
NOMINATED BY :									

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

5	* Tenna Wiles Palm Beach County Medical Society 3340 Forest Hill Blvd Ste 101 West Palm Beach FL 33406	Member	CA	F	561-433-3940 X12	Resident of Palm Beach County	03/13/2007	09/13/2011	04/30/2015
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NOMINATED BY :

* indicates a member having an action pending

Select Year: 2014 Go

The 2014 Florida Statutes

Title XI
COUNTY ORGANIZATION AND
INTERGOVERNMENTAL RELATIONS

Chapter 154
PUBLIC HEALTH
FACILITIES

[View Entire
Chapter](#)

154.207 Creation of health facilities authorities.—

(1) In each local agency there may be created a public body corporate and politic to be known as the “ (name of local agency) Health Facilities Authority.” Each of said authorities shall be constituted as a public instrumentality, and the exercise by an authority of the powers conferred by this part shall be deemed and held to be the performance of an essential public function. Each of said authorities shall not transact any business or exercise any power hereunder until and unless the governing body of the local agency by proper ordinance or resolution shall declare that there is a need for an authority to function in such local agency. The determination as to whether there is such need for an authority to function:

(a) May be made by the governing body on its own motion.

(b) May be made by the governing body upon the filing of a petition signed by 25 residents of the local agency asserting that there is need for an authority to function in such local agency and requesting that the governing body so declare.

(2) The governing body may abolish the authority at any time by ordinance or resolution. However, the authority shall not be abolished until such time as all bonded indebtedness incurred pursuant to this part has been paid.

(3) In any suit, action, or proceeding involving the validity or enforcement of, or relating to, any contract of the authority, the authority shall be conclusively deemed to have been established and authorized to transact business and exercise its powers hereunder by adoption of an ordinance or resolution by the governing body declaring the need for the authority. Such ordinance or resolution shall be sufficient if it declares that there is such a need for an authority in the local agency. A copy of such ordinance or resolution duly certified by the clerk shall be admissible in evidence in any suit, action, or proceeding.

(4) The governing body of the local agency shall designate five persons who are residents of the local agency as members of the authority created for said local agency. Of the members first appointed, one shall serve for 1 year, one for 2 years, one for 3 years, and two for 4 years; in each case until a successor is appointed and has qualified. Thereafter the governing body shall appoint, for terms of 4 years each, a member or members to succeed those whose terms expire. The governing body shall fill any vacancy for an unexpired term. A member of the authority shall be eligible for reappointment. Any member of the authority may be removed by the governing body for misfeasance, malfeasance, or willful neglect of duty. Each member of the authority, before entering upon his or her duties, shall take and subscribe the oath or affirmation required by the State Constitution. A record of each oath shall be filed in the Department of State and with the clerk.

(5) The authority shall annually elect one of its members as chair and one as vice chair.

(6) The authority shall keep a record of its proceedings and shall be custodian of all books, documents, and papers filed with it and of its minute book or journal and official seal. The authority shall cause copies to be made of all its minutes and other records and documents and shall give certificates under its official seal to the effect that such copies are true copies, and all persons dealing with it may rely upon such certificates.

(7) Three members of the authority shall constitute a quorum, and the affirmative vote of a majority of the members present at a meeting of the authority shall be necessary for any action taken by an authority. However, any action may be taken by the authority with the unanimous consent of all of its members. No vacancy in the membership of the authority shall impair the right of a quorum to exercise all the rights and perform all the duties of the authority. Any action taken by the authority under the provisions of this part may be authorized by resolution at any regular or special meeting, and each such resolution shall take effect immediately and need not be published or posted. All meetings of the authority, as well as all records, books, documents, and papers, shall be open and available to the public in accordance with s. 286.011.

(8) The members of the authority shall receive no compensation for the performance of their duties hereunder, but each member shall be paid his or her necessary expenses incurred while engaged in the performance of such duties pursuant to s. 112.061.

(9) Any general or special law, rule or regulation, or ordinance of any local agency to the contrary notwithstanding, service as a member of an authority by a trustee, director, officer, or employee of a health facility shall not in and of itself constitute a conflict of interest. However, any member of the authority who is employed by, or receives income from, a health facility under consideration by the authority shall not vote on any matter related to such facility.

History.—s. 4, ch. 74-323; s. 871, ch. 95-147.

4/12/77
1213

Resolution No. 77-379

RESOLUTION ESTABLISHING THE PALM BEACH COUNTY
COUNTY HEALTH FACILITY AUTHORITY

WHEREAS, Chapter 74-323, Laws of Florida, Acts of 1974, Chapter 154 Florida Statutes, Part III, authorizes the creation of a health facility authority in each county of Florida as a public body corporate and politic for the purpose of assisting health facilities in the acquisition, construction, financing and refinancing of projects in any incorporated or unincorporated area within the geographical limits of the county, and

WHEREAS, this law authorizes the governing body of each county to designate five persons who are residents of the county as members of the Authority created for such county, and

WHEREAS, the Board of County Commissioners finds that it would be in the public interest to create such an authority in Palm Beach County,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF PALM BEACH COUNTY, FLORIDA:

Section 1. The Board of County Commissioners finds and declares that there is a need for a health facilities authority to function in Palm Beach County, Florida, for the purposes authorized and set forth in Chapter 74-323, Laws of Florida, Acts of 1974.

Section 2. An authority, henceforth to be known as the "Palm Beach County Health Facilities Authority", a public body corporate and politic, is hereby established and created for the purpose authorized by Chapter 74-323.

Section 3. The following persons who are residents of Palm Beach County are designated and appointed as members of the Palm Beach County Health Facilities Authority, namely:

Daniel H. James
(Smith) who shall serve for a period of four years;

James K. Johnson
(Keller) who shall serve for a period of four years;

Fred Edelmutt
(Lynch) who shall serve for a period of three years;

Roy W. Brown, MD who shall serve for a period of two years;
(Carter)

_____ who shall serve for a period of one year.
(Heller)

The foregoing resolution was offered by Commissioner
, who moved its adoption. The motion was seconded by
Commissioner , and upon being put to a vote, the
vote was as follows:

LAKE LYTAL
PEGGY B. EVATT
DENNIS P. KOEHLER
WILLIAM MEDLEN
BILL BAILEY

The Chairman thereupon declared the resolution duly
passed and adopted this _____ day of _____, 1977.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

JOHN B. DUNKLE, Clerk

By _____ Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By Charles V. Turner
County Attorney

RESOLUTION NO. 92-563

RESOLUTION ESTABLISHING AT
LARGE APPOINTMENTS TO THE PALM
BEACH COUNTY HEALTH FACILITIES
AUTHORITY

WHEREAS, Resolution NO. 77-379, passed by the Board of County Commissioners of Palm Beach County on April 12, 1977, created the Palm Beach County Health Facilities Authority, and

WHEREAS, Chapter 154, Part III, Florida Statutes, authorizes the governing body of the county to designate five persons who are residents of the county as members of the Authority created for said county, and

WHEREAS, previously, appointments to the Authority were made on a district basis, and

WHEREAS, due to the increase in the size of the Board of County Commissioners from five to seven members, district appointments are no longer appropriate,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that appointments to the Palm Beach County Health Facilities Authority be made on an at large basis.

The foregoing resolution was offered by Commissioner Roberts who moved for its adoption. The motion was seconded by Commissioner Foster and upon being put to a vote, the vote was as follows:

KAREN T. MARCUS	<u>Aye</u>
CAROLE PHILLIPS	<u>Aye</u>
CAROL A. ROBERTS	<u>Aye</u>
CAROL J. ELMQUIST	<u>Aye</u>
MARY McCARTY	<u>Aye</u>
KEN FOSTER	<u>Aye</u>
MAUDE FORD LEE	<u>Aye</u>

The Chairperson thereupon declared the resolution duly passed and adopted this 28th day of April, 1992.

PALM BEACH COUNTY, FLORIDA, BY
ITS BOARD OF COUNTY
COMMISSIONERS

MILTON BAUER, CLERK

By Judith L. Groves
Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By K. LAT
County Attorney

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