

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: May 5, 2015	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department
Submitted By: Youth Services Department
Submitted For: Outreach and Community Programming Division

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

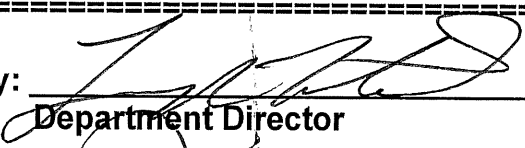
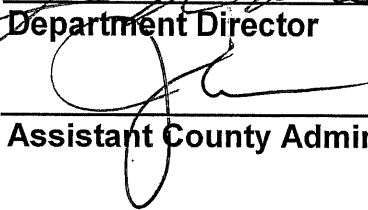
- A) First Amendment to Interlocal Agreement to increase contract with the City of Belle Glade from \$140,000 to a total amount not to exceed \$143,000 to allow eight Youth Empowerment Center youth and two adult chaperones to participate in a college bus tour; and
- B) budget transfer of \$3,000 in the general fund from the Outreach and Community Programming Division to the Belle Glade Youth Empowerment Center program to fund the cost associated with this First Amendment.

Summary: On December 16, 2014, Palm Beach County entered into a contract with the City of Belle Glade (R2014-1976) to provide funding for the Belle Glade Youth Empowerment Center (YEC). The Center offers services that promote academic proficiency, college readiness, career readiness and other life-skills for low-income youth that reside within the Belle Glade area. An additional \$3,000 is needed to send eight (8) youth from the Belle Glade area and two (2) adult chaperones on a college tour that is coordinated by staff from the Riviera Beach Youth Empowerment Center. The additional funds will be used to pay for travel, lodging, food and other materials. The City of Belle Glade approved the contract amendment on March 16, 2015. District 6 (HH)

Background and Justification: On February 15, 2005, the Board of County Commissioners (BCC) directed the Criminal Justice Commission (CJC) to develop a Youth Violence Prevention Project to address the increase in violent firearms crimes. CJC implemented a national Comprehensive Gang Model, created by the U.S. Department of Justice, Office of Justice Programs. CJC formed a Steering Committee to bring local agencies together to create a comprehensive youth violence reduction program later named the Youth Violence Prevention Project. As a result, the Board of County Commissioners created Youth Empowerment Centers in five high crime areas which include Riviera Beach, West Palm Beach, Lake Worth, Boynton Beach, and Belle Glade. Youth Empowerment Centers were designed to offer programs and activities that promote pro-social behavior and enhance education and employment opportunities for at-risk youth. On October 1, 2014, the Palm Beach County Board of County Commissioners established the Youth Services Department. Youth programs that were previously administered by the Criminal Justice Commission, Public Safety, and Community Services Departments were transferred to Youth Services Department. Funding for the Youth Empowerment Centers is now administered by the Youth Services Department, Outreach and Community Programming Division.

- Attachments:**
1. First Amendment
 2. Budget Transfer

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Recommended By: 	4/10/13
Department Director	Date
Approved By: 	4/14/15
Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	3,000				
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	3,000				

No. ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No _____

Budget Account No.:

Fund 0001 Dept 150 Unit 1502 Object 5101 Program Code Program Period

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact associated with this First Amendment shall be funded by existing 2015 ad valorem.

C. Departmental Fiscal Review: Unnecessary Debt

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB ^{AK} 4/3/15 SA 4/6

J. S. Jacobant
Contract Development and Control
4-13-15 *B. B. B.*

B. Legal Sufficiency:

Deleene C. St. Cyr
County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

FIRST AMENDMENT TO INTERLOCAL AGREEMENT
FOR YOUTH EMPOWERMENT CENTER SERVICES

THIS FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT (hereinafter "First Amendment"), is made as of this ____ day of _____ 2015 by and between Palm Beach County, a Political Subdivision of the State of Florida, hereinafter referred to as the "COUNTY" and the City of Belle Glade, a municipality located in Palm Beach County, Florida (herein referred to as the "CITY"), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

WITNESSETH:

WHEREAS, the Parties, entered the Original Interlocal Agreement on (R-2014-1976) December 16, 2014, with an expiration date of September 30, 2015, for a total Interlocal Agreement price not to exceed \$140,000; and

WHEREAS, the CITY'S responsibilities under the Original Interlocal Agreement are to provide Youth Empowerment Services consistent with the Youth Violence Prevention Project and the goal of preventing youth violence, as referenced in Article 1 (Services – Scope of Work) of the Original Interlocal Agreement and more fully outlined in the "Scope of Work" marked as Exhibit "A" to the Original Interlocal Agreement; and


NOW THEREFORE, the above named parties hereby mutually agree to amend the Original Interlocal Agreement and enter into this First Amendment as follows:

- I. Article 4 A. (Payments to the CITY) is amended to increase the original Interlocal Agreement price from \$140,000 with an additional \$3,000, for a **new total Interlocal Agreement price not to exceed the amount of \$143,000.**
- II. Article 26 (Notice) is amended to change name and address of COUNTY to:
Tammy K. Fields
Youth Services Department
50 S. Military Trail, Suite 203
West Palm Beach, FL 33415
- III. Exhibit B2 (attached) is amended to include a budget for the additional \$3,000.
- IV. All other provisions of the Original Interlocal Agreement not in conflict with this First Amendment remain in effect and are to be performed at the same level as specified in the Original Interlocal Agreement dated December 16, 2014.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, through its authorized representative, has made and executed this First Amendment on behalf of the COUNTY and the CITY has hereunto set its hand the day and year above written.

CITY: BELLE GLADE, FL

PALM BEACH COUNTY
BOARD OF COUNTY
COMMISSIONERS:

By: 
Steve Wilson, Mayor

By: _____
Shelley Vana, Mayor



ATTEST:


Debra R. Buff, MMC, City Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Helene Hvizd
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Tammy K. Fields, Director

APPROVED AS TO TERMS
AND CONDITIONS

Glen Torcivia, City Attorney

Belle Glade Youth Empowerment Center Program:		Responsibility
Youth Empowerment Facility		City
Youth/Teen Advisory Council Council or Board of youth from the target area meets every other month minimally to recommend programs and policies of the Youth Empowerment Center. Agendas and minutes are prepared and submitted as well as sign in sheets. Youth are pre and post tested on leadership skills.		City
Teen Center Provide educational and recreational programming 5 days a week (minimum) with 10 interest-based programs/pro-social activities per week (excluding recreation). Maintain a clean safe and secure environment. Work with the youth council to identify new educational recreational programs, activities and special events. A class or event selected by the youth council should be provided quarterly. Provide a monthly calendar for public release no later than the 1 st day of the month.		City
Targeted Recruitment Recruitment should be targeted for at-risk youth. Sources are not limited to but should include: juveniles probation officers, youth court participants, participants of other diversion programs, school personnel and law enforcement.		
Courts Partner with Alternative Sanctions by participating in the Evening Reporting Center program.		Courts/City
After-school Activities Provide a variety of the latest recreational programs: martial arts, yoga, surfing, swimming, tennis hip hop dance, and organized athletics.		City
Tutoring Provide after-school tutoring, including assessment and or SAT skill building. Collect report cards and mid-semester reports to target youth's educational deficiencies.		City
Mentoring Provide mentors for youth to support and be positive role models. Staff to serve as adult mentors.		City
Job Training and Employment Services Partner with Workforce Alliance or other source to provide at-risk youth resources leading to graduation, additional workplace skills, and job placement.		Workforce Alliance and Palm Beach Community College
Case Management – Informal Provide information on existing resources for youth including school programs, job training and employment opportunities, and services available.		City and MOU with collaborating agencies
Assessment Each youth is assessed for risk of offending or reoffending using the Domains Assessment or the Prevention Assessment Tool. Assessments are submitted monthly.		City
Transportation The youth surveyed indicated that a major issue to attending programs and activities is transportation. The city must provide transportation at multiple pick up and drop off sites and field trips. Vans are to be used for Youth Empowerment Center business only.		City
Collaborative Partnerships Leadership or the City's designated contact person participates in a minimum of ten (10) CJC or School District sponsored collaborative meetings throughout the year.		City-Youth Empowerment Administrative Staff
Life Skills Provide a variety of life skills in an environment conducive to learning and interesting to high school youth.		City
Admission – Terminated Youth are admitted on the first day of participation and are terminated at request or after 120 days of non participation.		City

City of Belle Glade
Youth Empowerment Center
Budget Justification for
Fiscal Year 2015
Ex B2

Account Number	Justification	Fiscal FY 2015	Contribution	County 2015
01-4227-521-1200	REGULAR SALARIES			
	Youth Service Manager 2080 @ \$20.7957	\$ 44,295		\$ 44,295
	Education Specialist 2080 @ \$13.7608	\$ 29,662		\$ 29,662
01-4227-521-2100	FICA - TAXES			
	Youth Service Manager	\$ 3,389		\$ 3,389
	Education Specialist	\$ 2,269		\$ 2,269
01-4227-521-2200	RETIREMENT CONTRIBUTION			
	Youth Service Manager	\$ 2,215		\$ 2,215
	Education Specialist	\$ 1,483		\$ 1,483
01-4227-521-2300	LIFE & HEALTH INSURANCE			
	Youth Service Manager	\$ 13,212		\$ 13,212
	Education Specialist	\$ 7,192		\$ 7,192
01-4227-521-2400	WORKERS COMPENSATION			
	Youth Service Manager	\$ 241		\$ 241
	Education Specialist	\$ 161		\$ 161
01-4227-521-2500	UNEMPLOYMENT COMPENSATION	\$ 370	\$ 370	
01-4227-521-2999	PERSONNEL INDIRECT COST	\$ 18,940	\$ 18,940	
	Total Personal Services	\$ 123,429	\$ 19,310	\$ 104,119
01-4227-521-3401	CONTRACTUAL SERVICES	\$ 33,000	\$ 20,000	\$ 13,000
	Video/Web Training			
	Golf Lessons			
	Culinary School			
	Other related prosocial activities			
01-4227-521-3140	Prof. Services - Medical			
	One (1) post employment physical - \$130			

City of Belle Glade
Youth Empowerment Center
Budget Justification for
Fiscal Year 2015
Ex B2

	One (1) accident drug screen - \$55				
	One (1) glucose finger stick - \$10				
	One (1) urine dip - \$10	\$	205	\$	205
01-4227-521-4000	TRAVEL & PER DIEM				
	Preventing Crime in the Black Community				
	2 Adults and 8 Teens Hotel 4 Rms @85.00	\$	1,020	\$	1,020
	Parking 3 days @13	\$	39	\$	39
	3 Breakfast for 10@6	\$	180	\$	180
	2 Lunch for 10@11	\$	220	\$	220
	3 Dinners for 10@19	\$	570	\$	570
	College Tour (youth and chaperones) and related expenses as determined by YSD contract manager	\$	3,000		\$ 3,000
01-4227-521-4100	COMMUNICATIONS SERVICES				
	Earthlink @\$491 or other communications	\$	5,892		\$ 5,892
	Nextel Mar. - @\$64	\$	768	\$	768
	Comcast - Router Rental @\$4.46	\$	54	\$	54
01-4227-521-4110	POSTAGE, FREIGHT, ETC.	\$	25	\$	25
	Mailing reimbursements				
01-4227-521-4300	UTILITIES				
	FPL - \$250 per month	\$	3,000	\$	3,000
	GUA - \$175 per month or other utility	\$	2,100		\$ 2,100
01-4227-521-4400	RENTALS & LEASES				
	Water Cooler Service \$36/mth	\$	432	\$	432
	TGI - Copier Lease \$20	\$	240	\$	240
01-4227-521-4500	INSURANCE	\$	7,998		\$ 7,998
	Based on PRM				
01-4227-521-4610	REPAIR & MTN - BUILDING				
	Orkin @22.50 per mth	\$	270	\$	270
	Cleaning Service \$42.54/per week	\$	2,212	\$	2,212
	Glades Alarm \$74.97 quarterly	\$	300	\$	300
	Repairs to A/C, Bathrooms, electrical and roof Est. @ \$100 mth.	\$	1,200	\$	1,200
01-4227-521-4630	REPAIR & MTN - AUTOS & TRUCKS				

City of Belle Glade
Youth Empowerment Center
Budget Justification for
Fiscal Year 2015
Ex B2

	servicing of (2) Vans @\$150 each every three months \$1200.00 estimated repairs to A/C \$1,000 estimated repairs to transmission \$1500	\$	3,700	\$	3,700	
01-4227-521-4960	PROGRAM ACTIVITIES	\$	3,410		\$	3,410
	Day trips Community Service (Quiet Waters) Incentatives/Activities/Recruitment other expenses as needed					
01-4227-521-4990	OTHER CHARGES	\$	225	\$	225	\$ -
	Background checks for summer help					
01-4227-521-5100	OFFICE SUPPLIES					
	Administrative supplies (pens, pencils, paper, \$33 per month	\$	400		\$	400
01-4227-521-5140	PROGRAM SUPPLIES	\$	1,056		\$	1,056
	Youth supplies (pens, pencils, paper, photo paper, markers) \$25/mth Cups for bottle water \$3.00/100*52 Toilet Paper/Paper Towels, etc. cleaning supplies 50/per month					
01-4227-521-5200	FUEL & LUBRICANTS					
	Fuel for two vans average \$300 per month additional \$200 April - Sept.	\$	4,800	\$	4,800	
01-4227-521-5201	Tires & Tubes					
	Set of tires for van	\$	1,600	\$	1,600	
01-4227-521-5208	PROGRAM EQUIPMENT					
	Recreational Equipment	\$	6,780	\$	6,780	
01-4227-521-5210	FOOD SUPPLIES					
	Month Food (Snacks) @200 per mth Sept.- May \$75.00 June, July and August	\$	2,025		\$	2,025
01-4227-521-5420	TRAINING					

City of Belle Glade
Youth Empowerment Center
Budget Justification for
Fiscal Year 2015
Ex B2

Preventing Crime in the Black Community

2 Adults @ \$265.

8 Youth @ \$150

Total Operating	<u>\$ 86,721</u>	<u>\$ 47,840</u>	<u>\$ 38,881</u>
Total Budget	<u><u>\$ 210,150</u></u>	<u><u>\$ 67,150</u></u>	<u><u>\$ 143,000</u></u>

2015 -

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Fund 0001 General Fund

BGEX -150-04011500000000001105

ACCOUNT NAME AND NUMBER		ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/01/15	REMAINING BALANCE
<u>Expenditures</u>								
150-1502-5101	Office Supplies	75,000	125,000	0	3,000	122,000	216	121,784
153-7686-3401	Belle Glade Youth Empowerment Center	140,000	140,000	3,000	0	143,000	23,205	119,795
TOTAL APPROPRIATIONS & EXPENDITURES				3,000	3,000	0		

Youth Services Department

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS

AT MEETING OF May 5, 2015

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted



Deputy Clerk to the
Board of County Commissioners