

Agenda Item #: **3H-2**

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 5, 2015	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public
Department: Facilities Development & Operations		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A. Standard Equipment Use Agreement with the Palm Beach County Sports Commission, Inc. (NAIA Men’s Soccer National Championship);
- B. Standard License Agreement for Use of County-Owned Property with Florida Armory National Guard, 254th Transportation Battalion (Northeast corner of Gun Club Road and Congress Avenue);
- C. Standard License Agreement for Use of County-Owned Property with the Palm Beach Jewelry and Antique Show, Inc. (Judicial Center Parking Garage);
- D. Standard License Agreement for Use of County-Owned Property with the Curators of the University of Missouri on behalf of the University of Missouri Law Enforcement Training Institute (Animal Care and Control);
- E. Standard License Agreement for Use of County-Owned Property with Trump International Golf Club L.C. (Play for Pink Golf Tournament);
- F. Standard License Agreement for Use of County-Owned Property with Experience Works, Inc. (810 Datura Street);
- G. Standard License Agreement for Use of County-Owned Property with the Safety Council of Palm Beach County, Inc. (North County Senior Center); and
- H. Standard License Agreement for Use of County-Owned Property with Margaret Rita Boutros (North County Senior Center)

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements, dated from January 6, 2015 to March 17, 2015, have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or his designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013 (the “Resolution”). The Standard Equipment Use Agreement, dated November 24, 2014, was executed on behalf of the Board by the County Administrator or his designee, in accordance to Board approval on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. **(FDO Admin) Countywide (MJ)**

Attachments:

- A. Standard Equipment Use Agreement with the Palm Beach County Sports Commission, Inc. (NAIA Men’s Soccer National Championship)
- B. Standard License Agreement for Use of County-Owned Property with Florida Armory National Guard, 254th Transportation Battalion
- C. Standard License Agreement for Use of County-Owned Property with the Palm Beach Jewelry and Antique Show, Inc. (Judicial Center Parking Garage)
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Recommended By: <u>Ammy Wine</u>	<u>4/8/15</u>
Department Director	Date
Approved By: <u>[Signature]</u>	<u>4/20/15</u>
County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs					
External Revenues	(\$2,112.00)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	*(\$2,112.00)	0.00	0.00	0.00	0.00
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes _____ No _____

Budget Account No:

Fund 0001 Dept 410 Unit 4240 Revenue Source 6999
Fund _____ Dept _____ Unit _____ Revenue Source _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* \$109.00 the license fee for the Trump licensed use of the vacant lot.
\$ 2003.00 for the Palm Beach Jewelry & Antique Show

C. Departmental Fiscal Review: _____

4-9-15

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 4/15/15
OFMB [Signature] 4/15

[Signature] 4/17/15
Contract Development and Control
4-17-15 [Signature]

B. Legal Sufficiency:

[Signature] 4/24/15
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Background & Justification:

Standard Equipment Use Agreement

The Standard Equipment Use Agreement was designed to facilitate the short term loan of County owned equipment for special events, equipment testing/trials and for short-term continuous use. The Standard Equipment Use Agreement authorizes the development of special terms and conditions with further modifications to the insurance, indemnification and risk of loss provisions with approvals by the Risk Management Department and the County Attorney's office.

Standard License Agreements

The Resolution which provided authority for the County Administrator or his designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.