

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: May 19, 2015  
Department: Palm Tran  
Advisory Board: Palm Tran Service Board

I. EXECUTIVE BRIEF

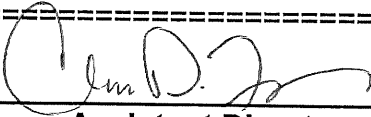

Motion and Title: Staff recommends motion to approve: One (1) Appointment as an At-Large member to the Palm Tran Service Board (PTSB) for the following term:

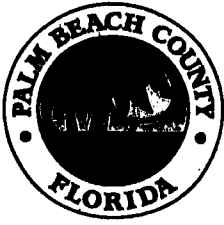
<u>Nominee</u>	<u>Category, Seat Number</u>	<u>Term to Expire</u>	<u>Nominated By</u>
Robert Weinroth	Elected Municipal Official, Seat #4	Sept. 30, 2016	Mayor Vana  Comm. Burdick Comm. Abrams Comm. Taylor Comm. McKinlay

Summary: The Palm Tran Service Board is composed of 13 At-Large members with specific seat categories. There are currently five (5) vacancies on the Board. A memo dated May 1, 2015 was circulated to the Board of County Commissioners requesting support of Deputy Mayor Robert Weinroth of Boca Raton’s appointment to fill one (1) vacancy and requesting additional nominees. No additional nominations were received. Countywide (DR)

Background and Justification:  
The PTSB was delegated the authority to approve fixed route service adjustments and serves only as an advisory board in all other aspects of the County’s public transportation system. Agenda Summary R2002-2241 was amended April 2, 2002 (R2002-0485), and again amended by R2003-1582 on September 23, 2003, to remove the sunset date, further amended by R2004-0949 on May 18, 2004, designating a seat allocated to the Mini-Grace Commission to a “Citizen At Large” seat. Membership criteria were once again amended with R2007-0711 on May 1, 2007. R2008-1568 further amended the membership criteria on September 8, 2008, increasing the number of members to 13 with one category specifically for a member from the Glades/Lake Region Area. With the addition of the one (1) nominee, the PTSB would have nine (9) seats filled and the diversity count, including the new appointments, would be Caucasian: 6 (70%), Asian-American 1 (10%), African-American:1 (10%) and Multicultural: 1 (10%). The gender ratio (male: female) would be 6:3.

- Attachments:
- |  |                            |
|--|----------------------------|
| 1. Board Appointment Information Forms and Resumes | 5. Resolution R2004-0949   |
| 2. Resolution R2001-2241                           | 6. Resolution R2007-0711   |
| 3. Resolution R2002-0485                           | 7. Resolution R2008-1568   |
| 4. Resolution R2003-1582                           | 8. Current Membership List |

Recommended By:  5/8/15  
Assistant Director Date  
Approved By:  5/11/15  
Assistant County Attorney Date



# MEMORANDUM

## Palm Beach County

Date: May 1, 2015

To: Mayor Shelley Vana and  
Members of the Board of County Commissioners

From: Shannon R. LaRocque, P.E.  
Assistant County Administrator  
Interim Executive Director, Palm Tran

RE: Palm Tran Service Board (PTSB)

Agenda Summary R2002-2241 delegated to the Palm Tran Service Board (PTSB) the authority to approve fixed route service adjustments and to serve only as an advisory board in all other aspects of the County's public transportation system. The PTSB is comprised of thirteen (13) members and currently there are five (5) vacancies. Members serve three-year terms.

Deputy Mayor Robert Weinroth of Boca Raton has offered his application for Seat No. 4, Elected Municipal Official of a Municipality within Palm Beach County replacing Wendy Harrison upon her resignation in May. The Palm Beach County League of Cities, Inc. has recommended Deputy Mayor Weinroth to serve on the Palm Tran Service Board. His application and resume are attached.

Including Mr. Weinroth, the diversity count would be Caucasian: 6 (70%), Asian-American: 1 (10%), African-American: 1 (10%) and Multicultural: 1 (10%). The gender ratio (male: female) would be 6:3.

If you wish to support the appointment of Deputy Mayor Weinroth, please sign and return the enclosed Boards/Committees Application. If you wish to have another nominee who meets the seat requirement considered for appointment, please provide the nominee's contact information. The requirement is that members be Palm Beach County residents and qualify for the seat description.

Staff intends to agenda these appointments for May 19, 2015 so please return signed forms no later than May 11, 2015. Applications should be returned to Charles Frazier at 3201 Electronics Way, West Palm Beach. Mr. Frazier can be reached at 841-4211 for any questions.

Enclosures  
Application with Resume  
Current Membership Roster

**Palm Tran**  
**Administrative Offices**  
3201 Electronics Way  
West Palm Beach, FL 33407-4618  
(561) 841-4200  
FAX: (561) 841-4291

**Palm Tran Connection**  
50 South Military Trail  
Suite 101  
West Palm Beach, FL 33415-3132  
(561) 649-9838  
FAX: (561) 514-8365  
www.palmtran.org



**Palm Beach County**  
**Board of County**  
**Commissioners**  
  
Shelley Vana, Mayor  
Mary Lou Berger, Vice Mayor  
  
Hal R. Valeche  
Paulette Burdick  
Steven L. Abrams  
Melissa McKinlay  
Priscilla A. Taylor

**County Administrator**  
Robert Weisman

"An Equal Opportunity  
Affirmative Action Employer"

Official Electronic Letterhead

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

ATTACHMENT 1  
Page 2 of 9

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL.  
Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Palm Tran Service Board (PTSB) Not Purely Advisory ☒ Advisory ☐ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_ Years. From: \_\_\_\_\_ To: \_\_\_\_\_

Seat Requirement: Elected Municipal Official of a Municipality within PBC Seat #: 4

☐ \*Reappointment or ☐ New Appointment

or ☒ to complete the term of Wendy Harrison Due to: ☐ resignation ☒ other

Completion of term to expire on: September 30, 2016

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Weinroth Robert STUART  
Last First Middle

Occupation/Affiliation: Deputy Mayor Boca Raton

Owner ☐ Employee ☐ Officer ☐

Business Name: CITY OF BOCA RATON

Business Address: 201 W PALMETTO PARK RD

City & State BOCA RATON FL Zip Code: 33432

Residence Address: 4118 BRIARCLIFF CIR

City & State BOCA RATON FL 33432

Home Phone: 561 212 6000

Cell Phone: 561 451 6331

Email Address: rweinroth@ci.boca-raton.fl.us

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian  
☐ Multicultural

## Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

NONE

☐NOT APPLICABLE/  
(Governmental Entity)☒

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on \_\_\_\_\_ 20\_\_\_\_  
☒ By attending a live presentation given on Jan 15, 2015

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Robert S. Warriner Date: 28 Apr 2015

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountylethics.com](http://www.palmbeachcountylethics.com) or contact us via email at [ethics@palmbeachcountylethics.com](mailto:ethics@palmbeachcountylethics.com) or (561) 233-0724.

Return this FORM to:  
Jacqueline Reavis, 3201 Electronics Way, West Palm Beach, FL 33407  
(561) 841-4227

## Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

MAY 19, 2015

Commissioner's Signature:

Shelley Vana

Date:

5/5/15

Section II Continued:

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(Attach Additional Sheet(s), if necessary)  
OR

NONE

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(Governmental Entity)

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

MAY 19, 2015

Commissioner's Signature:

[Signature]

Date:

5/5/15

## Section II Continued:

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(Attach Additional Sheet(s), if necessary)  
OR

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AND

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\*Applicant's Signature: [Signature] Printed Name: Robert S. Weinert Date: 25 Apr 2015

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Jacqueline Reavis, 3201 Electronics Way, West Palm Beach, FL 33407  
(561) 841-4227

## Section III (Commissioner, if applicable):

Appointment to be made at BOC Meeting on:

MAY 19, 2015Commissioner's Signature: [Signature]Date: 5/5/15

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(Attach Additional Sheet(s), if necessary)

OR

NONE

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NOT APPLICABLE/  
(Governmental Entity)
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**AND**

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\*Applicant's Signature: [Signature] Printed Name: Robert S. Weirich Date: 28 Apr 2015

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(561) 841-4227

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

MAY 19, 2015

Commissioner's Signature:

[Signature]

Date:

5/2/15

Section II Continued:

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OR

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(Governmental Entity)

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(561) 841-4227

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: MAY 19, 2015

Commissioner's Signature: [Signature] Date: 5/7/15



## Robert S Weinroth

Phone: (561) 393-7708  
RWeinroth@myBoca.US

Deputy Mayor Robert S Weinroth was first elected to Seat D of the Boca Raton City Council in a special election to complete the unexpired term of Council Member Anthony Majhess (who had resigned to run, unsuccessfully, for Mayor) in March 2014. Mr. Weinroth was re-elected to a full three-year term, without opposition, in March 2015.

In his first term as a member of the Boca Raton City Council, Mr. Weinroth was also elected to serve as Vice-Chair of the Community Redevelopment Agency (CRA). All members of the Council are, simultaneously, elected as Commissioners of the CRA.

At the organizational meeting, held on March 31, 2015, Mr. Weinroth was elected to serve as Deputy Mayor, succeeding, term limited Deputy Mayor Constance Scott. Mr. Weinroth was also appointed to be the alternate city representative on the Palm Beach Metropolitan Planning Organization (MPO). Mayor Susan Haynie is currently Chair of this important forum for county planning. The Palm Beach MPO provides both long-range and short-term transportation planning for all of Palm Beach County.

Deputy Mayor Weinroth is a 24 year resident of Boca Raton where he is an attorney and small businessman. He is married to Pamela with four boys and two dogs in their blended family. Mr. Weinroth graduated, cum laude, from Boston's Northeastern University with a BSBA in Management and went on to earn his Juris Doctor at New England School of Law.

Deputy Mayor Weinroth is admitted to practice law in Florida, Massachusetts and New Jersey as well as the federal courts in Massachusetts, New Jersey and the Middle and Southern Districts of Florida. He is also admitted to practice before the Supreme Court of the United States. He has served as president and general counsel of Freedom Medical Services Inc (FREEDOMED®), an accredited home medical supply company, begun with his wife, Pamela for the past 16 years.

Prior to his election, Mr. Weinroth accumulated a broad range of business management experience, having worked as a divisional president at claims subsidiary of American International Group. When he and his family relocated to Palm Beach County, Mr. Weinroth was engaged as a senior analyst for Southern Business Management Associates Inc, headquartered in Jacksonville, FL, where he was responsible for analyzing the corporate operations of small to medium sized, closely held companies throughout Florida and focusing on obstacles to their financial success.

Deputy Mayor Weinroth is a proud member of the Greater Boca Raton Chamber

of Commerce (where he continues to be active on the Government Affairs & Economic Development Committees), the Rotary Club of Boca Raton, Gold Coast Tiger Bay Club and volunteers, when he can, at Boca Helping Hands. He is an advocate for nonprofit organizations including Tri-County Animal Rescue, Boca Raton Police Athletic League, Boca Raton Museum, Boca Raton Historical Society, American Association of Care Giving Youth, Boca Ballet Theatre, Place of Hope at the Haven, Propel, George Snow Scholarship Fund and Family Promise, to name a few.

Mr. Weinroth was a Council appointment to the City's Elder Affairs Advisory Board where he served until becoming a candidate for a seat on the City Council. He has also been elected president of two homeowners associations (Boca Falls HOA and Briarcliff at Woodfield Country Club HOA) and was appointed to serve on the Safety & Security Committee at Woodfield Country Club HOA, its finance committee and the Club by-laws, long-range planning and finance committees.

Deputy Mayor Weinroth takes great pride in the work he did as a volunteer Guardian ad Litem for the 15th Judicial Circuit, advocating for the needs of abused and neglected children deemed dependent by the Court. Mr. Weinroth has served on the boards of two synagogues, most recently B'nai Torah Congregation, where he served as Financial Secretary, Treasurer, Vice President and Chair of the Budget & Finance Committee. He was elected to the PBC School Advisory Councils for Waters Edge Elementary and Olympic Heights Community High School, the Donna Klein Jewish Academy Board of Trustees, the Board of the Adolph and Rose Levis JCC, the Executive Board of the Friends of the IDF and served two terms as a member of the Florida Bar Board of Governors.

Deputy Mayor Weinroth was recently appointed by the Palm Beach County League of Cities to be a member of the C-51 Governance and Finance Workgroup, which has been tasked with addressing the critical need for adequate water reservoirs in South Florida.



**Palm Beach County  
LEAGUE of CITIES, Inc.**

April 27, 2015

Mr. Charles Frazier  
Assistant Director  
Palm Tran, Inc.  
3201 Electronics Way  
West Palm Beach, FL 33407

**RE: Recommendation of Appointment to the Palm Tran Advisory Board**

Dear Mr. Frazier:

At its April 22<sup>nd</sup> meetings, the Palm Beach County League of Cities approved the recommendation Deputy Mayor Robert Weinroth of Boca Raton to serve on the Palm Tran Advisory Board.

If you have any questions, please contact our office at 355-4484.

Sincerely,

JeRiise Hansen  
Office Manager

cc: Deputy Mayor Robert Weinroth, City of Boca Raton

[www.leagueofcities.org](http://www.leagueofcities.org) | [rradcliffe@pbcgov.org](mailto:rradcliffe@pbcgov.org)  
Tel. 561-355-4484 • Fax 561-355-6545  
P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402  
Office: Governmental Center, 301 North Olive Ave., Suite 1002.17, West Palm Beach, FL 33401

R. 2001-224  
Mc/M 7-D

Submitted For: Palm Tran

**Date**

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2002	20__	20__	20__	20__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>-0-</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account No.:	Fund _____	Agency _____	Org. _____	Object _____	
	Reporting Category _____				

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

### C. Departmental Fiscal Review: \_\_\_\_\_

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Dev. and Control Comments:

No Fiscal Impact.

Elizabeth A. Brown 12/10/01  
OFMB 942 12/10/01

N/A  
Contract Dev. and Control

### B. Legal Sufficiency:

[Signature] 12/12/01  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION NO. R. 2000-1221; ESTABLISHING THE PALM TRAN SERVICES BOARD; PROVIDING A PURPOSE; PROVIDING FOR MEMBERSHIP; DELEGATING TO THE SERVICE BOARD THE AUTHORITY TO APPROVE ADJUSTMENTS TO PALM TRAN'S FIXED ROUTE SERVICE; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Board of County Commissioners desires to repeal Resolution No. R2000-1221 and to adopt, in its stead, a resolution creating the Palm Tran Services Board whose functions shall be advisory in nature except as expressly stated herein; and

WHEREAS, the Board of County Commissioners wishes to delegate its authority to approve Palm Tran fixed route transportation service adjustments to the Palm Tran Service Board created hereunder; and

WHEREAS, the Palm Tran Service Board is expressly authorized and required, on behalf of the Board of County Commissioners, to solicit and consider public comment and to conduct all public meetings and hearings required to be held prior to the implementation of any adjustments to Palm Tran's fixed route public transportation services in accordance with the grant of authority set forth herein; and

WHEREAS, the Palm Tran Service Board is established to provide an ongoing mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services; and

WHEREAS, the Palm Tran Service Board shall establish a standing committee consisting of individuals with disabilities and other interested citizens which shall function as a forum for individuals with disabilities to participate in the continued development and assessment of public transit services to individuals with disabilities in furtherance of the requirements of Subpart F of 49 C.F.R. Part 37.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:

1. **Repeal** - Resolution No. R2000-1221 of the Board of County Commissioners of Palm Beach County, Florida is hereby repealed.
2. **Creation and Name** - The Board of County Commissioners of Palm Beach County, Florida does hereby create a board to be known as the "Palm Tran Service Board" (PTSB) whose function shall be advisory in nature, except for the exercise of the authority granted to it in paragraph 3 below.
3. **Delegation** - The Board of County Commissioners does hereby expressly delegate to the

PTSB the authority vested in the Board of County Commissioners to conduct public meetings and public hearings required to be held prior to the implementation of any adjustment to Palm Tran's fixed route public transportation services, and having solicited and considered all public comments received related to a proposed service adjustment, to approve the implementation thereof. All route and schedule adjustments must be funded in Palm Tran's annual budget approved by the Board of County Commissioners. Except as expressly set forth herein, all other authority vested in the Board of County Commissioners is retained by the Board of County Commissioners, including, but not limited to the approval of Palm Tran's capital and operating budgets, the establishment of all fares, the employment of all staff, the filing of all grant applications, and the approval of all contracts and purchases.

4. **Purpose** - The PTSB shall act as an advisory board to the Board of County Commissioners regarding Palm Tran's fixed route and paratransit programs and services, and in its performance of the duties set forth in paragraph 5, except when exercising the authority expressly delegated to it by the Board of County Commissioners described in paragraph 3 above and paragraphs 5.a. and b. below. The PTSB shall provide an ongoing mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services
5. **Duties** - The duties of the PTSB are limited to the following:
  - a. To hold all public hearings for fixed route service adjustments in those instances where twenty-five percent (25%) or more of the route miles are affected by a proposed change. Public hearings must be noticed at least ten (10) days in advance in a newspaper of general circulation in Palm Beach County. In those instances where a proposed fixed route adjustment impacts less than twenty-five (25%) of the route miles of a route, those changes shall be approved at a public meeting after public comments, but without a formal public hearing.
  - b. To consider all public comments received regarding proposed route adjustment and to approve or reject proposed changes to fixed routes and schedules after concluding its public hearing or public comment process.
  - c. To hold regular meetings and special meetings as convened by the Chair of the PTSB or requested by the Executive Director of Palm Tran.

- d. To create subcommittees as needed. The Chair of the PTSB shall appoint all subcommittee members and the chairs of all subcommittees. All subcommittee chairs shall be members of the PTSB. Any citizen may be appointed to serve on a subcommittee. Subcommittees shall elect a vice-chair from among the members of the subcommittee.
- e. To create a standing subcommittee on paratransit whose members shall be appointed by the Chair of the PTSB. This standing subcommittee shall hold meetings at least six (6) times per calendar year.
- f. To provide summary minutes of each of its meetings to the Board of County Commissioners.
- g. To make at least one (1) presentation to the Board of County Commissioners each year and to make additional presentations if requested by the Board of County Commissioners or the County Administrator.
- h. To review and make recommendations to the Board of County Commissioners concerning community transit projects within Palm Beach County, upon the request of the Board of County Commissioners, the County Administrator, or the Executive Director of Palm Tran.
- i. To review and make recommendation to the Board of County Commissioners regarding the Regional Transportation Organization (RTO), the Tri-County Commuter Rail Authority (Tri-Rail) and regarding Transportation Management Associations, and Transportation Concurrency Exception Areas, upon the request of the Board of County Commissioners, the County Administrator, or the Executive Director of Palm Tran.
- j. To act as a mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services.
- k. The PTSB shall approve or disapprove the recommendations for fixed route service adjustments made by the Palm Tran Executive Director, or his designee. The PTSB shall not change the Palm Tran Executive Director's recommendations without the consent of the Palm Tran Executive Director or his designee.
6. **Composition** - The PTSB shall be composed of eleven (11) voting members who shall be



ATTACHMENT 2  
Page 6 of 9  
residents of Palm Beach County. Each County Commissioner shall appoint one (1) member who shall represent that Commissioner's district and serve at the pleasure of the appointing County Commissioner. The Board of County Commissioners shall appoint four (4) additional members who shall serve at-large and serve at the pleasure of the Board of County Commissioners.

7. Terms -

- a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.
- b. In order to achieve a staggering of terms, the initial terms held by the members representing Districts 1, 3, 5, and 7 and two (2) of the at-large members shall be for two (2) years. The initial terms held by the members representing Districts 2, 4, and 6 and two (2) of the at-large members shall be for one (1) year.
- c. Any member may be removed, for any reason whatsoever, with or without cause, by the County Commissioner who appointed that member and the Board of County Commissioners may remove, for any reason whatsoever, with or without cause, any at-large member of the PTSB.
- d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the appointing authority, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for absences.
- e. To the extent deemed possible by each County Commissioner and the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following seven (7) categories appointed to the PTSB:
  - 1) Transportation experience
  - 2) Disability advocate
  - 3) Environmental advocate
  - 4) Municipal representative
  - 5) Business community representative
  - 6) Representative with multi-cultural experience

7) Senior citizen

f. To the extent deemed possible by the Board of County Commissioners, it will use the criteria set forth below in its selection and appointment of at-large members to the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following four (4) categories appointed to the PTSB:

- 1) a certified paratransit user
- 2) a regular fixed route bus passenger
- 3) a fixed route bus operator
- 4) a representative of the Joint Committee to Increase County Government Efficiency.

8. **PTSB Chairperson** - The PTSB shall elect a chairperson and a vice-chairperson from among its eleven (11) members. The chairperson and the vice-chairperson shall each serve for a term of one (1) year.

9. **Quorum and Meetings** -

- a. A quorum of the PTSB's membership must be physically present in order to conduct any business or take any action. A quorum shall consist of six (6) of the eleven (11) members.
- b. The PTSB shall endeavor to meet on a monthly basis and may meet more or less frequently as it deems appropriate.
- c. The PTSB shall conduct its meetings according to Roberts' Rules of Order and may establish rules of procedure for the conduct of its meetings.

10. **PTSB Actions** -

- a. The PTSB shall not undertake any action(s) unless a motion for such action has been approved by a majority of the members physically present casting their votes in favor of the motion.
- b. Motions must be made and voted upon during the course of regular or special meetings. Within any particular meeting, the PTSB will not take any action on any issue which has not been placed on the agenda for that meeting, unless the PTSB finds special conditions or circumstances exist which require immediate action.
- c. The PTSB shall establish a standing committee consisting of individuals with disabilities and other interested citizens. The primary purpose of this subcommittee

shall be to create a forum for individuals with disabilities to participate in the continued development and assessment of services to individuals with disabilities. This subcommittee will meet on a quarterly basis, but may be convened more frequently to consider and provide input to the PTSB regarding proposed changes to the County's fixed route or paratransit systems or to perform any other task assigned to it by the PTSB. The subcommittee shall report directly to the PTSB and shall forward to the PTSB the comments, information, facts and opinions it has obtained or gathered. The chair of the PTSB shall name the individual who will serve as the chair of the subcommittee. Members of the PTSB may also serve on this standing subcommittee.

- d. The PTSB may establish special subcommittees on an "ad-hoc" basis in order to enable it to more efficiently carry out its duties. The chair of the PTSB shall name all members of all subcommittees and the individual who will serve as the chair of any special subcommittee. Members of the PTSB may also serve on any special subcommittee.

11. **Noninterference** - Members of the PTSB shall not contact Palm Tran staff, for any reason, other than the Executive Director of Palm Tran or his designee. Members shall not involve themselves in or interfere with the day-to-day operations of Palm Tran or the actions or activities of its employees and the employees of the Board of County Commissioners.
12. **Conflict** - The provisions of this resolution shall prevail over Resolution No. 95-1806, to the extent of any conflict.
13. **Sunset** - Except for the repeal of Resolution No. R2000-1221, the provisions of this Resolution shall sunset on December 31, 2002.

The foregoing resolution was offered by Commissioner McCarty Page 9 of 9, who

moved its adoption. The motion was seconded by Commissioner Marcus, and  
upon being put to a vote, the vote was as follows:

Commissioner Warren H. Newell	<u>Aye</u>
Commissioner Carol A. Roberts	<u>Aye</u>
Commissioner Karen T. Marcus	<u>Aye</u>
Commissioner Mary McCarty	<u>Aye</u>
Commissioner Burt Aaronson	<u>Aye</u>
Commissioner Tony Masilotti	<u>Aye</u>
Commissioner Addie L. Greene	<u>Aye</u>

The Chairman, thereupon declared the resolution duly passed and adopted this 18 day of  
December, 2001.

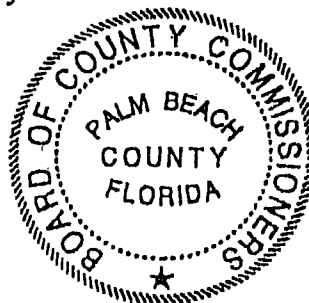
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: Linda C. Hickman  
Deputy Clerk



ADD ON

Agenda Item #: **662**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: April 2, 2002

☐ Consent      ☒ Regular  
☐ Workshop    ☐ Public Hearing

Department:

Submitted By:      Palm Tran  
Submitted For:      Palm Tran

**R-2002-0485**  
**Mc/R 5-0 A/Ms abs.**

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to adopt: a Resolution amending Resolution R-2001-2241, which created the Palm Tran Services Board (PTSB), replacing the seven (7) district appointments with seven (7) at-large appointments and extending the sunset date from December 31, 2002 to September 30, 2003.

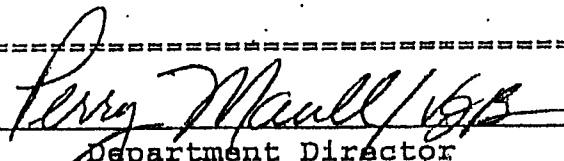
**Summary:** On December 18, 2001, the BCC approved Resolution R-2001-2241 which created the Palm Tran Services Board (PTSB). When staff attempted to coordinate the district appointments utilizing seven (7) specific categories: transportation experience, disability advocate, environmental advocate, municipal representative, business community representative, representative with multi-cultural experience, and senior citizen; it became apparent that the commissioners may not want to be restricted to a specific category. In order for this service board to succeed and be effective, it is necessary to maintain these categories in order to have a cross representation of the transit community. The seven (7) district appointments would be replaced by seven (7) at-large appointments with the specific category requirements. The original four (4) at-large appointments will remain unchanged, making a total of eleven (11) members.

**Background and Policy Issues:** For several years Palm Tran had two advisory boards, the Transportation Citizens' Advisory Board (TCAB) and the Palm Tran Accessibility Advisory Board (PTAAB). Each board functioned independently of the other. While the TCAB ceased to function in 1997, the PTAAB continued to function as Palm Tran's only advisory board focusing primarily on transportation for the disabled. This board was not efficient and was abolished, and was replaced by the Palm Tran Citizens Advisory Board (PTCAB). Its purpose was to address all public transportation issues, as well as, issues relating to transportation for persons with disabilities.

In 2001, the PTCAB established a Governance Subcommittee which recommended that the PTCAB be abolished and a Palm Tran Services Board be created in its stead. This concept was approved by the full PTCAB. The BCC considered this recommendation at a workshop on August 28, 2001 and directed staff to prepare a resolution to establish a new advisory board. The BCC approved Resolution R-2001-2241 on December 18, 2001 which created a Palm Tran Services Board. The PTSB will be responsible for holding public hearings for major service adjustments to the fixed route bus system within Palm Tran's BCC approved operating budget. The PTSB will also serve as a forum for individuals with disabilities to participate in the continued development and assessment of public transit service to individuals with disabilities required by federal regulations.

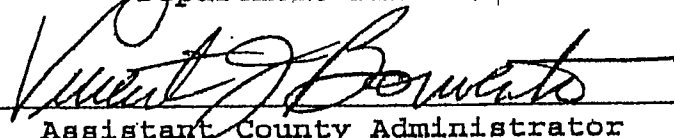
Attachments: 1. Amended Resolution

Recommended by:

  
Department Director

3/28/02  
Date

Approved By:

  
Assistant County Administrator

3/28/02  
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	19__	19__	20__	20__	20__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org. \_\_\_\_\_ Object \_\_\_\_\_  
Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No fiscal impact.

C. Departmental Fiscal Review: N/A

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

No fiscal impact.

N/A VSB 3/28/02 N/A VSB  
3/28/02 DM 3/28/02  
OFMB Contract Dev. and Control

B. Legal Sufficiency:

3/28/02  
Assistant County Attorney

C. Other Department Review:

N/A  
Department Director

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R. 2001-2241; CHANGING THE METHOD OF APPOINTING MEMBERS; EXTENDING THE SUNSET DATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners desires to amend Resolution No. R2001-2241 which created the Palm Tran Services Board; and

WHEREAS, the Board of County Commissioners wishes to amend the manner in which members are appointed to the Palm Tran Services Board so that all members will serve at-large and at the pleasure of the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners desires to extend the sunset date for the Palm Tran Services Board to September 30, 2003.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:

1. Sections 6, 7 and 13 of Resolution No. R2001-2241 are amended, in their entirety, as follows:

Section 6. **Composition** - The PTSB shall be composed of eleven (11) voting members who shall be residents of Palm Beach County. ~~Each County Commissioner shall appoint one (1) member who shall represent that Commissioner's district and serve at the pleasure of the appointing County Commissioner.~~ The Board of County Commissioners shall appoint ~~four (4) additional~~ each members who shall serve at-large and serve at the pleasure of the Board of County Commissioners.

Section 7. **Terms** -

- a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.
- b. In order to achieve a staggering of terms, the initial terms held by the members appointed to serve as representatives from the categories described in Section 7. e. 1), 3), 5), 7), 9) and 11) ~~representing Districts 1, 3, 5, and 7~~ and ~~two (2) of the at-large members~~ shall be for two (2) years. The initial terms held by the members ~~representing Districts 2, 4, and 6 and two (2) of the at-large members~~ appointed to serve as representatives from the categories described in Section 7. e. 2), 4), 6), 8) and 10) shall be for one (1) year.

- c. Any member may be removed, for any reason whatsoever, with or without cause, by the ~~County Commissioner who appointed that member and the Board of County Commissioners may remove, for any reason whatsoever, with or without cause, any at-large member of the PTSB.~~
- d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the Board of County Commissioners, appointing authority, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for absences.
- e. To the extent deemed possible by each ~~County Commissioner and the Board of County Commissioners~~, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative ~~from~~ of each of the following eleven (11) ~~seven (7)~~ categories appointed to the PTSB:
- 1) Transportation experience
  - 2) Disability advocate
  - 3) Environmental advocate
  - 4) Municipal representative
  - 5) Business community representative
  - 6) Representative with multi-cultural experience
  - 7) Senior citizen
  - 8) a certified paratransit user
  - 9) a regular fixed route bus passenger
  - 10) a fixed route bus operator
  - 11) a representative of the Joint Committee to Increase County Government Efficiency.
- f. ~~To the extent deemed possible by the Board of County Commissioners, it will use the criteria set forth below in its selection and appointment of at-large members to the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following four (4) categories~~



appointed to the PTSD:

- 1) ~~certified paratransit user~~
- 2) ~~a regular fixed route bus passenger~~
- 3) ~~a fixed route bus operator~~
- 4) ~~a representative of the Joint Committee to Increase County Government Efficiency.~~

Section 13. Sunset - Except for the repeal of Resolution No. R2000-1221, the provisions of this Resolution The provisions of Resolution R2001-2241, as amended herein, shall sunset on September 30, 2003 December 31, 2002.

The foregoing resolution was offered by Commissioner McCarty, who moved its adoption. The motion was seconded by Commissioner Roberts, and upon being put to a vote, the vote was as follows:

Commissioner Warren H. Newell	<u>Aye</u>
Commissioner Carol A. Roberts	<u>Aye</u>
Commissioner Karen T. Marcus	<u>Aye</u>
Commissioner Mary McCarty	<u>Aye</u>
Commissioner Burt Aaronson	<u>Absent</u>
Commissioner Tony Masilotti	<u>Absent</u>
Commissioner Addie L. Greene	<u>Aye</u>

The Chairman, thereupon declared the resolution duly passed and adopted this 2 day of April, 2002.

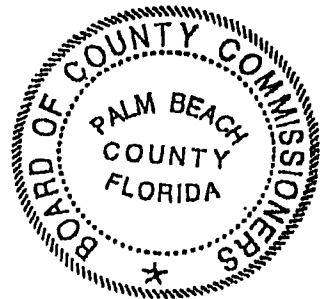
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

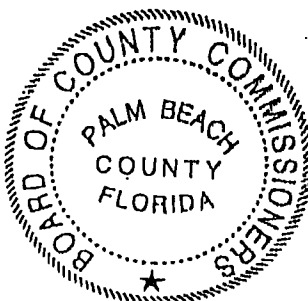
DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk



Q:\eng\draney\RPTSBamend.pt



STATE OF FLORIDA, COUNTY OF PALM BEACH  
I, DOROTHY H. WILKEN, ex-officio Clerk of the  
Board of County Commissioners certify this to be a  
true and correct copy of the original filed in my office  
on April 2, 2002  
DATED at West Palm Beach, FL on 4-5-2002  
DOROTHY H. WILKEN, Clerk  
By: [Signature] D.C.

Agenda Item #: 6E-2  
R-2003-1582  
MS/K 5-0  
G & N abs

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

## AGENDA ITEM SUMMARY

**Meeting Date:** September 23, 2003    ☐ Consent    ☒ Regular  
   ☐ Workshop    ☐ Public Hearing

**Department:**

Submitted By: Palm Tran

Submitted For: Palm Tran

## I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: A) to adopt a resolution to amend Resolution R. 2001-2241 to remove the sunset date of the Palm Tran Service Board and B) to receive and file the annual report from the Palm Tran Service Board.

**Summary:** The Board of County Commissioners created the Palm Tran Service Board on December 18, 2001. The Palm Tran Service Board has worked successfully to fulfill its mission to make Palm Tran's fixed route bus system more efficient and to serve as the ongoing mechanism for the participation of citizens, with and without disabilities, in the continued development, implementation, and assessment of all Palm Tran services. This resolution will remove the sunset provision in the existing resolution. Sidney F. Dinerstein, Chair, Palm Tran Service Board will also make a brief presentation. Countywide (DR)

**Background and Policy Issues:** None..

**Attachments:** 1. Resolution  
2. R 2001-2241

Recommended by:

Department Director

**Date**

Approved By:

Assistant County Administrator

Date \_\_\_\_\_

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2003	2004	2005	20__	20__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>-0-</u>	<u>- 0 -</u>	<u>- 0 -</u>	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>-0-</u>	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____		No _____		
Budget Account No.:	Fund _____	Agency _____	Org. _____	Object _____	Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No fiscal impact.

C. Departmental Fiscal Review:

John Murphy, Finance Mgr

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

AB Bergeron 15 Aug 03 9/9  
OFMB  
8/15/03  
8/16/03  
8/15/03  
9/15/03  
9/19/03

B. Legal Sufficiency:

[Signature]  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

RESOLUTION OF THE BOARD OF COUNTY  
COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA,  
AMENDING RESOLUTION NO. R2001-2241, AS AMENDED  
BY RESOLUTION NO. R2002-0485; REPEALING THE  
SUNSET DATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners adopted Resolution No. R2001-2241  
which created the Palm Tran Service Board; and

WHEREAS, the Board of County Commissioners adopted Resolution No. R2002-0485  
which amended the manner in which members are appointed to the Palm Tran Service Board and  
extended the sunset date established for the Palm Tran Service Board to September 30, 2003; and

WHEREAS, the Board of County Commissioners now desires to amend Resolution No.  
R2001-2241, as amended, to eliminate the resolution's sunset date.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:

Section 13 of Resolution No. R2001-2241, as amended by Resolution R2002-0485, is  
repealed in its entirety.

The foregoing resolution was offered by Commissioner Masilotti,  
who moved its adoption. The motion was seconded by Commissioner  
Koons, and upon being put to a vote, the vote was as follows:

Commissioner Warren H. Newell	<u>Absent</u>
Commissioner Carol A. Roberts	<u>Aye</u>
Commissioner Karen T. Marcus	<u>Aye</u>
Commissioner Mary McCarty	<u>Aye</u>
Commissioner Burt Aaronson	<u>Aye</u>
Commissioner Tony Masilotti	<u>Aye</u>
Commissioner Addie L. Greene	<u>Absent</u>

The Chair thereupon declared the resolution duly passed and adopted this 23<sup>rd</sup> day of  
September, 2003.

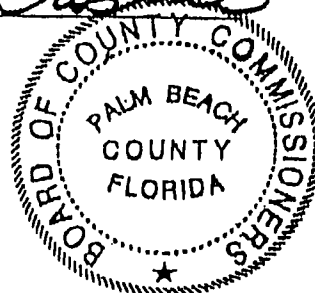
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk



RESOLUTION NO. R-2001-2241

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION NO. R. 2000-1221; ESTABLISHING THE PALM TRAN SERVICES BOARD; PROVIDING A PURPOSE; PROVIDING FOR MEMBERSHIP; DELEGATING TO THE SERVICE BOARD THE AUTHORITY TO APPROVE ADJUSTMENTS TO PALM TRAN'S FIXED ROUTE SERVICE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners desires to repeal Resolution No. R2000-1221 and to adopt, in its stead, a resolution creating the Palm Tran Services Board whose functions shall be advisory in nature except as expressly stated herein; and

WHEREAS, the Board of County Commissioners wishes to delegate its authority to approve Palm Tran fixed route transportation service adjustments to the Palm Tran Service Board created hereunder; and

WHEREAS, the Palm Tran Service Board is expressly authorized and required, on behalf of the Board of County Commissioners, to solicit and consider public comment and to conduct all public meetings and hearings required to be held prior to the implementation of any adjustments to Palm Tran's fixed route public transportation services in accordance with the grant of authority set forth herein; and

WHEREAS, the Palm Tran Service Board is established to provide an ongoing mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services; and

WHEREAS, the Palm Tran Service Board shall establish a standing committee consisting of individuals with disabilities and other interested citizens which shall function as a forum for individuals with disabilities to participate in the continued development and assessment of public transit services to individuals with disabilities in furtherance of the requirements of Subpart F of 49 C.F.R. Part 37.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:

1. Repeal - Resolution No. R2000-1221 of the Board of County Commissioners of Palm Beach County, Florida is hereby repealed.
2. Creation and Name - The Board of County Commissioners of Palm Beach County, Florida does hereby create a board to be known as the "Palm Tran Service Board" (PTSB) whose function shall be advisory in nature, except for the exercise of the authority granted to it in paragraph 3 below.
3. Delegation - The Board of County Commissioners does hereby expressly delegate to the

PTSB the authority vested in the Board of County Commissioners to conduct all public meetings and public hearings required to be held prior to the implementation of any adjustment to Palm Tran's fixed route public transportation services, and having solicited and considered all public comments received related to a proposed service adjustment, to approve the implementation thereof. All route and schedule adjustments must be funded in Palm Tran's annual budget approved by the Board of County Commissioners. Except as expressly set forth herein, all other authority vested in the Board of County Commissioners is retained by the Board of County Commissioners, including, but not limited to the approval of Palm Tran's capital and operating budgets, the establishment of all fares, the employment of all staff, the filing of all grant applications, and the approval of all contracts and purchases.

4. Purpose - The PTSB shall act as an advisory board to the Board of County Commissioners regarding Palm Tran's fixed route and paratransit programs and services, and in its performance of the duties set forth in paragraph 5, except when exercising the authority expressly delegated to it by the Board of County Commissioners described in paragraph 3 above and paragraphs 5.a. and b. below. The PTSB shall provide an ongoing mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services
5. Duties - The duties of the PTSB are limited to the following:
  - a. To hold all public hearings for fixed route service adjustments in those instances where twenty-five percent (25%) or more of the route miles are affected by a proposed change. Public hearings must be noticed at least ten (10) days in advance in a newspaper of general circulation in Palm Beach County. In those instances where a proposed fixed route adjustment impacts less than twenty-five (25%) of the route miles of a route, those changes shall be approved at a public meeting after public comments, but without a formal public hearing.
  - b. To consider all public comments received regarding proposed route adjustment and to approve or reject proposed changes to fixed routes and schedules after concluding its public hearing or public comment process.
  - c. To hold regular meetings and special meetings as convened by the Chair of the PTSB or requested by the Executive Director of Palm Tran.

- d. To create subcommittees as needed. The Chair of the PTSB shall appoint all subcommittee members and the chairs of all subcommittees. All subcommittee chairs shall be members of the PTSB. Any citizen may be appointed to serve on a subcommittee. Subcommittees shall elect a vice-chair from among the members of the subcommittee.
  - e. To create a standing subcommittee on paratransit whose members shall be appointed by the Chair of the PTSB. This standing subcommittee shall hold meetings at least six (6) times per calendar year.
  - f. To provide summary minutes of each of its meetings to the Board of County Commissioners.
  - g. To make at least one (1) presentation to the Board of County Commissioners each year and to make additional presentations if requested by the Board of County Commissioners or the County Administrator.
  - h. To review and make recommendations to the Board of County Commissioners concerning community transit projects within Palm Beach County, upon the request of the Board of County Commissioners, the County Administrator, or the Executive Director of Palm Tran.
  - i. To review and make recommendation to the Board of County Commissioners regarding the Regional Transportation Organization (RTO), the Tri-County Commuter Rail Authority (Tri-Rail) and regarding Transportation Management Associations, and Transportation Concurrency Exception Areas, upon the request of the Board of County Commissioners, the County Administrator, or the Executive Director of Palm Tran.
  - j. To act as a mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services.
  - k. The PTSB shall approve or disapprove the recommendations for fixed route service adjustments made by the Palm Tran Executive Director, or his designee. The PTSB shall not change the Palm Tran Executive Director's recommendations without the consent of the Palm Tran Executive Director or his designee.
6. **Composition** - The PTSB shall be composed of eleven (11) voting members who shall be

residents of Palm Beach County. Each County Commissioner shall appoint one (1) member who shall represent that Commissioner's district and serve at the pleasure of the appointing County Commissioner. The Board of County Commissioners shall appoint four (4) additional members who shall serve at-large and serve at the pleasure of the Board of County Commissioners.

7. Terms -

- a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.
- b. In order to achieve a staggering of terms, the initial terms held by the members representing Districts 1, 3, 5, and 7 and two (2) of the at-large members shall be for two (2) years. The initial terms held by the members representing Districts 2, 4, and 6 and two (2) of the at-large members shall be for one (1) year.
- c. Any member may be removed, for any reason whatsoever, with or without cause, by the County Commissioner who appointed that member and the Board of County Commissioners may remove, for any reason whatsoever, with or without cause, any at-large member of the PTSB.
- d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the appointing authority, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for absences.
- e. To the extent deemed possible by each County Commissioner and the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following seven (7) categories appointed to the PTSB:
  - 1) Transportation experience
  - 2) Disability advocate
  - 3) Environmental advocate
  - 4) Municipal representative
  - 5) Business community representative
  - 6) Representative with multi-cultural experience



7) Senior citizen

f. To the extent deemed possible by the Board of County Commissioners, it will use the criteria set forth below in its selection and appointment of at-large members to the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following four (4) categories appointed to the PTSB:

- 1) a certified paratransit user
- 2) a regular fixed route bus passenger
- 3) a fixed route bus operator
- 4) a representative of the Joint Committee to Increase County Government Efficiency.

8. PTSB Chairperson - The PTSB shall elect a chairperson and a vice-chairperson from among its eleven (11) members. The chairperson and the vice-chairperson shall each serve for a term of one (1) year.

9. Quorum and Meetings -

- a. A quorum of the PTSB's membership must be physically present in order to conduct any business or take any action. A quorum shall consist of six (6) of the eleven (11) members.
- b. The PTSB shall endeavor to meet on a monthly basis and may meet more or less frequently as it deems appropriate.
- c. The PTSB shall conduct its meetings according to Roberts' Rules of Order and may establish rules of procedure for the conduct of its meetings.

10. PTSB Actions -

- a. The PTSB shall not undertake any action(s) unless a motion for such action has been approved by a majority of the members physically present casting their votes in favor of the motion.
- b. Motions must be made and voted upon during the course of regular or special meetings. Within any particular meeting, the PTSB will not take any action on any issue which has not been placed on the agenda for that meeting, unless the PTSB finds special conditions or circumstances exist which require immediate action.
- c. The PTSB shall establish a standing committee consisting of individuals with disabilities and other interested citizens. The primary purpose of this subcommittee

shall be to create a forum for individuals with disabilities to participate in the continued development and assessment of services to individuals with disabilities.

This subcommittee will meet on a quarterly basis, but may be convened more frequently to consider and provide input to the PTSB regarding proposed changes to the County's fixed route or paratransit systems or to perform any other task assigned to it by the PTSB. The subcommittee shall report directly to the PTSB and shall forward to the PTSB the comments, information, facts and opinions it has obtained or gathered. The chair of the PTSB shall name the individual who will serve as the chair of the subcommittee. Members of the PTSB may also serve on this standing subcommittee.

d. The PTSB may establish special subcommittees on an "ad-hoc" basis in order to enable it to more efficiently carry out its duties. The chair of the PTSB shall name all members of all subcommittees and the individual who will serve as the chair of any special subcommittee. Members of the PTSB may also serve on any special subcommittee.

11. **Noninterference** - Members of the PTSB shall not contact Palm Tran staff, for any reason, other than the Executive Director of Palm Tran or his designee. Members shall not involve themselves in or interfere with the day-to-day operations of Palm Tran or the actions or activities of its employees and the employees of the Board of County Commissioners.
12. **Conflict** - The provisions of this resolution shall prevail over Resolution No. 95-1806, to the extent of any conflict.
13. **Sunset** - Except for the repeal of Resolution No. R2000-1221, the provisions of this Resolution shall sunset on December 31, 2002.

The foregoing resolution was offered by Commissioner McCarty, who moved its adoption. The motion was seconded by Commissioner Marcus, and upon being put to a vote, the vote was as follows:

Commissioner Warren H. Newell	<u>Aye</u>
Commissioner Carol A. Roberts	<u>Aye</u>
Commissioner Karen T. Marcus	<u>Aye</u>
Commissioner Mary McCarty	<u>Aye</u>
Commissioner Burt Aaronson	<u>Aye</u>
Commissioner Tony Masilotti	<u>Aye</u>
Commissioner Addie L. Greene	<u>Aye</u>

The Chairman, thereupon declared the resolution duly passed and adopted this 18 day of December, 2001.

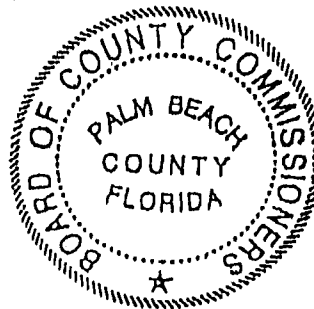
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: Linda C. Hickman  
Deputy Clerk



TO: Karen T. Marcus, Chair and Members of the Board of County Commissioners  
FROM: Sidney Dinerstein, Chair, Palm Tran Service Board  
RE: Palm Tran Service Board - 2003 Annual Report  
DATE: September 12, 2003

I am pleased to be able to provide the Board of County Commissioners the Palm Tran Service Board's Annual Report. The past year has been extremely productive as the Palm Tran Service Board has moved to streamline fixed route bus service as well as provide a continuing forum for public involvement with paratransit service by members of the disabled and senior citizen communities of Palm Beach County.

Specifically the Palm Tran Service Board has accomplished the following:

1. Evaluated the performance of 5 poorly performing fixed routes as defined by Board of County Commissioners policies, held public hearings, and discontinued service on 3 routes, combined 2 routes into one route, and modified service on 1 route.
2. As a result of this work 5 buses have been obtained from existing services to reassign to Route 1 to implement 20 minute service each weekday beginning September 20, 2003. Route 1 carries approximately 25% of Palm Tran's total fixed route ridership. The additional service on Route 1 will be financially assisted by a Florida Department of Transportation corridor development grant for the next two years with 100% state funding.
3. A new County Senior Transportation Services program was established during the past year. This new program provides a focus for transportation options for senior citizens who are the fastest growing age group in Palm Beach County.
4. The PTSB Planning Subcommittee has continued to promote the straightening of the current crazy quilt pattern of fixed routes into a grid of bus routes serving major corridors. The recently completed Palm Beach County Transit Development Plan will help promote the transfer of neighborhood bus service to municipal sponsorship, thus making the implementation of a grid bus route network more acceptable to neighborhoods that have been served by Palm Tran bus routes.
5. The PTSB Marketing Subcommittee has continued to promote a higher level of awareness of all of Palm Tran's services. This year ridership on fixed route service is up by some 12.5% from the previous year with no increase in either buses operated or service hours provided from the previous year. Paratransit ridership is also up some 13% for the fiscal year to date.
6. The PTSB Paratransit Subcommittee has met regularly throughout the year to provide a continuing forum for the members of the disabled and elderly communities in the development of Palm Tran CONNECTION and fixed route services. We have been pleased that complaints are at the lowest levels, ever. Palm Tran CONNECTION has been recognized at both the national and state levels as an outstanding paratransit system.

The past year has been very productive for the Palm Tran Service Board and we look forward to serving Palm Beach County during the coming year.

cc: Members, Palm Tran Service Board  
Robert Weisman, County Administrator  
Vincent Bonvento, Assistant County Administrator  
Donna Raney, Assistant County Attorney

Agenda Item #: **6H-2**

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

R-2004-0949

Ms/Mc 6-0

N abs.

Meeting Date: May 18, 2004

☐ Consent

☒ Regular

☐ Workshop

☐ Public Hearing

Department:

Submitted By: Palm Tran

Submitted For: Palm Tran

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to adopt: A Resolution to amend Resolution R. 2001-2241 to change a seat on the Palm Tran Service Board to a "Citizen At Large" position to replace the seat designated for a representative of the former Palm Beach County Joint Committee to Increase County Government Efficiency (Mini-Grace Commission).

**Summary:** The Board of County Commissioners abolished the Palm Beach County Joint Committee to Increase County Government Efficiency on May 4, 2004. One of the eleven seats on the Palm Tran Service Board was designated for a representative of this group. This resolution will designate the seat allocated to the Mini-Grace Commission to a "Citizen At Large." Countywide (DR)

**Background and Policy Issues:** The seat designated for the Mini-Grace Commission is currently held by Mr. Sidney F. Dinerstein. Mr. Dinerstein is currently the Chair of the Palm Tran Service Board.

**Attachments:** Resolution

Recommended by:

Perry Marshall  
Department Director

5.6.04  
Date

Approved By:

Vinit J. Bonvato  
Assistant County Administrator

5/13/04  
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2004	20__	20__	20__	20__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>-0-</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>-0-</u>	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account No.:	Fund _____	Agency _____	Org. _____	Object _____	
	Reporting Category _____				

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

John Murphy, Finance Manager

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

H. Burger 11 May 04 OFMB 5/11/04 Contract Dev. and Control 5/12/04

B. Legal Sufficiency:

Assistant County Attorney 5/13/04

C. Other Department Review:

\_\_\_\_\_  
Department Director

RESOLUTION NO. R- 2004 - 0949

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION  
NO. R-2001-2241, AS AMENDED BY R-2002-0485 and R-2003-1582,  
TO CHANGE THE CRITERIA FOR MEMBERSHIP ON THE PALM  
TRAN SERVICE BOARD; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners desires to amend Resolution R-2001-2241  
(which created the Palm Tran Service Board), as amended by R-2002-0485 and R-2003-1582; and

**WHEREAS**, the Board of County Commissioners wishes to revise the membership criteria  
used to select and appoint members to serve on the Palm Tran Service Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:**

1. Section 7.e. of Resolution No. 2001-2241, as amended by Resolution Nos. 2002-0465 and 2003-1582, is amended in its entirety to provide as follows:

To the extent deemed possible by the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative from each of the following eleven (11) categories appointed to the PTSB.

- 1) Transportation experience
- 2) Disability advocate
- 3) Environmental advocate
- 4) Municipal representative
- 5) Business community representative
- 6) Representative of the diverse communities of Palm Beach County
- 7) Senior citizen
- 8) a certified paratransit user
- 9) a regular fixed route bus passenger
- 10) a fixed route bus operator
- 11) a Citizen at large

The foregoing resolution was offered by Commissioner Masilotti,

who moved its adoption. The motion was seconded by Commissioner

McCarty, and upon being put to a vote, the vote was as follows:

Commissioner Karen T. Marcus	<u>Aye</u>
Commissioner Tony Masilotti	<u>Aye</u>
Commissioner Jeff Koons	<u>Aye</u>
Commissioner Warren H. Newell	<u>Absent</u>
Commissioner Mary McCarty	<u>Aye</u>
Commissioner Burt Aaronson	<u>Aye</u>
Commissioner Addie L. Greene	<u>Aye</u>

The Chair thereupon declared the resolution duly passed and adopted this 18 day of May, 2004.

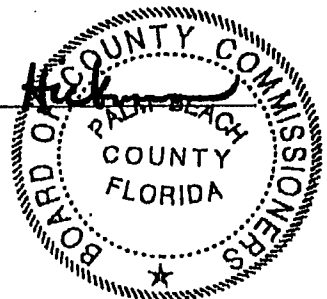
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: Linda C. Hickman  
Deputy Clerk





PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

mk 6-0  
mc als  
R-2007-0711

Meeting Date: May 1, 2007

☐ Consent ☒ Regular  
☐ Ordinance ☐ Public Hearing

Department: Palm Tran

Submitted By: Palm Tran

Submitted for: Palm Tran

I. EXECUTIVE BRIEF

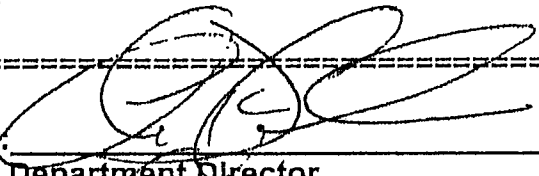
**Motion and Title:** Staff recommends motion to approve: a resolution amending Resolution No. 2001-2241 effectively revising membership criteria for the Palm Tran Service Board (PTSB).

**Summary:** The Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board (PTSB). The resolution has been further amended through the adoption of Resolution Nos. R2002-0485, which amended the manner which members are appointed to the PTSB; and R2003-1582, which removed the sunset date established for the PTSB in its entirety; and R2004-0949, which allowed for a citizen at-large position. This current resolution will further amend the original Board Resolution by revising the PTSB membership criteria so as to allow one (1) member of the PTSB to be employed by a paratransit transportation provider providing service to Palm Beach County and further requiring that such member have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County. Countywide (DR)

**Background and Policy Issues:** David Evans resigned from the PTSB due to a conflict of interest with the existing resolution because of his employment with MV Transportation. Mr. Evans is an integral part of the paratransit system in Palm Beach County. In addition to using the service, he is a member of the TD Local Coordinating Board (LCB), former member of the Palm Tran Service Board (PTSB), former Chairman of the Palm Tran Service Board Paratransit Subcommittee and currently the consumer advocate for MV Transportation. He is one of the most active members of the LCB and PTSB. He always voices his concerns and informs the Board of any transportation issues of importance. With the help of Mr. Evans' advocacy and volunteering, Palm Tran CONNECTION has experienced unprecedented growth. His creative ideas and active leadership have contributed to the positive relationship we have with our customers. Without Mr. Evans' help, Palm Beach County's paratransit system would not be where it is today.

For six (6) years Mr. Evans led a group of advocates from Palm Beach County to Tallahassee for Transportation Disadvantaged Day. With the help of his organization, leadership and diligence he has helped get bills passed and keep the Transportation Disadvantaged program and Trust Fund intact. In 2004 the Florida Commission for the Transportation Disadvantaged named David Evans the Transportation Volunteer of the Year. Mr. Evans is the leading advocate and volunteer for the transportation of seniors, the disadvantaged and the disabled in not only Palm Beach County, but the entire state of Florida.

Attachments: N/A

Recommended By:   
Department Director

April 14, 2007  
Date

Approved By:   
Assistant County Administrator

April 17, 2007  
Date



## RESOLUTION NO. R- 2007-0711

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R 2001-2241, AS AMENDED BY RESOLUTION NOS. R2002-0485, R-2003-1582 AND R-2004-0949; REVISING MEMBERSHIP CRITERIA; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board (also referred to herein as the "PTSB"); and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2002-0485 which amended the manner in which members are appointed to the PTSB and extended the sunset date established for the PTSB to September 30, 2003; and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2003-1582 to remove the sunset date established for the PTSB in its entirety, and thereafter adopted Resolution No. R2004-0949 to allow for a citizen at large position; and

**WHEREAS**, the Board of County Commissioners wishes to further amend Resolution No. R2001-02241, as previously amended, to revise the PTSB membership criteria so as to allow one member of the PTSB to be employed by a paratransit transportation provider providing services to Palm Beach County and further requiring that such member have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:**

1. Section 7 of Resolution No. R2001-2241, as amended by Resolution Nos. R2002-0485, R2003-1582 and R2004-0949 is amended to add subparagraph f. which shall provide as follows:

f. The member selected to represent the certified paratransit user category described in Section 7.e.8 above may be employed by a paratransit transportation provider providing services to Palm Beach County; provided, however, that if the member's occupation is in the area of provider of paratransit transportation services, than such member shall have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County.

2. This resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner  
moved its adoption. The motion was seconded by Commissioner  
Koons, and upon being put to a vote, the vote was as follows:

Commissioner Addie Greene	<u>Aye</u>
Commissioner John F. Koons	<u>Aye</u>
Commissioner Karen T. Marcus	<u>Aye</u>
Commissioner Warren H. Newell	<u>Aye</u>
Commissioner Mary McCarty	<u>Absent</u>
Commissioner Burt Aaronson	<u>Aye</u>
Commissioner Jess R. Santamaria	<u>Aye</u>

The Chairperson thereupon declared the resolution duly passed and adopted this 1st  
day of May, 2007.

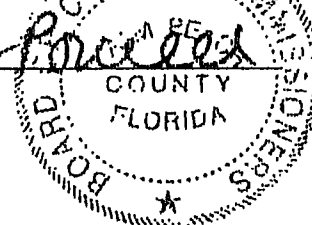
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk



Agenda Item No. **6J1**

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

JK/RK 4-1  
A opposed  
m/mc abs  
R-2008-1568

Meeting Date: September 9, 2008

☐ Consent ☒ Regular  
☐ Ordinance ☐ Public Hearing

Department: Palm Tran

Submitted By: Palm Tran

Submitted for: Palm Tran

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to adopt: Resolution amending Resolution No. 2001-2241 revising membership criteria for the Palm Tran Service Board (PTSB).

**Summary:** On December 18, 2001, the Board of County Commissioners adopted Resolution No. R2001-2241, which created the Palm Tran Service Board (PTSB). This Resolution will further amend the Resolution creating the Service Board by revising the PTSB membership criteria to: 1) change the membership from eleven (11) members to twelve (12) by adding a second member with transit experience; 2) change the Chairperson to a non-voting role except in the case of a tie vote or where the Chairperson's attendance is needed to create a quorum; and 3) change the definition of a quorum to seven (7) members.

The Palm Tran Service Board (PTSB) met on August 21, 2008, and discussed this proposed expansion. They recommend that the Board of County Commissioners consider two (2) additional seats, instead of one (1), with one (1) additional seat specifically dedicated to the Glades area, and that the PTSB Chairperson would remain a voting member of the PTSB. Countywide (DR)

**Background and Justification:** The Palm Tran Service Board (PTSB) was established December 18, 2001 and is currently comprised of eleven (11) at-large voting members from eleven (11) categories. The PTSB acts as an advisory board to the Board of County Commissioners and has been delegated authority by the BCC to conduct public hearings and make determinations regarding certain modifications to Palm Tran's fixed route service. It also provides a forum for public input relative to public transportation issues in Palm Beach County. At the direction of the Board of County Commissioners, this amendment would increase the membership to twelve (12) members. Additionally, this amendment would modify the duties of the Chairperson of the PTSB by making that position a non-voting member except if there were to be a tie vote among the other members or if the Chairperson were needed to create a quorum.

Attachment(s): Resolution

Recommended By: 

Department Director

Date

Approved By: 

Assistant County Administrator

Date 8/28/08

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2008	2009	2010	200-	200-
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0			
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0			

Is Item Included In Current Budget? Yes ☐ No ☐ NA ☒  
Budget Account No.: Fund ☐ Dep't. ☐ Unit ☐ Object ☐  
Program ☐

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: John Murphy  
John Murphy, Finance Manager

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:  
There is no fiscal impact associated with this agenda item.

Adwillhite 8-27-08  
8/27/08 OFMB 8/27/08

John J. Gandy 8/28/08  
8/28/08 Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney 8/29/08

C. Other Department Review:

Department Director

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RESOLUTION NO. R- 2008-1568

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R 2001-2241, AS AMENDED BY RESOLUTION NOS. R2002-0485, R2003-1582, R2004-0949, AND R2007-0711; EXPANDING THE MEMBERSHIP OF THE PALM TRAN SERVICE BOARD TO THIRTEEN MEMBERS; REVISING THE CRITERIA FOR MEMBERSHIP; AMENDING THE QUORUM REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board (also referred to herein as the PTSB); and

WHEREAS, the Board of County Commissioners adopted Resolution No. R2002-0485 which amended the manner in which members are appointed to the PTSB and extended the sunset date established for the PTSB to September 30, 2003; and

WHEREAS, the Board of County Commissioners adopted Resolution No. R2003-1582 to remove the sunset date established for the PTSB, and thereafter adopted Resolution No. R2004-0949 to establish a citizen at-large position; and

WHEREAS, the Board of County commissioners adopted Resolution 2007-0711 modifying the membership criteria so as to allow one (1) member of the PTSB to be an employee of a paratransit service provider as long as that member has extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County; and

WHEREAS, the Board of County Commissioners wishes to further amend Resolution No. R2001-2241, as previously amended, to increase the membership of the PTSB from eleven (11) to thirteen (13) members, to require that the twelfth member have extensive experience dealing with the consumers of paratransit transportation services and the thirteenth member be a resident of the Glades/Lake Region, and to increase the number of members who must be present to constitute a quorum of the PTSB from six (6) to seven (7) members.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY

COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. Section 6. Composition, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

Section 6. Composition - The PTSB shall be composed of ~~eleven (11)~~ thirteen (13) voting members who shall be residents of Palm Beach County. The Board of County Commissioners shall appoint each member who shall serve at-large and at the pleasure of the Board of County Commissioners.

2. Section 7. Terms, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

Section 7. Terms -

a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.

b. In order to achieve a staggering of terms, the initial terms held by the members appointed to serve as representatives from the categories described in Section 7.c.1), 3), 5), 7), 9), and 11) and 13) shall be for two (2) years. The initial terms held by the members appointed to serve as representatives from the categories described in Section 7.c.2), 4), 6), 8), and 10) and 12) shall be for one (1) year.

c. Any member may be removed, for any reason whatsoever, with or without cause, by the Board of County Commissioners.

d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the Board of County Commissioners, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for the absences.

e. To the extent deemed possible by the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative from each of the following ~~eleven~~



- 1           (11) ~~thirteen~~ (13) categories appointed to the PTSB:
- 2           1)     Transportation experience
- 3           2)     Disability advocate
- 4           3)     Environmental advocate
- 5           4)     ~~Municipal representative~~ Elected municipal official of a municipality
- 6                 located in Palm Beach County
- 7           5)     Business community representative
- 8           6)     Representative of the diverse communities of Palm Beach County
- 9           7)     Senior citizen
- 10          8)     a ~~e~~Certified paratransit user
- 11          9)     a ~~r~~Regular fixed route bus passenger
- 12          10)    a ~~f~~ixed route bus operator
- 13          11)    a Citizen at-large
- 14          12)    Paratransit expertise
- 15          13)    Resident of the Glades/Lake Region of Palm Beach County
- 16          f.     The member selected to represent the certified paratransit user category
- 17                 described in Section 7.e.8 above may be employed by a paratransit transportation
- 18                 provider providing services to Palm Beach County; provided, however, that if the
- 19                 member's occupation is in the area of paratransit transportation services, than
- 20                 such member shall have extensive experience dealing with the consumers of
- 21                 paratransit transportation services in Palm Beach County.
- 22          3.     Section 8. PTSB Chairperson, of Resolution No. R2001-2241, as
- 23                 amended, is amended to provide as follows:
- 24          8.     PTSB Chairperson - The PTSB shall elect a chairperson and a vice-
- 25                 chairperson from among its ~~eleven~~ (11) ~~thirteen~~ (13) members. The chairperson
- 26                 and the vice-chairperson shall each serve for a term of one year.
- 27          4.     Section 9. Quorum and Meetings, of Resolution No. R2001-2241, as
- 28                 amended, is amended to provide as follows:
- 29          9.     Quorum and Meetings --
- 30                 a.    A quorum of the PTSB's membership must be physically present in order

1 to conduct any business or take any action. A quorum shall consist of ~~six (6)~~  
2 seven (7) of the ~~eleven (11)~~ thirteen (13) members.

3 b. The PTSB shall endeavor to meet on a monthly basis and may meet more  
4 or less frequently as it deems appropriate.

5 c. The PTSB shall conduct its meetings according to Robert's Rules of Order  
6 and may establish rules of procedure for the conduct of its meetings.

7 This resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner Jeff Koons, who  
moved its adoption. The motion was seconded by Commissioner  
Robert Kanjian, and upon being put to a vote, the vote was as follows:

Commissioner Addie Greene	<u>Aye</u>
Commissioner Jeff F. Koons	<u>Aye</u>
Commissioner Karen T. Marcus	<u>Absent</u>
Commissioner Robert J. Kanjian	<u>Aye</u>
Commissioner Mary McCarty	<u>Absent</u>
Commissioner Burt Aaronson	<u>Nay</u>
Commissioner Jess R. Santamaria	<u>Aye</u>

The Chairperson thereupon declared the resolution duly passed and adopted this 9<sup>th</sup>  
day of September, 2008.

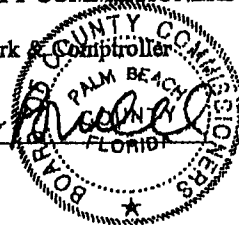
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: [Signature]  
County Attorney

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By: [Signature]  
Deputy Clerk



RESOLUTION NO. R-

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R 2001-2241, AS AMENDED BY RESOLUTION NOS. R2002-0485, R2003-1582, R2004-0949, AND R2007-0711; EXPANDING THE MEMBERSHIP OF THE PALM TRAN SERVICE BOARD TO TWELVE MEMBERS; REVISING THE CRITERIA FOR MEMBERSHIP; MODIFYING THE ROLE OF THE CHAIRPERSON; AMENDING THE QUORUM REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board (also referred to herein as the PTSB); and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2002-0485 which amended the manner in which members are appointed to the PTSB and extended the sunset date established for the PTSB to September 30, 2003; and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2003-1582 to remove the sunset date established for the PTSB, and thereafter adopted Resolution No. R2004-0949 to establish a citizen at-large position; and

**WHEREAS**, the Board of County commissioners adopted Resolution 2007-0711 modifying the membership criteria so as to allow one (1) member of the PTSB to be an employee of a paratransit service provider as long as that member has extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County; and

**WHEREAS**, the Board of County Commissioners wishes to further amend Resolution No. R2001-2241, as previously amended, to increase the membership of the PTSB from eleven (11) to twelve (12) members, to require that the twelfth member have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County, to make the Chairperson of the PTSB a non-voting member, except in the case of a tie vote, and to increase the number of members who must be present to constitute a quorum of the PTSB from six (6) to seven (7) members.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

1. Section 6. Composition, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

Section 6. Composition - The PTSB shall be composed of twelve (12) voting members who shall be residents of Palm Beach County. The Board of County Commissioners shall appoint each member who shall serve at large and at the pleasure of the Board of County Commissioners.

2. Section 7. Terms, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

**Section 7. Terms -**

- a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.
- b. In order to achieve a staggering of terms, the initial terms held by the members appointed to serve as representatives from the categories described in Section 7.e.1), 3), 5), 7), 9) and 11) shall be for two (2) years. The initial terms held by the members appointed to serve as representatives from the categories described in Section 7.e.2), 4), 6), 8), 10), and 12) shall be for one (1) year.
- c. Any member may be removed, for any reason whatsoever, with or without cause, by the Board of County Commissioners.
- d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the Board of County Commissioners, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for the absences.
- e. To the extent deemed possible by the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative from each of the following twelve (12) categories appointed to the PTSB:

- 1) Transportation experience

- 2) Disability advocate
- 3) Environmental advocate
- 4) Elected municipal official of a municipality located in Palm Beach County
- 5) Business community representative
- 6) Representative of the diverse communities of Palm Beach County
- 7) Senior citizen
- 8) Certified paratransit user
- 9) Regular fixed route bus passenger
- 10) Fixed route bus operator
- 11) Citizen at-large
- 12) Paratransit expertise

f. The member selected to represent the certified paratransit user category described in Section 7.e.8 above may be employed by a paratransit transportation provider providing services to Palm Beach County; provided, however, that if the member's occupation is in the area of paratransit transportation services, then such member shall have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County.

3. Section 8. PTSB Chairperson, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

8. PTSB Chairperson - The PTSB shall elect a chairperson and a vice-chairperson from among its twelve (12) members. The chairperson shall be a non-voting member except, in the case of a tie vote, the chairperson shall cast the deciding vote. The chairperson and the vice-chairperson shall each serve for a term of one year. In the event the chairperson is not present at a meeting, the vice-chairperson shall act as the chairperson and in such role shall be a non-voting member except, in the case of a tie vote, the acting chairperson shall cast the deciding vote.

4. Section 9. Quorum and Meetings, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

9. Quorum and Meetings --

- a. A quorum of the PTSB's membership must be physically present in

order to conduct any business or take any action. A quorum shall consist of seven (7) of the twelve (12) members. The chairperson shall be considered a member for purposes of determining whether a quorum is physically present, but shall vote only in the case of a tie vote, and shall cast the deciding vote.

b. The PTSB shall endeavor to meet on a monthly basis and may meet more or less frequently as it deems appropriate.

c. The PTSB shall conduct its meetings according to Robert's Rules of Order and may establish rules of procedure for the conduct of its meetings. This resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_,

and upon being put to a vote, the vote was as follows:

Commissioner Addie Greene	_____
Commissioner Jeff F. Koons	_____
Commissioner Karen T. Marcus	_____
Commissioner Robert J. Kanjian	_____
Commissioner Mary McCarty	_____
Commissioner Burt Aaronson	_____
Commissioner Jess R. Santamaria	_____

The Chairperson thereupon declared the resolution duly passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By:   
County Attorney

By: \_\_\_\_\_  
Deputy Clerk

Palm Tran Service Board (PTSB) Members			
			5/1/2015 13:12
Seat #	Requirement	Current Member	Term Expiration Date
1	Rep. with Transportation Experience	Terry Brown	6/2/2017
2	Disability Advocate	Myra Goldick	9/30/2016
3	Environment Advocate	VACANT	9/30/2016
4	Elected Municipal Official of a Municipality within PBC	VACANT	9/30/2016
5	Business Community Representative	Robert Templeton	9/30/2016
6	Rep. of the Diverse Communities of PBC	VACANT	
7	Senior Citizen Rep.	Frank Stanzione	9/30/2017
8	Certified Paratransit User	VACANT	9/30/2016
9	Regular Fixed-Route Bus Passenger	VACANT	
10	Fixed Route Bus Operator	Dwight Mattingly	9/30/2016
11	Citizen at Large	Andre Cadogan	6/2/2017
12	Rep. with Extensive Paratransit Experience	Cathy Alice Koyanagi	3/11/2017
13	Resident of the Glades/Lake Region area of PBC	Beverly J. Scott	9/30/2016