

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 19, 2015 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department:
 Submitted By: Palm Beach County Sheriff's Office
 Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office a Memorandum of Agreement with the City of Miami for a FY14 Urban Area Security Initiative (UASI) Grant in the amount of \$435,278, for the period of April 15, 2015 through April 30, 2016; and **B) Approve** a budget amendment of \$435,278 in the Sheriff's Grant Fund.

Summary: This memorandum of agreement provides a means of funding various domestic security activities within the County and Region 7 using federal Urban Area Security Initiative (UASI) funds through the City of Miami, as the UASI's fiscal agent. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (JB)

Background and Justification:

The Urban Areas Security Initiative (UASI) is intended is to create a sustainable national model program to enhance security and overall preparedness to prevent, respond to, and recover from acts of terrorism. In general, the UASI provides financial assistance to States to address the unique equipment, training, planning, and exercise needs of large urban areas, and to assist them in building an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism. It also includes awards to (1) selected State and local governmental entities and commercial companies to develop plans and approaches to ensuring the safety and protection of the Nation's ports, and (2) selected State and local governmental entities to develop plans and approaches to ensuring the safety and protection of the Nation's transit systems. The Catalog of Federal Domestic Assistance (CFDA) number is 97.067 and the contract number is 15-DS-P8-11-23-02-453.

Attachments:

1. Budget Amendment
2. Memorandum of Agreement Urban Area Security Initiative FY 2014
3. 2014 UASI Award Letter
4. 2014 UASI Supplemental Award Letter

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RECOMMENDED BY:  5/7/15
 DEPARTMENT DIRECTOR DATE

APPROVED BY:  5/14/15
 ASSISTANT COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	123,186				
Operating Costs	312,092				
External Revenues	(435,278)				
Program Income					
(County)					
In-Kind Match (County)					
Net Fiscal Impact					

Additional FTE
Positions
(Cumulative)

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2281 Object 3129

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

PBSO has been awarded funds through the City of Miami as the UASI's fiscal agent. The award of \$435,278 will be used for various law enforcement activities in Region 7. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

2014 Miami UASI	<u>\$435,278</u>
Total Program Budget	<u>\$435,278</u>

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Sherry Br...
5/8 SC 32 5/10 OFMB 30 5/14

Dr. J. Jacob... 5/13/15
Contract Administration
5-13-15 B. Wheeler

B. Legal Sufficiency:

June Brub... 5/13/15
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

15-0841

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

FUND 1152 - Sheriff's Grants Fund

BGR 050815 * 537
BGR 050815 * 1286

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
2014 Miami UAS! 160-2281-3129	Federal Grant - Other Public Safety	0	0	435,278	0	435,278		
<u>TOTAL REVENUES</u>		1,519,975	<u>\$3,951,925</u>	<u>\$435,278</u>	<u>\$0</u>	<u>4,387,203</u>		
Expenditures								
2014 Miami UAS! 160-2281-9498	Transfer to Sheriff's Fund 1902	0	0	435,278	0	100,936		
<u>TOTAL EXPENDITURES</u>		1,519,975	<u>\$3,951,925</u>	<u>\$435,278</u>	<u>\$0</u>	<u>4,387,203</u>		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of May 19, 2015

Deputy Clerk to the
Board of County Commissioners

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

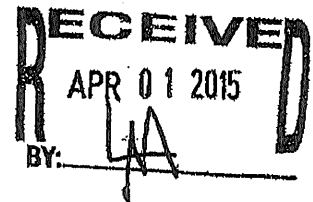
COUNTY ATTORNEY

Attachment #

1

8156

MEMORANDUM OF AGREEMENT
URBAN AREA SECURITY INITIATIVE FY 2014
"Palm Beach County Sheriff's Office"



Agreement Number: 15-DS-P8-11-23-02-453
CFDA #: 97.067

This Agreement is entered into this 15 day of April, 2015, by and between the City of Miami, a municipal corporation of the State of Florida, (the "Sponsoring Agency") and Palm Beach County Sheriff's Office, (the "Participating Agency").

RECITALS

WHEREAS, the U.S. Department of Homeland Security (USDHS) is providing financial assistance to the Miami urban area in the amount \$5,225,000 dollars through the Urban Area Security Initiative (UASI) Grant Program 2014; and

WHEREAS, the Sponsoring Agency is the coordinating agent for the Miami UASI Grant Program 2014; and

WHEREAS, as the USDHS requires that the urban areas selected for funding take a regional metropolitan area approach to the development and implementation of the UASI Grant Program 2014 and involve core cities, core counties, contiguous jurisdictions, mutual aid partners, and State agencies; and

WHEREAS, the 2014 Urban Area has been defined Miami and Ft. Lauderdale collectively and anticipates sub-granting a portion of the UASI funds in accordance with the grant requirements; and

WHEREAS, the City Commission, by Resolution No. 15-0113, adopted on 3-12-15, 2015, has authorized the City Manager to enter into this Agreement with each participating agency on behalf of the City of Miami; and

WHEREAS, the Sponsoring Agency wishes to work with the participating agencies through the Urban Area Working Group process to enhance Miami and its surrounding jurisdictions ability to respond to a terrorist threat or act.

NOW THEREFORE, in consideration of the foregoing, the parties hereto agree as follow:

I. PURPOSE

- A. This Agreement delineates responsibilities of the Sponsoring Agency and the Participating Agencies for activities under the UASI Grant Program 2014 which was made available by the U.S. Department of Homeland Security and the State of Florida Division of Emergency Management (FDEM).

- B. This Agreement serves as the Scope of Work between the Participating Agency and the Sponsoring Agency.

II. SCOPE

- A. The provisions of this Agreement apply to UASI Grant Program 2014 activities to be performed at the request of the federal government, provided at the option of the Sponsoring Agency, and in conjunction with, preparation for, or in anticipation of, a major disaster or emergency related to terrorism and or weapons of mass destruction.
- B. No provision in this Agreement limits the activities of the Urban Area Working Group or its Sponsoring Agency in performing local and state functions.

III. DEFINITIONS

- A. Critical Infrastructure: Any system or asset that if attacked would result in catastrophic loss of life and/or catastrophic economic loss management of resources (including systems for classifying types of resources); qualifications and certification; and the collection, tracking, and reporting of incident information and incident resources.
- B. Core County: The county within which the core city is geographically located. The core city is the City of Miami.
- C. UASI Grant Program 2014: The UASI Grant Program 2014 reflects the intent of Congress and the Administration to enhance and quantify the preparedness of the nation to combat terrorism and continues to address the unique equipment, training, planning, and exercise needs of large high threat urban areas, and program activities must involve coordination by the identified core city, core county/counties, and the respective State Administrative Agency. Funding for the UASI Grant Program 2014 was appropriated by U.S. Congress and is authorized by Public Law 108-11, the Emergency Wartime Supplemental Appropriations Act, 2003. The funding will provide assistance to build an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism for the selected urban areas.
- D. National Incident Management System (NIMS): This system will provide a consistent nationwide approach for federal, state, and local governments to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. To provide for interoperability and compatibility among Federal, State, and local capabilities, the NIMS will include a core set of concepts, principles, terminology, and technologies covering the incident command system; multi-agency coordination systems; unified command and training.

- E. Urban Area Working Group (UAWG): The State Administrative Agency Point of Contact (SAA POC) must work through the Mayor/CEOs from all other jurisdictions within the defined urban area to identify POCs from these jurisdictions to serve on the Urban Area Working Group. The Urban Area Working Group will be responsible for coordinating development and implementation of all program elements, including the urban area assessment, strategy development, and any direct services that are delivered by the grant.
- F. Urban Area: An urban area is limited to inclusion of jurisdictions contiguous to the core city and county/counties, or with which the core city or county/counties have established formal mutual aid agreements.

IV. SPONSORING AGENCY SHALL BE RESPONSIBLE FOR:

- A. Providing an administrative department, which shall be the City of Miami Fire-Rescue Department, authorized to carry out the herein agreed upon responsibilities of the Sponsoring Agency.
- B. Coordinating with named counties and cities, with the respective State Administrative Agency, and with the FDEM and USDHS.
- C. Conducting a comprehensive Urban Area Assessment, which will in turn guide the development of an Urban Area Homeland Security Strategy.
- D. Ensuring the participation of the following critical players in the assessment and strategy development process: law enforcement, emergency medical services, emergency management, the fire service, hazardous materials, public works, governmental administrative, public safety communications, healthcare and public health.
- E. Developing a comprehensive Urban Area Homeland Security Strategy and submit to the SAA POC.
- F. Complying with the requirements or statutory objectives of federal law as stipulated in "Attachment #1".
- G. Ensuring satisfactory progress toward the goals or objectives stipulated in "Attachment #1".
- H. Following grant agreement requirements and/or special conditions as stipulated in "Attachment #1".
- I. Submitting required reports.

V. THE PARTICIPATING AGENCIES SHALL BE RESPONSIBLE FOR:

- A. Providing an administrative department, which shall be the main liaison and partner with the City of Miami Fire-Rescue Department, authorized to carry out the herein agreed upon responsibilities of the Sponsoring Agency.
- B. Participating Agencies and any sub-grantees must abide by the grant requirements including budget authorizations, required accounting and reporting expenditures, proper use of funds, and tracking of assets as stipulated in "Attachment #1".
- C. Submitting monthly budget detail worksheets to the City of Miami on the progress of direct purchases of equipment or services as stipulated in "Attachment #1".
- D. Complying with all UASI Grant Program 2014 requirements as stipulated in "Attachment #1".
- E. Participating as a member of the Urban Area Working Group to include coordinating with and assisting the City of Miami in conducting a comprehensive Urban Area Assessment, which in turn will guide development of an Urban Area Homeland Security Strategy.
- F. Ensuring the participation of the following critical players in the assessment and strategy development process: law enforcement, emergency medical services, emergency management, the fire service, hazardous materials, public works, governmental administrative, public safety communications, healthcare and public health.
- G. Assisting the sponsoring agency in development of a comprehensive Urban Area Homeland Security Strategy.
- H. Complying with the requirements or statutory objectives of federal law as stipulated in "Attachment #1".
- I. Ensuring satisfactory progress toward the goals or objectives as stipulated in "Attachment #1".
- J. Submitting required reports as prescribed by the Sponsoring Agency as stipulated in "Attachment #1".
- K. Maintaining an equipment inventory of UASI purchased items.
- L. Ensure that equipment obtained from the UASI Grant Program 2014, as identified in "Attachment #2", is readily available for use by personnel trained to use such equipment for actual emergencies or exercises. Also, ensure that such equipment is readily available for onsite monitoring by DHS, DEM, and the Sponsoring Agency. If the Participating Agency is incapable of staffing the equipment, such equipment shall be made available to another Participating Agency for use during any actual

emergencies or exercises. Failure to ensure equipment availability may result in loss of funding and/or equipment to the Participating Agency.

- M. All equipment obtained from the UASI Grant Program 2014, as identified in "Attachment 2", is the sole responsibility of the receiving agency. This includes, where applicable, maintenance, replacement, training on equipment, and insuring of equipment and personnel, and compliance with intra-agency auditing requirements.

VI. THE SPONSORING AGENCY AND THE PARTICIPATING AGENCY AGREE:

- A. That funding acquired and identified for the Urban Area Security Initiative will be administered solely by the Sponsoring Agency.
- B. The Participating Agencies will provide financial and performance reports to the sponsoring agency in a timely fashion. The Sponsoring Agency will prepare consolidated reports for submission to the State of Florida as stipulated in "Attachment 1".
- C. The Sponsoring Agency is not responsible for personnel salaries, benefits, workers compensation or time related issues of the Participating Agency personnel.
- D. The Sponsoring Agency and Participating Agency are subdivisions as defined in Section 768.28, Florida Statutes, and each party agrees to be fully responsible for the respective acts and omissions of its agents or employees to the extent permitted by law. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable. Nothing herein shall be construed as consent by a municipality, state agency or subdivision of the State of Florida to be sued by third parties in any manner arising out of this Agreement or any other contract.
- E. This is a reimbursement grant that requires the Participating Agencies to purchase, receive, and pay invoices in full for equipment, services, and allowable personnel costs PRIOR to submitting the same for reimbursement to the Sponsoring Agency.

VII. FINANCIAL AGREEMENTS

- A. Financial and Compliance Audit Report: Recipients that expend \$300,000 or more of Federal funds during their fiscal year are required to submit an organization-wide financial and compliance audit report. The audit must be performed in accordance with the U.S. General Accounting Office Government Auditing Standards and OMB Circular A-133.
- B. The Secretary of Homeland Security and the Comptroller General of the United States shall have access to any books, documents, and records of recipients of UASI Grant Program 2014 assistance

for audit and examination purposes, provided that, in the opinion of the Secretary of Homeland Security or the Comptroller General, these documents are related to the receipt or use of such assistance. The grantee will also give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers or documents related to the grant.

- C. Financial Status Reports are due within 7 days after the end of each calendar quarter. A report must be submitted for every quarter that the award is active, including partial calendar quarters, as well as for periods where no grant activity occurs as stipulated in "Attachment 1".
- D. Submit progress reports to describe progress to date in implementing the grant and its impact on homeland security in the state.
- E. All financial commitments herein are made subject to the availability of funds and the continued mutual agreements of the parties as identified in "Attachment 2".

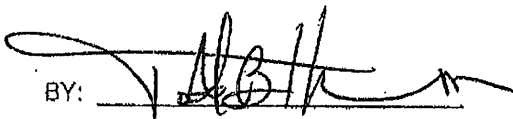
VIII. CONDITIONS, AMENDMENTS, AND TERMINATION

- A. The Participating Agency will not illegally discriminate against any employee or applicant for employment on the grounds of race, color, religion, sex, age, or national origin in fulfilling any and all obligations under this Agreement.
- B. Any provision of this Agreement later found to be in conflict with Federal law or regulation, or invalidated by a court of competent jurisdiction, shall be considered inoperable and/or superseded by that law or regulation. Any provision found inoperable is severable from this Agreement, and the remainder of the Agreement shall remain in full force and effect.
- C. This Agreement may be terminated by either party on thirty (30) days written notice to the other party at the address furnished by the parties to one another to receive notices under this agreement or if no address is specified, to the address of the parties' signatory executing this contract.
- D. This Agreement shall be considered the full and complete agreement between the undersigned parties, and shall supersede any prior Memorandum of Agreement among the parties, written or oral, except for any executory obligations that have not been fulfilled.
- E. This Agreement will end on **April 30, 2016**, unless otherwise extended, by a written amendment duly approved and executed prior to April 30, 2016, unless otherwise extended, at which time the parties may agree to renew the association. Renewal will be based on evaluation of the Sponsoring Agency's ability to conform to procedures, training and equipment standards as prescribed by the grant.

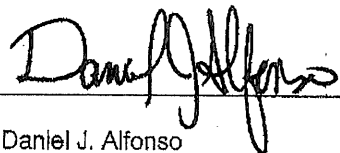
SPONSORING AGENCY

THE CITY OF MIAMI, a municipal
Corporation of the State of Florida

ATTEST:

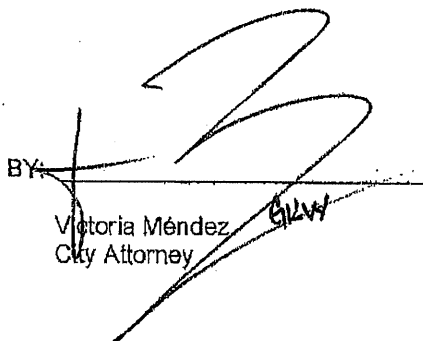
BY: 

Todd B. Mannon
City Clerk

BY: 

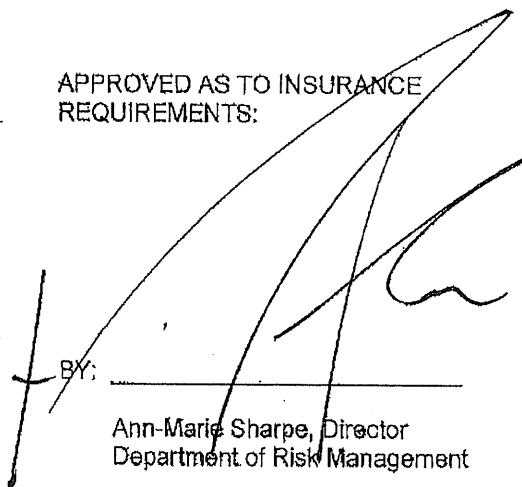
Daniel J. Alfonso
City Manager

APPROVED AS TO FORM AND
CORRECTNESS:

BY: 

Victoria Méndez
City Attorney

APPROVED AS TO INSURANCE
REQUIREMENTS:

BY: 

Ann-Marie Sharpe, Director
Department of Risk Management

PARTICIPATING AGENCY

"Palm Beach County Sheriff's Office"

ATTEST:

Name:

Title:

BY: 

NAME: Ric L Bradshaw

TITLE: Sheriff

FID #: 59-6000789

DUNS: 18-280-9921

APPROVED AS TO FORM AND
CORRECTNESS:

Participating Agency Attorney

City of Miami

DANIEL ALFONSO
City Manager

MAURICE L. KEMP
Fire Chief



March 26th, 2015

Janet Cid
Palm Beach County Sheriff's Office
3228 Gun Club Road
West Palm Beach, Florida 33406

RE: Urban Area Security Initiative GY 2014 - Award Letter


Ms. Cid:

This letter serves as official notification that the Memorandum of Agreement for the UASI GY 2014 (#15-DS-P8-11-23-02) between the City of Miami and the Palm Beach County Sheriff's Office is for the amount of \$418,908.00 for the following projects included in "Attachment 2" of the MOA:

#		Project	Amount
2014-51	PBCSO	Computers and Information Sharing Software	\$ 37,092.00
2014-52	PBCSO	EOD Team Sustainment	\$ 31,466.00
2014-53	PBCSO	WRT Enhancement – Dive Equipment	\$ 24,200.00
2014-54	PBCSO	WRT Enhancement – Live Stream Cameras	\$ 41,150.00
2014-58	Regional	Contract Intelligence Analysts	\$ 240,000.00
2014-59	Regional	Metadata Planner	\$ 45,000.00

Please refer to the UASI 2014 Memorandum of Agreement between the City of Miami and the Palm Beach County Sheriff's Office for additional information and requirements. Per the MOA, all reimbursement packages shall be submitted no later than April 30th, 2016, along with the backup documentation. Please refer to the project title and its identification number. Requests for reimbursement submitted after April 30th, 2016 shall be denied.

Should you have any questions concerning this document or require information regarding reimbursements, please contact UASI Project Coordinator, Kristin Jordahl at (305) 416-5429 or via email kjordahl@miamigov.com.

Sincerely,

Pete Gomez, AFC
Urban Area Security Initiative
Program Administrator

PG/KJ

DEPARTMENT OF FIRE-RESCUE/Division of Emergency Management
444 S.W. 2nd Avenue / Miami, FL 33136 / (305) 416-5439

Attachment # 3

City of Miami

DANIEL ALFONSO
City Manager

MAURICE L. KEMP
Fire Chief



April 7, 2015

Janet Cid
Grant Section Manager
Palm Beach County Sheriff's Office
3228 Gun Club Road
West Palm Beach, FL 33406-3001

Re: Palm Beach County Sheriff's Office Award Letter for FDLE Regional Projects 2014-68 and 2014-69

Dear Ms. Cid:

This letter serves as official notification that Palm Beach County Sheriff's Office has been awarded UASI 2014 funding for the following projects:

Regional Project	Project	Discipline	Line Item #	Detailed Item Description	EHP	Unit Cost	Current Budget	Ending Date
FDLE	Operational Coordination	Law Enforcement	2014-68	Regional Simulator Enhancement	Yes	\$6,995.00	\$6,995.00	4/30/2016
FDLE	Physical Protective Measures	Law Enforcement	2014-69	UASI Purchased FDLE MCV Charging Station	No	\$9,375.00	\$9,375.00	4/30/2016


Please refer to the Funding Year of 2014 Miami UASI MOA (Agreement #15DS-P8-11-23-02-453) between the City of Miami and Palm Beach County Sheriff's Office for more information and stipulations.

The period of performance for the UASI 2014 projects expire April 30, 2016 and the reimbursement packages are to be submitted no later than May 14, 2016.

Project timelines and benchmarks shall be clearly communicated to the administrating agency (City of Miami) upon request. Failure to comply with timelines and benchmarks will result in the de-obligation of funds for this project.

If you have any questions, please do not hesitate to contact UASI Program Manager, Andrea Becraft at (305) 416-5454 or via email at abecraft@miamigov.com.

Sincerely,

for 
Pete Gomez, AFC
Urban Area Security Initiative
Emergency Manager

PG/ab

DEPARTMENT OF FIRE-RESCUE/Division of Emergency Management
444 S.W. 2nd Avenue / Miami, FL 33130 / (305) 416-5439

Attachment #

4