

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: May 19, 2015

Department
Submitted By: Community Services
Advisory Board: Homeless Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: appointments to the Homeless Advisory Board (HAB), effective May 19, 2015, for unexpired terms ending September 30, 2015, and full three (3) year terms commencing October 1, 2015, and ending September 30, 2018.

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term Ending</u>
2	Javaro Sims	Law Enforcement Official	Palm Beach County Law Enforcement Planning Council	09/30/2018
3	Erica Whitfield	Palm Beach County School District Board Member or Senior Staff	School District of Palm Beach County	09/30/2018
12	Van Johnson	Housing Authority Director	Community Services Department	09/30/2018

Summary: On May 1, 2007, the Board of County Commissioners (BCC) established the Homeless Advisory Board (HAB) to develop a Ten-Year Plan to End Homelessness in Palm Beach County (Ten-Year Plan). The HAB’s focus is now directed toward oversight and working in conjunction with the Continuum of Care to achieve the objectives of the Ten-Year Plan. Due to the changing focus, the HAB voted to reduce the number of seats from nineteen (19) to fourteen (14), and change the composition to reflect a board that is implementation oriented. Members representing education and housing are essential to the work of this board. (Human Services) Countywide (HH)

Background and Justification: The BCC formally adopted the Ten-Year Plan to End Homelessness in September 2008. The HAB’s focus is now directed toward oversight and working in conjunction with the Continuum of Care to achieve the objectives of the Ten-Year Plan. Due to the changing focus, the HAB voted to request a reduction in the number of seats from nineteen (19) to fourteen (14), and change the composition to reflect a board that is implementation oriented. Members representing government, business, providers, advocates, education, faith-based and the formerly homeless, are essential to the work of this board. The ethnic makeup of the HAB, including the above nominees consists of two (2) White males, two (2) Black males, (1) Black female, four (4) White females and one (1) Native-American female. New members are being recommended to the HAB during a board reformation process. The Division of Human Services provides staff support. The authority for the HAB is provided by Resolution No. R2014-1638.

- Attachments:**
- 1. Member Category and Seat Number
 - 2. Advisory Board Nomination Information Forms and Resumes/Bios (3)
 - 3. Resolution No. R2014-1638

Recommended By: [Signature] Date: 4/30/15
Department Director
Legal Sufficiency: [Signature] Date: 5-1-15
Assistant County Attorney

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Homeless Advisory Board Member Category and Seat Number
10/1/2014 - 9/30/2017

Seat Number	Seat Requirement	Name of Member	Term of Appointment
1	Palm Beach County Commissioner	Priscilla A. Taylor Commissioner	
2	Palm Beach County Law Enforcement Official (recommended by LEPC)		
3	Palm Beach County School District Board Member or Senior Staff		
4	Florida Department of Children and Families Administrator	Clay Walker Circuit Administrator	11/18/14 - 9/30/17
5	League of Cities recommended member	Sylvia Moffett WPB Commissioner	4/16/13 - 9/30/15
6	VA Medical Center Director	Charleen Szabo VAMC Director	11/18/14 - 9/30/17
7	Homeless Coalition Board President	Pamela Goodman Board President	11/18/14 - 9/30/17
8	Homeless and Housing Alliance Executive Committee Officer	Kasha Owers HHA Chair	11/18/14 - 9/30/17
9	Business Executive (recommended by Economic Development Council)		
10	Business Executive (recommended by Economic Development Council)		
11	Formerly Homeless Individual or Family Representative (recommended by HHA)		
12	Housing Authority Director (recommended by Community Svc)		
13	Faith-Based Community Senior Member (recommended by Community Svc)	Leo Abdella Pastor Christ Fellowship	11/18/14 - 9/30/17
14	Community Representative of next Homeless Resource Center (recommended by Community Svc)		

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

☐

NOT APPLICABLE/
(Governmental Entity)

☒

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

_____ By watching the training program on the Web, DVD or VHS on _____ 20_____
_____ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Javarro A. Sims Printed Name: Javarro A. Sims Date: 4/23/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Marilyn Munoz, Homeless Advisory Board Liaison
810 Datura Street, West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

BIO of ASSISTANT CHIEF JAVARO SIMS:

I was born in the City of Boynton Beach Florida; my parents are Alex and the late Carolyn Sims. I have four sisters and one brother. I am married to Karen Broadnax Sims and we have one daughter, Kisten Sims, who currently in the US NAVY. I attended Lake Worth High School, in Lake Worth, Florida and I am a graduate of Florida A&M University and Lynn University where I obtained a Master's degree in Criminal Justice Administration. In college, I participated in track and field and football and I qualified for the 1980 and 1984 Olympic trials, I played in the CFL (Canadian Professional Football).for two years. After college, I worked as a teacher, for four year. During my fourth year of teaching, I applied with the City of Delray Beach's Police Department and was hired in 1992. As of August 13, 2014 I was promoted to the rank of Assistant Chief. The Delray Beach Police Department, have allowed me the opportunity to attend advance law enforcement training such as; Future Law Enforcement Executives, Future Police Chiefs, Senior Management Institute for Police (Harvard University), Southern Police Institute (University of Louisville) and recently, Graduated from the FBI National Academy in Quantico Virginia, Session 255. I am a member of the Palm Beach County Police Chiefs Association, Florida Police Chiefs Association, NOBLE (National Organization of Black Law Enforcement Executives), IACP (International Association of Chiefs of Police), Sunrise Rotary, KOPMN (Mentoring), Boys to Men Mentoring and The Omega Phi Psi Fraternity. I am also a member of St. John Missionary Baptist Church in Boynton Beach Florida, where I serve on the trustee board. I am extremely active with the Delray Beach Community and its youth. Finally, I have always lived by the words my parents instilled in me "Be the Author of your own book of life and A legacy is about what you do for others and not yourself," these are words I live by.

RESUME

Javaro Sims

Summary of Qualifications:

I possess over 22 years of progressive urban policing knowledge, which involves a variety of operational specialties, staff assignments and leadership roles, encompassing a variety of responsibilities that include broad supervisory and command experience, technological directives, fiscal and budgetary planning and partnership building.

Employment History

September 2014 to Present: Assistant Chief- Support Services Bureau:

This position was responsible for the oversight, management, and operations of an entire Support Services Bureau, which involved a variety of operational specialties, staff assignments, and leadership roles. Administrative duties included planning, personnel, and day-to-day operations of the various divisions of the bureau, in addition to long-term strategic planning, fiscal and budgetary planning, and oversight; the budget was approximately \$6,000,000.00. The Support Services Bureau was composed of a Communications Center, Technology Section, Facility Maintenance, Training Unit, Accreditation, and an extensive Volunteer Program; this position oversaw 45 employees, both sworn and non-sworn and 400 plus volunteers.

Jan 2014 to September 2014: Captain (Commander) of the Community Patrol Division

As the largest division in the Delray Beach Police Department (DBPD), my primary responsible as the division's commander is to ensure that calls for service and quality of life issues are addressed in a timely manner. To accomplish this, the division is staffed with four lieutenants, 10 sergeants, 60 police officers, three K9 officers, and one administrative assistant. I am responsible for overseeing the daily operations of the division, which include preparing and managing a budget of approximately \$11,260,010. My duties also entail overseeing divisional personnel matters, discipline and the review of Internal Affairs cases, preparation of internal and external communications, short-term and long-term strategic planning, and the preparation of monthly, quarterly, and annual reports. I am also responsible for organizing and establishing community partnerships to improve the quality of life, for both the citizens and the business owners within the City of Delray Beach.

May 2012 – Jan 2014: Captain (Commander) of the Support Services Division

I supervised approximately 40 personnel, both sworn and civilian; to include, the Communications Center (911/dispatch), Police Information Services (Records, Front Desk, and UCR Coordination), Information Technology Section, Facility Maintenance, Training Unit, Accreditation, and the extensive Volunteer Program (approx. 400 members). I also participated in the preparation of the Support Services Budget and managed a budget of over \$4,500,000.00.

Key Achievements:

- Formulated a weekly meeting with the Delray Beach Fire Department to discuss procedures in the DBPD Communication Center...
- Was involved in Capital Project Planning
- Was responsible for presentations to the City's Commission for Request for Proposals (RFP) selections and contractual issues with DBPD vendors...
- Was involved in the indexing and name Candidating of over 100,000 files involving Sungard OSS

2010 – 2012: Captain (Commander) of the Criminal Investigative Division

I oversaw and managed approximately 22 personnel, both sworn and civilian in several sections within the division to include; Crimes against Persons, Crimes Against Property, White Collar Crimes, Juvenile Unit, Crime Suppression Unit, Crime Scene Unit and the Evidence Section.

Key Achievements:

- Initiated and directed the reorganization of the Investigative Division for the purpose of better efficiency and productivity to include redefined job descriptions.
- Initiated a paperless operation in the Evidence Section

Javaro Sims

July 2008 – 2010: Captain (Commander) of the Community Response Division

I commanded and managed the various units within the division, which included the Clean and Safe Unit, (a Downtown Entertainment District Enforcement Initiative), Problem Oriented Policing Unit, Traffic/Motors Unit, and the Dive Team. I also managed the Special Operations Unit to include, the SWAT Team, Traffic Enforcement Special Events deployment, WEED and SEED, the Atlantic High School Criminal Justice Program, and prepared and managed a budget of approximately \$4,700, 000.00.

Key Achievements:

- Assisted with the Youth Teen Summit, which yield over 1,000 participants, Back to School Back-Pack Give Away Initiative, and a Youth Sport, and Tutorial Program.

Aug 2005-July 2008: Lieutenant (Watch Commander):

Watch Commander responsible for the oversight of the proper delivery of all police services to the citizens of Delray Beach. Supervised approximately 20 personnel in these efforts. Duties included management of calls for service, traffic assignments, proactive crime initiatives, citizen complaints, and Community Involvement. The Watch Commander is assigned the responsibility of ensuring that officers assigned to the Community Patrol Division responded appropriately to the situations they were called to investigate, while ensuring the continual development of the sergeants and officers assigned to my command.

Aug 2003 – 2005: Lieutenant (Commander) of the West Atlantic Avenue Task Force

I commanded and managed several functions within the unit to include, investigations (Narcotics, Person, Property) within assigned area, traffic concerns and quality of life issues. I was involved in community and youth outreach, community programs and partnership building. This section was supported by 10 officers and two sergeants.

2001 – Aug 2003: Sergeant of the Community Patrol Division

I was responsible for the direct supervision of approximately six Road Patrol officers assigned to my shift during their tours of duty. Responsibilities included calls for service, traffic assignments, community involvement, and proactive crime initiatives. I was also responsible for the constant review of officers' paperwork, quarterly and yearly evaluation processes, citizen reviews and complaints, and for the professional development of the officers under my command.

1999 – 2001: Sergeant of the Street Level Narcotics Unit

I was responsible for the direct supervision of five police officers responsibilities, to include eradicating street level narcotic sales, prostitution and gambling, supervising search warrants, and street level operations and investigations.

1997 – Jan 1999: Sergeant of the Community Policing Unit

I was responsible for the direct supervision of six police officers responsibilities, to include establishing partnership and building rapport within the community. This was an all-encompassing unit involved in narcotics, persons and property investigations, community outreach and events and quality of life concerns.

1995 – Jan 1997: Police Officer in the Community Policing Unit

I established partnerships within the community, conducted investigations, addressed quality of life issues, and established and worked with internal and external entities on addressing and/or solving problems within the community.

1993 – 1995: Police Officer in the West Atlantic Avenue Walking Beat

I established a rapport with the businesses along the West Atlantic Avenue corridor and nearby residents addressing problems and concerns.

Javaro Sims

Sept 1992 – 1993: Police Officer in Road Patrol

This position was my first assignment as a police officer with the Delray Beach Police Department upon being hired on September 28, 1992. In this position, I handled routine calls for service and other related community patrol functions, while being assigned to a specific geographic area.

Education and Professional Development

- April 2014 – June 2014 FBI National Academy, 255th Session - University of VA., Quantico, VA
- April 2014 – June 2014 Certificate of Achievement - University of Virginia
- Sept 2012 Future Law Enforcement Executives Seminar, Tampa Florida
- Sept 2010 Future Police Chief Seminar, Orlando Florida
- April 2009 Florida Executive Development Seminar, Palm Beach Gardens, Florida
- July 2005 Senior Management Institute for Police, Police Executive Research Forum, Boston Mass.
In conjunction with Harvard University's John F. Kennedy School of Government
- July 2004 The Southern Police Institute
Command Officer Develop Course, University of Louisville
- May 2003 Lynn University, Boca Raton, Florida
Master's Degree- Criminal Justice Administration
- April 1983 Florida A&M University, Tallahassee Florida
Bachelor of Science Degree - Physical Education and Parks and Recreation
- June 1978 Lake Worth High School, Lake Worth, Florida – High School Diploma

Professional Affiliation

- FBI National Academy Associations, Inc.
- Internal Association of Chiefs of Police (IACP)
- Florida Police Chiefs Association
- Palm Beach Police Chiefs Association
- National Organization of Black Law Enforcement Executives (NOBLE)
- Rotary Club
- Community Involvement
- Omega Psi Phi Fraternity
- Lamplighters Mentoring
- Knights of Pythagoras Mentoring

References

Chief Darryl Daniels

Jacksonville Sheriff's Office
Jacksonville, Florida
Email1: Darryl.daniel@jaxsheriff.org
Email2: 7149drd@gmail.com
Phone: (904) 333-5320

Chief Frank Nichols

Starkville Police Department
Starkville, Mississippi
Email1: r.nichols@cityofstarkvill.org
Email2: fnichols69@yahoo.com
Phone: (662) 769-4401

Retired Assistant Chief Tina Heysler

Delray Beach Police Department
[REDACTED]
[REDACTED]
Email: a.cth333@yahoo.com
Phone: (561) 436-2054

Mr. C. Ron Allen

Executive Director KOP Mentoring Network
401 West Atlantic Avenue, Suite 9
Delray Beach, Florida 33444
Email: rallen2803@aol.com
Phone: (561) 665-0151

561-243-7872

Javaro Sims

Chief Jeffery Goldman
Delray Beach Police Department
300 West Atlantic Avenue
Delray Beach Florida
Email: Goldman@mydelraybeach.com
Phone: (561) 243-7872

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: Homeless Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3.4 Years. From: 5/19/2015 To: 9/30/2018

Seat Requirement: PBC School District Board Member or Senior Staff Seat #: 3

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Whitfield Erica _____
Last First Middle

Occupation/Affiliation: _____
Owner ☐ Employee ☐ Officer ☒

Business Name: School District of Palm Beach County

Business Address: 3340 Forest Hill Boulevard, Suite C-316

City & State West Palm Beach, Florida Zip Code: 33406

Residence Address: 133 Duke Drive

City & State Lake Worth, Florida Zip Code: 33460

Home Phone: () Business Phone: (561) 434-7481 Ext. _____

Cell Phone: (561) 329-0310 Fax: (561) 434-7385

Email Address: Erica.whitfield@palmbeachschools.org

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☒ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input checked="" type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

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___X___ By watching the training program on the Web, DVD or VHS on 2/2 _____ 2015 _____
 By attending a live presentation given on _____, 20 _____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Erica Whitfield Date: 2/11/2015

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Marilyn Munoz, Homeless Advisory Board Liaison
810 Datura Street, West Palm Beach, FL 33401

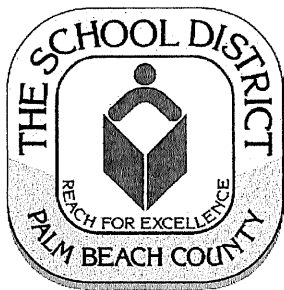
Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014



DISTRICT 4 PALM BEACH COUNTY SCHOOL BOARD MEMBER

ERICA WHITFIELD



Phone: (561) 434-7481
Fax: (561) 434-7385
Erica.Whitfield@palmbeachschools.org

Erica has always wanted to make a difference in peoples' lives, especially children. In 2014, Erica decided to run for School Board Member to have a greater opportunity to better serve her community and all the children of Palm Beach County. On November 4, 2014 she was elected to the Palm Beach County School Board for District 4, taking office on November 18, 2014.

Erica is a native Floridian with a passion for our community, and the health, achievement and success of our children. Born and raised in South Florida, Erica attended The University of Florida where she received a Bachelor of Health Science Education and Emory University where she earned a Master of Public Health.

While working with the Palm Beach County Health Department, she focused on Chronic Disease Education, Air Pollution Prevention and served as the Executive Director for the Governor's Council for

Community Health Partnerships. Her responsibilities included managing an annual budget of over 2 million dollars for youth initiatives.

Erica served as the Project Coordinator for the Robert Wood Johnson Foundation's Healthy Kids, Healthy Communities Project for the School District of Palm Beach County. In this capacity, she worked to develop 30 community and school gardens, opened the first school-based park in Palm Beach County and effected innovative policy changes at the School District and surrounding communities. As part of this project, Erica raised and managed over 1.3 million dollars to support our local schools and community. Before being elected as Board Member, Erica worked as a Wellness Coordinator for the School District of Palm Beach County, School Food Service Department.

Erica has served as President of the Kiwanis Club of Lake Worth; Chair of the City of Lake Worth Recreational Advisory Board and as Vice Chair of the Palm Beach County Bicycle, Pedestrian, and Greenway Advisory Council. She is a graduate of Leadership Palm Beach County (2014) Non-Profits First Rising Leaders class and Lake Worth Municipal Institute.

Erica lives in Lake Worth with her husband and 7 year old daughter, who attends public school.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: Homeless Advisory Board Advisory ☒ Not Advisory ☐
[☒] At Large Appointment or [☐] District Appointment /District #: _____
Term of Appointment: 3.4 Years. From: 5/19/2015 To: 9/30/2018
Seat Requirement: Housing Authority Director Seat #: 12
[☐] *Reappointment or [☒] New Appointment
or [☐] to complete the term of _____ Due to: [☐] resignation [☐] other
Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Johnson Van
Last First Middle
Occupation/Affiliation: Executive Director - Palm Beach County Housing Authority
Owner ☐ Employee ☐ Officer ☒
Business Name: Palm Beach County Housing Authority
Business Address: 3432 W. 45th Street
City & State West Palm Beach, FL Zip Code: 33407
Residence Address: 10528 Ibis Reserve Circle
City & State West Palm Beach, FL Zip Code: 33407
Home Phone: (561) 557-5955 Business Phone: (561) 684-2160 Ext. 201
Cell Phone: (561) 222-7776 Fax: ()
Email Address: vjohnson@pbchaf1.org
Mailing Address Preference: ☒ Business [☐] Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male [☐] Female
[☐] Native-American [☐] Hispanic-American [☐] Asian-American ☒ African-American [☐] Caucasian

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

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☒ By watching the training program on the Web, DVD or VHS on Feb. 11 20 15
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Van Johnson Printed Name: VAN JOHNSON Date: Feb. 17, 2015

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Marilyn Munoz, Homeless Advisory Board Liaison
810 Datura Street, West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

VAN JOHNSON
3432 West 45th Street
West Palm Beach, FL 33407
vjohnson@pbchafl.org Phone: (561) 684-2160 ext. 201

EDUCATION	BACHELOR OF ARCHITECTURE <i>Hampton University, Hampton, VA (5 Year Program)</i>	
	BUILDING AND STRUCTURAL TECHNOLOGY <i>Hutchinson Central Technical School, Buffalo, NY</i>	
EXPERIENCE	Thirty (30) years continuous practice in the profession of Architecture, Planning, Real Estate Development and the Executive Administration of Public Housing.	
EMPLOYMENT HISTORY	PALM BEACH COUNTY HOUSING AUTHORITY, FL <i>Executive Director</i>	2011 - Present
	Providing leadership, stewardship and oversight of agency federal grant programs, operations, finances and physical assets. Serving at the pleasure of the Board of Commissioners as corporate secretary/treasurer. Executive manager of agency staff (50), consultants and contractors. Serve as contracting officer and certifying official for federal, state, and county - housing related grants and contracts. Principal-in-Charge of community redevelopment and housing revitalization programs.	
	HOUSING AUTHORITY OF THE CITY OF MUNCIE, IN <i>Chief Operating Officer (Deputy Executive Director)</i>	2005 - 2011
	Responsible for administration and day-to-day management of entire agency – Public Housing (423), HCV (842), Modernization, Development, Security, IT, FSS, CSS and Finance departments. Chief Operating Officer of the agency’s instrumentality – AHDC (Affordable Housing & Development Corporation). Reporting directly to the Executive Director and 7 member Board of Commissioners; supervisor of all MHA staff (30), private consulting firms (CPA, attorney, program architect). Contracting Officer and Administrator for \$ 3.5 Million Capital Fund Program (CFP) and the ARRA, NSP, HOME, CDBG and other Capital Improvement Grants; Director of \$12.3M Hope 6 Grant awarded in 2003 - leveraged to \$60M, for revitalization of Munsyana Homes (Millennium Place); consisting of 200 LIHTC Rental Apartments, 44 Single-Family Homes, 60,000 square foot \$10M community center. Responsible for coordinating all aspects of mixed-finance development and neighborhood revitalization.	
	eNousCo CONSULTING, INC., BUFFALO, NY <i>President and CEO</i>	1998 - 2004
	Housing and Construction Management Consultant. Specializing in Planning, Real Estate Development, Design/Build and Program Management for various Mixed-Finance Development projects – Camden NJ, Philadelphia PA, Greensboro NC, Detroit MI, and Buffalo, NY etc.	
	HOUSING AUTHORITY OF BALTIMORE CITY, MD <i>Director of Development</i>	1995 - 1998
	Directed the Physical Planning, Design and Construction process for Baltimore’s \$265M Revitalization of four (4) HOPE VI Grants (see mixed-finance development experience); supervisor of small staff (7) and Coordinator of (4) Hope VI Development Teams, consisting of developers, architects, engineers, accountants, attorneys, contractors, inspectors, estimators and construction managers. “Right Hand” to Deputy Director of Strategic Planning and Development.	

EMPLOYMENT HISTORY	E.M. CANINO AND ASSOCIATES, INC., BALTIMORE, MD. <i>Associate and General Manager</i> Office Manager for staff of fifteen (15) in private Architectural firm specializing in Housing, Churches, and Commercial Planning and Design. Responsibilities included acting as Assistant to Principal Architect in preparation of AIA contracts, invoices, proposals, project management and administration, marketing and business development.	1993 - 1995
	GENISYS CORPORATION, GREENBELT, MARYLAND <i>Urban Planning and Design Consultant</i> Consulting contract with James Rouse of the <i>Enterprise Foundation, Inc.</i> Served as Director of Physical and Economic Development for transformation of 72 block inner city neighborhood (Sandtown-Winchester) in Baltimore MD. Baltimore's \$177M Neighborhood Transformation Program.	1991 - 1993
	MK FERGUSON COMPANY, ANNAPOLIS JUNCTION, MARYLAND <i>Senior Architect/Project Manager</i> Project Management/Design/Cost Estimating Specifications/Construction Contract Administration, Primary responsibility included support to National Security Agency, Office of Facilities Engineering, FESCO contract and Westinghouse Electric Corporation, Hunt Valley, Maryland.	1984 - 1991
	THE LEON BRIDGES COMPANY, BALTIMORE, MD <i>Project Architect</i> Design/Drafting for WMATA (Washington Metropolitan Area Transit Authority) Franconia/Springfield Station in association with Harry Weese and Associates, Architects.	1982 - 1984

MIXED FINANCE DEVELOPMENT - PROJECT EXPERIENCE

FLAG HOUSE COURTS, BALTIMORE, MARYLAND Housing Authority of Baltimore City (HABC) \$75M 11.3 acre site with 3 high-rise and 15 low-rise structures demolished in July of 1998. Development consists of 141 new town homes for sale; 100 public housing rentals; 27 lease purchase town homes; 63 market rate rental apartments; 14,000 S.F. of new retail and 40,000 SF community/recreation center; renovations to existing K-8 Elementary School. Coordinated planning, design and Hope 6 application process.	1998
MURPHY HOMES/EMERSON JULIAN GARDENS, BALTIMORE, MD Housing Authority of Baltimore City (HABC) \$59.76M 23.5 acre site consisting of new in master plan and HOPE VI application for demolition, new infrastructure; 250 single family 2-story town homes; new Community Center/Management Office; new 3.5 acre park; closing and relocation of existing elementary school. Coordinated demolition, planning, design and grant application process.	1997
LEXINGTON TERRACE, BALTIMORE, MARYLAND Housing Authority of Baltimore City (HABC) \$75.5M 17.5 acre site consisting of demolition, 100 new town homes for sale; 203 rental town homes; and 88 unit senior apartment building; 11,000 S.F. Drug Store and 41,00 S.F. Office Building; 28,000 S.F. Community/Recreation/Day Care Center, \$6M K-8 New Magnet School. Coordinated physical development and construction process to 75% complete.	1996

MIXED FINANCE DEVELOPMENT - PROJECT EXPERIENCE (CONT'D)

RECONSTRUCTION OF LAFAYETTE COURTS, BALTIMORE, MD **1995**
Housing Authority of Baltimore City (HABC) \$54M 21.5 acre site consisting of demolition, new infrastructure, 228 new row homes; 110 unit senior apartment complex; 16,400 S.F. Community Center; 23,400 S. F. Recreation Center; 16,400 S. F. Day Care Center; \$7M 33,000 S.F. Medical Center, \$5M modifications and improvements to K-8 School. Coordinated physical development and construction process to completion.

TRAINING AND PROFESSIONAL DEVELOPMENT

PUBLIC HOUSING – CURRENT ISSUES **March 2008**
NAHRO Legislative Conference – Washington, D.C.
Three (3) day training by HUD officials and regulators to discuss *Perspectives on the Federal Budget*, changes to CDBG, HOME, and the Operating Fund. Special training by HUD Office of the Inspector General (OIG) regarding audits.

MAXIMIZING LEVERAGE **September 2007**
HUD sponsored training – Chicago, Illinois
HUD financing, grant programs and development “best practices” with or without HOPE VI (three day training).

MIXED-FINANCE DEVELOPMENT **June 2006**
PHADA Annual Conference – San Antonio, Texas
Strategic Planning, Development, “best practices” and entrepreneurial methods to *Reposition Housing Authorities for the Future* (two day training).

CAPITAL FUND PROGRAM (CFP) **May 2006**
Staff Training – South Bend, Indiana
Training sponsored by NAHRO for Modernization Directors and staff. Fundamentals and advanced sessions on CFP Grants management and administration (3 day training).

ASSET BASED FINANCIAL MANAGEMENT **March 2006**
Staff Training – Evansville, Indiana
Training by Casterline Associates, P.C. Three (3) day training with emphasis on regulatory changes affecting PHA funding, operations, management and budgeting.

NEW MARKETS TAX CREDITS (NMTC) **October 2005**
Investors Conference – Chicago, Illinois
Training by Novogradac & Company LLP, Certified Public Accountants. NMTC background, fundamentals and development process discussed in detail (3 day training).

AFFILIATIONS

UNITY CENTER, INC. OF MUNCIE, INDIANA **2007 - Present**
Board of Directors (Chairman - Physical Development Sub-Committee)

NATIONAL ASSOCIATION FOR HOUSING REDEVELOPMENT OFFICIALS, (NAHRO) **1998 – Present**
Member

AWARD
Recipient of American Institute of Architects (AIA) “*Excellence In the Study of Architecture*”
Hampton University, Hampton Virginia – Thesis Prize 1978

REFERENCES AVAILABLE UPON REQUEST

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R2011-1233; PROVIDING FOR THE ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD; PROVIDING FOR COMPOSITION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Parts 582 and 583; and

WHEREAS, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County, through the Department of Community Services, Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks, and each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established a Homeless Advisory Board on May 1, 2007, to create a Ten-Year Plan to End Homelessness in Palm Beach County pursuant to Resolution R2007-0720, and such Resolution was amended by Resolution R2007-1693, on October 2, 2007, and such Resolution was repealed and replaced by Resolution R2011-1233, on August 23, 2011; and

WHEREAS, since the Ten-Year Plan to End Homelessness has now been adopted, there exists a need for the Homeless Advisory Board to work in conjunction with the Continuum of Care to assist the County in achieving the objectives of the Ten-Year Plan to End Homelessness.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

REPEAL AND REPLACEMENT

Resolution R2011-1233 is hereby repealed in its entirety and replaced with the following:

SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

SECTION 2: COMPOSITION

The Advisory Board shall be comprised of fourteen members who serve in leadership positions in their represented entities as follows:

- a. One (1) member shall be a Palm Beach County Commissioner;
- b. One (1) member shall be a Law Enforcement Official recommended by the Palm Beach County Law Enforcement Planning Council;
- c. One (1) member shall be a Board Member or Senior Staff person of the School District of Palm Beach County;
- d. One (1) member shall be an Administrator of the Florida Department of Children and Families;
- e. One (1) member shall be a City Official or League Executive recommended by the League of Cities;
- f. One (1) member shall be a Director of the Veterans Administration Medical Center;
- g. One (1) member shall be the President of the Board of the Homeless Coalition of Palm Beach County;
- h. One (1) member shall be an Executive Committee Officer of the Homeless and Housing Alliance;
- i. Two (2) members shall be Business Executives recommended by the Economic Development Council;
- j. One (1) member representing Formerly Homeless Individuals or Families shall be recommended by the Homeless and Housing Alliance;
- k. One (1) member shall be a Housing Authority Director recommended by the Community Services Department;
- l. One (1) member shall be a Senior Member of the Faith-Based Community recommended by the Community Services Department;
- m. One (1) member representing the next Community where a homeless resource center is planned shall be recommended by the Community Services Department.

SECTION 3: APPOINTMENTS, TERMS, AND VACANCIES

- A. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three.
- B. Terms of office for the Advisory Board members shall be three years and shall begin on October 1st and end on September 30th.
- C. There shall be a limit of three consecutive three year terms, unless dictated otherwise by statute or other binding rule.
- D. Appointments shall be made by the Board of County Commissioners.
- E. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above.
- F. Upon adoption of this resolution, those members with unexpired terms that were serving on the previous Homeless Advisory Board will have their terms adjusted to expire on September 30th of the year in which their term expires.

- G. Members shall be subject to the rules and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.
- H. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.

SECTION 4: ROLES AND RESPONSIBILITIES

The roles and responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten-Year Plan to End Homelessness goals and they shall have the authority and power to accomplish this through the following:

- A. Gather community input on homelessness.
- B. Oversee implementation of the Ten-Year Plan to End Homelessness by:
 - 1. Fostering and promoting cooperation among governmental agencies, community-based agencies, non-profit organizations and business interests in order to ensure the efficient and timely implementation of the Ten-Year Plan to End Homelessness;
 - 2. Review progress made in the County towards achieving the objectives identified in the Ten-Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations;
 - 3. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten-Year Plan to End Homelessness within Palm Beach County; and
 - 4. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.
- C. Recruit private and public sector representatives to the membership of Advisory Board committees.

SECTION 5: MEETINGS

- A. The Advisory Board shall meet on a regular basis. The Chair or County staff shall have the authority to call emergency meetings, as is needed and appropriate.

SECTION 6: OFFICERS

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
 - 1. Duties of the Chair:
 - a. Call and set the agenda for Advisory Board meetings;
 - b. Preside at Advisory Board meetings;
 - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
 - d. Perform other functions as the Advisory Board may assign by rule or order.
 - 2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.

B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one year.

1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.

SECTION 7: REMOVAL FOR LACK OF ATTENDANCE

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

SECTION 8: RESIDENCY REQUIREMENTS

All board members must be residents of Palm Beach County at the time of appointment and while serving on the board.

SECTION 9: ANNUAL NARRATIVE REPORT

The Advisory Board shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060.

SECTION 10: SUNSHINE LAW AND STATE CODE OF ETHICS

Members of the Advisory Board are to comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Board meetings shall be provided. All meetings of the Advisory Board shall be open to the public at all times and minutes shall be taken at each meeting.

SECTION 11: PALM BEACH COUNTY CODE OF ETHICS

Advisory Board members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

SECTION 12: TRAVEL EXPENSES, REIMBURSEMENT AND APPROVAL AUTHORITY

Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Approval authority for pre-authorized board member travel is designated to the County Administrator and Deputy Administrator and shall be in accordance with Countywide PPM CW-F-009.

SECTION 13: CONDUCT OF MEETING

A quorum must be present for the conduct of all board meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

SECTION 14: CONFLICT WITH FEDERAL OR STATE LAW OR COUNTY CHARTER

Any statutory Federal or State or County Charter provisions in conflict with this Resolution shall prevail.

SECTION 15: EFFECTIVE DATE

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Abrams, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Priscilla A. Taylor, Mayor	-	<u>Aye</u>
Commissioner Paulette Burdick, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche-	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Steven L. Abrams	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 21st day of October, 2014.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

BY: _____

Tammy K. Fields
Chief Assistant County Attorney

ATTEST:
SHARON R. BOCK,
CLERK & COMPTROLLER

BY: _____

Deputy Clerk

