

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: May 19, 2015
Department: Fire-Rescue
Advisory Board: Regional Hazardous Materials Oversight Committee

1. Executive Brief:

Motion and Title: Staff recommends motion to approve: the appointment of the following individual to the Regional Hazardous Materials Oversight Committee for completion of an unexpired term for Seat No. 2 through February 4, 2016.


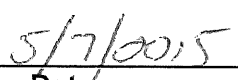
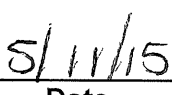
<u>Appointment Nominee</u>	<u>Seat No.</u>	<u>Category</u>
Drovica Gosein-Rodriquez	2	Department of Health, PBC

Summary: The Hazardous Materials Oversight Committee is established in Section 11-130, Palm Beach County Code, known as the Palm Beach County Regional Hazardous Materials Response Ordinance of 1998. Appointments to this five (5) member committee are for three (3) year terms and are composed of members from specific areas of representation. The reason for the vacancy is the board member retired. The terms of the committee members are staggered to eliminate replacing the entire committee at one time. Countywide (SB).

Background and Justification: The Hazardous Materials Oversight Committee was established by ordinance in 1998 to establish standards and review the effectiveness and adequacy of the regional hazardous materials emergency response teams. The Ordinance stipulates that all Oversight Committee appointments be nominated by specific entities or areas of interest and be appointed by the County Commission. The current ethnic diversity breakdown of the board is one (1) Hispanic-American Female and four (4) Caucasian Males.

Attachments:

1. Section 11-130, Palm Beach County Code
2. One (1) Board/Committees Application
3. One (1) Nomination Letter from specific fields of expertise
4. Advisory Board Member List
5. 2014 Attendance Roster
6. Quarterly Meeting Dates - 2015

Recommended By:		
	Department Director	Date
Approved By:		
	Assistant County Attorney	Date

Sec. 11-130. - Oversight committee.

The board of county commissioners shall appoint a five-member oversight committee to establish the standards and review the effectiveness of delivering hazardous materials emergency response services on a regional basis.

- (1) *Membership.* The committee shall consist of one (1) member, representing each of the following groups:
 - a. Palm Beach County Health Department;
 - b. Palm Beach County League of Cities;
 - c. Solid Waste Authority of Palm Beach County;
 - d. Fire Chief's Association of Palm Beach County; and
 - e. Division of Emergency Management.Appointments shall be based on recommendations submitted by the represented group. Each member shall be appointed to the oversight committee in accordance with Palm Beach County PPM #CW-O-023 "Board Appointments."
- (2) *Terms of office.* The members shall serve three-year terms. There shall be no limit on the number of terms an individual may serve.
- (3) *Meetings.* The oversight committee shall meet at least quarterly or more often as determined by the membership.
- (4) *Duties and responsibilities.* The responsibilities of the oversight committee shall include, but not be limited to:
 - a. Recommend a solid waste authority fee schedule to provide a partial funding source for the designated hazardous materials response teams.
 - b. Oversee funds recovered as a direct result of response actions in accordance with section 11-132 of this article.
 - c. Review, recommend, establish, modify, and oversee performance standards for the delivery of regional hazardous materials response services, including initial response zones for the regional hazardous materials response teams. Prior to modifying any initial response zone, the oversight committee shall seek comment and discussion from the regional hazardous materials response teams.
 - d. Monitor and evaluate the distribution of funds and supplies to each of the hazardous materials response service providers.
 - e. Review the findings of the technical review team to assure effectiveness of the regional delivery of hazardous materials response services.
 - f. Submit a written report, at least annually, to the board of county commissioners, on the effectiveness of the regional hazardous materials response program.
- (5) *Technical review team.* The oversight committee shall appoint three (3) members and three (3) alternate members to serve on the technical review team, based upon recommendations from the Fire Chief's Association of Palm Beach County. Each member and alternate member shall be a chief fire officer from a fire-rescue department within the county. No member may

serve on the technical review team while the team is reviewing a service provider which employs the member or with whom the member is otherwise directly affiliated. In such case, an alternate member shall serve on the technical review team. An alternate member also may serve on the technical review team when a member is otherwise unavailable to serve. Alternates shall be called to service on a rotational basis.

(6) *Responsibilities of the technical review team.*

- a. Visit sites of each of the haz-mat service providers once a year to assure compliance with the standards of performance as approved by the oversight committee.
- b. Examine service providers' records to document performance criteria such as, but not limited to: Daily staffing of each haz-mat team, turnout time, response time, minimum equipment accessibility, incident documentation, personnel certifications and in-service training programs.
- c. Participate in each of the significant post incident analysis conducted by the regional hazardous materials response teams.
- d. Submit a written report annually, to the oversight committee on each team's compliance with the established performance standards.
- e. Examine the incidence of hazardous materials emergencies within the entire county and report to the oversight committee on the effectiveness of the regional hazardous materials response teams.

(Ord. No. 98-13, § 5, 4-21-98; Ord. No. 01-027, § 2, 6-19-01; Ord. No. 2012-030, § 1, 9-25-12)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Regional Hazardous Materials Oversight Committee Advisory ☒ Not Advisory ☐
☐ At Large Appointment or ☐ District Appointment /District #: _____
Term of Appointment: 3 Years. From: May 19, 2015 To: Feb. 4, 2016
Seat Requirement: Florida Health, Palm Beach County Seat #: _____
☐ *Reappointment or ☒ New Appointment

or ☒ to complete the term of Dianne H. Strack Due to: ☐ resignation ☒ other
Completion of term to expire on: February 4, 2016

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Gosein-Rodriguez Drovica
Last First Middle
Occupation/Affiliation: Environmental Manager, Florida Health, Palm Beach County
Owner ☐ Employee ☒ Officer ☐
Business Name: Florida Department of Health, Palm Beach County, Division of Environmental Public Health
Business Address: 800 Clematis Street,
City & State West Palm Beach, Florida Zip Code: 33401
Residence Address: 801 Sky Pine Way, Apt. H2
City & State Greenacres, Florida, Zip Code: 33415
Home Phone: () n/a Business Phone: (561) 837-5931 Ext. _____
Cell Phone: (561) 543-8401 Fax: ()
Email Address: _____

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 04-29 20 15
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Dionacia Rodriguez Printed Name: Dionacia Rosein-Rodriguez Date: 04-29-2015

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{BC William J. Rowley}, {Aviation, Hazardous Materials, Technical Rescue}
{405 Pike Road, WPB}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.

**Rick Scott**

Governor

John H. Armstrong, MD, FACS

State Surgeon General & Secretary

Vision: To be the Healthiest State in the Nation**DATE:** May 1, 2015**TO:** Battalion Chief William J. Rowley
Special Operations Group
Aviation, Hazardous Materials, Technical Rescue
Palm Beach International Airport**FROM:** Timothy G. Mayer, RS,MPH
Director, Environmental Public Health
FDOH – Palm Beach County**RE:** Regional Hazmat Oversight Committee

Please consider this my full support and recommendation of Drovica Gosein-Rodriguez to serve as the representative for the Florida Department of Health in Palm Beach County on the Regional Hazmat Oversight Committee. Her role as manager of the FDOH-PBC Bio Medical and Hazardous Waste Section makes her the perfect person to serve in this capacity. We appreciate the opportunity to participate in this important committee in order to better fulfill our mission to protect, promote and improve the health of all the people in Palm Beach County. Should you require any additional information, please do not hesitate to contact me.

Florida Department of Health

Palm Beach County, Division of Environmental Public Health
P.O. Box 29, 800 Clematis Street, West Palm Beach, FL 33402
PHONE: 561-837-5900 • FAX: 561-837-5294

www.FloridasHealth.com

TWITTER: HealthyFLA
FACEBOOK: FLDepartmentofHealth
YOUTUBE: fldoh

Drovica Gosein-Rodriguez

801 Sky Pine Way, Apt. H2

Greenacres, Florida 33415

Ph: (561) 837-5931 – Office (561) 543-8401 - Personal

Environmental Manager, Hazardous/Biomedical Waste & Body Art
Regional Coordinator,
Florida Health, Palm Beach County

Education:	B.S., Natural Science, University of the West Indies
Career at FDOH:	Group Care, Food Protection and Community Sanitation (3 years) Hazardous Waste, Biomedical Waste and Body Art (10 years)
Areas of Expertise:	Hazardous Waste, Biomedical Waste and Body Art Regulatory Program specialist
Certifications & Training	CEHP, Food Protection HAZWOPER Certification Hazardous Materials



REGIONAL HAZARDOUS MATERIALS OVERSIGHT COMMITTEE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
1	Michael J. Geier Palm Beach County/Division of Emergency Management 20 S Military Trl West Palm Beach FL 33415	Member	CA	M	561-712-6366	PBC Division of Emergency Management	05/05/2015		05/04/2018
NOMINATED BY : Palm Beach County Division of Emergency Management									
2	Vacant	Member				PBC Health Department Representative			02/04/2016
NOMINATED BY : Palm Beach County Health Department									
3	Darryl C. Aubrey Village of North Palm Beach 501 U.S. Highway 1 North Palm Beach FL 33408	Member	CA	M	561-841-3355	PBC League of Cities Representative	05/01/2012	05/05/2015	05/04/2018
NOMINATED BY : Palm Beach County League of Cities									
4	Darrel Donatto Town of Palm Beach/Fire Rescue 300 N County Rd Palm Beach FL 33480	Member	CA	M	561-227-6492	PBC Fire Chief's Association	05/01/2009	02/05/2013	02/04/2016
NOMINATED BY : Fire Chief's Association of Palm Beach County									

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

5	Todd W. Sandt Solid Waste Authority of Palm Beach County 7501 N Jog Rd West Palm Beach FL 33412	Member	CA	M	561-687-1102	Solid Waste Authority of Palm Beach County Rep	05/01/2012	05/05/2015	05/04/2018
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NOMINATED BY : Solid Waste Authority of Palm Beach County

* indicates a member having an action pending

REGIONAL HAZMAT OVSIGHT COMMITTEE

2014 Attendance Roster

NAME	ATTENDANCE			
	January 14	April 15 <i>cancelled</i> May 6	July 22	October 7
Aubrey, Darryl C.	√	√	√	√
Donatto, Darrel	√	√	√	E
Gosein-Rodriguez, Drovica	-----	√	√	√ late
Sandt, Todd W.	√	√ late	√	√
Waite, Sally M.	√	E	√ late	√

√ = Attended meeting	E = Excused	0 = Did NOT attend meeting
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REGIONAL HAZARDOUS MATERIAL OVERSIGHT COMMITTEE

Meeting Date Schedule 2015

Tuesday, January 13, 2015 @ 10:00 a.m.	Osceola Room, Pike Road, Headquarters
Tuesday, April 14, 2015 @ 10:00 a.m.	Osceola Room, Pike Road, Headquarters
Tuesday, August 11, 2015 @ 10:00 a.m.	Osceola Room, Pike Road, Headquarters
Tuesday, November 11, 2015 @ 10:00 a.m.	Osceola Room, Pike Road, Headquarters