

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: May 19, 2015 ☐ Consent ☒ Regular
 ☐ Ordinance ☐ Public Hearing

Department:

Submitted By: County Administration

Submitted For: County Administration

I. EXECUTIVE BRIEF

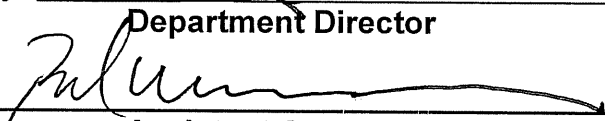
Motion and Title: **Staff recommends motion to receive and file:** Letter from S. Renée Narloch & Associates, dated May 13, 2015, correcting County Administrator selection rankings for the official record.

Summary: On Tuesday, May 12, 2015, the Board of County Commissioners interviewed six candidates for the County Administrator position and selected Deputy County Administrator Verdenia Baker to succeed Mr. Weisman upon his retirement. After the results were announced at the end of the day, a recording and tabulation error was noticed. The search consultant, S. Renée Narloch misinterpreted the candidate rankings submitted by Commissioner Priscilla A. Taylor. The corrected rankings *do not* alter the final results. The above letter is being submitted for receive and file to make it part of the official record. Countywide (DN)

Background and Policy Issues: County Administrator Robert Weisman will retire from Palm Beach County government in August 2015. On September 9, 2014, the BCC entered into a contract with NP&S Management, Inc. d/b/a S. Renée Narloch & Associates to serve as the consultant for the executive search of a new County Administrator. On May 12, 2015, following day long interviews, the BCC selected Deputy County Administrator Verdenia Baker.

Attachment:

1. Letter dated May 13, 2015 from S. Renée Narloch & Associates, Inc.
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Recommended by: N/A **Department Director** **Date**
Approved By:  5/14/15
 Assistant County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	20____	20____	20____	20____	20____
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	✓ _____	_____	_____	_____	_____
No. ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

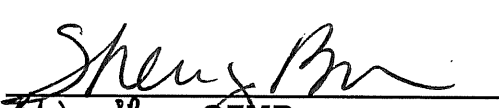
Is Item Included In Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Department _____ Unit _____
Object _____ Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:
* There is no fiscal impact associated with the Agenda Item

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:


5/10 20
5/14 5/14 OFMB

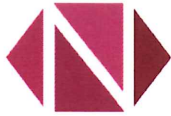

Contract Dev. and Control 5/14/15

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director



S. RENÉE NARLOCH
& ASSOCIATES
PROFESSIONAL EXECUTIVE RECRUITMENT

May 13, 2015

Mr. Brad Merriman
Assistant County Administrator
Palm Beach County Board of County Commissioners
301 N. Olive Avenue
West Palm Beach, FL 33401

Dear Mr. Merriman:

Thank you, again, for the assistance you and the Palm Beach County staff provided to us during the recruitment process for County Administrator. It is apparent the County values excellence as demonstrated by the many staff members who contributed throughout the process. The County has made an excellent choice in Ms. Verdenia Baker, and we wish her and the County much success moving forward.

After further review of the rankings provided by the Commissioners, it has come to our attention that we misinterpreted one of the records and, while the selection outcome remains the same, we subsequently misreported the tabulations. As such, we have recalculated and the results are as follows:

Ranking:

1st Place - Ms. Verdenia Baker (no change)
2nd Place - Ms. Shannon LaRocque (no change)
3rd Place - Mr. Tom Himler (formerly 4th)

Points (low indicates higher ranking):

Ms. Verdenia Baker - 11 (formerly 12)
Ms. Shannon LaRocque - 14 (formerly 15)
Mr. Tom Himler - 27 (formerly 29)

1st Place Votes:

Ms. Verdenia Baker - 4 (formerly 3)
Ms. Shannon LaRocque - 2 (no change)
Mr. Tom Himler - 1 (no change)

Fortunately, the results are still clearly in favor of Ms. Verdenia Baker as the top candidate. We ask that you ensure the County's records are updated and reflective of this scoring adjustment.

I will personally contact Ms. Baker, as well as others involved, to extend my sincerest apologies for the oversight.

Sincerely,

S. Renée Narloch
President