

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: June 2, 2015

☒ **Consent** ☐ **Regular**
☐ **Workshop** ☐ **Public Hearing**

Department: County Administration
Submitted By: County Administration
Submitted For: Office of Community Revitalization

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends a motion to approve: **A)** The allocation of \$75,000 by the Office of Community Revitalization for the implementation of the Putting Kids First Program; **B)** a Budget Transfer of \$75,000 from the CCRT Reserve Account in the Capital Outlay Fund to establish a transfer to the CCRT Special Projects Fund; and **C)** a Budget Amendment of \$75,000 in the CCRT Special Projects Fund to recognize and appropriate the transfer from the Capital Outlay Fund of \$75,000 for the Putting Kids First Program.

Summary: The above project was reviewed and recommended for funding by the Countywide Community Revitalization Team (CCRT), on March 11, 2015. The CCRT is comprised of neighborhood representatives as well as representatives from various County departments and agencies, including: the School District, the Palm Beach County Sheriff's Office (PBSO), Community Services, Water Utilities Department, Engineering Department, Department of Economic Sustainability, Code Enforcement, Planning, Zoning and Building Divisions, Parks and Recreation, Fire Rescue, Animal Care and Control, Drowning Prevention, Health Department, and the Solid Waste Authority. Putting Kids First is a program established by the Board in 2006 to provide school supplies to approximately 12,000 underserved kids throughout Palm Beach County. Along with school supplies, children also receive free school physicals, immunizations, haircuts, and clothing to ensure that they are ready for the first day of school. Additionally, the Putting Kids First event provides the families exposure to other community resources to help them on their road to self-sufficiency and improve their children's success in school. Funding for this program is available from CCRT Reserve Account in the Capital Outlay Fund. Countywide (AH)

Background and Justification: The Board of County Commissioners (BCC) created the Office of Community Revitalization (OCR) in 2003 to administer and coordinate community revitalization initiatives within designated unincorporated areas of Palm Beach County and the Lake Region municipalities of South Bay, Pahokee, and Belle Glade. The OCR has historically received an annual allocation of general funds which have been utilized in partnership with funding from other agencies and various County departments to initiate and complete community and neighborhood revitalization projects, such as: paving; drainage; water and sanitary sewer systems; neighborhood parks; community centers; land acquisition; and feasibility studies. The OCR also provides financial and technical assistance to neighborhood organizations within CCRT areas to develop community enhancement initiatives. The remaining funding is re-allocated to the CCRT Reserve Account, and OCR later recommends to the BCC which community improvement projects should receive funding.

The OCR is recommending funding for the implementation of the Putting Kids First Program. Funding for Putting Kids First was first approved by the BCC in 2006. Since then, the OCR has been implementing the program in coordination with the PBSO to provide school supplies and other services to children countywide. The program has grown from originally serving approximately 3,000, to a coordinated program at 6 sites throughout Palm Beach County, serving over 12,000 children countywide in 2013 and 13,000 in 2014. This has been possible through OCR's creative partnership and leveraging of funding with the Community Back to School Bash (BASH), a 501.c.3 organization, comprised of more than 50 non-profit and other agencies throughout Palm Beach County that serve disadvantaged students pre-K through 12 from low or no-income families to better address the needs in the CCRT communities we serve. The estimated total cost of the program in 2014 was \$172,778. The Board allocated \$75,000 to purchase supplies for the Putting Kids First Program, and remaining funds came from the Spirit of Giving Network, the Lost Tree Village Foundation, the Children Services Council, the Center for Family Services, Families First, the United Way of Palm Beach County, the Wells Fargo and PNC Foundations, the United Way of Palm Beach County, and the donations provided by all the agencies which are part of the Community Back to School Bash collaborative. (Continued on page 3)

Attachments:

1. Putting Kids First/CBSB – List of Participating Agencies
2. Putting Kids First/CBSB – List of Supplies per Grade
3. Budget Transfer
4. Budget Amendment

Recommended by: *LM 5/13/15*

[Signature]
OCR Director

5/13/2015
Date

Approved by:

[Signature]
Deputy County Administrator

5/22/15
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:


Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	75,000				
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	75,000				
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included In Current Budget?	Yes	No	X		
Budget Account No.:	Fund 1401	Dept 366	Unit X164	Object 8201	
Reporting Category					


B. Recommended Sources of Funds/Summary of Fiscal Impact: Upon approval funds will be transferred from recoup funding account and allocated to proposed project. Any unused project funds will be transferred back to recoup funding account.

C. Departmental Fiscal Review: La O'Donnell

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:


 ASST
 5/14
 OFMB
 5/14


 Contract Dev. and Control
 5-19-15
 5/19/15

B. Legal Sufficiency:

Anne Welford 5-20-15
Assistant County Attorney

C. Other Department Review:

Department Director

Background and Justification: Through the partnership, and without increasing the annual allocation of county funding, the County was able to increase the number of distribution sites from four to six, triple the number of students served, and provide them with supplies, backpacks, information and resources to empower them to begin the school year with confidence. Some of these resources include Palm Beach County Library System, Subsidized Tutoring Programs, DCF/Access, United Way of Palm Beach County, Children’s Services Council, Literacy Coalition of Palm Beach County, and Florida KidCare.

As a result of the tremendous success of the Putting Kids First program, the OCR is recommending the allocation of \$75,000 to partner again with BASH to reach about 15,000 disadvantaged students at 6 proposed distribution locations in Palm Beach County, including: Central County (at the Convention Center); South County (at Village Academy in Delray Beach); North County (Roger Dean Stadium); and Pahokee, South Bay, and Belle Glade (locations to be decided at a later date). Services to be provided will be upon resource availability. All family members will get a free meal as well. The Youth Services Department will join the OCR in coordinating and providing volunteers, and will supply hygiene kits for high school students.

2014 Putting Kids First: Community Back to School BASH Participating Agencies

1. Achievement Centers for Children and Families
2. Adopt A Family of the Palm Beaches
3. American Association of Caregiving Youth
4. Big Brothers Big Sisters
5. Boca Helping Hands West
6. Boca Raton Boys and Girls Club
7. Boca Raton Housing Authority
8. Bridges at Belle Glade
9. Bridges at Highland
10. Bridges at Lake Park
11. Bridges at Lake Worth
12. Bridges at Lake Worth West
13. Bridges at Pahokee
14. Bridges at Riviera
15. Bridges West Palm Beach
16. Catholic Charities
17. C.R.O.S Ministries - Caring Kitchen
18. Center for Family Services
19. Center for Youth Activities
20. Christian Harvesters Fellowship
21. City of Belle Glade
22. City of Pahokee
23. City of Palm Beach Gardens
24. City of South Bay
25. Community Partners
26. Delray Beach Boys and Girls Club
27. Department of Juvenile Justice
28. El Sol Community Center
29. Equine Assisted
30. Families First of Palm Beach County
31. Farmworkers Coordinating Council
32. Father Flanagan's Boystown
33. Florence Fuller Child Development Center -
34. For the Children
35. Forthcoming Industries
36. Friends of Foster Children
37. Genesis Health
38. Gulfstream Goodwill
39. Habitat for Children Ministries
40. Habitat Humanity of Palm Beach County
41. Habitat Humanity of South Palm Beach County
42. Henderson Behavioral Health
43. Hilltop Missionary Baptist Church
44. Hi-Tech Academy
45. Home Safe – Safety Net
46. In the Pines
47. Knight of Pythagoras Mentoring
48. Lake Worth West Resident Planning Group
49. Legal Aid Society
50. Let's Grow Well Together
51. Milagro Center
52. NOAH
53. One Love – One Community
54. Our World Learning Center
55. Palm Beach County Department of Juvenile Justice – Lake Worth
56. Palm Beach County Housing Authority
57. Palm Beach County Office of Community Revitalization – CCRT Areas
58. Palm Beach County Office of Community Revitalization – Lakeside Mobile Home Park
59. Palm Beach County Sheriff's Office Community Policing Units
60. Palm Beach School for Autism
61. Parent Child Center
62. Prime Time
63. River of Hope
64. Salvation Army
65. Seagull Assisted Independent Living (SAIL)
66. Sickie Cell Foundation
67. Spirit of Giving Network
68. S.W.A.G.A.A.
69. Teens of Tomorrow
70. The ARC of Palm Beach County
71. The Lord's Place
72. Town of Jupiter
73. Town of Wellington
74. Urban League of Palm Beach County

Putting Kids First: Community Back to School BASH

2014-2015 School Supplies List

Pre-K & Kindergarten

1 boxes of 16 count crayons 1
 bottle of white glue (no gel)
 Scissors (blunt tip)
 1 box of washable markers 2
 #2 pencils
 1 pencil box

First Grade

1 pencil box
 4 #2 pencils
 1 jumbo eraser
 1 bottle of white glue
 2 glue sticks
 1 box of 16 count crayons
 Scissors - blunt
 1 black & white composition book
 1 box of washable markers

Second Grade

1 box of 16 count crayons
 2 glue sticks
 1 jumbo eraser
 4 #2 pencils
 2 pocket folders (no prongs)
 1 pencil pouch
 1 box of colored pencils
 Scissors - blunt
 2 one subject spiral notebooks
 2 black & white composition books
 1 sharpener
 1 box washable markers

Third Grade

1 three ring binder with dividers
 1 pkg. loose leaf paper (wide ruled)
 4 #2 pencils
 1 glue sticks
 Scissors - pointed
 1 box of 24 count crayons
 1 box of colored pencils
 2 one subject spiral notebooks
 1 highlighter
 4 pocket folders (no prongs)
 1 pencil pouch

Fourth Grade

1 dictionary
 1 calculator
 4 #2 pencils
 1 box of 24 count crayons
 1 box of colored pencils
 1 pkg. loose leaf paper (wide ruled)
 6 pocket folders (prongs)
 1 ruler
 1 highlighter
 Scissors
 1 pencil pouch
 1 glue sticks
 1 three ring binder with dividers
 1 one-subject spiral notebook

Fifth Grade

1 dictionary
 Scissors
 4 #2 pencils
 1 ruler
 1 glue sticks
 2 black & white composition books
 1 pkg. of loose leaf paper (wide ruled)
 2 black pens
 1 highlighter
 5 pocket folders (prongs)
 1 calculator
 1 pencil pouch
 2 one subject spiral notebooks

Sixth, Seventh & Eight Grade

1 glue stick
 4 # 2 pencils
 4 black pens
 1 pencil pouch
 6 pocket folders (prongs)
 4 cap erasers
 1 pkg. of loose leaf paper (wide ruled)
 1 three ring binder
 1 pkg. of dividers
 3 one subject spiral notebooks
 1 ruler
 1 highlighter
 1 calculator
 1 dictionary
 1 sharpener
 1 flash/thumb drive

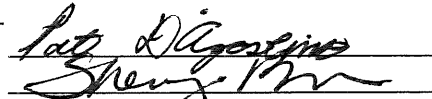
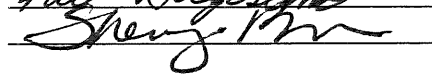
2015

0856

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

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BGEX 366 042215*1191

FUND 3900 Capital Outlay Fund

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 4/22/2015	REMAINING BALANCE
<u>EXPENDITURES</u>								
366-X006-9909	Res-Improvement Program	285,393	324,393	0	75,000	249,393	0	249,393
820-X006-9298	TR to CCRT St Light Maint Fund 1401	0	0	75,000	0	75,000	0	75,000
Total Appropriations & Expenditures				75,000	75,000			
Office of Community Revitalization		Signatures		Date		By Board of County Commissioners At Meeting of 06/02/2015		
INITIATING DEPARTMENT/DIVISION				05/12/2015		Deputy Clerk to the		
Administration/Budget Department Approval				5/18/15		Board of County Commissioners		
OFMB Department - Posted								

Attachment 3

2015 - 0857

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

FUND 1401 CCRT Street Lighting Maintenance

BGRV 366 051215*541
BGEX 366 051315*1304



ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 05/12/15	REMAINING BALANCE
<u>Revenues</u>							
366-X164-8207 Tr from Fund 3900	0	0	75,000	0	75,000		
TOTAL RECEIPTS & BALANCES	1,508,681	1,515,860	75,000	0	1,590,860		
<u>Expenditures</u>							
366-X164-8201 Contributions-Non-Govt Agncs	0	0	75,000	0	75,000	0	75,000
TOTAL APPROPRIATIONS & EXPENDITURES	1,508,681	1,515,860	75,000	0	1,590,860		

Office of Financial Management and Budget

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF 06/02/2015

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

 05/13/2015
 5/18/15

Deputy Clerk to the
Board of County Commissioners