

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: June 2, 2015	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department
Submitted By: Community Services
Submitted For: Human Services Division

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion:

A) receive and file funding allocation notification for Phase 32 of the Emergency Food and Shelter Program, for the period July 1, 2014, through June 30, 2015, in an amount of \$226,962, for provision of shelter, rent/mortgage and utility payments to assist individuals and families in crisis; and

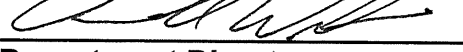
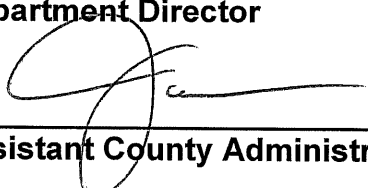
B) approve Budget Amendment of \$22,407 in the Human Services Division General Fund to align the budget with the actual grant award.

Summary: The Emergency Food and Shelter Program (EFSP) is a restricted federal grant. On March 5, 2015, EFSP announced allocations for the Phase 32 award to Palm Beach County. The award is administered locally by the United Way of Palm Beach County, Inc. and consists of funding for Shelter in the amount of \$70,925, Rent/Mortgage in the amount of \$144,942 and Utilities in the amount of \$11,095. The budget amendment is necessary to align the County budget with the actual grant award. No County match is required for these funds. (Human Services) Countywide (HH)

Background and Justification: This receive and file item is being submitted in accordance with Countywide PPM No. CW-0-051 to allow the Clerk’s Office to note and receive the allocation. The Human Services Division staff are trained by EFSP representatives and are required to follow the EFSP Manual and specific program requirements of the EFSP National Board and the Federal Government. The Human Services Division has been awarded EFSP funds annually since 1995.

- Attachments:**
- 1. Funding Allocation Notification
 - 2. Budget Amendment

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Recommended By:		<u>5/2/15</u>
	Department Director	Date
Approved By:		<u>5/18/15</u>
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	226,962				
External Revenue	(226,962)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No


Budget Account No.:

Fund 0001 Dept. 148 Unit 1345 Object 8301 Program Code Var. Program Period GY14

B. Recommended Sources of Funds/Summary of Fiscal Impact:


Funding source is Federal Emergency Food and Shelter Program

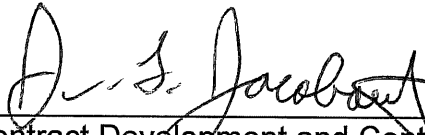
C. Departmental Fiscal Review:


Taruna Malhotra, Director, Financial & Support Svcs

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


OFMB KUSC 5/11 5/11 5/11/13

 5/11/15
Contract Development and Control
5-15-15 B.W. Neely

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

BGEX - 148 - 0415150000000001159
BGRV - 148 - 0415150000000000520

FUND (0001) - General Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/15/2015	REMAINING BALANCE
REVENUE								
148 1345 3168	Fed Grnt Indirect-Human Svcs	204,555	204,555	22,407		226,962		
	Total Revenue	1,122,421,771	1,136,011,774	22,407	0	1,136,034,181		
EXPENDITURE								
148 1345 8301	Contributions For Individuals	204,555	204,555	22,407		226,962	0	
	Total Expenditures	1,122,421,771	1,136,011,774	22,407	0	1,136,034,181	0	1,136,034,181

Signatures

Date

By Board of County Commissioners
At Meeting on June 2, 2015

COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION Channell Wilkins

Administration/Budget Department Approval

OFMB Department - Posted



Deputy Clerk to the

Board of County Commissioners

Emergency Food & Shelter Program
2600 Quantum Boulevard
Boynton Beach, FL 33426
561-375-6617

March 5, 2015

Claudia Tuck
PBC Division of Human Services/BOCC
810 Datura Street, Suite #350
West Palm Beach, FL 33401

Dear Ms. Tuck:

It gives me great pleasure to announce that the local board for the Emergency Food and Shelter Program (EFSP) has voted to allocate **\$226,962** to your organization for Phase 32. These funds are effective from July 1, 2014 through June 30, 2015. By accepting the award your organization agrees to accept referrals from other agencies. Remember, all Phase 32 allocated funds must be spent prior to June 30, 2015. The national EFSP office will release first payments to all Local Recipient Organizations (LRO) once all documentation for Phase 31 has been received. You have been awarded funds in the following categories:

Other Shelter	\$ 70,925
Rent/Mortgage	\$ 144,942
Utilities	\$ 11,095

RSVP for the Mandatory Orientation Breakfast

On behalf of the Palm Beach County's Local EFSP Board, I am pleased to invite you to a working breakfast on Monday, March 30, 2015 from 8:30am to 11:00am. This breakfast will serve as the mandatory orientation for all Phase 32 recipients. The breakfast will be held at United Way of Palm Beach County's Elmore Auditorium, 2600 Quantum Boulevard, Boynton Beach, FL 33426.

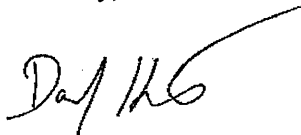
The National Board requires that each LRO send a staff person to this orientation. For those organizations with multiple service centers, the Board requires that a staff member from each service center attend. Please **RSVP** with the names of those attending the breakfast/orientation by e-mailing the names of the participants and the agency/service center to tamaraworley@unitedwaypbc.org.

Important Notices:

- All client services are to be **entered into CMIS prior to the distribution of funds**
- Confirm with your bank to ensure that the account previously provided to the National Board is open for receipt of funds for EFT

Thank you for your cooperation. If you have any questions, please do not hesitate to call either Tamara Worley (561) 375-6630, or Kasha Owers (561) 375-6617 at United Way of Palm Beach County.

Sincerely,



Daryl Houston, Community Foundation
Chair, EFSP Local Board
Palm Beach County