

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: 06/02/2015

Department: Office of Financial Management and Budget

Advisory Board: Impact Fee Review Committee

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends motion to: approve the reappointment of Robert Gottlieb to the Impact Fee Review Committee (IFRC) for the three-year term June 19, 2015 – June 18, 2018.

Nominee
Robert Gottlieb

Seat No.
1

Requirement
Municipal

Nominated By
Municipal League

Summary: The IFRC is composed of seven (7) members and three (3) alternate members. The voting membership of the IFRC shall include three (3) representatives from municipalities within Palm Beach County (PBC), three (3) representatives from the business community, and one (1) member selected at-large. The alternate members shall include one (1) representative from each of the three (3) categories listed above. This agenda item provides for the reappointment of Robert Gottlieb to a three-year term that will expire June 18, 2018. Mr. Gottlieb has completed the required ethics training. Countywide (LB)

Background and Justification: Article 2 of the Unified land Development Code (ULDC) provides for an IFRC. The Committee has the following powers and duties under the provision of the Code:

1. Submit a report to the Board of County Commissioners (BCC) whenever PBC conducts a full review or update of the impact fee system.
2. Review amendments to Article 13, Impact Fees.
3. Perform such other duties as the BCC deems appropriate.

Diversity Breakdown:

African American – 29%

Caucasian American – 71%

Attachments:

- A. Advisory Board Information Form, Resume
- B. Current Impact Fee Review Board Membership List
- C. Article 2 of the ULDC
- D. League of Cities Nomination Letter

Recommended by: _____

Department Director

5/13/15
Date

Legal Sufficiency: _____

Assistant County Attorney

5/13/15
Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Impact Fee Review Committee Advisory ☒ Not Advisory ☐
☒ At Large Appointment or ☐ District Appointment / District #: _____
Term of Appointment: _____ Years. From: 06/19/2015 To: 06/18/2018
Seat Requirement: Municipal Seat #: 1
☒ *Reappointment or ☐ New Appointment
or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Gottlieb Robert
Last First Middle
Occupation/Affiliation: Councilman, Town of South Palm Beach
Owner ☐ Employee ☐ Officer ☐

Business Name: _____
Business Address: _____
City & State _____ Zip Code: _____

Residence Address: 3589 S Ocean Blvd 127
City & State South Palm Beach, FL Zip Code: 33480
Home Phone: (561) 582-5969 Business Phone: (561) 742-6366 Ext. _____
Cell Phone: (646) 262-7900 Fax: () 588-8889
Email Address: RGOTTLIEB@SOUTHPALMBEACH.COM

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE ☐

NOT APPLICABLE/
(Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

_____ By watching the training program on the Web, DVD or VHS on _____ 20____
_____ By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Robert Gottlieb Printed Name: ROBERT GOTTLIEB Date: 4/23/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: June 2, 2015

Commissioner's Signature: _____ Date: _____

Willie Swoope

From: SEC OF [rgottlieb1@aol.com]
Sent: Friday, April 13, 2012 1:50 PM
To: Willie Swoope
Subject: Re: Robert Gottlieb

Robert Gottlieb

3589 S Ocean Blvd 127
South Palm Beach Fl 33480
rgottlieb1@aol.com / 582-5969

Born March 12, 1940 / 72 years old

Counselor, Town of South Palm Beach
Nominated and approved Board member Palm Beach County League of Cities
(starting end of May) District 2/3 head.
Graduated University of Miami BUSINESS

Former member of PBC Impact Fee Committee

Former board member South Florida Science Museum
Former Board Member Am Lung Assoc board and advisory board
Worked in family Yarn manufacturing business and partner in same

Sincerely
Robert Gottlieb

-----Original Message-----

From: Willie Swoope <WSwoope@pbcgov.org>
To: SEC OF <rgottlieb1@aol.com>
Sent: Fri, Apr 13, 2012 1:33 pm
Subject: RE: Robert Gottlieb

Hello Robert. Please email a resume at your earliest convenience. Yes, I'm required to take your nominations to the BCC. In additions, there is ethics training that you must complete. I will send you the instructions in a separate email or mailing.

Please call if you have questions.

From: SEC OF [mailto:rgottlieb1@aol.com]
Sent: Wednesday, April 11, 2012 7:06 PM
To: Willie Swoope
Subject: Robert Gottlieb

Good Morning :

Hope all well ,

PBCLoFC has nominated me for possible membership in your



IMPACT FEE REVIEW COMMITTEE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
1	Robert Gottlieb	Member	CA	M	561-582-5969	Municipal Representative	06/19/2012		06/18/2015
	3589 S Ocean Blvd Apt 127 South Palm Beach FL 33480								
	NOMINATED BY :								
2	James Dubois	Member	CA	M	561-718-8989	Municipal Representative	03/10/2015		03/09/2018
	516 Sabal Palm Dr Lake Park FL 33403								
	NOMINATED BY :								
3	Jerry E. Beavers	Member	CA	M	—	Municipal Representative	07/07/2009	03/10/2015	03/09/2018
	Town of Haverhill								
	4585 Charlotte St Haverhill FL 33417								
	NOMINATED BY :								
4	Darrell B. Searcy	Member	AA	M	561-630-5885	Business Community Representative	10/04/2011	11/18/2014	11/17/2017
	The Chandler & Campbelle Group, LLC								
	310 Vizcaya Dr Palm Beach Gardens FL 33418								
	NOMINATED BY :								

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

5	E. Llwyd Ecclestone, III Four Points Construction, LLC 1555 Palm Beach Lakes Blvd Ste 1400 West Palm Beach FL 33401	Member	CA	M	561-420-8211 X3	Business Community Representative	10/01/2004	11/18/2014	11/17/2017
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NOMINATED BY :

6	Scott D. Worley 364 S Country Club Dr Atlantis FL 33462	Member	CA	M	561-963-333	Business Community Representative	06/19/2012	11/18/2014	11/17/2017
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NOMINATED BY :

7	Arnold A. Broussard 6406 Blue Bay Cir Lake Worth FL 33467	Member	AA	M	561-315-5243	Resident of Palm Beach County	10/01/2004	11/18/2014	11/17/2017
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NOMINATED BY :

Vacant	Alternate Board Member	Resident of Palm Beach County
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NOMINATED BY :

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

Andrew P. Mack City of Boynton Beach 100 E Boynton Beach Blvd Boynton Beach FL 33435	Alternate Board Member	CA	M	561-742-6366	Municipal Representative	03/10/2015	10/21/2016
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NOMINATED BY :

Vacant	Alternate Board Member	Business Community Representative
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NOMINATED BY :

2 Board alternate(s) are vacant.

* indicates a member having an action pending

- s. seek expertise or proposals of matters requiring evaluation by a professional of a discipline not represented on the HRRB; and
 - t. the HRRB's responsibilities shall be complementary to the powers of the State Historic Preservation Office.
- 3. Board Membership**
- a. Qualifications**
There shall be nine members of the HRRB. Members of the HRRB shall be residents of PBC, Florida and demonstrate an interest in local history. One member with professional experience shall be appointed from each of the following five professional disciplines: history, architecture, archeology, architectural history and historic architecture. Other historic preservation related disciplines, such as Urban Planning, American Studies, American Civilization, Cultural Geography or Cultural Anthropology shall be considered when choosing appointments for these five of the nine members of the HRRB. Each of these five positions shall meet the requirements outlined in the Professional Qualifications Standards of the Florida Certified Local Government Guidelines. In addition to the above five positions, there shall be a sixth person with a demonstrated interest, degree or experience in one of the above professional disciplines who is also a resident of the area of PBC West of Twenty Mile Bend, including any of the incorporated or unincorporated communities in proximity to Lake Okeechobee. There are no specific requirements for the other three positions as a prerequisite to appointment but consideration shall be given to the following with a demonstrated interest in history, architecture or related disciplines: business person, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by 1990 PBC Historic Sites Survey as containing 25 or more structures with potential for historic preservation. Persons seeking appointment to the HRRB shall be willing to invest time to assist staff in site evaluations, establishing priorities, public education efforts, survey and planning activities of the Certified Local Government Program and the other responsibilities of the HRRB. Board members shall attend pertinent educational conferences and seminars.
 - b. Appointment**
The members of the HRRB shall be appointed at large by the BCC.
 - c. Terms of Office**
Each appointment shall be made for a term of three years. Any member may be reappointed upon approval of the BCC as provided for herein. **[Ord. 2013-001]**
- 4. Secretary and Staff**
- a. Secretary**
The Planning Director of the PZB shall serve as Secretary to the HRRB.
 - b. Staff**
The Planning Division shall be the professional staff of the HRRB. The Board shall make every effort to minimize demands on staffing in consideration of budgetary constraints.
- 5. Meetings**
- a. General**
General meetings of the HRRB shall be held at least quarterly. Special meetings may be called by the Chair of the HRRB, or in writing by a majority of the members of the Board. Staff shall provide 24-hours written notice to each Board member prior to a special meeting.
- I. Impact Fee Review Committee**
- 1. Establishment**
There is hereby created an Impact Fee Review Committee (IFRC).
 - 2. Powers and Duties**
The IFRC shall have the following powers and duties under the provisions of this Code:
 - a. submit a Report to the BCC whenever PBC conducts a full review or update of the impact fee system relating to:
 - 1) the implementation of Article 13, IMPACT FEES;
 - 2) actual levels of service for the impact fees exacted in Article 13, IMPACT FEES;
 - 3) the collection, encumbrance, and expenditure of all impact fees collected pursuant to Article 13, IMPACT FEES;
 - 4) the validity and assumptions in the technical memoranda used to support the impact fee schedules in Article 13, IMPACT FEES; and
 - 5) any recommended amendment to Article 13, IMPACT FEES.
 - b. review amendments to Article 13, IMPACT FEES prior to their consideration by the BCC.
 - c. perform such other duties as the BCC deems appropriate.

3. Board Membership

a. Qualifications

The IFRC shall be composed of seven members and three alternate members appointed by the BCC. The membership of the IFRC shall include three representatives from municipalities within PBC, three representatives from the business community, and one member selected at large. The voting membership of the IFRC shall include three representatives from municipalities within PBC three representatives from the business community, and one member selected at large. The alternate members shall include one representative from each of the three categories above. An alternate member shall be authorized to vote in place of an absent voting member appointed from the same category and shall count toward a quorum.

4. Officers

a. Secretary

The Impact Fee Coordinator shall serve as Secretary of the IFRC.

5. Meetings

a. General or Special Meetings

General meetings of the IFRC shall be held as needed consistent with its powers and duties. Special meetings may be called by the Chair of the IFRC, or in writing by a majority of appointed members of the IFRC. 24-hour written notice shall be given to each IFRC member for a special meeting.

6. Term Limits

Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. **[Ord. 2014-001]**

J. Planning Commission

1. Establishment

There is hereby established a Planning Commission (PLC). **[Ord. 2008-003]**

2. Powers and Duties

The PLC shall have the following powers and duties under the provisions of this Code: **[Ord. 2008-003]**

- a. to serve as the Local Planning Agency (LPA) per F.S. §163.3174, and to provide recommendations on the preparation of the Plan, or any element or portion thereof, and any text amendments thereto to the BCC;
- b. to initiate, review, hear, consider and make recommendations to the BCC to approve, approve with conditions, or deny applications to amend the Plan, including Site Specific (Future Land Use Map) amendments to the Plan;
- c. to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments;
- d. to make additional or amended rules of procedure not inconsistent with this Section to govern the PLC's proceedings; **[Ord. 2008-003]**
- e. to make studies of the resources, possibilities and needs of PBC and to report its findings and recommendations, with reference thereto, from time to time, to the BCC;
- f. to submit an Annual Report to the BCC summarizing its annual activities; and
- g. to review and make recommendations to the BCC on Transportation Concurrency Management Area (TCMA) and Constrained Road at Lower Levels of Service (CRALLS) or a major thoroughfare on which a lower LOS is set pursuant to Article 12, TRAFFIC PERFORMANCE STANDARDS.

3. Board Membership

a. BCC Appointed Members

The PLC shall be comprised of 16 members; 15 BCC appointed members and one representative of the School District of PBC. **[Ord. 2008-003]**

1) Qualifications

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

2) Appointment

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.



Palm Beach County
LEAGUE of CITIES, Inc.

March 3, 2015

Mr. Willie Swoope
Impact Fee Coordinator
2300 N. Jog Road
West Palm Beach, FL 33411-2741

RE: Impact Fee Review Committee

Dear Mr. Swoope:

At its February 25, 2015 meetings, the Palm Beach County League of Cities appointed South Palm Beach Councilor Robert Gottlieb to represent the League on the Impact Fee Review Committee.

If you have any questions or need further assistance, please contact our office at 355-4484.

Sincerely,

JeRiise Hansen
Office Manager

cc: Councilor Robert Gottlieb – South Palm Beach
Patty Hindle, Agenda Coordinator – Palm Beach County Administration

www.leagueofcities.org | rradcliffe@pbcgov.org
Richard Radcliffe, Executive Director
(561) 355-4484 | (Fax) 355-6545
P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402
Office: 301 North Olive Ave., Suite 1002.17 West Palm Beach, FL 33401

