

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

3A-2

BOARD APPOINTMENT SUMMARY

Meeting Date: JUNE 23, 2015

Advisory Board: CAREERSOURCE PALM BEACH COUNTY, INC.

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends motion to approve: the following appointments to the CareerSource Palm Beach County, Inc. (CareerSource) Youth and Young Adult Outreach Committee ("Youth Council") for the period June 27, 2015 through June 26, 2018:

Nominee/ Appointment	Seat No.	Nominated By
Dr. Mel Coleman	1	Nova Southeastern University
Genifer J. Johnson	2	CareerSource Palm Beach County, Inc.
Eduardo Gruvman	3	Nutrition S'Mart
Peter Licata	4	School District of Palm Beach County, Inc.
Dr. Barbara Gerlock	5	Circuit 15 Juvenile Justice Board
Dorothy Ellington	7	Delray Beach Housing Authority
Steven Parrish	11	CareerSource Palm Beach County, Inc.
James Green	13	Palm Beach County Youth Services Department

Summary: The membership of the CareerSource Youth Council conforms to the requirements of the Workforce Investment Act (WIA) of 1998, WIA 117(h)(1)-(3) and 20 CFR 661.335 and the Workforce Innovation Act of 2000. Per WIA there shall be established, as a subgroup within each local board, a Youth Council appointed by the local board. The Workforce Accountability Act, 445 F.S. approved by the Florida Legislature effective July 1, 2012, requires that CareerSource establish a Youth Council subject to the approval of the Palm Beach County Board of County Commissioners as Chief Elected Official. The CareerSource Youth Council is comprised of 16 members recommended by the CareerSource Board of Directors with representatives appointed in accordance with WIA. These eight (8) individuals were approved by the CareerSource Executive Committee at its June 5, 2015, meeting and by the CareerSource Board of Directors at its June 18, 2015, meeting. Countywide (JB)

Background and Justification: Public Law 105-220 (WIA 1998) Section 117 (h) states that the membership of each Youth Council shall include members of the local board with special interest or expertise in youth policy; representatives of youth service agencies, including juvenile justice and local law enforcement agencies; representatives of local public housing authorities; parents of eligible youth seeking assistance; individuals, including former participants, and representatives of organizations, that have experience relating to youth activities and may include such other individuals as the chairperson of the local board, in cooperation with the Chief Elected Official, determines to be appropriate. Policy for this item is defined in Article 9. b.h. of Document (R2007-1220) an Interlocal Agreement between Palm Beach County and the Cities of Delray Beach, Palm Beach Gardens, South Bay and West Palm Beach.

Existing diversity makeup of the CareerSource Youth Council is as follows: 30% Male Caucasian; 7% Female Caucasian; 21% Male African-American; 21% Female African-American; 14% Male Hispanic American and 7% Female Hispanic American.

Attachments:

1. Palm Beach County Board of County Commissioners Boards/Committees Application (8)
2. Current CareerSource Youth Council Membership

Recommended by:

Steve Craig
Department Director Steve Craig
President/CEO CareerSource Palm Beach County

5/27/15
Date

Legal Sufficiency:

James Smith
Assistant County Attorney

5/28/15
Date

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory ☒ Not Advisory ☐
☒ At Large Appointment or ☐ District Appointment /District #: _____
Term of Appointment: THREE (3) Years. From: JUNE 23, 2015 To: JUNE 22, 2018
Seat Requirement: Member Local Board Seat #: One
☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Coleman Mel Dean
Last First Middle
Occupation/Affiliation: Director Nova Southeastern University
Owner ☐ Employee ☒ Officer ☐
Business Name: Nova Southeastern University
Business Address: 11501 N. Military Trail
City & State Palm Beach Gardens, Florida Zip Code: 33410
Residence Address: 556 Tomahawk Court
City & State Palm Beach Gardens, Florida Zip Code: 33410
Home Phone: () N/A Business Phone: 561-805-2120
Cell Phone: () N/A Fax: _____
Email Address: Mcoleman@nova.edu

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No x

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
Nonw			
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☐ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 6/10 20 14
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Mel D. Coleman Printed Name: Mel D. Coleman Date: 5/26/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 ATTN: Sharon Brea, Contracts Manager, CareerSource Palm Beach County
 3400 Belvedere Road, West Palm Beach, Florida 33406

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

BIOGRAPHY

Mel D. Coleman, Ed.D. (*mcoleman@nova.edu*)

Mel D. Coleman is a Director of Academic and Faculty Support and Program Professor of Educational Leadership at Nova Southeastern University. He also serves as a site administrator at the NSU Palm Beach location. He previously served as Deputy Superintendent at Palm Beach School District in Palm Beach County, Florida. He served as Executive Director of Accountability in the Austin Independent School District in Austin, Texas; as Deputy Superintendent in Columbus, Ohio; and Superintendent for eight years in Mansfield, Ohio. He has a bachelor's degree in education from The Ohio State University, a Master of Science degree from Ohio University, and a Doctor of Education degree from Teachers College of Columbia University. Dr. Coleman has been a teacher, counselor, principal and curriculum director in the public schools. He has also been an adjunct professor of curriculum and instruction at Ashland University, Ashland, Ohio. He is currently teaching instructional and educational leadership, coordinating internships, serves as Chair of Dissertations and working with the Graduate Teacher Education and the doctoral programs at Abraham S. Fischler School of Education at Nova Southeastern University.

He presently serves on the Executive Committee, Finance and Youth and Young Adult Outreach committees as well as a member of the Board of Directors for Career Source of Palm Beach County.

He also serves on the Education Foundation of Palm Beach County and the Education Consortium for Palm Beach County Schools.

Mel D. Coleman Ed.D.
Nova Southeastern University
11501 N. Military Trail
Palm Beach Gardens, Florida 33410
Office: 561-805-2120
Cell: 561-371-3729

JULY 2014

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Seat Requirement: Member Local Board Seat #: TWO (2)

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or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: JOHNSON DHA MSN RN GENIFER JONES
Last First Middle

Occupation/Affiliation: NURSING EDUCATOR
Owner ☐ Employee ☒ Officer ☐

Business Name: ITT TECHNICAL INSTITUTE

Business Address: 1756 N. CONGRESS

City & State WEST PALM BEACH FL Zip Code: 33407

Residence Address: 2097 BLUE SPRINGS ROAD

City & State WEST PALM BEACH FL Zip Code: 33411

Home Phone: (561) 688-5726 Business Phone: (561) 233-4900

Cell Phone: (561) 762-9091 Fax: _____

Email Address: GENIFER.JOHNSON@GMAIL.COM

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
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_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Genifer Johnson* Printed Name: Genifer J. Johnson DHA MSN RN Date: 4/30/2015

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3400 Belvedere Road, West Palm Beach, Florida 33406

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

GENIFER J. JOHNSON DHA RN MSN

7787 Spring Creek Drive

West Palm Beach, Florida 33411

(561) 688-5726

l.fernandez@elsevier.com Fax: (866) 209-8102

E-mail: genifer.johnson@gmail.com

EDUCATIONAL EXPERIENCE:

- 2013 University of Phoenix
Doctorate in Health Administration
Dissertation title: "The nursing process and allegations of negligence against registered nurses in the perinatal setting in Florida"
- 2006 University of Phoenix
Master of Nursing Program
- 1994 University of Phoenix
Honolulu, Hawaii
Bachelor of Science in Nursing
- 1984 Mercy School of Nursing of Detroit
Detroit, Michigan
Diploma Nursing Program
- 1975 - 1985 Washtenaw Community College
Ann Arbor, Michigan
Emergency Medical Technician Certification (1975) Liberal studies
- 1972 - 1988 Eastern Michigan University
Ypsilanti, Michigan
Pre-medicine curriculum BSN completion prerequisites

PROFESSIONAL EXPERIENCE:

- 2012 – 2013 **Medical Staffing Network**, Boca Raton, Florida
Director of Clinical Training
Responsible for all aspects of clinical education for over 9,000 employees nationwide who practice in a variety of clinical settings and have diverse educational and experiential backgrounds. Developed course materials and presentations for continuing education and for introduction of new policies and procedures. Spearheaded employee training for over 300 employees to introduce electronic medical records at one facility. Participated in quality improvement and employee credentialing and discipline.
- 2011 – present **Florida Atlantic University**, Boca Raton, Florida
Adjunct Faculty, Legal Studies Program
Faculty in the Legal Nurse Consultant Certificate Program. Five-week program of study for registered nurses in curriculum to prepare consultants in litigation.
- 2010 – 2012 **ITT Technical Institute**
Nursing Program Development
Responsible for development and implementation of Associate Degree Nursing program at institute campuses nationwide. Responsibilities include participation in hiring of faculty and staff, student recruiting, and course instruction in all areas. Developed curriculum for Nursing Leadership and Management course for Bachelor of Science in Nursing program. Taught online and onground nursing courses at Florida campuses.

- 2008 – 2010 **Kaplan University**, Ft. Lauderdale, Florida
Nursing Adjunct Professor
Nursing Faculty for Associate Degree Nursing program, responsible for didactic instruction in Maternal/Newborn Nursing and Fundamentals of Nursing.
- 2008 – 2009 **Keiser Career College**, Greenacres, Florida
Nursing Program Faculty
Full-time Nursing Faculty responsible for didactic instruction and clinical supervision of practical nursing students in Medical/Surgical Nursing, Maternal/Child Nursing, Pharmacology, and Nursing Skills.
- 2006 - 2008 **Keiser University**, West Palm Beach, Florida
Nursing Program Faculty
Full-time Nursing Faculty responsible for didactic instruction and clinical supervision in Fundamentals of Nursing, Nursing Pharmacology, Adult Health (Basic and Advanced), and Maternal/Child for Associate Degree Nursing program.
- 2005 - 2006 **Academy for Practical Nursing and Health Occupations**, West Palm Beach, Florida
Practical Nursing Instructor
Clinical supervision and didactic instruction in all areas of Practical Nursing, with specialization in critical care and maternal/child nursing.
- 2001 - 2006 **South University**, West Palm Beach, Florida
Assistant Professor/Clinical Instructor
Clinical supervision and instruction in maternal/newborn nursing, community health nursing, and fundamentals of nursing for Baccalaureate Degree Nursing students. Clinical instructor in Fundamentals of Nursing Skills Lab.
- 2001 - 2004 **Good Samaritan Medical Center**, West Palm Beach, Florida
Per diem Staff nurse in maternal/newborn nursing, with concentration in Labor, Delivery, Recovery, Postpartum, Antepartum, and Newborn care for high- and low-risk patients. Circulator for operative deliveries, tubal ligations, cerclage, and operative obstetrics.
- 1998 - 2005 **Palm Beach Community College**, Lake Worth, Florida
Associate Professor/Clinical Instructor/Lecturer
Clinical supervision and instruction in maternal/newborn nursing for Associate Degree Nursing students. Lecturer in nursing curriculum in maternal/newborn nursing.
- 1998 **St. Lucie Medical Center**, Port St. Lucie, Florida
Staff nurse in maternal/newborn nursing on a general antepartum, intrapartum and postpartum care unit.
- 1997 - present **G. J. Johnson Associates**, West Palm Beach, Florida
Owner and President
Nursing consultation services to plaintiff and defense law firms in medical malpractice, product liability, and personal injury cases. Record review and summaries, life care planning for vocational rehabilitation counselors.
- 1997 - 1998 **Housecall Home Health Care**, Stuart, Florida
Perinatal Nurse
Provide antepartum, postpartum and neonatal care to high-risk patients, including fetal monitoring, fetal assessment, maternal assessment and uterine activity monitoring, medication administration and monitoring of tocolytic infusions, neonatal assessments and interventions.

- 1997 - 1999 **Maxim Health Care**, West Palm Beach, Florida
Critical Care/Intensive Care/Perinatal Nurse
Hospital staff relief in local critical care and intensive care units. Perinatal and neonatal home care for high-risk pregnant patients and high-risk newborns.
- 1995 - 1997 **Gary, Williams, Parenti, Finney, Lewis, McManus, Watson & Sperando**, Stuart, Florida
Legal Nurse Consultant
In-house consultant to Plaintiff attorneys involving cases of medical negligence, personal injury, product liability and toxic tort.
- 1994 **Kemper National Services, Inc.**, Plantation, Florida
Medical/Legal Nursing Consultant
Reviewed, analyzed and summarized medical records as in-house consultant for insurance provider of personal injury, automobile and product liability coverage.
- 1993 - 1994 **Medical Claims Management Services, Inc.**, Honolulu, Hawaii
Nursing Case Manager/Legal Nurse Consultant
Responsible for case management for facilitation of claimant services for 20-40 permanently retained cases. Clients included insurance carriers, and claimant and defense attorneys. Claimant population served related to worker's compensation, personal injury and personal liability cases.
- 1992 - 1994 **KahuMalama Nurses, Inc.**, Honolulu, Hawaii
Critical Care Nurse/Labor & Delivery Nurse
Staffing for local facilities in critical care and obstetrical units on Oahu, and obstetrical unit on Kauai.
- 1991 - 1993 **The Queen's Medical Center**, Honolulu, Hawaii
Medical/Surgical Critical Care Unit
Clinical Nurse on a combined medical/surgical intensive care unit with a population of adults.
- 1990 - 1991 **Kaiser Foundation Hospital**, Honolulu, Hawaii
Critical Care Unit
Clinical Nurse, Level II, on combined medical/surgical/coronary intensive care unit with a patient population of adults and children.
- 1987 - 1990 **Interim Healthcare**, Ann Arbor, Michigan
Staff Relief
Staff relief in adult intensive care units including medical, surgical, coronary, and cardiothoracic units.
- 1987 - 1990 **St. Joseph Mercy Hospital**, Ann Arbor, Michigan
Labor/Delivery/Recovery
Medical Intensive Care Unit
Clinical Nurse, Level III, on LDR unit. Shift coordinator (charge nurse) on rotating basis.
- 1986 - 1987 **Hutzel Hospital**, Detroit, Michigan
Labor/Delivery/Recovery Unit and Maternal Special Care Unit
Staff nurse on high-risk and critical care obstetric unit. Charge nurse on rotation basis on maternal-fetal special care unit.

1984 - 1986 **Veterans Administration Medical Center**, Ann Arbor, Michigan
Cardiothoracic Step Down Unit
Medical Intensive Care Unit
Staff nurse and charge nurse on pre- and post-operative cardiothoracic surgery unit.
Staff nurse and charge nurse in critical care.

1984 **University of Michigan Hospitals**, Ann Arbor, Michigan
Medical/Surgical Nursing Services
Staff nurse on general medical/surgical patient care unit.

CERTIFICATIONS:

Certified Case Manager by examination, 1993; recertified 1998
Critical Care Obstetrics certification, 1988 - United and Women's Hospital, Minneapolis, MN

LICENSURE:

Michigan, Hawaii (expired), Florida

HONORS AND AWARDS:

National Merit Scholar, 1972
Who's Who in American Nursing, 1991
Florida Gulf Coast University Honor Society of Nursing, inducted 1999
Sigma Theta Tau International Honor Society of Nursing, inducted 2004
Educator of the Year Nominee, Palm Healthcare Foundation, 2006
Keiser University Instructor of Distinction, 2008

CONTINUING EDUCATION:

1988 Critical Care Obstetrics Course
Completed curriculum of physiology, pathophysiology and care of the critically ill pregnant patient.
United and Children's Hospital, Minneapolis, Minnesota
1991 Critical Care Obstetrics Course
Completed curriculum of physiology, pathophysiology and care of the critically ill pregnant patient.
Vanderbilt University, Nashville, Tennessee

TEACHING EXPERIENCE:

1985 "Nursing Process"
Taught update on nursing documentation utilizing nursing process.
Veterans Administration Medical Center - Ann Arbor, Michigan
1987 "Ruptured Ectopic Pregnancy"
Presented physiology and nursing care of patient with ruptured ectopic pregnancy.
Catherine McAuley Health Center, St. Joseph Mercy Hospital - Ann Arbor, Michigan

- 1988 "Central Venous Pressure and Arterial Pressure Monitoring"
Presented overview of indications and maintenance of CVP and arterial lines for OB staff.
Catherine McAuley Health Center, St. Joseph Mercy Hospital - Ann Arbor, Michigan
- 1990 "The Critically Ill OB Patient"
Presented overview of normal physiology of pregnancy and the relevance to critical care.
Kaiser Foundation Hospital - Honolulu, Hawaii
- 1990 "The Care of the Critically Ill OB Patient"
Presented overview of care of the OB patient in the intensive care setting for obstetric nurses.
- 1991 The Critically Ill OB Patient and The Care of the Critically Ill OB Patient
Presented overview of the normal physiology of pregnancy, specific critical care obstetric emergencies, and management of critically ill obstetric patients in and intensive care setting.
- 1991 Critical Care Symposium – Hawaiian Islands Chapter, American Association of Critical-Care Nurses - Honolulu, Hawaii
- 1998 - Maternal-Newborn Nursing
Clinical nursing instruction and supervision, including demonstration of skills and techniques applicable to the care of antepartum, intrapartum and postpartum women, and care of newborns in nursery and singleroom settings. BSN, ASN and LPN levels.
- 2000 - Adult Health - Basic and Advanced/Fundamentals of Nursing/Nursing Skills/Nursing Pharmacology
Didactic and clinical instruction in nursing skills and techniques in the clinical laboratory setting, with instruction and supervision in adult general medical/surgical, critical care and long-term care settings. BSN, ASN and LPN levels.
- 2000 Nursing of Communities
Clinical instruction and supervision of BSN students working with populations in a variety of areas in the local community, including the health department, home health agencies, and physician and clinic facilities. Populations involved immigrants, migrants, and varying socioeconomic statuses. BSN level.
- 2001 Legal Aspects of Nursing
Presentation of material pertinent to critical care nursing practice.
American Association of Critical-Care Nurses - Honolulu, Hawaii
- 2005 – 2009 Licensed Practical Nursing Curriculum
Clinical and didactic instruction in all aspects of nursing skills and techniques as applies to the practice of practical nursing.
- 2006 Fundamentals of Nursing/Nursing Pharmacology/Basic Adult Health;
Nursing of Childbearing Families/Advanced Adult Health
Clinical and didactic instruction as primary instructor at ASN level.
- 2008 Lecturer and NCLEX Review Instructor for NCLEX-RN and NCLEX-PN
- 2011 Instructor in Legal Nurse Consultant certificate program for potential and novice Legal Nurse Consultants.
- 2011 Developed curriculum for Nursing Leadership and Management course for Online RN to BSN program.
- 2011 Online Adjunct Faculty in RN-BSN course teaching nursing research.
- 2011 - 2012 On-ground faculty in Nursing Fundamentals and Medical/Surgical Nursing.

PROFESSIONAL AFFILIATIONS:

AmericanBusiness Women's Association, Maia Chapter, Ann Arbor, Michigan(inactive) - National Member and Local Charter Chapter Member

American BusinessWomen's Association, Arbor Charter Chapter, Ann Arbor, Michigan(inactive) -National Member and Local Chapter Member -

American Association of Trauma Specialists(inactive) - National Charter Member

American Association of Critical-Care Nurses, Washtenaw County Chapter, Ann Arbor, Michigan - National Member and Local Chapter Member, Strategic Planning Committee Member

Hawaiian Islands Chapter, American Association of Critical-Care Nurses, Honolulu,Hawaii - National and Local Chapter Member, Past-President, Strategic Planning Committee Member, Marketing Committee, Newsletter Editor, Coordinator of Critical Care Symposium and Critical Care Review Courses

Hawaii Association of Medical Management Nurses(inactive) - Chapter Member

American Association of Legal Nurse Consultants (inactive) - National Member, National Membership Committee Member, National Newsletter Committee Member, and Local Chapter Member

American Association of Critical-Care Nurses, Palm Beach County Chapter, West Palm Beach, Florida (inactive) - National Member and Local Chapter Member, Newsletter Editor, Strategic Planning Committee Member, Board of Directors Members

Association of Women's Health, Obstetric, and Neonatal Nurses - National Member

Florida Gulf Coast University Nursing Honor Society - Charter Member

Sigma Theta Tau International Honor Society of Nursing - National Member

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Name: GRUJMAN EDUARDO DANIEL
Last First Middle
Occupation/Affiliation: _____
Owner ☒ Employee ☐ Officer ☐
Business Name: NUTRITION SMART
Business Address: 4155 NORTHLAKE BLVD.
City & State: PALM BEACH GARDENS Zip Code: 33410
Residence Address: 506 RESORT LANE
City & State: PALM BEACH GARDENS Zip Code: 33418
Home Phone: (561) 799-3482 Business Phone: (561) 694-0644
Cell Phone: (561) 666-6504 Fax: _____
Email Address: EGRUJMAN@NUTRITIONSMART.COM
Mailing Address Preference: ☐ Business ☒ Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on _____ 20____
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Edward G. Gruen Printed Name: EDUARDO. GRUEN Date: 5/5/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts Manager, CareerSource Palm Beach County
3400 Belvedere Road, West Palm Beach, Florida 33406

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Eduardo D. Gruvman

506 Resort Lane, Palm Beach Gardens, FL. 33418
egruvman@nutritionsmart.com

Cell: 561.866.6504
Resident: 561.799.3982

Dynamic Senior Executive, Highly Entrepreneurial, an industry expert in marketing organic and natural foods. Extensive experience in brand management, strategic planning, managing human capital, building strong relationships in the community and driving sales revenues over \$27M. Proven ability to adapt quickly to dynamic assignments and environments. Strong problem solving, analytical and communication skills paired with outstanding program development and implementation capabilities.

CAREER TRACK

NUTRITION S'MART, 4155 Northlake Blvd, Palm Beach Gardens, Florida, 33410 1995 - Present

Senior Partner/Founding Member

Nutrition S'Mart is a Six-Store Chain of Organic and Natural Food Markets in the State of Florida with sales revenues approximating \$27M and Net Profits in excess of \$1.5M.

- Implemented a strong business plan, resulting in significant operational development through improved organizational effectiveness and proper data-mining of POS reporting, to include:
 - Increased Gross Margins through better buying (the purchase of the right product from the right source at the right price point), correct mark-ups and concentration on the Top 20% best sellers.
 - Better Inventory Levels through Category Management
 - Helped improve volume discounts from Major Distributors
 - Increased profitability by ensuring timely review of invoices, comparison of costs and retail pricing of existing products among the six stores, ongoing staff training, and the reduction of Out-of-Stock and Overstock conditions.
- Identified new site locations based on demographic research, competition and access to trained and skilled personnel.
- Approved a new store layout (graphics, color scheme, flooring, lighting, etc.) to improve customer experience when visiting our stores.
- Developed an Operational Manual to ensure that processes and procedures are properly adhered to on an ongoing basis.
- Trained Department Managers how to analyze, monitor and manage different Product Lines to ensure that we carry the top selling 50-100 SKU's in the Category.
- Instilled in our personnel the importance of becoming an expert in their own particular area (product knowledge, buying know-how, costs of Out-of-Stocks and Overstocks, merchandising and pricing tips, etc.).
- Developed a plan to identify future positions and prepare existing personnel for current and future Management Team succession.

ADDITIONAL SUCCESSFUL BUSINESSES

Squire Deli, Park Place Restaurant and Riverwalk Cafe, Fort Lauderdale, Florida 1982 - 1995
Business Owner (3 Restaurants)

Revlon Cosmetics Panama, Panama City, Panama (Central America) 1978 - 1982
Director of Sales and Marketing

EDUCATION

Masters Degree, Business Administration, Long Island University, Brooklyn, New York
Bachelor Degree, University of Puget Sound, Tacoma, Washington

Bilingual - Spanish and English with working knowledge of Portuguese, Italian and French.

MILITARY SERVICE

- US Air Force – Staff Sergeant – Honorably Discharged

BOARD MEMBERSHIP/PROFESSIONAL AFFILIATIONS

- Board Member Workforce Alliance
- Member Business Outreach Committee and Youth and Young Adult Outreach Committee (Workforce Alliance)
- Board Member Russ Corser Foundation
- Board Member – Singer Island Sunrise Kiwanis
- Board Member Southeast Natural Products Association
- Member - Dwyer High School Pre-Academy Advisory Board
- Member - Northern Palm Beach County Chamber of Commerce
- Member – Special Interest Group (SIG) NPBCCC – Healthcare Committee
- Member – Special Interest Group (SIG) NPBCCC – Education Committee
- Member – Alliance of Latin American Professionals
- Past President and current Co-President Singer Island Sunrise Kiwanis
- Member Steering Committee TOD (Tri Rail) Charrette (City of Palm Beach Gardens)
- Participated in Groundhog Shadowing Day
- Former Member Five Star Magnet Program Palm Beach Gardens High School
- The School District of Palm Beach County Partners In Education program member.
- Volunteered with Junior Achievement
- Finalist – NPBC Chamber of Commerce – Hispanic Business of the Year 2007
- Gold medalist – School district of PBC - Medium size Business – Partner in Education 2005
- Community Volunteer - Leader of the Year – 2004
- JTJB Chamber of Commerce - Large Business Excellence Business Award - 2003
- Former member of the following School Advisory Council Committees: Allamanda Elementary; Timber Trace Elementary; Palm Beach Gardens Elementary; Duncan Middle School; Watkins Middle School; Grove Park Elementary
- Angel Dad – Place of Hope and Villages of Hope

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory ☒ Not Advisory ☐
[X] At Large Appointment or [] District Appointment /District #: _____
Term of Appointment: THREE (3) Years. From: JUNE 23, 2015 To: JUNE 22, 2018
Seat Requirement: _____ Seat #: FOUR
[X]*Reappointment or [] New Appointment
or [] to complete the term of _____ Due to: [] resignation [] other
Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Licata Peter B
Last First Middle
Occupation/Affiliation: Director of Choice and Career Options
Owner [] Employee ☒ Officer []
Business Name: Palm Beach County School District
Business Address: 3300 Forest Hill Blvd C-124
City & State West Palm Beach, FL Zip Code: 33406
Residence Address: 5 Holly Drive
City & State Boynton Beach, FL Zip Code: 334
Home Phone: () N/A Business Phone: 561-969-5819
Cell Phone: () N/A Fax: _____
Email Address: Peter.licata@palmbeachschools.org
Mailing Address Preference: ☒ Business [] Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male [] Female
[] Native-American [] Hispanic-American [] Asian-American [] African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE <input checked="" type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>	

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_____ By watching the training program on the Web, DVD or VHS on 5/15 2015

_____ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Dr. Peter B. Licata Date: 5/14/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts Manager, CareerSource Palm Beach County
3400 Belvedere Road, West Palm Beach, Florida 33406

Section III (Commissioner, if applicable):
Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Dr. Peter B. Licata – Dr. Licata has served as an Assistant Superintendent and Director of Curriculum, Charter Schools, Alternative Education Accountability, Choice Programs, International Baccalaureate Programs and Career and Technical Education. Prior to those roles, he served as Principal of a High School and a Middle School in Palm Beach County, Florida (USA). He received his B.A. in Business Administration and Political Science at the University of Miami (Miami, FL), M.S. in Educational Leadership from Barry University (Miami, FL), and his PhD. in Global Leadership from Lynn University (Boca Raton, FL). He has presented to the Florida legislature regarding public education. He has been a guest of the Chinese Government (2008) to observe their K-16 educational system with an emphasis on their IB schools. He has also observed K-12 schools in Germany, Switzerland, and Italy. Currently, he is the Director of Choice and Career Programs and an adjunct professor at Florida Atlantic University in Boca Raton, Florida.



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: THREE (3) Years. From: JUNE 23, 2015 To: JUNE 22, 2018

Seat Requirement: Member Juvenile Justice Board Seat #: FIVE

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** 2

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Gerlock Barbara Cox
Last First Middle

Occupation/Affiliation: Organizational Consultant/Chair Circuit 15 Juvenile Justice Advisory Board
Owner ☒ Employee ☐ Officer ☐

Business Name: Barbara Cox Gerlock, PhD

Business Address: 7716 Spring Creek Drive

City & State West Palm Beach, FL 33411 Zip Code: 33411

Residence Address: Same as above

City & State _____ Zip Code: _____

Home Phone: () N/A Business Phone: _____

Cell Phone: () N/A Fax: _____

Email Address: bcgerlock@gmail.com and bcgcircuit15@gmail.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No x _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ *By watching the training program on the Web, DVD or VHS on _____ 20____ to comply with PBC Citizens' Advisory Committee on Health and Human Services
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Barbara Cox Gerlock Printed Name: Barbara Cox Gerlock _____ Date: May 11, 2015

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts Manager, CareerSource Palm Beach County
3400 Belvedere Road, West Palm Beach, Florida 33406

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Rev. Barbara Cox Gerlock, Ph.D.

7716 Spring Creek Drive
West Palm Beach, FL 33411

Phone: 561-310-5010
Email: bcgerlock@gmail.com

Education and Professional Training

- Ph.D. Organizational Development, Yeshiva University, New York, 1983
- M.S. Counseling Psychology, Fordham University, New York, 1967
- B.A. College of Mount Saint Vincent, New York, 1965
- Certificate in Alcohol Studies, JRW Institute, New York, 1985
- Ordained Minister, Alliance of Divine Love, December 1995
- Certificate, Holistic Lifestyle Teacher, Kripalu Center for Health and Wellness, 1995

Experience

Consultant

1997-Present

- Wrote the \$3.9 M National Institute of Justice research grant (2014) on school based probation, diversion and intervention services.
- Articulated the vision, developed and implemented a \$5.7M SAMHSA (2002) grant design to develop collaboration among education, mental health and juvenile justice systems. Elements still in practice in all Palm Beach County schools.
- Developed and implemented the \$8.7M (1996) SAMHSA funded system of care for children's mental health. Community funding to support this project was provided by the Department of Children and Families and the Quantum Foundation.
- Facilitated the revision of the Health and Human Services element of the Palm Beach County Comprehensive Plan to reflect a system of care.
- Developed an online substance abuse prevention course for school district staff on the prevention and intervention of substance abuse for youth and families.

Program Specialist—Department of Children and Families

1996-97

- Spearheaded program planning and evaluation for children and adult mental health and substance abuse programs

Adjunct Barry University Department of Psychology

1995-97

School District Administrator - Yonkers, New York

1974-94

- Spearheaded the redesign of the special education program and collaborated in the desegregation of the fourth largest school district in New York State.
- Collaborated with community organizations (American Heart and American Lung) to develop community awareness programs to reduce the incidence of both heart and lung disease.
- Managed pupil services staff (nurses, doctors, psychologists, psychiatrists, counselors, speech therapists and bilingual teachers).
- Developed a model day treatment program for youth with severe emotional disturbance in collaboration with Rockland Children's Psychiatric Center.

Related Professional Activities

- Chair: Congress of Pupil Services Organizations (1988-1992)
- President: National Association of Pupil Services Administrators (1993)
- Chair: Palm Beach County Citizens Advisory Committee on Health and Human Services (1999-2000; 2005-2007; 2012-Present)
- Chair: Drug Court Steering Committee, Children's Issues, 2001
- Chair: 15th Circuit Juvenile Justice Board (2009-Present)
- Chair: Criminal Justice Commission Committee on Mental Health and Substance Abuse for Juvenile Populations
- Executive Board Juvenile Detention Alternatives Initiative, Casey Foundation
- Member: Career Source Palm Beach County Youth and Young Adult Outreach Committee

Awards and Recognition

- Who's Who Among American Women 1983-84
- Administrator of the Year Leadership in Education, 1988
- Foremost Women of the Twentieth Century 1985

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory ☒ Not Advisory ☐
[X] At Large Appointment or [] District Appointment /District #: _____
Term of Appointment: THREE (3) Years. From: JUNE 23, 2015 To: JUNE 22, 2018
Seat Requirement: Member Local Board Seat #: Seven
[X]*Reappointment or [] New Appointment

or [] to complete the term of _____ Due to: [] resignation [] other
Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** 2

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Ellington Dorothy
Last First Middle
Occupation/Affiliation: President/CEO
Owner [] Employee ☒ Officer []
Business Name: Delray Beach Housing Authority
Business Address: 701 SE 6th Avenue
City & State Delray Beach, Florida Zip Code: 33483
Residence Address: 8597 Windy Circle
City & State Boynton Beach, FL Zip Code: 33472
Home Phone: () N/A Business Phone: (561)272-6766
Cell Phone: () N/A Fax: (561)278-4937
Email Address: dellington@dbha.org

Mailing Address Preference: ☒ Business [] Residence

Have you ever been convicted of a felony: Yes _____ No x _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: [] Male [x] Female
[] Native-American [] Hispanic-American [] Asian-American [x] African-American [] Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="checked" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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 __X__ By watching the training program on the Web, DVD or VHS on April 30 2015

 ___ By attending a live presentation given on _____, 20__

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Dorothy Ellington Date: April 30, 2015

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

ATTN: Sharon Brea, Contracts Manager, CareerSource Palm Beach County
3400 Belvedere Road, West Palm Beach, Florida 33406

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

DOROTHY ELLINGTON
8597 Windy Circle
Boynton Beach, Florida 33437
(561-736-2181)
Personal Vitae

Employment

President/CEO

Delray Beach Housing Authority

1996 to Present

Delray Beach, Florida

Responsible for implementing policy of the Housing Authority under the direction of a seven-member Board of Commissioners, ensuring compliance with federal, state and local laws and regulations governing the provision of affordable housing. Presently overseeing a \$60 million redevelopment effort for the hurricane damaged Carver Estates Public Housing development, with plans to create a mixed-income, mixed-use community. Agency comprised of 14 employees, with an operating budget of more than \$10 million. Created and oversees a non-profit organization (the Delray Housing Group) that serves as the property management and development arm of the Housing Authority.

Community Development Coordinator

City of Delray Beach

1988 to 1996

Delray Beach, Florida

Other Related Experience

- ♦ City Planner – 1980-1987
- ♦ Social Worker – 1975 -1978
- ♦ Assistant Professor – Gulf Coast Community College (1979 – 1980)

Education

Master of Applied Social Science
Public Management
Florida A & M University

1979 Cum Laude
Tallahassee, Florida

Bachelor of Science
Florida A & M University

1975 Cum Laude
Tallahassee, Florida

Community Involvement –

- Florida Association of Housing & Redevelopment Officials – Board of Directors, Legislative Committee; State Coordinator for Housing America Campaign
- National Association of Housing & Redevelopment Officials – Faculty, Professional Development 2002-2008
- State of Florida Affordable Housing Study Commission – Gubernatorial Appointment 2005-2010
- St. Paul AME Church, Delray Beach, Florida
- Sigma Gamma Rho Sorority, Inc.
- Palm Beach County Career Source, Board of Directors
- All Peoples Day, Board of Directors
- West Atlantic Redevelopment Coalition, Board of Directors

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Seat Requirement: Member Local Board Seat #: Eleven
[X]*Reappointment or [] New Appointment
or [] to complete the term of _____ Due to: [] resignation [] other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Parrish Steven M.
Last First Middle
Occupation/Affiliation: attorney
Owner ☒ Employee ☒ Officer []
Business Name: Steven M. Parrish, P.A.
Business Address: 330 Clematis Street, Ste 207
City & State: West Palm Beach, FL Zip Code: 33401
Residence Address: 1610 N. Lakeside Drive
City & State: Lake Worth, FL Zip Code: 33460
Home Phone: () N/A Business Phone: 561-833-8339
Cell Phone: () N/A Fax: _____
Email Address: _____
Mailing Address Preference: ☒ Business [] Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male [] Female
[] Native-American [] Hispanic-American [] Asian-American [] African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Steven M. Parrish* Printed Name: Steven M. Parrish Date: 5/26/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts Manager, CareerSource Palm Beach County
3400 Belvedere Road, West Palm Beach, Florida 33406

Section III (Commissioner, if applicable):
Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

CONTACT INFORMATION

Steven M. Parrish, Esq.

330 Clematis Street, Ste. 207

West Palm Beach, FL 33401

Phone: 561.833.8339

Fax: 561.655.5447

www.smparrishlaw.com

Email: sparrish@smparrishlaw.com

CAREER PROFILE

POSITION:

President / Attorney at Law

AREAS OF PRACTICE:

Labor and Employment
Commercial Litigation
Legal Strategy

ADMITTED:

Florida, 1996

EDUCATION:

University of Florida College of Law
Gainesville, Florida, 1995 J.D.

University of Florida
Gainesville, Florida, 1991 B.S. Finance

AFFILIATIONS:

The Florida Bar
Member

Florida Workforce Chairs Association
2014 Chairman, Current Member

CareerSource Palm Beach County
Board of Directors, Past Chairman

CareerSource Florida
Executive Committee, 2014 to Present
Society for Human Resource Management
Member

The Human Resource Association of
Palm Beach County
Member

Mr. Parrish was an attorney and Partner for over 13 years in one of Florida's preeminent state-wide law firms. In 2011, he opened Steven M. Parrish, P.A., and brings a highly responsive, personalized and cost-effective legal services to his many clients. His focus is always on making the law work to help your business, not cripple it through the legal process.

- While well-versed in business litigation and legal strategies, Mr. Parrish's primary focus is representing employers in all areas of labor and employment law, including equal employment opportunity claims, wrongful discharge, claims avoidance, drafting and interpreting employment contracts, separation agreements, trade secret and non-competition agreements, employment policy and handbook drafting, and supervisory training.



- Mr. Parrish handles all types of employment litigation in both state and federal courts, including cases under the Florida Civil Rights Act, the Fair Labor Standards Act, Title VII of the Civil Rights Act, The Americans with Disabilities Act, the Age Discrimination in Employment Act, the False Claims Act and the Family Medical Leave Act.
- He also provides clients with day-to-day advice on all aspects of employee human resource issues including termination decisions, disciplinary actions, wage and hour issues, sexual harassment/hostile work environment investigations, the ADA, leaves of absence and discrimination.
- Mr. Parrish has successfully defended and resolved multiple individual and collective action lawsuits brought under the Fair Labor Standards Act. He has also successfully defended numerous wrongful termination, discrimination, retaliation and sexual harassment claims. Mr. Parrish has also successfully defended ADA Title III lawsuits against public accommodations.
- Mr. Parrish is also actively involved in the community and Florida's workforce development system. He is currently the **Chairman** of the Florida Workforce Chairs Alliance. He serves as the immediate **Past Chair** of the Board of Directors of CareerSource Palm Beach County which works with Palm Beach County businesses to provide job placement, recruitment assistance and funds for skills training.
- Mr. Parrish also currently serves as a member of CareerSource Florida's **Executive Committee** and is a past member of its Performance Council. CareerSource Florida is the statewide, business-led policy board charged with overseeing the state's workforce system.
- Mr. Parrish has been an **AV rated** attorney by Martindale-Hubbell, achieving the rating agency's highest marks for both competency and ethics for over ten years.
- Mr. Parrish has been designated as a **Florida Legal Elite** in *Florida Trend* magazine by his peers, an honor awarded to less than 2 percent of the Florida Bar. Mr. Parrish has also been designated a **Top Lawyer** by *South Florida Legal Guide* and a **Super Lawyer** by *Florida Super Lawyers*.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department):(Please Print)

Board Name: CAREERSOURCE PALM BEACH COUNTY, INC. Advisory ☒ Not Advisory ☐
[X] At Large Appointment or [] District Appointment /District #: _____
Term of Appointment: THREE (3) Years. From: JUNE 23, 2015 To: JUNE 22, 2018
Seat Requirement: _____ Seat #: Thirteen (13)
[] *Reappointment or [X] New Appointment
or [] to complete the term of _____ Due to: [] resignation [] other
Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant):(Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Green James E
Last First Middle
Occupation/Affiliation: Div. 5 Director PBC Youth Services Dept
Owner [] Employee ☒ Officer []
Business Name: PBC Youth Services Dept
Business Address: 50 S. Military Tr
City & State WPB FL Zip Code: 33401
Residence Address: 163 Breenger walk
City & State Royal Palm Beach FL Zip Code: 33414
Home Phone: (N/A) N/A Business Phone: 561-242-9702
Cell Phone: () N/A 561-313-1146 Fax: _____
Email Address: jgreen1@pbcgov.org
Mailing Address Preference: ☒ Business [] Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: N/A

Minority Identification Code: ☒ Male [] Female
[] Native-American [] Hispanic-American [] Asian-American ☒ African-American [] Caucasian

CONTRACTUAL RELATIONSHIPS:Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/> NOT APPLICABLE/	(Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING:All boardmembers are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHSon May 1, 2015

☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide bythe Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:Printed Name: James E. H Date: 5/1/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via emailat ethics@palmbeachcountyethics.comor (561) 233-0724.

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Section III (Commissioner, if applicable):
Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:Date: _____

Education

- Auburn University, Auburn, AL- B.A., 1999
- Palm Beach Atlantic University, WPB, FL- M.S. 2010 Organizational Leadership

Palm Beach County Youth Services Department
Outreach and Community Programming Division

Director 2015-Present

- Formed strategic collaborations to administer youth programming throughout the county.
- Managed the summer camp and summer food programs for Palm Beach County which includes a 1.5. million dollar budget, over 85 vendors and over 1,500 youth.
- Managed the Community Based Agency agreements and agreements with the Youth Empowerment Centers in Riviera Beach, Lake Worth, Belle Glade, Boynton Beach and West Palm Beach.
- Led the My Brother's Keeper Task Force for Palm Beach County

Palm Beach County Community Services Department
Community Action Agency, WPB, FL

Program Director 2009 -Present

- Florida Association of Community Action 2015 "Agency of the Year" Award recipient.
- Strategically coordinated county-wide initiatives to reduce poverty and increase family self sufficiency.
- Awarded Golden Palm Award 2011 for developing an innovative electronic system that increased productivity by 45% and yielded a 235% return on investment.
- Managed seven (7) centers throughout Palm Beach County along with an eight (8) million dollar budget fulfilling county, state and federal government regulations and contractual requirements.
- Facilitated multiple teambuilding activities and implemented processes that greatly improved organizational performance and outcomes
- Developed an integrated data infrastructure within an electronic database and application that supports the strategic objectives of the organization.
- Worked with Bridges, Head Start and other entities to provide early childcare services and education for low income clients.
- Collaborated with over 50 community based agencies throughout Palm Beach County streamlining information that improved access to services and mitigated fraud and abuse.
- Developed effective partnerships and alliances with elected officials, businesses, organizations, governments, institutions and individuals throughout Palm Beach County.
- Promoted a supportive and collaborative work environment consistently attracting the most competent, mission-driven employees maximizing their talents as agency stakeholders.
- Leveraged and diversified funding while managing programs wisely and carefully maintaining the financial base.
- Examined and reviewed all fiscal reports and statements, financial and other statistical data, programmatic goals and objectives, and implements corrective action if necessary.

- Provided visionary leadership and improved the performance, commitment and morale of employees.
- Implemented ongoing trainings and evaluations for 27 employees' that improved efficiencies and enhanced agency performance achieving optimal results.
- Modeled the way for employee's creating a positive relationship amongst employees, board members, and other agency stakeholders.
- Promoted servant leadership by creating an environment of shared leadership and fostering employee empowerment.
- Transformed the agency's culture by developing and implementing policies and strategies that improved organizational efficiencies and outcomes.
- Accurately advised the Department Director about all management and administrative issues in a timely manner allowing him to make critical decisions.
- Developed system defaults to database that decreased errors by 45% allowing information and data to be accessible, accurate, replicable, and timely.
- Prepared all quarterly, annual fiscal and programmatic reports to be presented through the committee structure of the Advisory Board to the Board of County Commissioners.
- Improved Quality Improvement process of the agency increasing productivity by 45%.
- Created logic models, tracking logs, desk audit spreadsheets and other evaluation tools to improve efficiencies and ensure excellent program performance.
- Developed a systematic communication channel providing timely and accurate information to program stakeholders.
- Developed and periodically updated policy and procedure manuals for all programs in the department and ensures effective implementation.
- Conducted county-wide comprehensive community needs assessment to determine service gaps and developed programs to fill the gaps.
- Facilitated strategic planning and board governance training for the agency's Advisory Board.

Urban League of Palm Beach County, WPB, FL

Director of Youth and Education 2006-2009

- "2009 Manager of the Year" Florida Network of Youth and Families CINS/FINS program
- Worked on several state grants expanding programs and increased revenue by more than 600%

Director of Palm Beach County Center of Excellence 2006-2009

- "2009 Director of the Year" Florida Education Fund
- Led PBC students to their first Statewide award for academic excellence
- 2008 & 2009 State Champions in Brain Bowl Competitions

James Green 163 Berenger Walk Royal Palm Beach, FL 33414
(561) 313-1146 James.Green1911@yahoo.com

Eckerd Youth Alternatives, Inc. Clearwater, FL

Director 2003-2006

- "Employee of the Year" EYA Reentry Program
- Assisted program in obtaining SACs accreditation
- Selected as top 50 for EYA Leadership from 2000 employees

Volunteer Activities & Certifications

- My Brother's Keeper Task Force Leader for Palm Beach County
- Superintendent's Graduation Task Force for Black Male Achievement
- Chair of Child Abuse Prevention Committee for CSC/DCF
- Member of Association for Fundraising Professionals
- Recipient of Palm Beach County Golden Palm Award 2011
- Member of Omega Psi Phi Fraternity, Inc
- Palm Beach County Learning Council
- Participant of Palm Beach County Leadership Program
- Chair of Black Village Voice Political Action Committee
- Graduate from Non Profits First Leadership and Management Initiative
- Recipient of Legacy Magazine "Business Leader of Tomorrow"
- Past President-Urban League Young Professionals of PBC
- National Certification in Results Oriented Management Accountability (ROMA)
- Certified Community Action Professional
- Certified Pathways to Excellence Quality Assurance Reviewer (Based on Malcolm Baldrige Model)
- Department of Juvenile Justice Peer Reviewer

**CAREERSOURCE PALM BEACH COUNTY, INC.
YOUTH AND YOUNG ADULT OUTREACH COMMITTEE ("YOUTH COUNCIL")
MEMBERSHIP**

Membership

The Youth Council is a subgroup of the local board whose members are appointed by the local board in cooperation with the chief elected official for the local area. In accordance with the Workforce Investment Act (WIA) the Youth Council must include:

- **Members of the local board, such as educators/special education personnel, employers, and representatives of human service agencies with special interest or expertise in youth policy;**
 - *Dr. Mel D. Coleman, Ed. D. – Local Board Representation of an Educator*
 - *Steven M. Parrish, P.A. – Attorney*
 - *Ed Gruvman – Nutrition S'Mart*
 - *Peter Licata – School District of Palm Beach County*
 - *Mary Watford – Local Board Representation of a Local Human Service Agency*
 - *Dr. Genifer Johnson-Jones – Local Board Representation of an Educator*
- **Members who represent service agencies, such as juvenile justice and local law enforcement agencies;**
 - *Dr. Barbara Gerlock – Chair, Circuit 15 Juvenile Justice Advisory Board*
 - *Greg Starling – Florida Department of Juvenile Justice*
- **Representatives of local public housing authorities;**
 - *Dorothy Ellington – Delray Beach Housing Authority*
- **Individuals, including former participants, and representatives of organizations that have experience relating to youth activities;**
 - *Anacaona Florentino – former participant*
- **Representatives of the Job Corps, if a Job Corps Center is located in the local area;**
 - *Edmund Rosario– Cornerstone Solutions, Job Corps Services Provider*
- **Other individuals in cooperation with the chief elected official(s), determines appropriate;**
 - *Christopher G. Cothran– Florida Power & Light Company ("FPL")*
 - **James Green– Palm Beach County Youth Services Department*

*To be approved June 23, 2015 by the Palm Beach County Board of County Commissioners