

PALM BEACH COUNTY

AGENDA ITEM SUMMARY

Meeting Date: June 23, 2015

☒ **Consent**

11

Regular

[] Workshop

11

Public Hearing

Department: County Administration

Submitted By: **County Administration - Office of Community Revitalization (OCR)**

Submitted For: Office of Community Revitalization (OCR),

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: approve payment in an amount not to exceed \$6,500.00 for participation in the Florida Neighborhoods Conference to be held on July 10 and 11, 2015 at the Town of Jupiter Community Center, Jupiter, FL.



Summary: The Office of Community Revitalization (OCR) is participating with the Town of Jupiter, the Florida Neighborhoods Conference, Inc. Board of Directors with the assistance of the Florida Neighborhoods Conference (NFC) State Planning Committee, to present the 19th Annual Florida Neighborhoods Conference. This is the first I Florida Neighborhoods Conference held in Palm Beach County. More than 250 individuals representing hundreds of local governments, homeowners associations, civic groups and neighborhood organizations from around the State of Florida are expected to be at the conference. The County will contribute \$6,500 to participate in, and serve as a sponsor for the conference. Payment will be made on or before June 30, 2015 to Florida Neighborhoods Conference, Inc., the fiscal agent for the conference. The conference will provide community residents with an opportunity to learn about, share, and collaborate with others in the implementation of successful strategies used throughout the state to build stronger communities. **Countywide** (AH).

Background and Justification: On July 10 and 11, 2015, the Florida Neighborhoods Conference (FNC) State Planning Committee will present the 19th Annual Florida Neighborhoods Conference at the Town of Jupiter Community Center, Jupiter, FL. Established in 1997, the mission of the Florida Neighborhoods Conference is to provide statewide leadership in the development of sustainable communities by advocating excellence in education, development for its members, and working to protect and enhance the natural and built environments.

Participants will have the opportunity to attend a wide range of workshops and hear dynamic speakers on topics such as leadership, neighborhood revitalization, emergency preparedness, youth engagement, fundraising, and sustainability. Representatives from local governments around the state will join this celebration of neighborhoods and community. The FNC State Planning Committee is currently comprised of representatives from Hillsborough, Manatee, Orange, and Sarasota counties, and the cities of Fort Lauderdale, Jupiter, Melbourne, Orlando, Pensacola St. Petersburg, Tallahassee, and Tampa. Each entity contributes in different ways through technical assistance, funding and consolidated resources. The County's sponsorship of, and participation in the conference will enable the OCR to increase residents' access to additional community development and leadership training opportunities, share and market its community services and programs, and develop an ongoing partnership with Florida Neighborhoods Conference, Inc.

Attachments:

1. Florida Neighborhoods Conference, Inc. Invoice

Recommended by: ^{em} ^{6/2/2015}   ^{6/2/2015}
Houston L. Tate, Director OCR Date

Houston L. Tate, Director OCR

Date _____

Approved By:  6/4/2015
Verdenia C. Baker, Deputy County Administrator Date

Verdenia C. Baker, Deputy County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS


A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	<u>\$6,500</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$6,500</u>	=====	=====	=====	=====
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes X No.

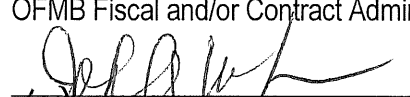
Budget Account No.: Fund 1401 Dept. 366 Unit X089 Object 8201

B. Recommended Sources of Funds/Summary of Fiscal Impact: Upon approval funds will be allocated from above account.

C. Department Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:


ASD OFMB
6/2/12


Contract Dev. and Control
6/13/15

B. Legal Sufficiency:

Anne Delgant 6-4-15
Assistant County Attorney

C. Other Department Review:

Department Director

INVOICE



19th Annual Florida Neighborhoods Conference

Mail Payment to:

Florida Neighborhoods Conference, Inc.

INVOICE # 15-001
DATE: JUNE 2, 2015

c/o Susan P. Ajoc, President
560 23rd Avenue SE
St. Petersburg, FL 33705
Phone 727-893-7356 Fax 727-892-5289
susan.ajoc@stpete.org

BILL TO: Palm Beach County Board of County Commissioners
c/o Office of Community Revitalization
2300 N Jog Rd. Suite 2E-49
West Palm Beach, FL 33411
(561) 233-5303

Customer ID PBC
Due Date: Upon Receipt
Comments: The annual Florida Neighborhoods Conference is a program available through the Florida Neighborhoods Conference, Inc

DATE	DESCRIPTION	BALANCE	AMOUNT
6/2/2015	PBC Office of Community Revitalization Diamond Sponsorship		\$ 6,500

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	AMOUNT DUE
\$6,500					


Remittance

Invoice # 15-001
Date
Amount Due \$6,500
Amount Enclosed

Make all checks payable to Florida Neighborhoods Conference, Inc.
THANK YOU FOR YOUR BUSINESS!

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
DIRECT PAYMENT VOUCHERS

VOUCHER NO.

VENDOR NAME	Florida Neighborhoods Conference, Inc		
VENDOR ADDRESS	560 23rd Ave SE		
VENDOR CITY	St.Petersburg	DATE	06/23/2015
VENDOR STATE; ZIP	FL. 33705	VENDOR #	
PURPOSE	ACCOUNT NUMBER	AMOUNT	
PBC -Office of Community Revitalization-Sponsorship Invoice# 15-001	1401-366-X089-8201	\$6,500	
		\$6,500	
AUTHORIZED USES			
THIS FORM IS TO BE USED TO AUTHORIZE DIRECT PAYMENT BY FINANCE FOR THOSE ITEMS LISTED IN COUNTYWIDE PPM # CW-L-035.			
APPROVAL			
DEPARTMENT: County Administration		DIVISION: OCR	
SIGNATURE: 		TITLE: Fiscal Manager	