

Agenda Item #: 3-C-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 23, 2015

[X] Consent **[] Regular**
[] Workshop **[] Public Hearing**

Department:

Submitted By: Engineering & Public Works

Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the first amendment to the survey and mapping annual contract R2014-1014 with Caulfield & Wheeler, Inc. (Consultant), whose original contract was dated July 22, 2014.

SUMMARY: Approval of this first amendment to the survey and mapping annual contract will extend the required professional services for one year, on a task order basis. This amendment with the Consultant will extend the contract expiration date from July 21, 2015 to July 21, 2016. This amendment is the first renewal of two possible one year renewals contemplated in the original contract. No work has been authorized under this contract for the past year. The Consultant is a Palm Beach County company and is certified as an SBE.

Countywide (MRE)

Background and Justification: In accordance with Board of County Commissioners adopted procedures pursuant to Florida Statutes 287.055 Consultants Competitive Negotiations Act, the Consultant was selected to perform professional services relative to Palm Beach County (County) needs, and is presently under contract with the County, on an annual contractual basis. Since the Consultant remains in good standing and wishes to continue to provide the professional services as indicated in their contract, the County agrees to renew their contract for one year.

This first amendment to the contract has been reviewed with the Consultant, and staff recommends the first renewal of the attached consultant annual contract. This transaction will maintain the continuous process of professional services required by the County.

Attachments:

1. First Amendment Contract with Consultant
-

Recommended By: _____

Division Director

Date

Approved By: As J. Webb _____ 6/3/15 _____
County Engineer Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	\$ -0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	**	-0-	-0-	-0-	
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes No

Budget Acct No.: Fund__ Dept.__ Unit__ Object
Program

Recommended Sources of Funds/Summary of Fiscal Impact:

** Fiscal impact is indeterminable at this time. These annual agreements are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C. Departmental Fiscal Review: Alicia Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Sheng Bao
OFMB JR CLH
6/4 6/4

Joe J. Jacobson
Contract Dev. and Control
6-8-15 Wheeler 6/9/15

B. Approved as to Form and Legal Sufficiency:

Marlene Pettit 6/15/15
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**FIRST AMENDMENT TO THE ANNUAL SURVEYING & MAPPING
CONTRACT NO. R2014-1014
DATED JULY 22, 2014, BY AND BETWEEN
CAULFIELD & WHEELER, INC., AND PALM BEACH COUNTY**

THIS FIRST AMENDMENT to the Annual Surveying & Mapping Contract dated July 22, 2014, (R2014-1014), hereinafter "CONTRACT" by and between Caulfield & Wheeler, Inc., hereinafter "CONSULTANT" and the Board of County Commissioners of Palm Beach County, a political subdivision of the state of Florida, hereinafter, "COUNTY".

W I T N E S S E T H

WHEREAS, on July 22, 2014, the CONSULTANT and COUNTY entered into a twelve month Annual Surveying & Mapping Contract for engineering services and other related tasks throughout Palm Beach County; and

WHEREAS, the CONTRACT provides that the contract may be extended, at the COUNTY's option for a defined period of time, not to exceed thirty-six months total contract time, upon approval of the Board of County Commissioners; and

WHEREAS, this is the first of the two allowable one (1) year term CONTRACT extensions per section 4.1; and

WHEREAS, by this amendment, the CONSULTANT and the COUNTY mutually agree to amend the CONTRACT terms to extend the expiration date of the CONTRACT from July 21, 2015 to July 21, 2016, with all original terms, conditions and unit prices adhered to.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The above recitations are true and correct and incorporated herein.
2. The CONTRACT, dated July 22, 2014, between the CONSULTANT and the COUNTY is hereby amended to extend the expiration date of the CONTRACT from July 21, 2015 to July 21, 2016.
3. It is the intent of the parties hereto that this Amendment shall not become binding until the date executed by the COUNTY.
4. All other provisions of the Annual Surveying & Mapping Contract dated July 22, 2014, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed and sealed this _____ day of _____, 2015.

ATTEST:
SHARON R. BOCK
Clerk and Comptroller

PALM BEACH COUNTY, a Political
Subdivision of the State of Florida
Board of County Commissioners


By: _____
Deputy Clerk

By: _____
Shelley Vana, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


APPROVED AS TO TERMS
AND CONDITIONS

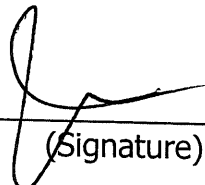
By: _____
County Attorney

By: 
Engineering

ATTEST:

Caulfield & Wheeler, Inc.
Consultant

By: 
Secretary or Asst. Secretary

By: 
(Signature)

John F. Wheeler, President
(Print Name and Title)

