

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	June 23, 2015	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:	Facilities Development & Operations		

I. EXECUTIVE BRIEF

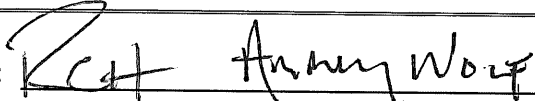
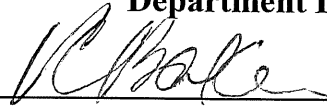
Motion and Title: Staff recommends motion to receive and file: exercise of the first option to extend the term of the Concessionaire Service Agreement (R2012-0892) dated June 19, 2012, with Kayak-King Watersports, Inc., for the continued operation of a water sports and recreational rental concession in Okeeheelee Park at an annual rate of \$6,897.85.

Summary: Kayak-King Watersports, Inc. has operated its concession in Okeeheelee Park since July 2012 under the current Concessionaire Service Agreement (R2012-0892). The initial term of the Agreement was for three (3) years ending on June 30, 2015, with two (2) extension options, each for a period of two (2) years. This option will extend the term of the Agreement for two (2) years, from July 1, 2015, through June 30, 2017. The annual rent for the first year of this two (2) year extension period increases two percent (2%) to \$6,897.85. The Board has no discretionary authority to deny the exercise of the option; however, the Board may terminate this Agreement upon ninety (90) days written notice. All other terms and conditions of the Concessionaire Service Agreement shall remain in full force and effect. Parks will continue to have administrative responsibility for this Agreement. **(PREM) District 2 (HJF)**

Background and Justification: On June 19, 2012, the Board approved the Concessionaire Service Agreement which expires on June 30, 2015. The Agreement requires Kayak-King Watersports to request the term extension option between one hundred fifty (150) and ninety (90) days prior to the June 30, 2015, expiration date (between February 1, 2015, and April 2, 2015). Kayak-King Watersports submitted their request on April 1, 2015, as shown on Attachment #2. The exercise of this first option will extend the term of the Agreement for two (2) years until June 30, 2017. The annual rent will increase two percent (2%) on July 1, 2015, to \$6,897.85, and then another two percent (2%) on July 1, 2016, to \$7,035.81. The Parks and Recreation Department manages this Agreement and is satisfied with Kayak-King Watersports' performance. Florida Statutes Section 286.23 requires that a Disclosure of Beneficial Interest be obtained when a property held in a representative capacity is leased to the County, but does not require such Disclosure when the County leases property to a tenant. Since the Statute does not require the Disclosure and as this is an exercise of an option to a Concessionaire Service Agreement which was previously approved by the Board, Staff did not request a new Disclosure.

Attachments:

1. Location Map
2. Option to Extend Letter dated April 1, 2015
3. BAS

Recommended By:	 Department Director	5/28/15 Date
Approved By:	 County Administrator	6/4/15 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	(\$1,724)	(\$6,932)	(\$5,277)	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	(\$1,724)	(\$6,932)	(\$5,277)	\$-0-	\$-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

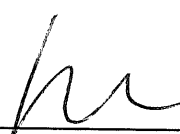
Is Item Included in Current Budget: Yes X No _____

Budget Account No: Fund 0001 Dept 580 Unit 5411 Revenue 4729
Sub-Revenue 09

B. Recommended Sources of Funds/Summary of Fiscal Impact:

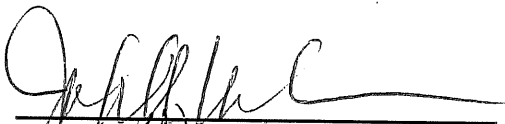
On 7/1/15, when the first two-year term extension commences, the rent increases two percent (2%) to \$6,897.85/year (\$574.82/month, \$2.98/SF); then on 7/1/16 the rent increases another two percent (2%) to \$7,035.81/year (\$586.32/month, \$3.04/SF).

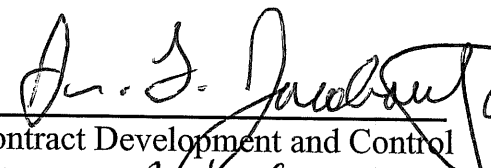
Fixed Assets Number G07116

C. Departmental Fiscal Review:  5-29-15

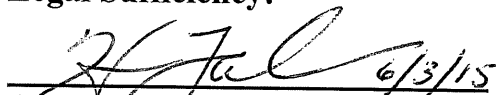
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:


OFMB AK 6/1 6/1/15 6/1/15

 6/2/15
Contract Development and Control
6-2-15 B. Wheeler

B. Legal Sufficiency:

 6/3/15
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

TWP 44

TWP 44

TWP 44



RNG 42

See pg 88

RNG 42

II

ATTACHMENT NO. 2

Kayak-King WaterSports Inc.
Okeeheelee Boat Rentals
1338 Victoria Drive
West Palm Beach, FL 33406
(561) 632-2707

April 1, 2015

VIA FAX: 963-6734

John Wildner
Parks & Recreation Department
2700 Sixth Avenue So.
Lake Worth, FL 33461

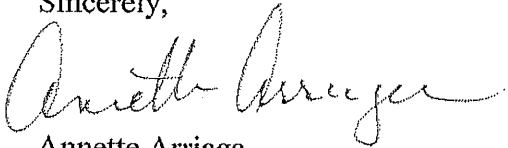
RE: Renewal of Lease with Palm Beach County for the Okeeheelee Boat Rentals at
Okeeheelee Park, 7715 Forest Hill Blvd, West Palm Beach, Florida

Dear Mr. Wildner:

On behalf of Kayak-King Watersports Inc. who use the lake to rent watercrafts and bikes, please accept this letter as we wish to exercise the first 2- year option, from 7/1/15 to 6/30/17 on the above referred lease. We have had nothing but positive comments regarding the rental station and will like to continue to make this available to the many visitors we get. We also like to advise you that we have added a new fleet of kayaks and pedal boats to our inventory.

Please feel free to contact me if there is any other information you need.

Sincerely,



Annette Arriaga
President

BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 4/3/2015

REQUESTED BY: Steven K. Schlamp
Property Spec./PREM

PHONE: 233-0239
FAX: 233-0210

PROJECT TITLE: Okeeheelee Park Equipment Concession – 2012 (Option 1 of 2)

PROJECT NO.: 2015-5.009

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	(\$1,724.46)	(\$6,932.34)	(\$5,276.88)	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	(\$1,724.46)	(\$6,932.34)	(\$5,276.88)	\$-0-	\$-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

** By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

BUDGET ACCOUNT NUMBER

FUND: 0001

DEPT: 580

UNIT: 5411

Revenue: 4729

OBJ:

SUB OBJ:

Revenue 09

IS ITEM INCLUDED IN CURRENT BUDGET: YES ☒ NO ☐

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check all that apply)

- ☐ Ad Valorem (source/type: _____)
☐ Non-Ad Valorem (source/type: _____)
☐ Grant (source/type: _____)
☐ Park Improvement Fund (source/type: _____)
☐ General Fund ☒ Operating Budget ☐ Federal/Davis Bacon
☐ _____ ☐ _____ ☐ _____

SUBJECT TO IG FEE? ☐ YES ☐ NO

Department: Parks & Recreation Department

BAS APPROVED BY: 

DATE: 4/8/15

ENCUMBRANCE NUMBER: