

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

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Meeting Date: June 23, 2015	<input type="checkbox"/>	<input type="checkbox"/>	Consent	<input checked="" type="checkbox"/>	Regular
	<input type="checkbox"/>	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department: Department of Public Safety  
Submitted By: Department of Public Safety  
Submitted For: Division of Animal Care and Control

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I. EXECUTIVE BRIEF

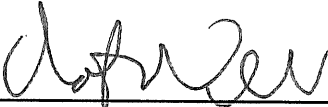

**Motion and Title:** Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida adopting a schedule of fees and fines for the Division of Animal Care and Control (ACC) and repealing Resolution 2011-0849.

**Summary:** This Resolution provides for adoption of an updated fee and fine schedule in accordance with the provisions of the ACC Ordinance, Palm Beach County Code, Chapter 4. The update is necessary to implement recently adopted Ordinance changes and provide adjustments to other existing fees and charges. A summary of the changes to the existing schedule of fees and fines imposed by Division of Animal Care and Control (ACC) is attached to the agenda item. This agenda item will repeal Resolution 2011-0849. COUNTYWIDE (SF)

**Background and Policy Issues:** ACC enforces the Palm Beach County Animal Care and Control Ordinance and provides services to animals in the community including vaccinating sterilizing and microchipping dogs and cats. The attached schedule includes the fees to be charged by ACC for rabies license tags and other services and the fines to be charged for violation of the Palm Beach County Animal Care and Control Ordinance.

- Attachments:**
- 1. Summary of Recommended Changes to the Fee/Fine Schedule
  - 2. Resolution including Schedule of Fees/Fines

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Recommended by:	_____	_____
	Department Director	Date
Approved By:	 _____	 _____
	County Administrator	Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	<u>0</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0	0	0

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_

Budget Account Exp No: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
Rev No: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_ RevSc \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

Departmental Fiscal Review: Stephane Seimok 6/4/15

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Sherry Br  
K/D 6/10 OFMB 6/10/15

Dr. J. Jacobson 6/11/15  
Contract Administration  
6-11-15 B Wheeler

### B. Legal Sufficiency:

\_\_\_\_\_  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

## SUMMARY OF RECOMMENDED CHANGES TO THE FEE/FINE SCHEDULE

DESCRIPTION	Current	Proposed
<b>LICENSE TAG FEES</b>		
Tags for active law enforcement dogs, whether sterilized or not	N/A	No Charge
Tags for sterilized retired law enforcement dogs	N/A	No Charge
Guide/service dog tags:		
➤ Sterilized	N/A	\$15.00
➤ Non-Sterilized	N/A	\$75.00
Tags for sterilized dogs/cats whose owners are on public assistance	N/A	No Charge
<b>SERVICE FEES</b>		
Rabies vaccinations for sterilized dogs/cats whose owners are on public assistance	N/A	No Charge
Fees related to:		
➤ beehive impoundment	\$50.00	N/A
➤ monitoring will be removed	\$15.00	N/A
Fees for the disposal of dead dogs/cats will no longer be on a sliding scale base on size.	\$50.00 to \$100.00	\$50.00
Euthanasia of a dog/cat with return of the pet to the owner for burial A disposal fee will also be charged if ACC is asked to dispose of the remains.	N/A	\$50.00
Obsolete commercial animal establishment fees will be removed:		
➤ Feral Cat Colony Registration	\$10.00	N/A
➤ Doggy Day Care Operator	\$100.00	
➤ Pet Sitter Operator	\$50.00	
➤ Other Pet/Animal Related Services (cremation, cemetery, waste removal, trappers, petting zoos, pony rides, traveling exhibits, etc...)	\$100.00	
Fee for a Dangerous Dog sign	\$10.00	\$20.00
Fees for trap rental are removed since ACC no longer rents traps to the public		
➤ Cat Trap	\$20.00/Week \$4.00/day	N/A
➤ Dog Trap	\$30.00/Week \$5.00/day	N/A
Adoption fees for:		
➤ Adult dogs are increased	\$58.00	\$60.00
➤ Puppies are increased	\$67.00	\$75.00
➤ Cats/kittens are decreased	\$54.00	\$50.00
➤ Dogs/cats adopted by foster parents or individuals caring for them during the stray hold period	N/A	\$20.00
Language providing that purebred/designer dogs/cats are sold at market value will be removed.	Market Value	N/A

Transportation fee for unwanted animals, which is charged if an officer picks up the animal rather than the owner bringing the animal to the shelter	\$30.00	\$75.00
Animal bite fees are increased:		
➤ quarantine transport fees	\$60.00	\$75.00
➤ release fees	\$30.00	\$75.00
Sterilization Fees are added:		
➤ At-Risk-Dogs (as defined by ACC PPM)	N/A	No Charge
➤ Dogs over 35 pounds	N/A	\$125.00
➤ Dogs 35 pounds and under	N/A	\$225.00
➤ Owned cat	N/A	\$45.00
➤ TNVR Community Cats	N/A	\$30.00
Medical fees for services will be charged at the market rate	N/A	Market Rate
<b>CITATION FINES</b>		
Community cat and cat microchipping, Category I violations will be:		
➤ 1 <sup>st</sup> offense	N/A	\$50.00
➤ 2 <sup>nd</sup> offense	N/A	\$100.00
➤ 3 <sup>rd</sup> offense	N/A	\$250.00
Guard dog violations are increased to a Category II offense punishable as follows:		
➤ 1 <sup>st</sup> offense	N/A	\$75.00
➤ 2 <sup>nd</sup> offense	N/A	\$150.00
➤ 3 <sup>rd</sup> offense	N/A	\$300.00
Failure to confine female dogs/cats in heat, to control a dog/cat or to comply with health certificate requirements for dogs/cats offered for sale will be increased to a Category III offence punishable as follows:		
➤ 1 <sup>st</sup> offense	N/A	\$100.00
➤ 2 <sup>nd</sup> offense	N/A	\$250.00
➤ 3 <sup>rd</sup> offense	N/A	\$500.00
Fines related to honeybee hives are removed:		
➤ 1 <sup>st</sup> offense	\$100.00	N/A
➤ 2 <sup>nd</sup> offense	\$250.00	
➤ 3 <sup>rd</sup> offense	\$500.00	

**RESOLUTION NO. R-2015-**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
PALM BEACH COUNTY, FLORIDA, ADOPTING A SCHEDULE OF  
FEES AND FINES FOR THE DIVISION OF ANIMAL CARE AND  
CONTROL AND REPEALING RESOLUTION R2011-0849.**

**WHEREAS**, pursuant to its authority, the Palm Beach County Board of County Commissioners has enacted Palm Beach County Animal Care and Control Ordinance 98-22, as amended (the "Ordinance"); and

**WHEREAS**, the Ordinance imposes certain fines for noncompliance and provides that the Board of County Commissioners shall by resolution establish the amount of such fines;

**WHEREAS**, the Palm Beach County Division of Animal Care and Control (ACC) imposes certain fees for sheltering and other services; and

**WHEREAS**, it has become necessary to revise the fees and fines to be imposed by ACC; and

**WHEREAS**, it is necessary to repeal the previous resolution establishing such fees and fines.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

A. The schedule of fines and fees attached hereto as Exhibit "A" is hereby adopted and shall be effective immediately.

B. Resolution R2011-0849 is hereby repealed.

The foregoing Resolution was offered by Commissioner ,  
who moved its adoption. The motion was seconded by Commissioner

, and upon being put to a vote, the vote was as follows:

Commissioner Shelley Vana, Mayor	-
Commissioner Mary Lou Berger, Vice Mayor	-
Commissioner Hal R. Valeche	-
Commissioner Paulette Burdick	-
Commissioner Steven L. Abrams	-
Commissioner Melissa McKinlay	-
Commissioner Priscilla A. Taylor	-

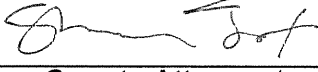
The Chair thereupon declared the Resolution duly passed and adopted this  
\_\_\_\_\_ day of \_\_\_\_\_, 2015.

PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: \_\_\_\_\_  
Deputy Clerk

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By:   
County Attorney

Rabies/License Tag Fees Palm Beach County Animal Care and Control Division	
Description	Fee
License Tag Costs	
a) Sterilized Dog or Cat of Resident on Public Assistance	No Charge
b) Active Law Enforcement Dog	No Charge
c) Sterilized Retired Law Enforcement Dog	No Charge
d) Sterilized Dog or Cat	\$15
e) Non-Sterilized Dog or Cat	\$75
f) Dangerous Dog Tag	\$150
g) Handling Fee for Veterinarians Selling Rabies Tags	\$5
h) Lost Tag Replacement	\$5
i) Guard Dog	
Sterilized	\$15
Non-Sterilized	\$75
j) Late Penalty	\$10
Note: Senior citizens 70 years of age or older may receive a discount of twenty-five percent (25%) for any sterilized dog or cat license tag purchased. PBC ACC Director has authority to reduce or waive license tag fees for sterilized dogs/cats during special events and/or rabies clinics. Discounts do not apply to guard dogs or dangerous dogs.	

<b>Service Fees</b> <b>Palm Beach County</b> <b>Animal Care and Control Division</b>	
<b>Description</b>	<b>Fee</b>
1. Daily Board Fee (Excluding Livestock)	\$15
2. Impoundment/Redemption Fee (Excluding Livestock)	
Sterilized Dog or Cat	
First Offense	\$30
Second Offense	\$60
Third Offense	\$100
Non-Sterilized Dog or Cat	\$300
Other Small Animals	\$30
3. Electronic Microchip ID Implant for Dog or Cat	
Sterilized Cat	\$5
Sterilized Dog	\$10
Non-sterilized Dog or Cat	\$20
4. Rabies Vaccination Fee	
Dog or Cat of Resident Not on Public Assistance	\$15
Sterilized Dog or Cat of Resident on Public Assistance	No Charge
Note: During Rabies Alerts/Emergencies, rabies vaccination fees may be reduced or waived at PBC ACC Director's discretion.	
5. Dead Animal Disposal	
Dog or Cat	\$50
Livestock	\$200
6. Animal Euthanasia Fee Without Disposal –Excluding Livestock	\$50
Note: Euthanasia fees may be waived by the PBC ACC Director for residents on public assistance.	
7. Commercial Animal Establishment Annual Operating Permit Fee	
a) Kennel, Pet Shop with no dogs/cats, Grooming Parlor or Commercial Stable	\$400
b) Excess Animal Habitat	\$50
c) Pet Shop with dogs/cats, Commercial Breeder, or Pet Dealer	\$1,000
d) Mobile Grooming Parlors (Inspected on Grounds of Animal Care and Control)	\$225
e) Hobby Breeder	\$150
f) Guard Dog Permit	
Personal (up to 2 dogs/one location)	\$200
Business	\$1,000
g) Late Permit Renewal	\$50
Note: If a permit is denied after application review and inspection, 2/3 of the permit fee shall be refunded to applicant.	
8. Guard Dog Registration Fee (per dog)	\$50
Guard Dog Sign (Available only from Animal Care & Control)	\$50



<b>Service Fees</b> <b>Palm Beach County</b> <b>Animal Care and Control Division</b>	
<b>Description</b>	<b>Fee</b>
9. Dangerous Dog  Sign (Available only from Animal Care & Control)  Note: See also Animal Bite Investigation and Quarantine Fees for applicable fees.	\$20
10. Adoption Fees  a) Adult Dog  b) Puppies  c) Cats & Kittens  d) Stray Animal At-Home Source Adoption & Foster Adoption  Note: Adoption fees include spay/neuter, initial dewormings, initial vaccines, medical testing, rabies vaccination, county rabies/license tag and permanent microchip ID. Medical tests and vaccines for dogs include fecal check, parvovirus, distemper, hepatitis, leptospirosis, kennel cough and occult heartworm test. Medical tests and vaccines for cats include fecal check, calici and panleukopenia, and feline leukemia test. Adoption fees may be waived or reduced by PBC ACC Director to increase adoptions and decrease euthanasia.	\$60  \$75  \$50  \$20
11. "Other Adoptions" – Pocket pets, Birds and Livestock  Adoption fees may be waived or reduced by PBC ACC Director to increase adoptions and decrease euthanasia.	Market Value
12. Adopted Dog/Cat Surgery Deposit Fee (Refundable upon proof of sterilization)	\$70
13. Transportation Fee (unwanted animals)	\$75

<b>Service Fees</b> <b>Palm Beach County</b> <b>Animal Care and Control Division</b>	
<b>Description</b>	<b>Fee</b>
14. Animal Bite Investigation and Quarantine Fees  a) Bite investigation w/out officer response.  b) Bite investigation with field officer response.  c) Quarantine transport.  d) Quarantine Release Fee – with field officer response.	\$50  \$75  \$75  \$75
Note: See also Dangerous Dog Fees for applicable fees.	
15. Livestock Impound Fee Daily Board Up to 10 pounds Over 10 pounds up to 100 pounds Over 100 pounds  Personnel Time (per officer for capture and transport) 7 am – 11 pm (Hourly rate) 11 pm – 7 am (Hourly rate) (Determine by hourly rate to the nearest 15 minutes from time dispatched to return to shelter).  Mileage, per mile for each animal (\$10 minimum)	\$75  \$5 \$15 \$25  \$30 \$50  \$1
16. Retail Item Fees	Market Value
17. Special Master Appeal Bond	\$400
18. Sterilization Fees  At-Risk-Dog (as defined in C2Z PPM) Dog whose standard adult weight will be over 35 pounds Dog whose standard adult weight will be 35 pounds or less Owned Cat Community Cat (TNVR also includes microchip, vaccination & ear tip)	No Charge \$125 \$225 \$45 \$30
Note: PBC ACC Director has the authority to reduce or waive sterilization fees during special events or if grant funds are available.	
19. Medical Fees will be charged for each test, examination, treatment or service provided to an animal.  Note: Medical fees also include bathing or grooming deemed necessary by PBC ACC Veterinarian or clinic staff.	Market Rate

**Citation Fines  
Palm Beach County  
Animal Care and Control Division**

Description	Citation Fines
<p>Category I Offenses</p> <p>Section 8 - Keeping/Adopting Stray  Section 9 – Animal Waste  Section 10 – Rabies Vaccinations  Section 11 – Dog and Cat Rabies/License Tags  Section 28 – Sterilization Program  Section 35 - Community Cats  Section 36 - Electronic Animal Identification  Device Implantation for All Cats</p>	
First Offense	\$50
Second Offense	\$100
Third and Subsequent Offense	\$250
<p>Category II Offenses</p> <p>Section 7 – Injured Animals, Action required  Section 18 – Guard Dogs  Section 22 – Number of Animals; Acreage  Restrictions/Excess Animal Habitat  Section 26 – Animal Agencies</p>	
First Offense	
Second Offense	
Third and Subsequent Offense	\$75
	\$150
	\$300

Citation Fines Palm Beach County Animal Care and Control Division	
Description	Citation Fines
Category III Offenses  Section 3 - Females in Heat Section 4 - Dog and Cat Control (On first offense allows for citation to be dropped if unaltered dog is sterilized within 15 days) Section 5 - Animals Creating Nuisances Section 6 – Scientific Experimentation Section 13 – Adoption Fees and Sterilization Requirements for Dogs and Cats Section 16 – Animal Bites and Quarantining Section 20 – Disposal of bodies of Dead Animals Section 21 – Livestock Section 23 – Kennel, Excess Animal Habitat, Commercial Breeder, Pet Dealer, Pet Shop, Grooming Parlor and Commercial Stable Permits Section 24 – Animal Care; Manner of Keeping (except subsections (m) and (n), which are punished as Category IV Offenses) Section 25 – Dogs and Cats offered for sale; Health requirements Section 27 – Aggressive, Dangerous and Vicious Dogs Section 29 - Hobby Breeder Permits Section 31 – Interference with Enforcement	
First Offense	\$100
Second Offense	\$250
Third and Subsequent Offense	\$500
Category IV Offenses  Section 24 – Animal Care; Manner of Keeping Commission of a violation of subsections (m) and (n)	
First Offense	\$500
Second Offense	\$500
Third and Subsequent Offense	\$500

**Note: Court costs will be added to all citations heard in county court.**