

Agenda Item #: 3-C-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	July 7, 2015	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department:			
Submitted By:	Engineering & Public Works Department		
Submitted For:	Roadway Production Division		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Supplemental Agreement No. 1 (Supplement) to the task order under the annual intersection improvements agreement R2011-0703 (Annual), in the amount of \$277,720.25, with Arcadis U.S., Inc. (Arcadis), for professional services for the Congress Avenue and Palm Beach Lakes Boulevard Intersection Improvements project (Project).

SUMMARY: Approval of this Supplement will provide the services necessary for the preparation of design plans and construction bid documents for the Project. The Small Business Enterprise (SBE) goal for the Project is 15%. Arcadis proposed 33% SBE participation for the Annual and 37.60% SBE participation for this Supplement. Arcadis is a Palm Beach County company.

District 7 (MRE)

Background and Justification: On June 19, 2013, the Deputy County Engineer approved a task order under the Annual, R2011-0703, with Arcadis to provide professional services required to prepare a study for the Project. Palm Beach County now desires Arcadis to prepare design plans and construction bid documents for the Project, as detailed in Exhibit "A" of the attached Supplement. The fee, as detailed in Exhibit "A" of the attached Supplement, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$208,293.76	(Design and Drainage Analysis, Plans, Utilities, Permitting, Signing and Pavement Marking Plans, Traffic Signal Plans).
Reimbursable Expenses (Not to Exceed) \$	39,064.84	(Survey, Geotechnical, Permit Fees).
Optional Services (Not to Exceed).....	\$ 30,361.65	(Mast Arm Signal Plans, Structural, Post Design, Utility Locating, Sketch and Legals).
Total: <u>\$277,720.25</u>		

After reviewing the attached Supplement and finding it in proper order, staff recommends the Board of County Commissioners' approval.

Attachments:

1. Location Map
2. Supplement with Exhibits "A", "B", "C", and "D" and Certificates of Insurance (2)
3. Project Work Schedule

Recommended by: *Ornela A. Fernandez*
Division Director

5/20/15
Date

Approved By: *S. J. White*
County Engineer

6/3/15
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	<u>\$372,721</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$372,721</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No

Budget Account No:

Fund 3502 Dept 361 Unit 1415 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:

Road Impact Fee Fund - Zone 2
Congress Avenue and Palm Beach Lakes Blvd. Intersection

Basic Services	\$208,293.76
Reimbursable Services	\$ 39,064.84
Optional Services	\$ 30,361.65
	<u>\$277,720.25</u>
Staff Costs	
Roadway Engineering	\$ 47,492.00
Right of Way	\$ 11,877.00
Survey	\$ 11,877.00
Traffic	\$ 23,754.00
Fiscal Impact	<u>\$372,720.25</u>

Project funding is contingent upon the approval of the 5 Year Road Program Mid-year adjustment of \$350,000 for this project by the Board of County Commissioners on June 23, 2015

C. Departmental Fiscal Review:

Alice Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Sherry Brown
OFMB
6/4/15

Angela Jordan
Contract Dev. and Control
6-11-15
6/11/15

B. Approved as to Form and Legal Sufficiency:

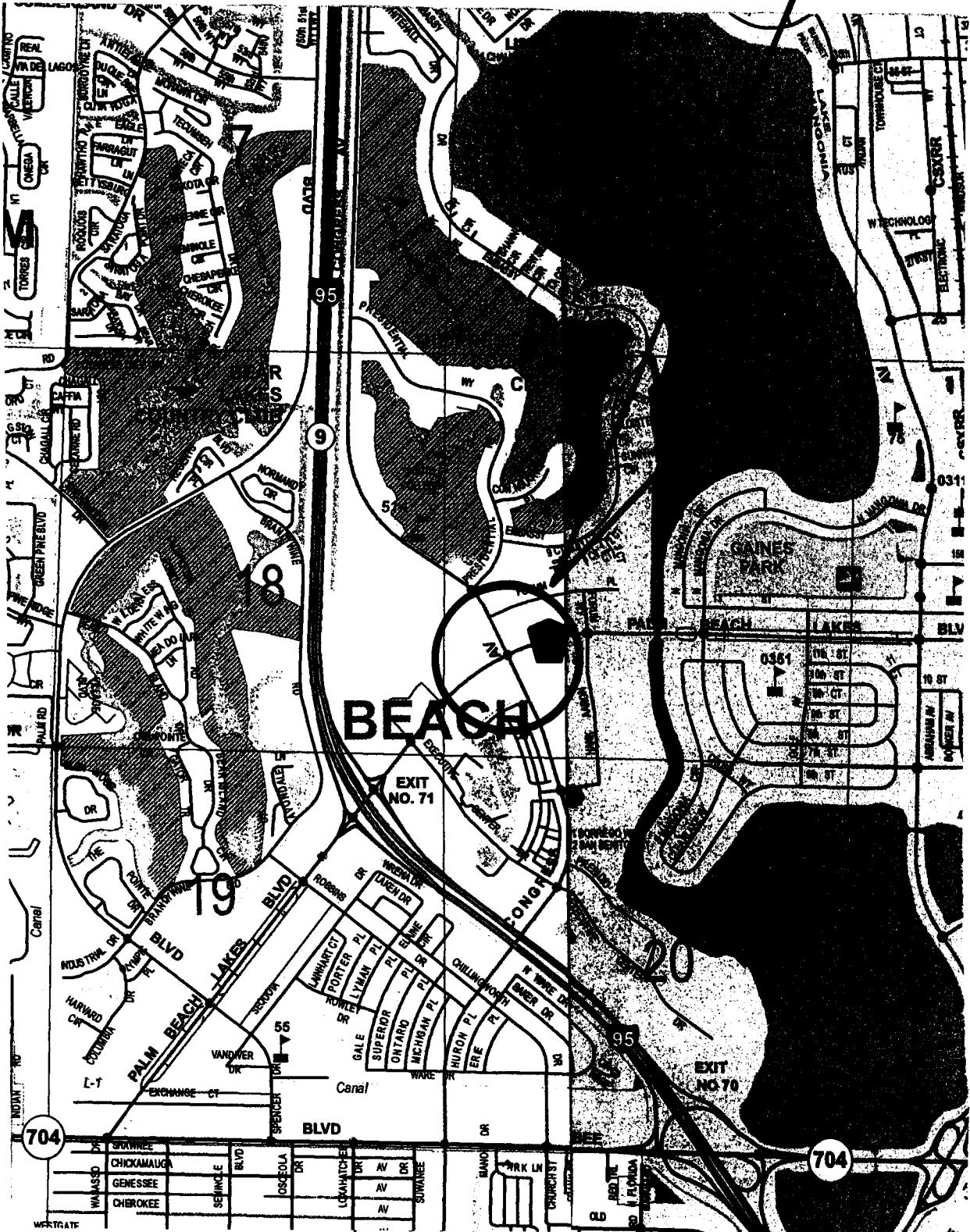
Mark R. Smith 6/15/15
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**Congress Avenue and Palm Beach Lakes Boulevard
Intersection Improvements
Palm Beach County Project No. 2013520**



LOCATION MAP