

3DD-2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY

**Meeting Date:** July 21, 2015  
**Department:** Westgate/Belvedere Homes Community Redevelopment Agency  
**Advisory Board:** Westgate/Belvedere Homes Community Redevelopment Agency

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: the re-appointment of the following individual for the term July 21, 2015 through May 31, 2019.

<u>Name</u>	<u>Seat No.</u>	<u>Nominated by</u>
Ruth Haggerty	5	Commissioner Priscilla A. Taylor Commissioner Hal R. Valeche Commissioner Steven Abrams

**Summary:** The Westgate/Belvedere Homes Community Redevelopment Agency (Westgate CRA) Board consists of seven (7) At-Large members from the general public and local businesses within the CRA boundaries. Ordinance No. 89-6 requires that the Palm Beach County Board of County Commissioners (BCC) appoint the Westgate CRA Board Members. After duly advertising, the Westgate CRA held its Annual Meeting on May 11, 2015 to re-appoint a candidate to fill Seat 5. Ruth Haggerty, a resident, has expressed a willingness to remain on the CRA Board in Seat 5. The Commissioners were notified of the vacancy by the Westgate CRA on June 17, 2015. Districts 2+7 (RB)

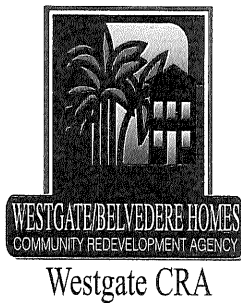
**Background and Justification:** Westgate CRA was created by the Board of County Commissioners pursuant to Ordinance No. 89-6, adopted in May, 1989 and amended by Ordinance No. 91-50, adopted in March, 1991. The Westgate CRA By-laws provide for board members and the public to nominate prospective candidates for the Westgate Belvedere Homes CRA Board and to forward the nominations to the Palm Beach County Board of County Commissioners for appointment. The Westgate/Belvedere Homes CRA Board consists of seven (7) members seats, with a diversity count of Male: 4; Female: 3; and White: 6 and Black: 1.

**Attachments:**

- Memo
- Advisory Board Nominee Information Form with COE and State Guide to the Sunshine Amendment & COE signed receipt forms
- Bio/Resume for Ruth Haggerty
- Ordinance No.89-6, amended by Ordinance No.91-50 (membership excerpt)
- Current Advisory Board Members List

**Recommended by:** Elisge Michel 6/25/15  
Department Director Date

**Legal Sufficiency:** [Signature] 6/26/15  
Assistant County Attorney Date



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**MEMORANDUM**

TO: Honorable Shelley Vana, Mayor and Members of the Board of County Commissioners

THRU: Shannon R. LaRocque, P.E., Assistant County Administrator

FROM: Elizée Michel, Executive Director, Westgate/Belvedere Homes Community Redevelopment Agency *em*

DATE: June 17, 2015

RE: Westgate/Belvedere Homes Community Redevelopment Agency (Westgate CRA) Advisory Board Appointments

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The Westgate CRA Board is composed of seven (7) At-Large members of individuals who reside, own property, or do business within the Westgate CRA boundaries. The members are appointed by the Palm Beach County Board of County Commissioners based on recommendations made by the Westgate CRA Board and residents according to Ordinance No. 89-6. On May 11, 2015, at the Westgate CRA annual meeting, Ms. Ruth A. Haggerty was nominated by the Westgate CRA Board members and residents to be recommended to the Board of County Commissioners for reappointment to the CRA Board.

Seat 5 expired on May 31, 2015. Ms. Ruth Haggerty has held seat 5 for the last three (3) years and has expressed a desire to serve another four (4) year term.

Attached for your consideration are the board application forms for Ms. Haggerty. Please sign the forms and call Mai Newton for pick-up at (561) 640-8181 no later than June 30th. If you should have any questions please do not hesitate to contact our office.

Attachments: Board Nomination Forms  
Bio/Resume for Ms. Ruth Haggerty

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: Westgate Belvedere Homes Community Redevelopment Agency Advisory  Not Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: 4 Years. From: 7/21/15 To: 5/31/19

Seat Requirement: Business mnen Seat #: 5

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Haggerty Ruth A.  
Last First Middle

Occupation/Affiliation: \_\_\_\_\_

Owner  Employee  Officer

Business Name: Renewable Design, LLC

Business Address: Same as below

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 840 Beech Road

City & State West Palm Beach, Fl. Zip Code: 33409

Home Phone: ( 561 ) 683-0409 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: (561 )373-2327 Fax: ( )

Email Address: Rhaggerty7@bellsouth.net

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/> <i>palh verbal 2/9/15</i>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII**, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on June 10 2015  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Ruth Haggerty Printed Name: Ruth Haggerty Date: 5/14/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
 Sharon Sheppard  
 Westgate/Belvedere Homes Community Redevelopment Agency  
 1280 N. Congress Ave, Suite 215 \* West Palm Beach, FL 33409

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

July 21, 2015

Commissioner's Signature: [Signature]

Date: 6/22/15

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/> <i>Pak 7/9/15 verbal</i>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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1280 N. Congress Ave, Suite 215 \* West Palm Beach, FL 33409

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: July 21, 2015

Commissioner's Signature: Lee J. Valente Date: 6/22/15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE   *7/9/15 verbal* NOT APPLICABLE/ (Governmental Entity)

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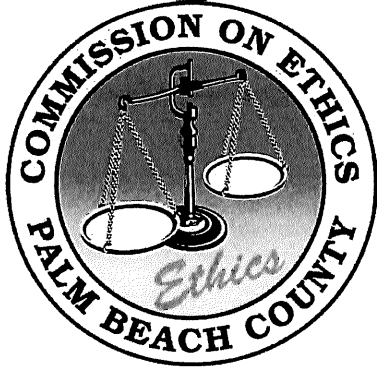
Return this FORM to:  
 Sharon Sheppard  
 Westgate/Belvedere Homes Community Redevelopment Agency  
 1280 N. Congress Ave, Suite 215 \* West Palm Beach, FL 33409

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: July 21, 2015

Commissioner's Signature: S. Abrams Date: 6/22/15

**Ruth Haggerty, PE** is the proprietor of Renewable Design, a structural engineering company that is sensitive to environmental and economic issues. She is a native Floridian from West Palm Beach, lives in the same neighborhood where she grew up and remains actively involved in the neighborhood organizations and CRA. As a structural engineer she has been instrumental in the design of numerous buildings and innovative precast building systems. She is pleased to be a previous recipient of the Arthur R. Marshall Fellowship and current active board member of Friends of Corbett.



**ACKNOWLEDGEMENT OF RECEIPT  
PALM BEACH COUNTY  
CODE OF ETHICS TRAINING**

Legal Name: Ruth Haggerty (Please print clearly)

Employee Identification Number: n/a

Agency/Municipality: PB County

Department/Board: West Gate CRA Board member

**Check those items that apply**

I acknowledge that I have read a copy of the Palm Beach County Code of Ethics (printed or posted on the intranet/internet) and completed additional training by:

- Watching the Code of Ethics Training Program on the Intranet/Internet.**
- Watching the Code of Ethics Training Program on DVD.**
- Attending a live presentation given on \_\_\_\_\_, 20\_\_.**

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

Ruth Haggerty, PE  
2015.06.10 18:35:57 -04'00'  
(Legal Signature)

6-10-15  
(Date)

**Employees:** Submit signed form to your Department Head

~~Department Heads: Submit signed forms to Records, Human Resources~~

**Advisory Board Members:** Submit signed forms to Appropriate Municipal Representative

**PLEASE SUBMIT THIS FORM TO APPROPRIATE PARTY AS HIGHLIGHTED ABOVE  
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

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300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401

PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877.766.5920 E-mail: [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com)

Website: [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com)



**RUTH HAGGERTY, PE**

840 BEECH ROAD, WEST PALM BEACH, FL 33409  
PHONE: 561-373-2327 rhaggerty7@bellsouth.net

**STRUCTURAL ENGINEER**

Providing the Best Design for Outstanding Clients

**SKILLS AND STRENGTHS**

Economic structural design	Program planning and implementation	Scheduling
Quality customer service	Standardization of procedure	Software evaluation
Employee training	Field coordination logistics	Employee Mentoring

**PROFESSIONAL ACCOMPLISHMENTS**

**CONSTRUCTION DESIGN**

- Designed and produced construction documents for commercial and residential buildings, including concrete, steel, wood, multi-story, pile foundation, and pre-cast design
- Coordinated with team of professionals to produce consistent design documents for fast track of multi-building projects
- Design details for unique construction situations for new and remodel construction
- Coordinated design utilizing several precast systems to reduce on site construction

**PROJECT MANAGEMENT**

- Follow project from proposal through design to billing including field inspections and change order management
- Created and maintained job tracking software to facilitate scheduling and job assignments
- Direct coordination with clients to overcome issues in the field
- Respond to Building Official comments and address concerns

**PROGRAM DEVELOPEMENT**

- Established a new program through software evaluation and implementation that increased revenue by over \$60,000 in the first year
- Developed software to facilitate design of a new product
- Installed, maintained and trained key personnel on new software
- Developed standardized drawing format and production procedures that reduced submittal time from (1) week to (1) day

**PROFESSIONAL EXPERIENCE**

Habitat for Humanity, West Palm Beach, FL	Engineer & Volunteer	2009-2014
Renewable Design, LLC, West Palm Beach, FL	Head Engineer	<del>Current</del>
Permit Engineering Services, West Palm Beach, FL	Engineer	2009- <del>2011</del> Present
		1999-2009

**EDUCATION**

Florida Atlantic University – Bachelors of Civil Engineering  
Florida Atlantic University – Post Graduate Studies, GPA=3.67

1           Section 1. AUTHORITY FOR ENACTMENT.

2           This ordinance is enacted pursuant to the Community  
3 Redevelopment Act of 1969, as amended, Chapter 69-305, Laws of Florida.

4           Section 2. CREATION OF THE WESTGATE/BELVEDERE HOMES COMMUNITY  
5                           REDEVELOPMENT AGENCY

6           There is hereby created a public body corporate and politic to  
7 be known as the Westgate/Belvedere Homes Community Redevelopment Agency,  
8 hereinafter referred to as the "Agency."

9           Section 3. MEMBERSHIP

10          3.01. The agency shall consist of seven (7) commissioners  
11 appointed by the Board of County Commissioners. Any person may be  
12 appointed as a commissioner if he or she resides or is engaged in  
13 business, which shall mean owning a business, practicing a profession, or  
14 performing a service for compensation, or serving as an officer or  
15 director of a corporation or other business entity so engaged, within the  
16 area of operation of the agency, which shall be coterminous with the area  
17 of operation of the county.

18          3.02. Terms of office of the commissioners shall be for 4 years  
19 except that three of the members first appointed shall be designated to  
20 serve terms of 1, 2 and 3 years, respectively, from the date of their  
21 appointments, and four (4) members shall be designated to serve for terms  
22 of 4 years from the date of their appointments. A vacancy occurring  
23 during a term shall be filled for the unexpired term. A certificate of  
24 the appointment or reappointment of any commissioner shall be filed with  
25 the clerk of the county, and such certificate shall be conclusive  
26 evidence of the due and proper appointment of such commissioner.

27          3.03. A commissioner shall receive no compensation for his  
28 services, but shall be entitled to the necessary expenses, including  
29 traveling expenses, incurred in the discharge of his duties, subject to  
30 prior approval by the Board of County Commissioners.

31          3.04. The powers of a community redevelopment agency shall be  
32 exercised by the commissioners thereof. A majority of the commissioners  
33 shall constitute a quorum for the purpose of conducting business and  
34 exercising the powers of the agency and for all other purposes. Action  
35 may be taken by the agency upon a vote of a majority of the commissioners  
36 present, unless in any case the bylaws shall require a larger number.

**WESTGATE/BELVEDERE HOMES CRA  
BOARD OF COMMISSIONERS**

<b>SEAT ID</b>	<b>CURRENT MEMBER</b>	<b>RACE CODE</b>	<b>BUSINESS/ HOME PHONE</b>	<b>REQUIREMENT</b>	<b>APPOINT DATE</b>	<b>EXPIRE DATE</b>
1	Christopher F. Fleming 500 Northpoint Parkway, Suite 300 West Palm Beach, FL. 33407	WM	(561) 471-5353	Business Owner	07/02/2013	05/31/2017
2	Joseph H. Kirby, III 1649 Forum Place, Suite 11 West Palm Beach, FL. 33401	WM	(561) 689-8989	Business Owner	07/02/2013	05/31/2017
3	Cecilia A. St. Hilaire 1713 Quail Drive West Palm Beach, FL. 33409	BF	(561) 712-9221	Community Based	07/02/2013	05/31/2017
4	Brian Sattar 4000 Okeechobee Blvd. West Palm Beach, FL. 33409	WM	(561) 248-1186	Business Owner	07/23/2014	05/31/2018
5	Ruth A. Haggerty 840 Beech Road West Palm Beach, FL. 33409	WF	(561) 683-0409	Community Based	01/24/2012	05/31/2015
6	Ronald Daniels 1683 Latham Road West Palm Beach, FL. 33409	WM	(561) 697-4490	Business Owner	06/19/2012	05/31/2016
7	Joanne Rufty 2025 Kenwood Road West Palm Beach, FL. 33409	WF	(561) 471-9365	Community Based	07/02/2013	05/31/2017